

South Wasco County School District #1
Maupin, OR
One-to-One Technology Program
2020-2021 School Year

Procedures and Information for Students and Parents

Introduction:

The mission of South Wasco County District is *“Learning to live, preparing to succeed.”* The 1:1 technology program at High School contributes to that mission by creating a learning environment where each student is able to take greater ownership of their learning through the use of various applications, extensions and websites. Students in a 1:1 technology environment are able to stretch their minds, explore new ideas, and analyze more critically as the classroom experience is virtually extended beyond the four walls of the school.

All South Wasco County High School students will receive a District-owned Ipad and charger once they read and sign the form on the last page of this contract (They can be signed digitally during online registration as well). These devices will be assigned to a student and permitted to travel with the student to and from school while we are distance learning or hybrid school model. When school goes back to “normal” it will be up to the teacher if the device will go home or stay at school.

The Ipad that you have received is an educational tool that was provided to you for the purpose of expanding learning opportunities, enriching classroom experiences, and creating greater engagement. Please choose to use it responsibly and appropriately as outlined by the information found in this packet. If you have any questions about your device, policies or procedures, please see Jamie Sowell or email him at jsowell@swasco.net.

About Your Ipad:

The following is some basic information about your Ipad.

1. Battery Life: A fully charged Ipad will last for 10 hours.
2. Content Filter: The District utilizes an internet content filter in compliance with the federally mandated Children’s Internet Protection Act (CIPA) when logged onto the District’s network. However, the District cannot and does not provide content filtering when logging onto a wireless connection outside of the school.
3. Inventory: Each Ipad is inventoried by the District. The Ipad’s serial number and the student’s ID to which it has been assigned is recorded by the District.
4. Logging on: Student Ipads will have a school Apple ID that must be kept on the Ipads. If it is found a family member or student finds a way to change the Apple ID to a personal one they forfeit the right to use the districts Ipad.

5. Operating System: The operating system for the Ipad is IOS. Installing any other operating system is prohibited.

6. Updates: The Ipad will update itself automatically on a regular basis. However, it might need to be brought to the school for major updates occasionally while distanced learning.

7. Virus Protection: Ipads provide multiple layers of protection against viruses and malware including data encryption and verified boot.

Caring for Your Ipad

Students are responsible for keeping the District issued Ipad in proper working order and in good condition at all times. Repairs and other issues need to be addressed solely through Tech Support as soon as possible. Repairs or maintenance done by anyone or any computer service outside of SWC are prohibited.

1. General Precautions:

- a. No food or drink should be next to Ipads.
- b. Cords, cables, and removable storage devices must be inserted and removed with care.
- c. Heavy objects should not be placed on top of Ipads.
- d. Power cords when used should not be a tripping hazard.
- e. Stickers and personal markings on the Ipad is NOT acceptable. If you are not sure ask first. SWC has the right to have you remove any stickers or personal markings and you might forfeit the right to use the Ipad.
- f. Ipads should never be carried by the charging cord.
- g. Never leave Ipads unattended.

2. Screen Care:

- a. Do not put pressure on charging cord while plugged in.
- b. Do not point at the screen with any objects that might cause damage (i.e. pen, pencil)
- c. Clean the screen only with a soft, dry microfiber cloth or anti-static cloth.
- d. Be cautious when using any cleaning solvents. Some may damage the screen. Try to always use water dampened towel.

Repair Fees

The initial cost of the Ipad for each student is zero. If the Ipad is lost or broken the district has the right to charge the family a \$75 deductible for replacing the Ipad (first replacement). If the Ipad is lost or broken a second time then the district has the right to charge the family the full price of replacement for the Ipad (second replacement and every time after).

Internet Safety and Protection

1. In compliance with the "Children's Internet Protection Act," South Wasco County High School installs and operates filtering software designed to restrict, block, and filter Internet access to items that may include obscene, child pornographic and other material deemed inappropriate for students. The District however does not and cannot guarantee the efficacy of such software.
2. The District's use of filtering software does not absolve students of the responsibility to not access inappropriate materials or to not abide by state and federal laws and regulations, the terms of District procedures and policies associated with the District's 1:1 program.

