



CARLISLE ISD

Committed to Lifelong Education

Carlisle Independent School District

Re-Entry Plan

2020-2021

In Response to COVID 19

Living document and subject to change

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Carlisle ISD Fall 2020 Education Plan

Dear Carlisle family,

During this time of uncertainty I know that there is truly one constant in our community. It is the students, parents, staff, and community members who make up our Carlisle family. I also know that you all have questions about the upcoming school year. I hope that this plan will answer most of them for you.

The staff has developed this plan with making sure the health and safety of Carlisle students, parents, employees, and community is the first priority. Throughout this plan you will see how we are addressing the education of our students through regular on-campus instruction and through virtual or at-home instruction. The virtual instruction will look entirely different than it did this past spring. We are striving to provide more rigorous virtual instruction in order to better serve the academic needs of your student.

We have attempted to make this plan one which will address most of the issues associated with the COVID-19 Pandemic. However, as with most things, new information about the Pandemic will make this plan subject to change. Whenever we make an adjustment to this plan, we shall attempt to notify you as quickly as possible.

I have one request and that is that you be patient and comply with this plan. Please understand that Carlisle ISD is working to provide the students the best education possible while keeping them safe and healthy. I thank you for being a member of the Carlisle family and together we can get through this trying time.

Sincerely,

Michael R. Payne

Michael R. Payne

Introduction

This plan has been developed to aid in navigating the reestablishment of our school where employees, students, and families feel safe and to reduce the impact of COVID-19 conditions upon returning to the district. The guidelines referenced in this plan are based on guidance from the Centers for Disease Control and Prevention (CDC) and Texas Education Agency. Regular updates will be made to this plan based on information provided by the CDC, state, and local agencies.

Attendance Requirements

Per Texas Education Code (TEC), §25.092, students must attend 90% of the days a course is offered in order to be awarded credit for the course and/or to be promoted to the next grade. This requirement remains in force during the 2020-21 school year.

Remote attendance will count in the same manner as on-campus (face-to-face) attendance in satisfying this requirement.

It is important that students understand that virtual learning attendance is based on daily engagement, not solely the completion of assignments. Students will be required to be engaged with the instruction and instructional materials for up to four hours a day.

Fall 2020 Instructional Options

Carlisle ISD will be offering two methods for learning this fall in the form of on-campus or virtual learning. On-campus and virtual learning will begin on August 24, 2020.

On-Campus

The student participates in the state mandated curriculum 100% of the time for at least one grading period before a change is considered.

In-person instruction for the 2020-21 school year will be safe, organized, and an engaging experience for all students.

Due to social distancing guidelines, breakfast and lunch will be served in the classroom or other assigned area. All students in grades 4th or above will be required to wear masks and maintain an arm's length apart from others. Although disposable masks may be provided by the school, they are limited. Families are encouraged to purchase a personal mask that meets CDC guidelines and Carlisle ISD guidelines as follows:

1. Solid color or Carlisle ISD monogrammed
2. No bandanas are allowed
3. Disposable masks are to be used only one time

If a child has a medical issue that prevents them from wearing a mask, please submit a doctor's note to your child's campus.

Safety and health protocols have been developed to keep students and staff safe.

Virtual Learning

The student participates in the state mandated curriculum 100% of the time for at least one grading period before a change is considered.

Online instruction for the 2020-21 school year will be robust, organized, and a consistent experience for all students.

Students will need to take responsibility for their work and engagement. While set “class times” will not be held, teachers will regularly be sending pre-recorded instruction, learning activities and assignments, and collecting those as evidence of your child’s work during this time. You can expect up to four hours of a combination of instruction, guided practice with supports, and independent practice per day.

Virtual Instruction

Instruction

Core academic courses and electives will be offered at all grade levels. Special services such as dyslexia, gifted and talented, and intervention will be available.

Commitment: Students who receive virtual learning will be required to complete the method of learning for a full 9 week grading period before alternative learning paths are explored.

Baseline: We will gather data through a beginning of the year baseline assessment.

<u>Grade</u>	<u>Assessment</u>
Kindergarten	TX-KEA
1,2	TPRI
3-8	STAR Renaissance Reading/Math
High School	Texas beginning of the year assessment

Screeners and state testing are required to be completed on campus at a designated time. Precautionary measures will be taken to offer your student a safe experience.

Instructional Gaps: We are anticipating gaps due to the COVID disruption in instruction. The baseline assessments will gauge the instructors on areas of deficiencies and enrichment to initiate appropriate instruction.

