

Mission: R.S.U. No. 67 strives to provide a safe, caring, supportive educational environment which empowers all individuals to fulfill their unique potential as lifelong learners and to become responsible, contributing citizens in an ever-changing global society.

R.S.U. No.67
Chester, Lincoln, Mattawamkeag
Job Description

Title: Technology Repair/Services Specialist (K-12)

Qualifications:

- Ability to work effectively in a team environment;
- Ability to install, troubleshoot, and repair applicable operating systems;
- Deploy, troubleshoot, and repair all applicable technology devices;
- Deploy, troubleshoot, and repair technology device peripherals (i.e. Smartboards, LCD projectors, printers);
- Skills and knowledge needed to install, configure, and demonstrate all types of software and applications; and
- Must have a good understanding of LAN networks (i.e. Ethernet, wireless systems);

Reports to: Director of Information Technology

Job Goal: To help support the District's mission to provide a safe, caring supportive environment which challenges individuals to fulfill their potential as lifelong learners and responsible, contributing citizens in school by providing technology services and instruction to students and staff to enhance curriculum learning.

Responsibilities:

- Serve as a technology device hardware technician
- Serve as a technology device software technician
- Provide troubleshooting and technical support for technology devices
- Support teachers, learners, and staff on software applications and hardware
- Collaborate with Director of IT and Technology Services Specialist on hardware and software repair/maintenance issues
- Collaborate with Director of IT and Technology Services Specialist on technology projects and deployments;
- Assist Director of IT and Technology Services Specialist in technology administration duties involving communication systems, data systems, network systems, security, and purchasing
- Serve as technology Team and Committee member
- Is a collaborative problem-solver willing to work flexibly, as needed, to accomplish district IT goals

- Is a lifelong learner and stays current and up-to-date with current technologies and strategies
- Perform other duties within the areas of expertise as directed by the Director of Information Technology.

Work Year: Full-time, year-round

Evaluations: Evaluations will be completed annually by the Director of Information Technology.

Adopted: March 18, 2015