McPherson County Schools

Return to School Plan 2020-21

McPherson County Schools intends to be prepared to meet the health and safety needs of its students and staff during the 2020-21 school year, in light of the COVID-19 pandemic. This framework is structured to allow the district to be responsive to the current health climate and to articulate expectations for students, staff, and parents, amid changing school and community health conditions. The tiered structure of this framework coincides with the “Risk Dial for COVID-19” from the West Central District Health Department. This framework may be adjusted, as needed, to meet the needs of students, staff, and parents of McPherson County Schools.

Risk Dial Zones

Description & Rationale for Use of Risk Dial Zones:
West Central District Health Department (WCDHD) provides a Covid-19 “Risk Dial” for the geographic area it serves, which informs the public about the activity level of COVID-19 virus in its service area and the area medical services’ ability to respond to current demands. This “risk dial” will serve as a barometer for the school’s operational response to the virus. The school will use the “risk dial” in conjunction with the school’s monitoring of the virus activity within the school to determine which “risk dial operational zone” the school will operate in. The current “risk dial operational zone” will be clearly communicated to students, staff, and parents through the school’s website and through the school’s messaging system, along with specific guidance based on the school’s current operational zone. By fostering collaboration between the West Central District Health Department and McPherson County Schools’ to closely monitor current health conditions relevant to the COVID-19 virus, the administration will be able to assess the safest and most non-restrictive educational environment for students, staff, and parents at Schools.
### Risk Zone Indicators

<table>
<thead>
<tr>
<th>Green—DHM Phase IV—Low Risk</th>
<th>Yellow—DHM Phase III—Moderate Risk</th>
<th>Orange—DHM Phase II—Elevated Risk</th>
<th>Red—DHM Phase I—Pandemic</th>
</tr>
</thead>
<tbody>
<tr>
<td>● No confirmed cases in the immediate geographic area (WCDHD) or within the school</td>
<td>● Limited confirmed case(s) in the immediate geographic area (WCDHD) or within the school</td>
<td>● Confirmed and increasing case(s) and transmission in the immediate geographic area (WCDHD) and within the school</td>
<td>● Widespread confirmed case(s) and transmission in the immediate geographic area (WCDHD) or within the school</td>
</tr>
<tr>
<td>● No Directed Health Measures that limit the school building capacity</td>
<td>● Consultation with Health Department</td>
<td>● Consultation with Health Department</td>
<td>● Consultation with Health Department</td>
</tr>
<tr>
<td>● A vaccine for the virus is available</td>
<td>● Directed Health Measures</td>
<td>● Directed Health Measures which limit building capacity</td>
<td>● Directed Health Measures</td>
</tr>
<tr>
<td>● Governor/Commissioner of Education/Local Health Department Guidance</td>
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</tr>
</tbody>
</table>

### Risk Zone Procedures

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<thead>
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<td><strong>School/Academic Plan</strong></td>
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</tr>
<tr>
<td>● School open</td>
<td>● School open</td>
<td>● School open, Essential Visitors only</td>
<td>● School buildings closed</td>
</tr>
<tr>
<td>● School conducted as normal</td>
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<td></td>
<td>● Remote learning for K-12 students</td>
</tr>
</tbody>
</table>

**Self-Screening Temperature Checks**

- All students and staff should perform “self-screening” before reporting to school each day. If students or staff display any of the following symptoms, they are advised to stay home:
  - Flu-like or COVID-like symptoms
  - Temperature of 100 or greater
  - Difficulty breathing
  - Sore throat
  - Cough

- Temperature checks for students riding the bus will be performed by parents in the morning. If a student’s temperature is 100 or greater, the parent will need to inform the driver that the student will not be riding the bus and report the student’s 24-hour required absence to the school’s office.

- Temperature checks will be conducted once a day. Students with a temperature of 100 or greater will be required to stay home 24 hours and be fever free for 24 hours without medication, before returning to school.

- Temperatures for tardy students will be taken in the office prior to going to class.
  - Temperature checks in the classroom indicating a temperature of 100 or greater will be verified by a second temperature check by the school office before sending a student home.
  - Temperatures will be taken prior to the start of the school day and again before lunch, while in the lunch line.
  - Lunch will be in the cafeteria, high school gym, and/or classrooms to provide adequate social distancing between students.

