Marietta Public Schools Re-Entry Plan

August 2020

Forward

I begin by offering thanks - to the students, staff, parents, and community members who helped us succeed in distance learning to end the 2019-20 school year. While certainly not without our bumps, frustrations, and tears - overall I am proud of the way we all responded to this crisis.

And now, as we catch our breath for a moment, we must also consider what school will look like this Fall and how we can restore some form of in-person learning. This will be yet another daunting task we must undertake. We have to create a quality and meaningful learning experience for our students - while also making sure we maintain a safe learning environment and put forth a model that our professional staff can successfully execute.

For academic, social-emotional, and economic reasons, we are compelled to provide a working in-person learning model. But we also cannot ignore that the threat of this virus remains, and we must take all prudent steps to keep our schools from becoming hot spots by which it spreads in our community. We must also anticipate that there will be outbreaks, creating cycles through which we must fluidly move from in-person to remote learning and vice versa for some time.

This document presents our most current thinking. It represents many hours of research, scenario modeling, and work from dedicated and talented staff. We also have been and will continue to be in close contact with health professionals on the latest findings and guidance. All plans are subject to change as necessary.

This plan for starting the 2020-21 school year will be far different than the start of any school year in the past. This plan will focus on learning and the safety and ongoing health of students, staff, and families. We recognize that this is an ever changing situation and we will have to remain flexible for many months if not years to come, but we must remain open to what is possible and consider all options to move forward. We are compelled, out of love for our community and our children, to put forth our very best thinking, and take action.

Sincerely,

Brandi Naylor

Superintendent

Marietta Public Schools

Introduction

The Re-Entry Model is based on the following public health assumptions (subject to change):

- Public Health
    - All persons will be required to maintain 6 feet social distancing when feasible
    - Staff and student face coverings are recommended
    - Symptom screening expectations
    - Hand-washing and hygiene protocols
    - Group gathering limitations
    - Short-term closures may be required by suspected and confirmed COVID-19 cases
    - Additional cleaning protocols will be required
- Educating Students:
    - **Traditional** - on-site delivery
    - **Distance/Blended Learning** - delivered virtually online but as a continuation of learning that normally would take place on-site.
    - **Full-Time Virtual Learning** - off-site delivery for students who qualify out of medical or social necessity.

The Re-Entry Model consists of three sections:

1. **School Operations**
2. **Academics and Growth**
3. **Whole Child and Family Support**

Resources:

U.S. Centers for Disease Control and Prevention (CDC) Activities and Initiatives Supporting the COVID-19 Response and the President's Plan for Opening Up American Again guidelines

Open Up Safely and Recover Safely (OURS) Plan

OSDE's COVID-19 Frequently Asked Questions

1. School Operations

Overview

Marietta Public Schools will continue to collaborate with the Love County and Regional Health Department to ensure a safe and healthy learning environment for our students and staff. Regardless of the in-person learning model, any person entering Marietta Public Schools property will be required to follow all public health regulations. Below is an explanation of the health regulations we anticipate based upon current information:

Key Points

1.1 Communication Plan - Marietta Public Schools communication plan aims to inform, engage, and inspire all stakeholders and the community, no matter the environment. Whether functioning in a traditional school model or implementing remote learning, the district will continue to keep Marietta Public Schools employees, its families and students, and the extended Marietta community informed for all audiences, support crisis situations, fortify the district's brand, and family engagement.

- **External Communications:**

  External communication will be situationally responsive. Major announcements and day-to-day messaging for the community (families, students, employees, community members, and others) will include emails, newsletters, phone and text messaging, websites, and social media. Information can also be obtained by downloading our Marietta School App.

- **Crisis Communications:**

  The success and safety of Marietta Public Schools students and staff, whether in an in-person or remote learning environment, is our top priority. Returning to in-person learning during the ongoing pandemic creates the potential for fluctuations in school status (open-closed) in response to virus outbreaks. This reality, together with rapidly changing health advisories drives the need to develop a system-wide school status (open-closed) alert mechanism. Crisis alerts will be broadcasted over all of our communication channels (website, phone, and text messaging, social media and the Marietta App.

- **Internal Communications:**

  Marietta Public Schools will provide crisis and regular updates via multiple channels including website, email, newsletters, dedicated social media channels, face-to-face, virtual meetings or the Marietta App.