Network Etiquette

Students are expected to abide by the generally accepted rules of network etiquette. These include, but are not limited to, the following:

1. Be polite and do not get abusive in your messages to others. Use appropriate language. Do not swear, use vulgarities or any other obscene or inappropriate language.
2. Illegal activities are strictly forbidden.
3. Students are not to reveal any personal information such as address, phone number, full name or such information about any other students, teachers or staff members while online.
4. Note that e-mail is not private. People who operate the system do have access to all mail, and messages may also be intercepted by others on the Internet. Messages relating to or in support of illegal activities may be reported to the authorities. Chat rooms and other forms of direct electronic communications such as instant messaging are not permitted on the school network.
5. A student may not use the Internet, the school network or any computer at school in such a way that would disrupt the use of them by other users. Accessing hacking materials and attempting to use any such items or procedures on the school network is strictly prohibited. Use of the school's network bandwidth for multimedia access or downloads such as streaming audio and video or mp3 files not related to class educational activities is prohibited.
6. Any attempt to electronically break into the school's network, computers, Internet access, codes, security and passwords shall result in the loss of all Internet privileges, immediate disciplinary action, and possible legal action.
7. In addition, the following activities are not permitted:
 - a. Sending or displaying offensive messages or pictures that demean or inappropriately depict or portray gender, race, religion, political views or other personal beliefs;
 - b. Maintaining or being identified on any Internet site which depicts illegal or inappropriate behavior;
 - c. Cyberbullying, harassing, insulting or attacking others;
 - d. Violating copyright laws;
 - e. Using others' passwords;

- f. Accessing others' folders, work or files;
- g. Refusing to cooperate with District personnel with regard to use of District computers or the network
- h. Intentionally introducing some destructive programs (e.g., virus, worm, spy ware, etc.);
- i. Unauthorized loading of programs.

No Right or Expectation of Privacy

Ipads issued to students are District owned. Therefore, students and parents/guardians have no right or expectation of privacy or confidentiality with respect to the use of District-owned devices regardless of whether the use of such device is for district, school, classroom, or personal related purposes.

Returning Your Ipad when withdrawing from School

Students who are withdrawing from the District must return their Ipads and all ancillary items for the Ipads (power cord/charger) on their last day of attendance. Failure to turn in the Ipad will result in

1. The student being charge with the full replacement cost of the Ipad.
2. The District potentially filing a report of stolen property with the Police Department.
3. The District enforcing its policies regarding uncollected fees and fines which may culminate in the referral to a collection agency.

Using Your Ipad at School

The following are expectations and guidelines for using Ipads at school.

1. General:
 - a. Students are expected to bring a *fully charged* Ipad to school *each day* unless specifically directed otherwise by their teacher.
 - b. Failure to bring a Ipad to school is a failure to be prepared for classroom.
 - c. The student's use of the district issued Ipad is subject to District policies.
2. Charging (high school only currently):
 - a. Students are expected to bring a *fully charged* Ipad to school *each day* unless specifically directed otherwise by their teacher.
 - b. Charging lockers will be provided by the school on a limited basis. Students can lock their Ipad and let them charge with their created 4 digit code. However, students need to charge their Ipads at home each evening prior to going to school the next day.
3. Repairs and Troubleshooting:
 - a. Repairs and troubleshooting issues with the Ipad need to be addressed through the Tech Support classroom during non-instructional times.

b. If issues with the Ipad arise in the classroom, students need to notify their classroom teacher and email jsowell@swasco.net. The classroom teacher will determine if a visit to Jamie Sowell's room should occur.

4. Loaners:

a. District loaner Ipads are available and distributed at the discretion of the district.

b. A student using a District Ipad Loaner must sign a loaner agreement and will be responsible for any damage or loss of the loaned device.

Using Your Ipad Outside of School

1. Students are encouraged to use their Ipads for school related activities and assignments at home and outside of school. However, the District is not responsible for filtering software when a student accesses internet connections outside of the school.

2. Students and their parents/guardians bear sole responsibility for exercising appropriate internet guidelines and for abiding by state and federal laws and regulations. The student's use of the district issued Ipad at home and outside of school, however, is subject to District policies.

South Wasco County School District #1
Maupin, OR
One-to-One Technology Program
Agreement

Signature:

The parent/guardian and student acknowledge that they agree to all responsibilities, expectations, and information included and referenced in the "South Wasco County School District One to One Technology Program Agreement" form. This document will remain in effect for the duration that the student is enrolled at South Wasco County High School.

Parent/Guardian name (print): _____

Parent/Guardian Signature: _____ Date: _____

Please list all students enrolled at South Wasco County High School for whom this agreement applies

Student name (print): _____ Student ID #: _____

Student name (print): _____ Student ID #: _____

Student name (print): _____ Student ID #: _____