

***Revised**

PUTNAM COUNTY BOARD OF EDUCATION

Winfield, West Virginia

Mission Statement

The **MISSION** of Putnam County Schools is to ensure that every student masters the curriculum and achieves academic success. We will dedicate our time, resources, and practices to closing the achievement gap, bringing every student to mastery and beyond, and preparing every student for success in a diverse and changing world. Working with the home and community, we will build a supportive system characterized by ethical behaviors, mutual respect, professionalism, and collaboration.

Meeting
August 3, 2020

The Putnam County Board of Education will meet in a regular meeting pursuant to WVC 18-5-1c on Monday, August 3, 2020 at 7:00 p.m. at the Central Office in Winfield, West Virginia. The Board reserves the right to amend this agenda with emergency personnel/financial matters which may arise after publication.

Flag Salute

Members present. G. Robert Cunningham, R. Calvin Damron II, Bruce Knell, Wade Neal, Christian Wells, and John G. Hudson, Secretary, were present.

Approval of Minutes

Motion by _____, seconded by _____, to approve the minutes of the regular meeting of July 20, 2020 as read. Motion _____. Vote: ___ ayes ___ nays.

Delegations

Old Business

New Business

1. **Discussion and possible action in reference to Hartman v Putnam County Board of Education, Civil Action No. 19-C-74.**

2. **Transportation Department Drug Testing Service Agreement.** Motion by ___, seconded by ___, to approve the Service Agreement with Health Research Systems, Inc. to provide Drug/Alcohol Screening Services to Bus Operators. Motion _____. Vote: ___ ayes ___ nays.

3. **Calendar.** Motion by ___, seconded by ___, to adopt the revised 2020-2021 school calendar. Motion _____. Vote: ___ ayes ___ nays.

4. **Re-entry Plan.** Motion by ___, seconded by ___, to approve Putnam County Schools Re-entry Plan for the 2020-2021 school year. Motion _____. Vote: ___ ayes ___ nays.

*5. **2020-2021 Pre-K Calendar.** Motion by ___, seconded by ___, to approve the revised 2020-2021 pre-K calendar in accordance with WVDOE Policy 2525, 126-28-4. Motion _____.Vote: ___ ayes ___ nays.

Personnel

1. **Resignations.** Motion by ___, seconded by ___, to approve the following resignations. Motion _____. Vote: ___ ayes ___ nays.

<u>professional</u>	<u>location, job, date</u>
*Cynthia L. Cloxton	Poca High, tchr-MI (P1127), 200 days, <u>31 JUL 20 (retirement)</u>
Jordan A. Dotson	county, substitute teacher, <u>2020-21 sch yr</u>
Stephanie D. Johnson	Eastbrook Elem., tchr-1 st grade (P256), 200 days, <u>05 OCT 20 (retirement)</u>
Matthew J. Kelly	Hurricane Middle, tchr-general music (P646), 200 days, <u>21 JUN 20</u>
*Mary L. Mendez	Mountain View Elem., tchr-5 th grade (P1515), 200 days, <u>03 AUG 20</u>
*Mary M. Robinette	West Teays Elem., tchr-5 th grade (P1451), 200 days, <u>01 SEP 20 (retirement)</u>
*Keisha R. Thompson	Eastbrook Elem., tchr-4 th grade (P1733), 200 days, <u>03 AUG 20</u>

extracurricular

Jacqueline Jacobs	Hurricane High, asst. cheer, <u>23 JUL 20</u>
Janice R. Luikart	Buffalo High, dept. head/science, <u>23 JUL 20</u>
*April M. McConihay	Conner Street Elem., sys op, <u>04 AUG 20</u>
Daniel R. McKinney	Hurricane High, dept. head/social studies, <u>23 JUL 20</u>

*Mary L. Mendez Mountain View Elem., extended day
critical skills inst., 03 AUG 20
*Mary L. Mendez Mountain View Elem., Safe Haven,
03 AUG 20
Monica A. Rayburn Mountain View Elem., sysop, 23 JUL 20
*Susan A. Smith G. W. Middle, after school detention,
30 JUL 20
*Keisha R. Thompson Eastbrook Elem., extended day critical
skills inst., 03 AUG 20
Ross C. Thornton G. W. Middle, intramural director II,
21 JUL 20

service

*Jason R. Arbaugh county, sub bus op, 31 JUL 20
*Carl DeHart county, sub warehouse, 03 AUG 20
*Mary E. Edwards county, sub aide, 03 AUG 20
Sarah Nelson county, sub bus op, 12 AUG 20,
(correction of resignation date)
Jacquelyn A. Payne Poca Area, aide/bus cl (S103), 200 days,
30 JUL 20 (retirement)

temporary summer service employment, as needed

Darrin Black, temporary summer custodians, c, as needed
June 29-Aug 7, 2020, 24 JUL 20
*Christopher Saunders, temporary summer carpenters/general
maintenance, e, as needed, June 29-Aug 7, 2020, 31 JUL 20
L. Robin Wood Black, temporary summer custodians, c,
as needed June 29-Aug 7, 2020, 20 JUL 20

