

Return to School
Health Care/ Clinic
Coronavirus Guidelines
2020-2021

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Clermont Northeastern Schools



Clermont Northeastern Schools and Staff are committed to creating a healthy, clean and safe environment for all staff and students.

We are planning a full 5 day educational week for all students with enhanced safety precautions.

We are aware that it is not possible to eliminate all risks and therefore Clermont Northeastern will be offering remote learning for those students who may have an underlying medical condition, live with an at risk family member or have other concerns.

**Circumstances may force us to change this plan at anytime (Governor's orders and/or Health District Orders/Recommendations).

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COVID Procedures



Cleaning protocols: Each room will have a gallon of hand sanitizer with a pump and will be cleaned frequently. Touchless hand sanitizer dispensers will be located at multiple entrances. Electrostatic disinfectant cleaning machines are in each building to clean daily.

Student entry into buildings:

- **Elementary School (ES):** Use of all three entrances supervised, staggered bus release, back door left 1/4/5, back door right K/3/2 increase staff at bus, entries and hallways to ensure use of new routines.
- **Middle School (MS):** Staff, Early Arrivals, Car Riders and 8th graders will use the front entrance. 6th & 7th Grade will come in the side 6th grade building entrance by rm. 109.
- **High School (HS):** Front entrance for car riders and math wing for bus riders.
- **Parents who are dropping off students should remain in their cars.

COVID Procedures



Visual directions for building: We are working on a plan to create signs, ground markings and traffic patterns throughout the buildings.

Classroom arrangements: 3 feet of spacing between desks or tables per American Academy of Pediatrics.

PPE requirements fulfilled: We have ordered 5000 face coverings and 200 face shields.

Procedure for temperature check: Quick screening temperature tools will be assigned to each building (eg. multiple touchless thermometers). Screenings will occur during the beginning part of each school day.

COVID Procedures



Space for sick kids:

- **ES:** clinic for non-covid and conference room for suspected COVID student(s).
- **MS:** Clinic for non-covid students and Rocket PBIS Incentive Room for suspected COVID student(s).
- **HS:** Clinic for non-covid students and Rocket-Way Room for suspected COVID student(s).

Teaching children to wash hands: Use World Health Organization Poster.

Need for additional handwashing stations: Each building will have several touchless hand sanitizer stations throughout the building.

Teaching students about distancing: Use World Health Organization Poster.

COVID Procedures



When will staff come to school or stay home based on symptoms? CNE will follow Ohio Department of Health and Clermont County Board of Health guidelines.

What do staff and students do if they are sick prior to coming to school? Students and staff will follow reporting an absence procedure by contacting the office.

What happens if staff or students become ill at school? Students and staff will report to building clinic staff.

How will medications be delivered to students? Nurses, secretaries, and trained staff will administer medication to the students in the clinic.

COVID Procedures



Where will sick staff and students be held until they leave school? Students and staff will report to the clinic and if there is overflow, moved to the room across from the clinic.

How will we manage parents that are unable to be reached? Our CNE office staff will make every attempt to contact parents through Phone Call (Home & Cell), Text, Email, and Home Visit.

- **** Final Form Information MUST be updated** so that we can contact you in case of an emergency.

Will the delegation of health care procedures still be done with staff, and will these still happen in classrooms? We are here to serve our students. Ex: Students with Diabetes, Tube Feeds, Medications will be seen in the clinics

COVID Procedures



Will the nurse go to students instead of students coming to nurse and who will watch the clinic in this situation?

CNE students will be seen in their building clinic.

How will we ensure that we share chronic health care information with staff?

This information will be shared in DASL, Final Forms, EMFs, Email.

What will class sizes be? Class sizes will be determined by the amount of desks that can be spaced 3' apart as recommended by the American Academy of Pediatrics.

COVID Procedures

Hydration: We encourage students and staff to stay hydrated throughout each day. Students and staff are permitted to carry a water bottle and are encouraged to come with a bottle full of water. The water fountains will *not* be available. The water bottle fillers will be accessible.



Covid-19 Symptoms

- Fever (100.4 F) or chills
- Cough, shortness of breath, difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- Loss of taste or smell
- Sore throat
- Congestion / runny Nose
- Nausea or vomiting
- Diarrhea



Covid-19 Symptoms

If at anytime a doctor confirms the cause of a fever or other symptoms IS NOT COVID-19 and approves an employee's return to work or student's return to school... they can return with their medical note.