- All students or staff who have a temperature of 100 or greater will be sent to the school office.

- A screening log will be maintained by the school district for all school district personnel and students. Information will be recorded on the screening log each time a temperature and symptoms check is performed.

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- Daily temperature checks are required for all essential personnel upon entry into the building.
### Custodial
- Daily routine cleaning procedures of student attendance centers
- Routine infectious disease protocol
  - Staff will comply with State and/or local health department requirements and CDC cleaning and disinfecting protocols
  - Staff will follow manufacturer’s instructions regarding the use and maintenance of equipment & use & storage of chemicals for cleaning & sanitizing.
- Spray bottles with disinfectant or disinfectant wipes will be provided for all K-12 classrooms.
- HVAC system will be adjusted to allow as much fresh air as feasibly possible to be introduced into the HVAC system while operating.
- Windows of classrooms will be open whenever possible, to allow as much fresh air as possible to circulate through the room.
- Head of Maintenance and superintendent will determine routine cleaning schedules at each building and will modify cleaning schedules and work assignments of custodial staff to meet any heightened disinfection needs.
- Spray bottles with disinfectant or disinfectant wipes will be provided for all K-12 classrooms.
- HVAC system will be adjusted to allow as much fresh air as feasibly possible to be introduced into the HVAC system while operating.
- Windows of classrooms will be open whenever possible, to allow as much fresh air as possible to circulate through the room.
- Continue Level I & Level II cleaning and disinfecting procedures in addition to heightened disinfection of frequent high touch points and high traffic areas.
- School nurse, head of maintenance, and administration will identify and address any additional areas in need of intensive cleaning and disinfecting.
- Head of Maintenance and superintendent will determine routine cleaning schedules at each building and will modify cleaning schedules and work assignments of custodial staff to meet any heightened disinfection needs.
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- Windows of classrooms will be open whenever possible, to allow as much fresh air as possible to circulate through the room.
- Closing affected buildings
  - Superintendent will shut down and secure affected building(s) for deep cleaning and disinfecting. Building access prohibited by all user will be closed until the area is cleaned and disinfected.
  - Superintendent will coordinate and communicate with staff, students, and parents regarding reopening procedures for affected areas, after consultation with West Central District Health Department.
- School Building is Closed
- The school will be secured and no unauthorized or essential personnel will be allowed to enter the school.
- Cleaning of buildings
  - The school will be cleaned as directed by the Health Department, with heightened disinfecting and cleaning performed.
  - Superintendent will determine staffing assignments and/or required procedure modifications.