Scope and Sequence: Staff will be trained on how to use the TEKS Resource Gap Tool to help close gaps, all while staying on track to cover our required grade level TEKS. The TEKS Resource year at a glance will continue to be followed.

Platform: Canvas

Instructors: Carlisle ISD teachers will provide virtual instruction. Teachers will be identified once student enrollment numbers are established.

Schedule: Virtual instruction teachers will follow a traditional teacher work schedule. Students will be required to engage in instruction for a designated number of minutes. PreK-5th grade will require 180 minutes of instruction daily and 6th-12th grade will require 240 minutes of daily instruction. Office hours will be available and are designed as additional support and resource for the student and families. Schedules will be determined by campuses.

Engagement: Virtual instruction will be an asynchronous or self-paced model of instruction. To support student learning, there will be pre-recorded instruction delivered by the teacher and daily teacher feedback with students in the learning management system. Student engagement can be in the form of game based participation, collaboration with other peers by written or video responses, creating products, interactive slides, or interactions through zoom.

Grading: In order to receive credit or a final grade for a class, a student is required to attend class 90 percent of the days class is offered. The grading policy will be adhered to and can be located in the student handbook.

Attendance: Attendance will be taken daily by the teacher in one of three ways.

1. Students engage in online learning and demonstrate progress with lessons, assignments, and teacher instruction.
2. Students directly interact with their classroom teacher and teacher confirms student engagement for a particular day. Student/teacher interaction can be through multiple methods, including telephone or digital means.
3. Students submit an assignment through the learning management system on a particular day. Students will be counted present on days in which they engage in one of these three methods.

The learning management platform will track the number of minutes a student engages in the platform each day. This direct work with academic content matches or exceeds the following average daily minimums across all subjects:

- 3-4 year olds- 180 instructional minutes
- K through 5th grade – 180 instructional minutes
- 6th through 12th grade – 240 instructional minutes

Communication: Teachers and families can communicate through email or phone at the scheduled conference time that will be provided.

Extra-Curricular: Students will have the opportunity to participate in extra-curricular activities; however, families will be responsible for transportation to and from practices.

Meals

For our students who will be using our virtual learning platform, we will provide an at-home meal pack for the number of days the student is not physically on campus. The meal pack will be distributed on Mondays from 1:00-2:30 and will require registration via the district website or phone contact at 903-861-3801 ext 802. The pickup location can be found in the cafeteria delivery drop off area by the junior high school.

On-Campus Instruction

Instruction

Core academic courses will be offered at all grade levels as well as electives.

Commitment: Students who receive on campus learning will be required to complete the mode of learning for a full 9 week grading period before alternative learning paths are explored.

Baseline: We will gather data through a beginning of the year baseline assessment.

<u>Grade</u>	<u>Assessment</u>
Kindergarten	TX-KEA
1,2	TPRI
3-8	STAR Renaissance Reading/Math
High School	Texas beginning of the year assessment

Screeners and state testing will be required to be completed on campus at a designated time. Precautionary measures will be taken to offer your child a safe experience.

Instructional Gaps: We are anticipating gaps due to the COVID disruption in instruction. The baseline assessments will gauge the instructors on areas of deficiencies and enrichment to initiate appropriate instruction.

Scope and Sequence: Staff will be trained on how to use the TEKS Resource Gap Tool to help close gaps, all while staying on track to cover our required grade level TEKS. The TEKS Resource year at a glance will continue to be followed.

Schedule: Students will abide by the campus schedule for classes from 8:00-3:20.

Grading: In order to receive credit or a final grade for a class, a student is required to attend class 90 percent of the days class is offered regardless of whether the student's absences are excused. The grading policy will be adhered to and can be located in the student handbook.

Communication: Teachers and families can communicate through email or phone at the scheduled conference time that will be provided.

Health and Safety Preparation

In accordance with the Center of Disease Control, the following protocols have been developed to keep students and staff safe and healthy while continuing on-campus learning.

Student and Staff Pre-Screening

Parents should conduct a daily screening of their child before their arrival to school by answering the following questions.

1. Has my child had a fever or felt feverish in the last 24 hours?
2. Has my child experienced any of the following symptoms in the last 24 hours?
 - a. sore throat,
 - b. persistent cough,
 - c. chills,
 - d. body aches for unknown reasons,
 - e. shortness of breath for unknown reasons,
 - f. loss of smell,
 - g. loss of taste,
 - h. fever at or greater than 100 degrees Fahrenheit?
3. Has my child been exposed to any person with a confirmed case of COVID 19 in the last 24 hours?