1.2 Building Traffic Guidelines and Symptom Screening

- Upon building entry all students, staff and visitors will follow a symptom screening process according to the school district protocol. All staff and visitors will be temperature screened upon entry into buildings and school transportation.   The process for students will vary by site and will be age specific and appropriate.
- A second screening will be done as necessary for anyone shown to be running a temperature.

1.3 Group Gatherings and Social Distancing Requirements

- Unnecessary group gatherings such as field trips and assemblies will be prohibited until such time we feel we can conduct these activities safely.

1.4 Suspected/Confirmed COVID-19 Cases - School Decision Protocol

- **Release of Information**: To better protect our students and staff, a Release of Information (ROI) must be completed for each student and returned to their school site in order to help expedite contact tracing. The ROI will only be utilized for COVID related information. Having an ROI on file allows health officials to communicate more quickly and efficiently with school district personnel.
- **If a student or staff member becomes symptomatic during the school day** (shows signs of any of the following: cough, shortness of breath or difficulty breathing, chills or repeated shaking with chills, loss of taste or smell, or fever or measured temperature greater than or equal to 99.5 degrees Fahrenheit) they will wear a mask and will need to go to an established isolated room (with adult supervision for students) until they can safely be picked up and/or leave campus. The staff or student will be recommended to be COVID-19 tested. The staff or student will remain home for an isolation period of ten (10) days or until a documented negative COVID-19 test result comes back. If the student or staff member tests negative for COVID-19, then the school will follow the increased protocol of fever free for 48 hours without medication before returning to school/work.
- **If a student or staff member has been in close contact (within 6 ft for longer than 15 minutes) with a positive case either at school or away from school -** that student and/or staff member is expected to self-quarantine for at least fourteen (14) days after the exposure as required by health officials. Medical documentation may be requested.   Distance learning will be utilized while on documented quarantine.
- **If a student or staff member tests positive for COVID -19 and has been at school**: If a school site has a confirmed positive case then the school will contact parents and the building site will follow additional proper sanitation protocol. The

school team will work with Love County Health Department officials to determine if there is a need to quarantine additional staff and/or students and/or close the school site. If it is determined that a closure is necessary, distance learning will be used during the closure and/or for students and staff who are required to be quarantined. School officials will work with Love County and State Health Departments to begin contact tracing. All activities involving the exposed/quarantined students or affected facilities will be cancelled.

Resources: **Considerations for Schools: Preparing for When Someone Gets Sick**

Contact Tracing

Criteria for being around others for those showing symptomes

1.5 Tiered response for potential school closures

- **Short-Term Closures** (up to 3 day) **Protocol:** Short term closures to allow for contact tracing and building sanitation may be frequent and will invoke distance learning protocols. Teachers and staff should be prepared to move to distance learning with little to no notice. Students will begin practicing distance learning protocols during in-person instruction in order to facilitate this fluid change with ease.
- **Mid-Term Closures** (up to two weeks) **Protocol:** Closures up to two weeks may be used in response to widespread exposure and/or illness. Distance learning protocols will be used for all closures.
- **Long Term Closure Protocol:** Closures for longer than two weeks will be used if necessary in response to widespread school or community transmission. Distance learning in combination with virtual models may be necessary over the long term.

Resource: School Closure Preparations

1.6 Personal Protective Equipment (PPE) and Hygiene Measures

- It is **STRONGLY RECOMMENDED** that all staff and students wear school appropriate facial coverings/masks at all times and especially when social distancing is not possible. Disposable masks will be provided if available. If positive cases in Love County begin to increase, a mask mandate can be put in place to further protect our staff and students. The superintendent has been granted authority to make this decision in collaboration with our local health department officials.
- Students will use hand sanitizer upon entering the buildings and/or before entering classrooms. Hand washing breaks will be scheduled multiple times throughout the day including before and after recess and lunch.

- Guidance for proper mask wear and handwashing will be posted throughout the buildings.

Resources: [Guidance for face coverings](#) and [Handwashing](#)

1.7 Transmission Mitigation and Cleaning Procedures

- Consider increasing the circulation of outdoor air as much as possible by opening windows and/or doors as long as it does not pose a safety or health risk to students and staff.
- To the extent possible, students and staff should limit sharing of all supplies, utensils, devices, toys, books, and learning aids.
- Cleaning practices will be focused on cleaning for health, which includes an emphasis on frequent disinfecting of surfaces where bacteria or viruses are most likely to be transmitted.
- Hand sanitizer will be provided in all common areas and classrooms.
- Cleaning sprays will be provided for each teacher to use as needed.
- The Custodial staff will consult with district administrators and Love County Health Department to ensure appropriate and timely measures are taken to preserve the health and safety of our students, staff, and community.