### Lunch and Breakfast
- Breakfast and lunch will be in the cafeteria.
- Social distancing markings on the floor to provide for adequate social distancing spacing in the lunch line.
- All students will wash hands or use hand sanitizers before getting in the lunch line.
- All kitchen staff will wear gloves and face coverings when serving meals
- Breakfast in cafeteria, provided adequate social distancing can be provided. If more space is required, high school gym space will be used.
- Lunch in the cafeteria and high school gym to provide adequate social distancing between students in the lunch line.
- Social distancing markings on the floor to provide for adequate social distancing spacing.
- All students will wash hands or use hand sanitizers before getting in the lunch line.
- Extra sanitation procedures will be used.
- Some food items may be limited.
- Breakfast and Lunch will be eaten in the classroom.
- Social distancing markings on the floor to provide for adequate social distancing spacing in the lunch line.
- All students will wash hands or use hand sanitizers before getting in the lunch line.
- Extra sanitation procedures will be used in the kitchen and meal preparation area.
- All staff will wear gloves and face coverings when serving meals.
- Parents will not be allowed to eat lunch with
- School Building is Closed
<table>
<thead>
<tr>
<th><strong>Recess</strong></th>
<th>All staff will wear gloves and face coverings when serving meals.</th>
<th>Parents will not be allowed to eat lunch with students.</th>
<th>Elementary will implement recess zones for assigned students to support physical distancing.</th>
<th>Schedules will be modified to ensure adequate spacing on the playground at one time.</th>
<th>Cleaning and sanitizing of playground equipment will be completed daily.</th>
<th>No balls, jump ropes, or hula hoops available.</th>
<th>The playground is closed.</th>
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<tbody>
<tr>
<td><strong>PK-12 Field Trips</strong></td>
<td>Regular field trip opportunities can be scheduled.</td>
<td>No off-site field trips to identified “Hotspots.”</td>
<td>No field trips will be available.</td>
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<td><strong>Specials</strong></td>
<td>Students transition to music, art, PE, and media as normal.</td>
<td>Specialist teachers transition to classrooms to provide instruction, as feasible. If teachers transitioning is not possible, student transitions to music, art, PE and media will be allowed.</td>
<td>All specialist teachers transition to classrooms.</td>
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<td><strong>Handwashing/Hand Sanitizer</strong></td>
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<td><strong>Hallways</strong></td>
<td>K-6 students transition normally with staff support 7-12—Regular transitions with encouraged social distancing in hallway areas.</td>
<td>K-6 students transition normally and specialists come to classrooms, whenever feasible. When it is not feasible for teachers to come to the classroom, students are allowed to transition to specialist teachers’ classrooms. 7-12—Scheduled transitions through the hallways using a “one-way traffic pattern”.</td>
<td>K-6 students transition and all specialists come to classrooms.</td>
<td>K-12 students may be in isolated classrooms with only limited and scheduled hallway access.</td>
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<td><strong>Lockers</strong></td>
<td>Lockers will be used as normal 7-12 Students will have limited and staggered use of lockers, in conjunction with scheduled transitions during class period breaks.</td>
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<td><strong>Beginning of the day staff</strong></td>
<td>K-6 Teachers should be outside their room and ready to receive students by 7:50 AM. Students will enter the building when doors open at 7:50 and report outside the door of their classroom for temperature checks.</td>
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<td>Teachers and students will report based on the instructional schedule created and direction provided by the administration.</td>
<td>JR./SR. High Students in the building prior to 7:40 AM need to be in an approved meeting/practice and be supervised by a teacher/coach/sponsor until the</td>
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<tr>
<td>Beginning of the day</td>
<td>K–6th Grade</td>
<td>K–6th</td>
<td>JR./SR. High</td>
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<td>Students will enter the building when doors open and wait outside of the assigned classroom, observing 3–6 ft. of social distancing, while wearing a mask.</td>
<td>Students will enter the building when doors open at 7:45 and go directly to the hallway outside their classroom for temperature checks, while wearing a mask.</td>
<td>Students in the building prior to 7:45 need to be in an approved meeting/practice and be supervised by a teacher/coach/sponsor until the 7:45 AM bell.</td>
<td>Students who are dropped off or arrive with a ride before 7:45 should remain in the cafeteria or high school gym and socially distancing themselves.</td>
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</tr>
<tr>
<td>JR./SR. High</td>
<td>Students need to report to their first period classroom and wait in the hallway, observing 3–6 ft. of social distance.</td>
<td>Students will enter the building when doors open at 7:45 and go directly to the hallway outside their classroom for temperature checks, while wearing a mask.</td>
<td>Students who are dropped off or arrive with a ride before 7:45 should remain in the cafeteria or high school gym and socially distancing themselves.</td>
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<tr>
<th>End of the day</th>
<th>Regular dismissal.</th>
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<th>Dismissal from classrooms will be conducted in alphabetical order over a 10-minute time frame to allow for adequate social distancing.</th>
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</tr>
</thead>
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<tr>
<td>All students will be required to leave the building at the end of the day unless in an activity or working under the direct supervision of a teacher.</td>
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<td>Parents are encouraged to wait in their cars and not enter the building to pick up their students when possible.</td>
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<tr>
<th>Building Access</th>
<th>Visitors that enter the building must report to the office for a temperature check and to sign into the building.</th>
<th>Parents and visitors to the school must be regularly scheduled and check into the school office upon arrival.</th>
<th>No outside visitors or user groups allowed on campus.</th>
<th>No campus access available beyond required personnel.</th>
</tr>
</thead>
<tbody>
<tr>
<td>McPherson County Schools</td>
<td>Masks are required for all visitors to the school and not provided by the school district.</td>
<td></td>
<td>Some McPherson County Schools events will be require masks and seating will be limited depending upon the current district health</td>
<td></td>
</tr>
</tbody>
</table>
### Facemasks