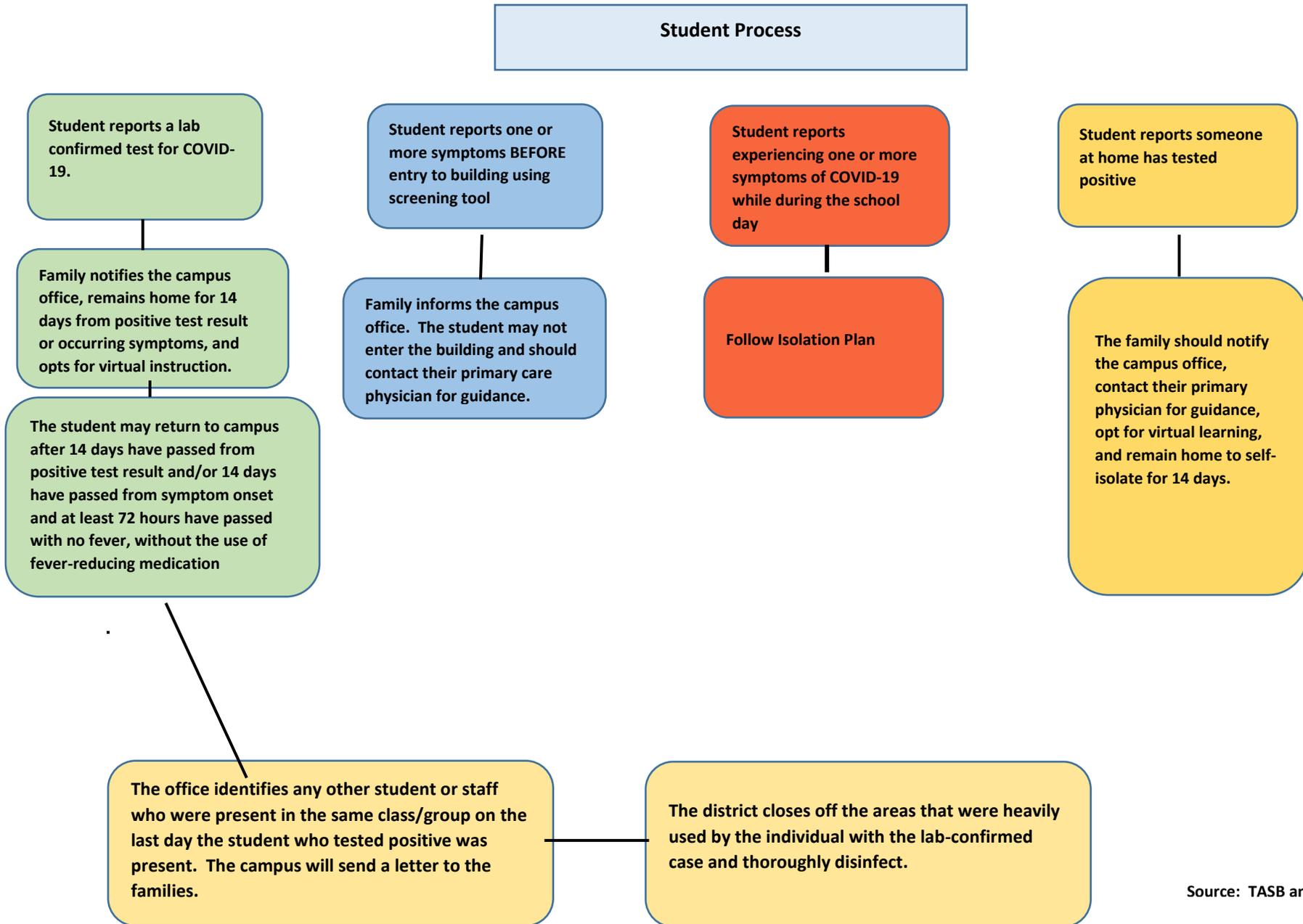
If you have answered yes to any of the above questions, please keep your child home until symptom free without the aid of medication.

Employees will be required to complete a screening using the above questions. The screening is required to take place before arrival to school. The results will be recorded using a google form and be sent to the nurse for documentation. All screening information will be kept confidential.

Staff Training

Staff will be trained in the district health and safety protocols to remain consistent throughout the district.