2. **Employment and assignments.** Motion by _____,
seconded by _____, upon recommendation of the
Superintendent, to approve the following employment and
assignments (pending clearance and certification). Motion
_____. Vote: __ ayes __ nays.

professional location, job, date

*Sarah A. Dempsey Hurricane Town Elem., principal (P317),
220 days, 04 AUG 20, (508)
Jordan A. Dotson Mountain View Elem., tchr-univ. pre-k
(P1568), 200 days, 24 AUG 20, (024)
*Danny D. Downey II PCTC, tchr-½ day heavy equipment
instructor (P2046STVOC), 225 days,
21 JUL 20, (026)
(correction of start date)
Jared T. Hitchcock Winfield Elem., tchr-wellness/PE (P1895),
200 days, 24 AUG 20, (510)
Jay L. Roudebush II Winfield Middle, tchr-computer science
(P2037), 200 days, 24 AUG 20, (356)

Alisha L. Sabo Hurricane Town Elem., tchr-3rd grade
(P1957), 200 days, 24 AUG 20, (509)

extracurricular

- *Chastity A. Miller Buffalo Elem., extended day critical skills inst., 2020-21 sch yr, (037)
- *Janessa A. Noel Conner Street Elem., Sys Op, 2020-21 sch yr, (038)
- *Courtney S. Ruppert G. W. Middle, tutor/facilitator, 2020-21 sch yr, (044)
- *Amber N. Unroe Conner Street Elem., SAP coordinator, 2020-21 sch yr, (039)
- *Alison A. Warner Rock Branch Elem., web master I, 2020-21 sch yr, (041)

substitute counselor as needed, 2020-21 sch year
Linda F. Clark

substitute teachers as needed, 2020-21 sch year
Linda F. Clark *Brooke A. Smolder

extracurricular

Jesse O. Parker Winfield High, asst. golf,
2020-21 sch yr, (518)

service

substitute cooks as needed, 2020-21 sch year
Chasity L. Akers Megan N. Corns Melissa D. Grant
Bonnie L. Harrison *Melissa Weaver

substitute custodians as needed, 2020-21 sch year
*Brock Clay

3. **Transfers and changes.** Motion by _____, seconded by _____, upon recommendation of the Superintendent, to approve the following transfers and changes. Motion _____.
Vote: __ ayes __ nays.

professional to job, date, from, posting
*Heather M. Casto Buffalo High, tchr-gen. science/biology
(P2052), 200 days, 24 AUG 20,
G. W. Middle, tchr-gen. science (P1724),
200 days, (032)

- *Monica S. Dobbins Rock Branch Elem., tchr-Title I
 reading/math (P0412FEDTI), **24 AUG 20**,
 Poca Elem., tchr-2nd grade (P386),
 200 days, (029)
- *April M. McConihay Hurricane Middle, tchr-English/LA (P638),
 200 days, **24 AUG 20**,
 Conner Street Elem., tchr-4th grade
 (P1669), 200 days, (031)
- *Christopher McDerment Scott Teays/Conner Street Elem.,
 asst. principal (P2049), 215 days,
 06 AUG 20, Hurricane High, tchr-music
 (P1986), 200 days, (023)
- *Jennifer Weddington Hurricane High, tchr-
 English/LA/librarian/media specialist
 (P1751), 200 days, **24 AUG 20**,
 Hurricane High, tchr-lang. arts (P850),
 200 days, (033)
- service**
- *Peggy L. Black Winfield Middle, custodian c (S1866),
 200 days, **24 AUG 20**, Hurricane High,
 custodian c (S922), 220 days, (048)
- *Katreni D. Chapman Mountain View Elem., aide/ex. ed. d2
 (S410), 200 days, **24 AUG 20**,
 Lakeside Elem., aide/
 pre-school spec. needs d2 (S1652),
 200 days, (046)
- *Cassandra M. Fisher Winfield Area, ½ day bus op d1 (S1438)
 bus #2301, 200 days, **24 AUG 20**,
 Hurricane Area, ½ day bus op d1 (S67)
 bus #2303, 200 days, (050)
- *Chelsea Gillispie Lakeside Elem., café manager (S376),
 200 days, **24 AUG 20**, Hurricane Middle,
 ½ day cook b (S1148), 200 days, (045)
- *Eric J. Hodges Hurricane Area, bus op d1 (S78)
 bus #1702, 200 days, **24 AUG 20**,
 Hurricane Area, bus op d1 (S92)
 bus #1408, 200 days, (049)
- *Matthew C. Thornton Scott Teays Elem., custodian c (S558),
 206 days, **19 AUG 20**, Hurricane High,
 custodian c, (S923), 200 days, (047)

