

# HOME ACCESS CENTER (HAC)

## PARENT INFORMATION

Home Access Center will allow Parents to view schedules, report cards, progress reports, transcripts, grades and attendance. Home Access Center will allow parents to set alerts to receive e-mails concerning your student(s) grades, attendance, In School Suspension, Tardies etc.

**PARENT MUST HAVE A VALID E-MAIL ON FILE WITH SCHOOL.**

**(E-MAIL ADDRESS CAN BE UPDATED IN HAC UNDER THE REGISTRATION TAB)**

Log-in the Home Access Center thru the Pocahontas School District Website at <http://www.pocahontaspsd.com> : (A log-in/Password is enclosed for Parent and one for the Student. Please retain for your records, log-in/Password will remain the same from year to year.)

**My Alerts:** Select the Parent Alerts tab from the menu on the left: **(Parents must set alerts)**

**Gradebooks:** An e-mail will be sent to the Parent when a grade is entered by a Teacher that is below what the Parent requested in the Alerts. (Parent chooses the grade to be entered to receive notifications.)

**Attendance:** An e-mail will be sent to the Parent if the student is absent in any Period during the day, receives a Tardy, In School Suspension or Out of School Suspension.

**Registration:** Allows a parent to update phone numbers and e-mail address.

**My Profile:** Allows a parent to change their password to HAC.