- Students and staff must wear a mask to enter the building for temperature screening upon morning arrival.
- Facemasks and/or shields will be provided and encouraged to be used by staff and students on school fleet vehicles, in classrooms, and during passing periods, and when social distancing of 6 ft. or more is not possible.
- Teachers are required to wear facemasks and may remove facemasks when necessary for instruction and are required to maintain a distance of 6 ft. or more when the facemask is removed.
- Facemasks for symptomatic individuals (coughing, fever, congestion, runny nose) is required, unless a doctor’s note is provided indicating the symptoms are due to some other medical condition.
- Facemasks are required to be worn by NSAA Activity Participants, while they are not competing in the event (sitting the bench, waiting to perform), as per NSAA Guidelines.

### Restrooms

- Regularly scheduled

- Scheduled restroom breaks for elementary students are conducted, with a limited number of students using the bathroom at a time and with proper handwashing and hand sanitizer use.
- Restroom use during passing periods in grades 7-12 is discouraged.
- 7-12 students are encouraged to use the restroom with permission from their classroom teacher.

- Restroom use is prohibited during passing periods, except in case of an emergency or as a medical requirement.
<table>
<thead>
<tr>
<th>Water Fountains/Bottle Fillers</th>
<th>Classroom Seating/Materials Usage/Sanitization</th>
<th>Transportation</th>
</tr>
</thead>
</table>
| - Regularly scheduled water breaks.  
- Students are encouraged to bring individual water bottles. | - Regularly scheduled water breaks.  
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- Increased sanitation of the water fountain is performed by custodial staff. | - Regular transportation schedule and practices.  
- Parents will perform a symptom screening and temperature reading for the students each morning before putting them on the bus, if the child’s temperature is 100 or greater, or if they have flu-like or covid-like symptoms, they will not be allowed on the bus.  
- Temperature checks are performed by drivers for all riders, prior to getting on the bus. If the child’s temperature is 100 or greater, they will not be allowed on the bus.  
- Students are encouraged to use hand sanitizer upon entering the bus.  
- Students ride in assigned seats to provide maximum social distancing.  
- Students who become sick during the day, may not use “group” transportation vehicles and will be transported home by a parent.  
- If 6 ft. of social distancing is not possible on a bus or van, students are required to wear masks while in transit.  
- Windows should be open, whenever it is deemed appropriate and safe by the driver, to maximize fresh air in the vehicle cabin.  
- Transportation fleet vehicles should be aired out | - The water fountain is closed for casual use and students are required to use personal water bottles or disposable cups.  
- Increased sanitation of the water fountain is performed by custodial staff.  
- Scheduled refills of student water bottles are scheduled to provide for sanitation and social spacing during refilling.  
- Students will be limited to specific classrooms.  
- Locations in the building as determined and outlined in the alternate instruction schedule.  
- Increased sanitization measures.  
- Desks will be spaced at least 6 ft. apart.  
- Students individual learning supplies will be kept separate from each other and classroom supplies should not be shared among students.  
- Only items essential for learning may be brought into the school building.  
- Teachers should try to maintain 6 ft. of spacing between themselves and the students, whenever possible.  
- Assemblies of 25 or more students are not permitted. Assemblies of 25 or fewer students are permitted provided facemasks are worn.  
- Parents who are able to transport their children to and from school will be encourage to do so.  
- Parents will perform a symptom screening and temperature reading for the students each morning before putting them on the bus, if the child’s temperature is 100 or greater, or if they have flu-like or covid-like symptoms, they will not be allowed on the bus.  
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- Only items essential for learning may be brought into the school building.  
- Teachers should try to maintain 6 ft. of spacing between themselves and the students, whenever possible.  
- Assemblies of 25 or more students are not permitted. Assemblies of 25 or fewer students are permitted provided facemasks are worn.  
- All district transportation is suspended. |
### Technology
- 1-to-1 devices provided to all 1st-12th students, as needed, and at the discretion of the classroom teacher and building principal.