Resource: **[CDC guidance for cleaning and disinfecting facilities](#)**

1.8 Outside groups use of school facilities

- Use of indoor facilities by non-school affiliated groups will be prohibited
- Use of outdoor facilities by non-school groups will be greatly limited, but may be granted for special circumstances.

1.9 School Calendar

- The school calendar will remain the same as originally adopted. Calendar changes may become necessary depending on the amount and severity of school closures and/or community transmission.

2.0 Distance Learning

- Distance Learning will be utilized when in-person attendance is not feasible or advised.
- Distance Learning will utilize Google Classroom, See Saw, et al. for instruction.
- Students are expected to participate in online instruction and complete assignments in order to receive credit/grades and be considered present for that day.

2.1 Distance Learning/Full-time Virtual Attendance Policy

- Students are expected to participate and complete assignments in order to receive grades/ credit and be considered present for that day.

- If Distance Learning is implemented for a period of 5 or more days the students are permitted to have 2 days during a 7-day period in which there is no educational activity. If the student has 3 or more days without activity an unexcused absence will be documented for that and all subsequent days without active participation.
- Parents are encouraged to notify the student's teacher/administrator in advance of the need for an excused absence.

2.2 School Day Routines - Social Distancing

- **Common Areas -** Student use of common areas will be limited where feasible with social distancing encouraged at all times. The school will provide an aerosol/mist sanitizer for the libraries, gyms, computer labs, etc. to apply after use.
  - Hallways- Each site will determine their own hallway transition procedures.
  - Library- Each site library will have signage and floor markings and teach procedures for maintaining social distance as much as possible and to keep library surfaces sanitized. All used library books (returned or touched)- will be quarantined for 72 hrs for reshelving to limit exposure. Library will promote online services throughout the district for students to access 24/7.
  - Water Fountain usage will be limited to bottle filling stations. Students are asked to bring water bottles from home that are marked with their name.
- **Classrooms -** We will be unable to socially distance inside our classrooms; however, precautions such as frequent hand sanitizing, limited use of shared supplies, and wearing of masks or face shields when appropriate will be observed.
- **Field Trips-** no field trips will be scheduled until deemed safe to do so.
- **Building Visitors -** will not be allowed.
- **Procedures for picking up/dropping off** of students will be determined by each site.
- **Classroom visitors-** will not be allowed

2.3 Transportation

- The transportation department supports students by providing safe and timely transport services for eligible riders attending on-site programs when the education model is traditional. The district continues to serve special education and out of district student needs.
  - Transportation department will open school bus windows, whenever possible, to increase flow of fresh air.
  - Marietta Public Schools will practice social distancing on buses to the greatest extent possible; however, on most routes, students will not be socially distanced. Parents are encouraged to transport their children when at all possible to help limit the number of students on buses.
  - Seating charts will be used on each bus, keeping household members seated together.

- ○ Each student will have their temperature checked and receive hand sanitizer as they load the bus.
- ○ If temperature is 99.5 or higher the student will receive a mask and be seated in the front of the bus, away from others, as much as possible. These students will exit the bus first and be taken by a school employee for recheck and isolated in the school building until the parent can pick up.
- ○ Marietta Public Schools will follow cleaning and disinfecting protocols following student pick up and drop offs.

Resource: [Guidance for bus transit operations](#)

2.4 Breakfast/Lunch Protocols

Breakfast/Lunch tables will be separated into sections/by classes. Each Section will be labeled for each individual grade level. Each section (classes) will be spaced out 6ft apart and sanitized properly after use. Automated hand sanitizers will be available to be used as students enter the cafeteria.

If any student at any grade level did not get to eat breakfast or lunch at times provided, school staff will call the cafeteria at 580-276-9494 Ext. 234 and we will deliver to your site office.

If any elementary class chooses to have a lunch meal to go for their class they will need to contact the cafeteria that morning by 9:00 a.m.

Sanitation stations will be placed at each entrance of the cafeteria. Masks may be worn through the line and then taken off during time of eating.