COVID 19 Response for Students



COVID 19 Response for Employees

Employee

Employee reports a lab confirmed test for COVID-19.

Employee notifies supervisor and remains home for 14 days from positive test result.

The employee may return to campus after 14 days have passed from positive test result and/or 14 days have passed from symptom onset and at least 72 hours have passed with no fever, without the use of fever-reducing medication

Employee reports one or more symptoms BEFORE entry to building using screening tool

Employee informs supervisor. The employee may not enter the building and should contact their primary care physician for guidance.

Employee reports experiencing one or more symptoms of COVID-19 while during the school day

Follow Isolation Plan

Employee reports someone at home has tested positive

Employee cannot enter the building and must inform their supervisor. Employee should contact their primary care physician for guidance and remain home to self-isolate and avoid public spaces for 14 days.

The office identifies any other student or staff who were present in the same class/group on the last day the employee who tested positive was present. The campus will send a letter to the families.

The district closes off the areas that were heavily used by the individual with the lab-confirmed case and thoroughly disinfect.

Isolation Plan

Identifying Possible COVID-19 Cases on Campus

In the event a student or employee shows symptoms of COVID-19, the student will be immediately separated and cared for by the nurse using a temperature check and screening questions. The student will be required to wear a mask while awaiting a parent or guardian to pick him or her up. The custodial crew will perform a deep clean of the areas the individual was in contact with as soon as it is feasible.

Lab-Confirmed Cases

In the event a student or employee has a lab-confirmed COVID-19 diagnosis, the nurse will notify the local health department while maintaining confidentiality requirements. The areas that were heavily used by the individual will be closed off until the non-porous surfaces in those areas can be disinfected and to allow for the natural deactivation of the virus.

Hand washing and Disinfecting Measures

Frequent hand sanitization and disinfection will be required to ensure the health and safety of students and staff.

Hand sanitizer will be available at the main entries to the campus, in classrooms, in the cafeteria and in common areas throughout the campuses.

Staff and students will be expected to regularly wash or sanitize their hands.

Habitual and thorough hand washing will be expected after recess, before eating and following restroom breaks.

Staff will have access to disinfectant solutions to sanitize high-touch surfaces and shared objects frequently.

Staff will limit the use of shared supplies when possible.

Campus Daily Cleaning

The safety of our employees and students are our first priority. All facilities are being cleaned in compliance with the CDC Guidance on Cleaning Community Buildings to prevent COVID-19 spread. Upon reopening, our schools have been completely cleaned and disinfected and we will continue to adhere to all necessary safety precautions. In addition to the deep clean of the district before employees and students return, the cleaning steps outlined below will be taken to disinfect workplace surfaces, chairs, tables, computers, etc. on a daily basis to protect employees and reduce the risk of spread of infection. We will require employees to maintain this safety standard by continuously cleaning and disinfecting based on the frequency stated below.

Category	Area	Frequency	Person Responsible
Workspaces	Classrooms, Offices	At the end of each use/day Between groups	Classroom Teacher
Appliances	Refrigerators, Microwaves, Coffee Machines	Daily	Custodians
Electronic Equipment	Copier machines, Shared computer monitors, TV's, Telephones, keyboards	At the end of each use/day and/or between use	Custodians And Teachers
General Used Objects	Handles, light switches, sinks, restrooms	Daily	Custodians And Teachers
Buses	Bus seats, handles/railing, belts, window controls	At the end of each use/day	Bus Drivers
Common Areas	Cafeteria, Library, Conference rooms, Gyms, Common Areas	At the end of each use/day; between groups	Cafeteria Staff Library Staff Custodians PE Teachers

Protocol for Deep Cleaning and Disinfecting

Deep cleaning will be implemented when an employee or student is identified as positive for COVID 19 or shows symptoms. The room will not be available for at least a period of 72 hours to allow for natural deactivation of the virus, followed by site personnel performing a comprehensive disinfection.

Protocol for Personal Protective Equipment

All staff and students grade 4 and above are expected to wear masks during school hours when social distancing is not always feasible. The district made this decision, prioritizing the safety of our students, faculty, and staff. This requirement is subject to change.

- Masks must be worn over the nose and mouth
- Students and teachers will be offered an area to remove their face covering and take a break if needed.
- It may be impractical for students to wear masks while participating in some non-UIL athletic or other extracurricular activities.
- Students will not be required to wear masks while eating and campuses will work to maintain appropriate distancing when possible.
- Families will be responsible for daily cleaning.