### 7-12 Activities
- Activities and Athletics will be conducted in accordance with NSAA guidelines.
- Activities and athletics will be conducted in accordance with NSAA guidelines and DHM guidelines.
- Some McPherson County Schools events will require masks and seating may be limited depending upon the current district health measure. When limiting seating is used, family members of students participating in the event will have priority over others.
- Cancellations and postponements of activities and athletics are possible. Activities and athletics will be conducted in accordance with NSAA guidelines and DHM guidelines.
- Most McPherson County Schools events will require masks and seating will be limited depending upon the current district health measure. When limiting seating is used, family members of students participating in the event will have priority over others.

### Student Attendance
- All students in grades K-12 will attend school in person.
- Students will not be permitted on campus and remote learning will be provided by the school following the regular school calendar.
- All students in grades K-12 will attend school in person.
- Accommodations will be made for students in K-12 who are unable to attend in person to utilize synchronous online learning through Zoom and other remote learning tools. Synchronous means that students log on to receive instruction with their class at certain set times during the school day. Students will only have this option with a medical excuse provided by a doctor with a specified period of time noted or in conjunction with their IEP (Individualized Education Plan).

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<tr>
<th>7-12 Activities</th>
<th>Student Attendance</th>
<th>Technology</th>
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<td>● Activities and athletics will be conducted in accordance with NSAA guidelines and DHM guidelines.</td>
<td></td>
<td>● Chromebooks are used to complete online/remote learning.</td>
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<td>● 1-to-1 devices sent home daily 1st-12th as deemed appropriate by classroom teacher and building administration.</td>
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<td>● Devices will be cleaned daily according to tech guidance.</td>
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<td>● Cancellations and postponements of activities and athletics are to be expected. Any activities and athletics will be conducted in accordance with NSAA guidelines and DHM guidelines.</td>
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<td>● Most McPherson County Schools events will require masks and seating will be limited depending upon the current district health measure. When limiting seating is used, family members of students participating in the event will have priority over others.</td>
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<tr>
<td>Staff Attendance</td>
<td>Special Education/504</td>
<td>Mental &amp; Social/Emotional Health</td>
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<td>● All staff will report as normal.</td>
<td>● Students will be served as per their IEP/504 Plan.</td>
<td>● Continue universal supports offered to all students through the school-wide MTSS Model</td>
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<td>● Any questions or concerns relative to work expectations should be directed to the building principal.</td>
<td>● Revisit the IEP/504 with the team before or early in the school year to discuss, whether or not there are underlying student medical conditions that make school attendance impractical or undesirable to parents, should there be an increase in active virus transmission.</td>
<td>● Increase staff awareness regarding the need to support the mental and social/emotional needs of students as they return to school.</td>
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<td>● Revisit the IEP/504 with the team before or early in the school year to discuss, whether or not there are underlying student medical conditions that make school attendance impractical or undesirable to parents, should there be an increase in active virus transmission.</td>
<td>● Continue universal supports offered to all students through the school-wide MTSS Model</td>
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<td>● At the IEP/504 team meeting, ask “Have the student’s needs changed based on the lack of in-person instruction during the 4th quarter of the 2019-20 school year?” If the answer is “yes,” bring the team together to determine how services can be modified to meet the student’s need.</td>
<td>● Increase staff awareness regarding the need to support the mental and social/emotional needs of students as they return to school.</td>
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<td>● If the answer is “no,” carry out services to support goals.</td>
<td>● Provide staff training on trauma informed care and resiliency strategies to staff.</td>
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<td>● At the IEP/504 team meeting, develop contingency plans for support services in the event of a modified instruction schedule or school closure, due to a potential future increase in transmission of the virus.</td>
<td>● Provide staff training on trauma informed care and resiliency strategies to staff.</td>
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<td>● Discuss whether or not continued attendance under the selected alternate learning schedule is feasible for the student, given any underlying health concerns.</td>
<td>● Continue universal supports offered to all students through the school-wide MTSS Model</td>
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<td>● If school attendance is not possible or desirable, as it may pose a substantial health risk to the student, conduct an IEP, change the student’s placement, and coordinate delivery of services through the IEP process.</td>
<td>● Use Access at the secondary level and counseling time at the elementary level to teach students resiliency and coping strategies.</td>
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<td>● If school attendance is possible during elevated transmission of the virus, discuss with the IEP/504 team any additional supports or modifications that need to be made to the students plan during the time that the school is engaged in an alternate learning schedule.</td>
<td>● Continue universal supports offered to all students through the school-wide MTSS Model</td>
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<td>● If school is closed, assign staff to check in on them once every week through email or by phone.</td>
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### Communication