- Breakfast
  - ○ Bus drop off (Pre-K-5th)- Students assigned section by grade level (when student get familiar with where they sit at lunch they will be seated there as well for breakfast)
  - ○ Car drop off (Prek-5th)- Students will enter at the southwest door to the cafeteria and have temp taken no earlier than 7am. (Seating will apply the same as well)
  - ○ Grade 6th-12th Breakfast- Grab and Go breakfast will be served at 8:45am in their building. (Same locations as last school year.)
- Lunch
  - ○ Prek-Middle School- Students will attend lunch according to individual bell schedules. Students will eat in the assigned section.
  - ○ Middle School- Will have the option to eat in Cafeteria in an assigned section, or pick up a Grab N Go to take outside.
  - ○ High School Students- May eat in the cafeteria in the assigned section, or a grab and go option will be provided outside @ the gazebo (weather

permitting). In the event of inclement weather the gym lobby may be utilized.

- *Day care/BIG 5 Co-op will be responsible for picking up their meals to go for breakfast (7:35am) and lunch (10:45am).*

Student ID #'s - K-5 only - To limit exposure, the cafeteria will require a student roster of children eating lunch in the cafeteria daily, which can be done during morning attendance. Teachers can bring the roster to the cafeteria when they escort students to lunch and give it to the cashier at point of sale.

Form will be provided to the teachers by the child nutrition dept.

Resources: [OSDE's Coronavirus/COVID-19 FAQ's for Oklahoma Public Schools](#)

2.5 Athletics and Extracurricular

● Coaches/Instructors will wear masks when in close proximity with students/athletes when indoors without outside airflow. When applicable students will be encouraged to wear a mask.

● Daily attendance will be recorded. Numbers in groups will be limited when possible.

●Whenever possible, activities, workouts, and practices will be outdoors. When indoors, social distancing will be implemented, with possible environment changes (auditorium). Transportation needs to be organized with social distancing as a priority.

● Any surface, equipment, facility, etc. utilized by students will be sanitized before and after each session. There will be no sharing of program-based equipment without proper sanitation.

● Hand Sanitizer will be on site and used upon arrival and frequently throughout the activities.

● Restrooms will be cleaned and sanitized daily.

● The student's temperature must be checked before each extracurricular activity. District policy will be followed regarding temperature checks.

● We are requesting that individual water bottles with the student's name on it are brought from home.

Academics and Growth

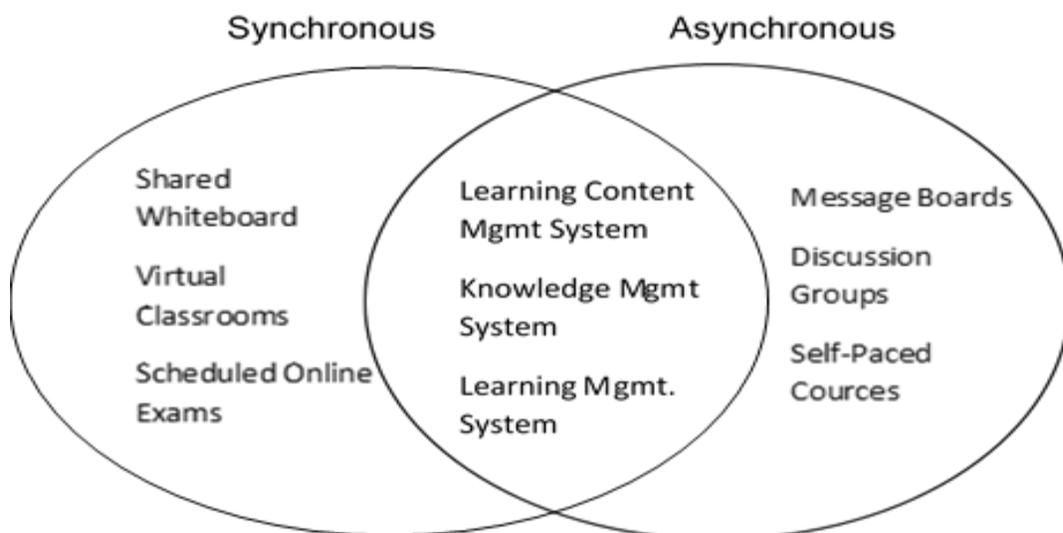**3.1 Overview of In-Person Educational Model**

Marietta Public Schools has embraced an educational model focused on high academic standards. No matter what limitations may be imposed on our instruction by public health guidelines, high academic standards will remain in place for teaching and learning during the 2020-21 school year. School staff will be expected to support in-person learning to the greatest extent possible and support virtual learning when necessary.