Protocol for School Arrival

Bus Transportation

Students will be received at the following checkpoints and **symptomatic** students will be screened with a touchless thermometer.

Elementary campus-The receiving area will be located at the side entrance by the Kindergarten classrooms.

Junior High campus- The receiving area will be located at the back of the cafeteria.

High School campus-The receiving area will be located at the back of the cafeteria.

A sanitation center will be provided at each receiving area. Hand sanitizer will be available for students to use upon arrival. Students will enter the building using social distancing guidelines, which will be indicated by arm’s length apart. Students grade 4 and older will be required to wear masks to prevent exposure.

Car Transportation

Students who will arrive at the school via car will be required to drop off at the designated area for each campus. Monitors will be available to screen **symptomatic** students with a touchless thermometer.

Elementary campus

Drop off will be accessed by highway 42 to the front of the elementary campus.

Junior High campus

Entrance will be accessed from highway 42 to the front of the high school building.

High School campus

Entrance will be accessed from highway 42 to the front of the high school building.

To assist with traffic flow and decrease exposure guardians shall remain in the car.

A sanitation center will be provided at each receiving area. Hand sanitizer will be available for students to use upon arrival. Students will enter the building using social distancing guidelines, which will be indicated by arm’s length apart. Students grade 4 and older will be required to wear masks to prevent exposure.

Morning Holding Areas:

Students will be required to report to the following areas designated for their campus.

Monitors will be required to be in position by 7:20 am.

Elementary:

Grade Level	Holding Room
3 year old	Classroom
PreK	#602
Kindergarten	2 Classrooms

1st Grade	Library and Classroom
2nd Grade	#606 and Classroom
3rd Grade	Computer Lab and Classroom
4th & 5th Grade	Gym-practicing social distancing

Junior High: All students are required to report to the junior high/high school gym upon their arrival to school. Students will be spaced using the social distancing guidelines and wear masks.

High School: All students are required to report to the junior high/high school gym upon their arrival to school. Students will be spaced using the social distancing guidelines and wear masks.

In the event that a student is suspected of illness the holding room for the each campus will be as following:

Elementary: Nurse's office

Junior and High School: Junior High science lab

Protocol for School Dismissal

Bus Transportation

Students will be dismissed at the following checkpoints.

Elementary campus

The dismissal area will be located in the elementary gym practicing social distancing guidelines. Students grade 4 and 5 will be required to wear masks as a preventive measure.

Junior High campus

The campus will be dismissed by specific areas of the campus to prevent crowding. Students will be required to wear masks as a preventive measure.

High School campus

The campus will be dismissed by specific areas of the campus to prevent crowding. Students will be required to wear masks as a preventive measure.

Car Transportation

Students will be dismissed at the following checkpoints.

Elementary campus

The dismissal area will be located in front of the main office practicing social distancing guidelines. Students grade 4 and 5 will be required to wear masks as a preventive measure.

Junior High campus

The campus will be dismissed by specific areas of the campus to prevent crowding. Students will be required to wear masks as a preventive measure.

High School campus

The campus will be dismissed by specific areas of the campus to prevent crowding. Students will be required to wear masks as a preventive measure.

To assist with traffic flow and decrease exposure guardians shall remain in the car.

Protocol for Transitions

In compliance with the CDC, maintaining 6 feet of separation from individuals may not be feasible in certain areas due to limited space.

Hallways: All individuals, grades 4th and above, will wear a face covering (over the nose and mouth) to prevent exposure. At the elementary campus where masks are not developmentally appropriate, students will be instructed to use arm's length spacing and be provided visual prompts to maintain social distancing.

Restrooms: Restrooms will be monitored to keep the posted maximum capacity.

Water Fountains: Water fountains will be disabled to decrease further exposure. All students are encouraged to bring their personal water bottles to refill during the day. All water bottles must have a legible name that is visible.

Locker Rooms: While in locker rooms, students should maintain an arm's length from others. Physical contact with others will be discouraged such as handshakes.

Classroom Arrangements and Preparation

Due to the limited classroom space, it is not feasible for some classrooms to be arranged in a way that meets the social distancing guidelines. In the event of limited classroom space, frequent hand washing and/or hand sanitizing will be utilized. If students are grade 4 or older, they will be required to wear a mask.

In the classrooms where space is feasible, desks will be distanced six feet apart.

Community classroom supplies such as scissors, crayons, pencils, will be suspended to limit multiple usage. Campus inventory such as iPads and Chromebooks will be disinfected after each usage. High traffic areas in the classroom (such as light switches, door knobs, pencil sharpeners, etc) will be disinfected after each class period.