- Signage will be posted on all fleet vehicles, school entryways, and in conspicuous areas throughout the building indicating the common symptoms of COVID-19 and the steps to take when these symptoms are present.
- The school’s current “risk dial operation zone” will be posted on the school’s webpage.
- Weekly updates from the administration will be sent out via the school’s messaging system regarding the school’s “risk dial operational zone” and accompanying information to parents, students, and staff.
- Parents, students, and staff will be notified via the school’s messaging system whenever there is a confirmed case of the virus in the school.

### Potential Scenarios & Potential Responses to Elevated Risk Levels

**McPherson County Schools** recognizes that while it is best practice to have responses planned and to be prepared for a wide range of scenarios, individual health situations are unique and private information. **McPherson County Schools** will work with the staff, students, and families to develop the best possible response to the scenarios that actually occur and reserves the right to act in the best interest of the health of all students and staff of McPherson County Schools.

**1 or more confirmed case(s) of COVID-19 in the school of a student or staff member.**

- The school will immediately consult with the health department for guidance on operational procedures.
- A more restrictive learning environment will be implemented, which may include elevating the “risk dial operational zone,” a short-term, or a long-term school closure.
- The school district will communicate the situation with students, staff, and parents through the school’s messaging system.
- The school nurse will provide guidance to the administration on both the closure and reopening of the school, if the school is closed.
- The sanitization plan will be executed by the head of maintenance to sanitize and disinfect the school.
- The school will immediately implement a remote learning plan for all grades K-12, if the building is closed for a short-term or long-term school closure.
- Reopening communications will be provided to students, staff, and parents through the school’s messaging system.
- The staff member must self-quarantine for 10-14 days.
- Quarantined teachers will teach virtually from home with a substitute in the classroom, unless the staff member is unable to do so due to illness.
- If the quarantined teacher is unable to virtually teach, due to a confirmed case of the virus, the teacher will apply for FFCRA and/or illness leave, and a substitute teacher will be placed in the classroom.
- The quarantined teacher continues to teach the class virtually by following the remote learning plan (based on the situation) and/or a sub may be provided.
- The staff member must be fever free, without the assistance of medication, and be non-symptomatic before returning to work.
- The student must self-quarantine for 10-14 days.
- The student will be provided remote instruction, as tolerated by his/her medical condition.
- The student must be fever free, without the assistance of medication, and be non-symptomatic before returning to work.

