

Willow Education and Bay Area Technology School Board Meeting Minutes

July 14, 2010

Board Member Attendance:

The following directors, constituting a quorum of the full board, were present at the meeting:

Baris Cagdaser, Ph.D.	-- President
Mehmet Sen, Ph.D.	-- Vice President
Ayhan Mutlu, Ph.D.	-- Secretary
Sefa Isik	-- Director

Absent:

Sharon Davis	-- Parent Representative
Suleyman Bahceci	-- Treasurer

Principal Mr. Ercan Aydogdu also was absent. Meeting was called to order at 7:04 p.m. by Dr. Cagdaser.

1. Approval of Previous BayTech Board Meeting Minutes

The BayTech board meeting minutes from May 19, 2010 were reviewed. Dr. Cagdaser and Mr. Isik suggested some additions and spelling changes on the minutes. Dr. Cagdaser moved to accept the minutes with the changes and Mr. Isik seconded. The minutes of the May 19, 2010 board meeting approved unanimously.

2. School Operation Update, presentation by the Principal

Mr. Ozyer has updated the Board about the school operations. Report cards have been mailed to parents/guardians. CoolSis is being used as BayTech's school information system to access the grades. Any student/parent/guardian is able to access his or her grade through internet.

The staff has created a summer to do list based on the observations within the past year. New version of the student handbook will be published before the school starts.

New student uniform samples have been received. The uniforms will be sold to the students in the orientation meetings which will be held on August, 21, 25, 26 and 27. The school will follow a strict uniform policy. The enforcement will be through disciplinary actions, such as detention.

Baytech ordered a portable roof for the first trailer. The roof will be replaced soon. The school has requested a fountain from OUSD. There will be some charge associated with the fountain installation.

Prospective teachers have been interviewed for the following positions: Language Arts, Math, Science, and Social Sciences. There are some qualified teachers, we are waiting for Mr. Ercan's return for any further action.

3. Enrollment Update by BayTech Administration

Currently there are 71 new students, which will bring the total number of students to 235. 27 of these students are not coming back, so the final enrollment is about 208.

4. ACCORD Institute Annual Conference

ACCORD Institute conference will be held on August 1, 2010. There will be a special session for board member training. The Board members will arrange a trip to attend the conference.

5. Con App Approval

Con App has been submitted. Dr. Cagdaser moved to accept the application. Dr. Mutlu seconded. The Con App has been unanimously approved by the Board.

Public Forum:

Dr. Cagdaser opened the meeting to the public. No public comments were addressed so Dr. Cagdaser closed the meeting to the public.

Members agreed to meet on September , 2010 for the next board meeting.

Minutes by

Ayhan Mutlu
Secretary
Willow Education

*Approved on September 29, 2010
board meeting*

E.A. A.M