Teachers will have access to classroom disinfectant supplies that will be stored in a secure area in the classroom.

Physical Education

All individuals, grades 4th and above, will wear a face covering (over the nose and mouth) to prevent exposure entering and exiting the area. Students who are actively exercising will not be required to use the mask as long as they maintain social distancing protocols. If weather permits, exercising will take place outside to reduce risk of exposure.

Recess and Playground Structures

Campus staff will monitor students to ensure safety guidelines are followed. Students must maintain social distancing protocols while lining up to return to class and sanitize or wash hands before re-entering from outdoor activity

Meals

Breakfast

The cafeteria will be providing free breakfast for all students. The cafeteria staff will deliver a sack breakfast to each morning holding area for students to partake.

Lunch

The lunch service will be served out of the cafeteria for all students and staff. Each class will arrive and select the meal of their choice and any ala carte items and then return to their designated eating area. There will be a 3-5 minute gap between each class for cleaning and sanitation purposes. All students entering the cafeteria will be practicing social distancing protocols that will be put in place by the district. Students in Head Start-Kindergarten will be provided the opportunity to eat lunch in the cafeteria practicing social distancing protocols while students in grades 1-5 will report to their homeroom teacher for elementary. Junior high and high school students will eat in the cafeteria practicing social distancing protocols. Outside food delivery will not be permitted.

Visitors on Campus

The safety of our staff and students remains the district's primary concern. To help prevent the spread of the virus and reduce the risk of exposure to our staff and students, we are asking for no visitors on the campuses. Any guardian requesting a meeting with a staff member will be required to make an appointment and participate in a screening questionnaire upon arrival. Participation is important to help us take precautionary measures to protect visitors and everyone in the building.

Bus Transportation

Cleanings/Decontamination of School Buses: A CDC-approved disinfectant will be used after each bus run, including the morning run, afternoon run, and any special runs. Items to be disinfected include the entry handrail, the fronts and backs of seats, any hardware or

accessories, windows, window handles and walls. The disinfectant will remain on the surface according to the manufacturer's directions or at least 10 minutes.

Assigned Seating/Routes: Students may be required to sit in assigned seats. Siblings or students in the same household will be required to sit together. All students, regardless of grade, will be required to wear a mask while being transported on the bus.

Hand Sanitizer for School Bus Drivers and Students: All bus occupants (students and driver) are encouraged to utilize hand sanitizer upon entry to the school bus and again upon exiting the vehicle.

Driver Training: All drivers will receive training on proper disinfecting procedures for the school bus. These procedures will meet the CDC recommendations. The training will include the following:

- Proper cleaning and disinfecting techniques
- Proper use and disposal of Personal Protective Equipment (PPE)
- Safe product usage guidelines (chemical safety)
- Proper methods to empty and dispose of trash

Athletics and Extracurricular Activities

The health and safety of our extracurricular participants is the number one priority. Based on current information about COVID-19, a back to school athletic plan is designed to help prevent exposures to COVID-19 for all our extracurricular participants. The plan will be continuously updated as additional information becomes available.

Extracurricular directors will continue to work closely with administration and the UIL, so timely and accurate information can guide appropriate responses. Local conditions will influence the decisions that public health officials make regarding community-level strategies. Campuses will implement the following safeguards:

- Limiting personal interaction - social distancing and limited size groups will be used.
- Hygiene – hand washing will be emphasized before, during, and after team activities when practicable.
- Cleaning and sanitation – routine and enhanced cleaning and sanitation measures will be implemented.
- Safe access to facilities – facility entry and exit points will be coordinated to minimize personal interaction and facilitate social distancing.
- Screening Procedures- daily symptom and temperature screening assessment will be required.
- University Interscholastic League Rules and Guidance will continue to be adhered to.
- Face masks will be worn in accordance with the governor's executive order GA-29.

UIL Eligibility Guidelines

Students participating in remote learning offered by their school district, whether synchronous or asynchronous (as defined by TEA), may participate in UIL activities if they meet all other UIL eligibility requirements. Students must be enrolled in remote learning options through the school the student will represent.

Technology

Carlisle ISD has purchased additional hotspots to support virtual learning throughout the school year. Junior and High school students are a one to one device campus. Elementary students grades 4th-5th may check out a chrome book to support online learning. Students 3rd grade and below will be required to provide their own device for virtual instruction.