By offering a blended approach using both in-person and virtual learning for our students, Marietta Public Schools continues to focus on strong relationships and instruction for our students. Tools and systems will be in place to support teachers and staff across the district to meet the needs of all students.

If/when the need arises, virtual learning can occur asynchronously and synchronously.

Asynchronous learning is when instruction and learning do not happen at the same time for all learners. The teacher provides learning resources and tasks in Google Classroom (Grades 3-12) and SeeSaw (PreK - 2). Students access learning at a time that works for them and their families.

Synchronous learning is an approach where teachers and students are engaged online in learning at the same time. The teacher provides learning resources and tasks through video-conferencing enabled through Google Classroom/Meet or SeeSaw during a specific time. Teachers interact with students as a group and provide guidance on assigned tasks.

Synchronous | Asynchronous

Shared Whiteboard

Virtual Classrooms

Scheduled Online Exams

Learning Content Mgmt System

Knowledge Mgmt System

Learning Mgmt. System

Message Boards

Discussion Groups

Self-Paced Cources

During in-person learning opportunities, instruction may look and be different as they will be more blended with online resources than ever before. When students come to school, they will receive instruction that is most effectively delivered in an in-person environment while still accessing online resources through Google Classroom or See Saw. In-person time

with students will include focused instruction that is directly connected to student needs and the expertise of professional educators.

3.2 In Person Learning Guide

TEACHERS:

- A minimum of two grades will be taken weekly in each content area.
- Meet weekly with a collaborative team to plan instruction for all students.
- Utilize the district curriculum documents and follow the scope and sequence
- Upload weekly instructional materials into Google Classroom/See Saw.
- Be prepared to teach daily lessons.
- Take all materials and devices home each day in order to be prepared for possible school closure.

STUDENTS:

- Be prepared for learning each day and have homework completed and ready.
- Complete coursework by deadline set by teachers.
- For face-to-face learning: Take all materials and devices home each day in order to be prepared for possible school closure.
- Devices must be charged nightly.
- Become familiar with the structure of Google Classroom/See Saw and how your teacher organizes information.

PARENTS:

- For face-to-face learning: Encourage your child to have their supplies, including their device, in their backpack and ready for school and night before. Devices should be charged nightly.
- Virtual learning students must have a designated place in your home for your student to use as their remote classroom.

LEARNING & TEACHING EXPECTATIONS:

TEACHERS:

- Teach students how to access learning materials through Google Classroom/See Saw.
- Provide face-to-face or live synchronous instruction and facilitate learning throughout the day.
- Manage online and offline resources to provide consistency and routines for students.
- Provide clear learning goals for students.

- Follow the expectations established across the district for Google Classroom and SeeSaw.
- Check student assignments in a timely manner and give feedback in verbal or written form at a weekly minimum to provide next steps or necessary academic intervention/extension.
- Post grades in a timely manner according to district grading guidelines.

STUDENTS:

- Attend classes according to school schedule (either face-to-face or remotely) and give your best efforts in your school assignments.
- Participate in face-to-face learning activities or live synchronous virtual sessions as instructed by teachers.
- Be organized in your work and in getting projects completed.
- Ask questions and communicate with your teacher.
- Be aware of what you should be learning each day.
- Turn in assignments on time.

PARENTS:

- Access Parent Portal to view student grades.
- Check in with student(s) to monitor completion of homework and assignments.
- Discuss your child's favorite part of their day and what they learned in school.
- Facilitate academic support and encouragement as a learning partner to motivate and guide your child throughout the school year in your role as a learning coach.
- Provide your child with assistance on their day-to-day activities with the exception of designated independent work.
- Consider creating a designated learning/study space for your child at home to learn comfortably.
- Maintain communication with your child's teacher by phone, email and/or online meetings to create a learning partnership.
- Monitor and ask for evidence that your child is on track with assignments and coursework.

SUPPORT AND INTERVENTION:

TEACHERS:

- Provide intervention or tutorial sessions as needed.
- Follow student IEPs/504 accommodations in all learning environments.
- Use data to pinpoint students' specific needs for enrichment and intervention.
- Monitor student progress with fidelity according to recommendations
- Provide and communicate office hours or conference periods for student/parent support.