**1 or more confirmed case(s) of COVID-19 in the immediate household of a staff member.**

- The staff member must self-quarantine for 10-14 days, be fever free without the assistance of medication, and be non-symptomatic before returning to work.
- Teachers will teach virtually from home with a substitute in the classroom, unless the staff member is unable to do so, due to caring for a family member.
- If the teacher is unable to virtually teach, due to caring for an immediate family member, the teacher will apply for FFCRA and/or illness leave, and a substitute teacher will...
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<th>Scenario</th>
<th>Actions</th>
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| **Student or staff member has fever of 100 or greater.**                | - Student or staff member will immediately be sent to the school office for a temperature check and symptom screening.  
                        | - The student or staff member will be required to go home and be fever free for 72 hours, without the assistance of medication, before returning to school.  
                        | - Student or staff will be immediately asked to wear a mask to reduce the threat of transmission to others.  
                        | - Parents of students will be contacted and informed of the student’s symptoms and be asked to pick up their student.  
                        | - Student will remain in quarantine at the school, until the parents arrive to pick them up.  
                        | - Students sent home will engage in remote learning with the teacher during their absence.  
                        | - Teachers will teach remotely, if able and willing to do so. If they are not able or willing to do so, a substitute will be placed in the classroom.  
                        | - The student or staff member must be fever free, without the assistance of medication, before returning to work.  
                        | - Students and staff who have been sent home with a fever may return to school before the 72-hour period if they have a “return to school” note from their physician.  
| **Student or staff member is displaying COVID-like or flu-like symptoms** | - Student or staff will immediately be sent to the school office for a temperature check and symptom screening.  
                        | - Parents of students will be contacted and informed of the student’s symptoms and be asked to pick up their student.  
                        | - Student will remain in quarantine at the school, until the parents arrive to pick them up.  
                        | - Students sent home will engage in remote learning with the teacher during their absence, as health permits.  
                        | - Parents are asked to voluntarily keep the student home for 72 hours and communicate symptoms to the school for monitoring purposes.  
                        | - The student or staff member must be fever free, without the assistance of medication, before returning to work.  
                        | - Students and staff who have been sent home with a fever may return to school before the 72-hour period, if they have a “return to school” note from their physician.  

**Terms Defined for Potential Scenarios & Elevated Risk Levels**

- "Confirmed exposure" of staff member or travel by a staff member to a state, country, or location impacted by the COVID-19 virus.
- "Visitor who has entered our building and has a confirmed case of COVID-19.
- "Student or staff member has fever of 100 or greater."
- "Student or staff member is displaying COVID-like or flu-like symptoms"
| **“Confirmed Case”** | When the individual has had a positive test for COVID-19 conducted by a medical professional. | • Resources for Confirmation: Medical professionals performing COVID-19 testing & West Central District Health Department. |
| **“Confirmed Exposure”** | When the individual’s exposure has been validated by contract tracing performed by the medical community. | • Resources for Confirmation: Medical professionals, contact tracers, & West Central District Health Department. |
| **“Short Term Closure”** | School building closed for to 2-5 school days. | • Remote learning will be used by teachers and students during the closure. |
| **“Extended Building Closure”** | School building closed for 6 school days or more. | • Remote learning will be used by teachers and students during the closure. |

### School Attendance & Calendar Options

| Low/Moderate | School is in session on campus for students and staff in August as planned. | • School and school activities resume as normal, with increased sanitation and moderate medical precautions in place at the school to prevent the spread of the virus. |
| Moderate/Elevated | Alter the School Calendar During the School Year in Response to Required School Closures | • Calendar adjustments to the beginning and ending of school year, vacation days, and professional development days can be altered as needed to meet instructional requirements for students in NDE Rule 10, to ensure students receive enough instructional time. Adjusting the calendar during the year in response to short-term or long-term closures caused by the COVID-19 virus is a strong option, provided the number of instructional days lost due to school closure isn’t too large. This strategy could be effectively used for a limited number (3 long-term closures or 15 school days) or less of school closure. |
| Elevated | Short-Term Closure | • Used when a student or staff member who has been on campus tests positive for COVID-19, a short-term closure (2-5 days) will be used to contact trace, deep clean, and ensure the necessary exclusion of students and staff from campus for 10-14 days or as directed by public health officials. |
| Elevated | Long-Term Closure | • Used when a large number of students or staff members on campus have tests positive for COVID-19, a long-term closure (6 or more days) will be used to contact trace, deep clean, and consults with public health officials regarding re-opening procedures and/or evaluate whether or not to have the school remain closed. |
| ELEVATED | Traditional School Monday Through Thursday with Friday as a Remote Learning Day  
Or “A/B Schedule” With Group A Attending in Person on Monday/Wednesday, Group B Attending on Tuesday/Thursday, & Groups A & B Learning Remotely on Friday | One of these alternate instruction plans will be used in the event that there is a directed health measures that requires social distancing in classrooms or limits the number of students in a classroom. The plan chosen will be based on the guidance regarding building occupancy provided in the district health measure and through consultation with the health department. |
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<tr>
<td>PANDEMIC</td>
<td>Remote Learning</td>
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