4. **Reassignment in building status**. Motion by _____,
seconded by _____, upon recommendation of the
Superintendent, pursuant to WVC 18A-4-7a, to reassign the
following personnel for the **2020-2021 school year**. Motion
_____, Vote: ___ ayes ___ nays.

professional to job, date, from, posting
*Jennifer Stauffer Eastbrook Elem., tchr-4th grade (P263),
200 days, **18 AUG 20**, Eastbrook Elem.,
tchr-3rd grade (P263),
(**professional reassignment**)

5. **Reclassification.** Motion by _____, seconded by _____, upon recommendation of the Superintendent, to reclassify the following service personnel as shown below.
Motion _____. Vote: __ ayes __ nays.

<u>service</u>	<u>to, from, date</u>
Sadara N. Black	aide/ex. ed. c1, aide/ex. ed. b1, <u>19 AUG 20</u>
P. Robin Hicks	aide/ex. ed. c1, aide/ex. ed. b1, <u>19 AUG 20</u>
Crystal R. Lawson	secretary/accountant f1, secretary/accountant f, <u>06 AUG 20</u>
Molly A. Witte	secretary/accountant f, secretary/accountant e, <u>06 AUG 20</u>

6. **Extend Contracts.** Motion by _____, seconded by _____, upon recommendation of the Superintendent, to extend contracts for the following persons as shown below.
Motion _____. Vote: __ ayes __ nays.

professional
Amy S. Barkley, itinerant, counselor/pre-k-12 (P2030),
from 200 days to 210 days, effective **04 AUG 20**
Audra N. Craghead, itinerant, counselor/pre-k-12 (P2028),
from 200 days to 210 days, effective **04 AUG 20**
Marlene M. Smith, itinerant, counselor/pre-k-12 (P2029),
from 200 days to 210 days, effective **04 AUG 20**

7. **Leave-of-absence.** Motion by _____, seconded by _____, upon recommendation of the Superintendent, to approve a leave-of-absence as indicated, in accordance with policy 4.25.
Motion _____. Vote: __ ayes __ nays.

<u>professional</u>	<u>type, action, location/job, date</u>
Elyse M. Fernandez	FMLA, Hurricane Middle, tchr-lang. arts (P2036), 200 days, effective <u>17 SEP 20</u>

8. **Rescission.** Motion by _____, seconded by _____, upon recommendation of the Superintendent, to rescind the following abolishment. Motion _____, Vote: __ ayes __ nays.

service
aide/bus b1 (S76), 200 days, Hurricane Area, **21 JUL 20**

9. **Rescission.** Motion by _____, seconded by _____, upon recommendation of the Superintendent, to rescind the following creation. Motion _____, Vote: ___ ayes ___ nays.

service

transportation/ex ed. aide b1 (S2051) 200 days, itinerant,
2020-21 sch yr

10. **Stipend for New Teacher Orientation.** Motion by _____, seconded by _____, upon recommendation of the Superintendent, to approve stipend eligibility for the following teachers for attending the new teacher orientation/training **2020-21 sch yr.** (Amendment of the personnel agenda may be required due to withdrawals by employees, resignations, or other changed circumstances) Motion _____. Vote: ___ ayes ___ nays.
Jordan A. Dotson Jared T. Hitchcock Jay Roudebush
Alicia L. Sabo

General Business

Consent Agenda

Motion by _____, seconded by _____, to approve the following consent agenda items. Motion _____. Vote: ___ ayes ___ nays.

1. **Volunteer coaches.** Pending clearance, the following individuals are recommended to serve as volunteer coaches.

<u>name</u>	<u>location, sport, date</u>
Billups, Sochill	HHS/Dance Team/2020-2021
Boster, Brannon	HHS/Basketball/2020-2021
Griggs, Autumn	PHS/Soccer/2020-2021
Howell, James	WMS/Football/2020-2021

*2. **Student transfers.** Student roster for student transfers to adjacent counties for 2020-2021 school year as of August 3, 2020 is presented for Board review.

*3. **Purchase orders.** The following purchase orders are presented for Board review.

<u>Company</u>	<u>PO No.</u>	<u>amount</u>
Renaissance Learning	2633	\$ 77,955.37
IXL Learning	2635	74,130.00

Discussion

- Student Recognition

Adjournment

Motion by _____, seconded by _____,
that the Board adjourn until _____, 2020 at 7:00
p.m. at the Board office in Winfield. Motion _____.
Vote: ____ ayes ____ nays. The meeting adjourned at _____
p.m.