STUDENTS:

- Attend intervention/tutorial sessions as established by your teacher or school

PARENTS:

- Allow your child to attend intervention/tutorial sessions as needed.
- Assist in supporting your child's needs by establishing and managing the daily schedule communicated by the teacher.
- Help your child own their learning. Provide support and encouragement and expect your children to do their part.

3.2 Devices and Hotspots

- During the first week of school, each site will determine the number of students who need a device and/or hotspot.   These needs will be shared with each site principal.
- Hotspots/Devices will be distributed based on student need and the final decision will be made by the administration team.

3.3 NWEA Benchmark Testing

a. Current Scheduled Testing Dates
   i.   August 24-28/ August 31-September 2 (Makeup)
   ii. November 9-13/ November 16-18 (Makeup)
   iii. March 1-4/ March 8-10 (Makeup)

   *Dates are subject to change in the event of a school closure.

b. Testing Protocols
   i.   Tests will be administered in the classroom/ small group setting, based on IEP/ 504/ ELL accommodations, instead of large group settings.
   ii. Sites will designate specific testing schedules.

c. Full-Time Virtual Students
   i.   Students will be required to complete NWEA testing during school hours within the testing window.
   ii. Virtual Teacher will contact students with specific testing instructions.

3.4 Meeting the Needs of Special Populations during Distance Learning

a. Students will receive instruction and assignments, that include IEP/ 504/ ELL accommodations and modifications, from their general education teachers.
b. Students will be able to contact their designated resource teacher, when additional assistance is needed.
c. Site resource teachers will provide contact information and office hours.

3.5 Full- Time Virtual Education - Marietta P.R.I.D.E. (Prepared Rigorous Individualized Distance Education)

- Marietta P.R.I.D.E. is a full-time online virtual education option.
- Parents must meet with the site principal to discuss and show need for approval for this option.
- Entry into the program will be on a case-by-case basis and requires the approval of the principal.
- If the student is accepted into Marietta P.R.I.D.E. it is the responsibility of the parent to provide an internet connection for the online program; however, a hotspot may be available on a case-by-case basis.
- The software utilized will differ based on the student's grade level.
- Students enrolled in the program must commit for at least one semester.
- Teachers will monitor virtual students and students will be required to meet weekly instructional/completion goals.
- IEP & ELL services are provided to virtual students where applicable.
- Virtual students will not be enrolled or allowed to participate in extracurricular activities.

Resources: **Oklahoma Academic Standards**

Oklahoma Curriculum Frameworks

Whole Child and Family Supports

Key Points

4.1 Social-Emotional Learning Plan

As part of a comprehensive Social-Emotional Learning (SEL) plan, we have developed ways for students to learn to communicate effectively, engage productively and collaborate successfully with others, and be able to offer and seek help in a traditional and/or virtual setting. The focus is on establishing and maintaining healthy relationships. This includes teaching students how to communicate clearly, resist inappropriate social pressure, resolve

conflict peacefully, share their thoughts and feelings with one another appropriately, and even how to ask for help when needed. This is met by in class lessons and meetings in a traditional setting and met virtually by giving access to technological tools, zoom meetings (or other virtual meetings apps), and other virtual resources.

4.2 School-level contact to at-risk students

The district will provide technology to all students and hotspots to students without access to the internet. Each site counselor will monitor and follow up (via calls, emails, and/or home visits) to ensure that students have logged on and are able to engage.

4.3 Mental health access and support for students

We will provide resources and contact information for support services for mental and behavioral health in the counseling google classroom as well as under the counseling services tab on the school website.

4.4 Virtual counseling plan

Each site counselor will set up a google/seesaw classroom specific to counseling. We will offer families a short video and discussion questions in a simple format for students to continue receiving preventive Tier 1 counseling services without being overwhelming to the parent/family member or child. We will use resources from the Oklahoma State Department of Education and American School Counselors Association to ensure that all key components of social/emotional learning are met.

4.5 Establish Crisis response team

The response team will be composed of each site counselors, site principals, maintenance/transportation director, nutritional director, and school resource officer.

4.6 Communication with families and caregivers

We will provide families and caregivers access to the virtual counselor's classroom by posting updates on the Marietta school website, school social media sites, emails to parents and mailed letters. This gives multiple lines of communication and access to ask questions and provide feedback.