Hand Hygiene

Hands should be washed:

- Upon entry
- Before eating
- Before boarding the bus at the end of the day
- After bathroom use
- Anytime hands are soiled
- Do not rely solely on hand sanitizer, use soap and water between uses!
- Gloved are not recommended unless normally worn for other purposes

Hand sanitizer will be readily available to all students and staff.



Social Distancing

Social distancing (3 to 6 feet) applies to all areas and settings including:

- Transportation
- Classrooms
- Common areas: halls and entry ways
- Restrooms, office and clinics
- Playground
- Cafeteria



Face Masks

Required for all staff and students.

A medical exemption may apply to some students and staff.

Some employees may need face shields either alone or with masks (per Health District note).



Sanitation

Staff and students share responsibility for building/ room cleanliness.

Provide staff with access to cleaning products with MSDS and directions for use.

Classrooms: Building lifelong learners for health practices in our students is important. Students must be supervised when wiping own desks, door handles and learning supplies (such as chromebooks).



Daily Health Assessments



Parents need to:

- Conduct a student wellness check that includes checking your students temperature before school
- Keep students home if temperature is over 100.4 F
- Keep students home for cough, fever 100.4 F, headache, sore throat, chills, muscle aches, body shakes, loss of taste and/or smell, exposure to COVID
- Provide a mask for your student to wear on the bus and at school

Daily Health Assessments

Staff needs to:

- Refer any student with obvious signs or symptoms of illness to the school clinic such as:
 - Fever (100.4 F) or chills
 - Cough, shortness of breath, or difficulty breathing
 - Fatigue
 - Muscle or body aches
 - Headache
 - Loss of taste or smell
 - Sore throat
 - Congestion or runny nose
 - Nausea, vomiting, or diarrhea



Safety Procedures

Mask Policy Per Governor Dewine's Orders and Building Requirements:



- Wearing a mask is required for all staff and all students
- (K-12) during the school day and while utilizing school transportation.
- Exceptions: Allowed for those who suffer from documented health conditions.
 - Medical documentation must be on file with the school nurse.

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Safety Procedures

Students will be provided face-covering breaks throughout the day.

Students will be able to remove face coverings when they are:

- Eating or drinking
- During the day when social distancing is possible along with teacher and staff permission
- Outdoor recess



Safety Procedures

Cloth masks:

- How to use: must cover mouth and nose to be effective.
- Care: must be laundered to clean and prevent cross contamination.

Disposable Masks:

- How to use: must cover mouth and nose to be effective.
- Dispose mask if dirty or contaminated.



Safety Procedures



Schools and N95 Masks:

Per CDC and OSHA: In order to be protected by an N95 mask - the wearer must be medically evaluated, fit tested, and trained to properly don and don off the mask annually. Schools are not health care settings, and as such, do NOT have access to the required respiratory programs required for a fit testing program that meets those requirements. Therefore - buying an N95 mask and giving it to staff DOES NOT afford them N95 protection. If N95 protection is required for a procedure to be safely performed, it will not be performed in the school (ex. nebulizer treatment).

Safety Procedures



Medication administration:

- Physical distancing procedure will be followed to mitigate transmission.
- Medication administration times will be staggered.
- Limit the volume of students in a given time in the health clinic.
- Routine procedures will be performed in the well area of the clinic (sick students will be in a separate space).

Safety Procedures



Students will also be trained on:

- Handwashing / use of hand sanitizer stations
- Social distancing
- Mask etiquette
- Sneezing and coughing etiquette
- Building procedures (ex: classroom doors can be left open if possible to maximize air flow and reduce the number of touches to door handles)

Health Care & Clinic Guidelines



Before school:

- Parents are asked to complete a student wellness check that includes temperature check before the use of fever-reducing medications prior to sending a student to school.
- Students with temperature of 100.4 F should stay home.
- Students are required to wear mask.
- Please make sure Final Forms is up to date in the event that we need to contact you.
- Please have multiple, pre-arranged methods of getting your student home from school should they become ill at school.

Health Care & Clinic Guidelines



During school hours for routine care:

- Wearing a mask is required
- Students who are sick/injured (not COVID-19 related) will be seen and treated by the nurse or clinic staff as usual
- Medication will be administered in the clinic
 - Location may change due to exposure prevention
- Some instances the nurse may travel to see the student

Health Care & Clinic Guidelines

We are trying to limit hallway traffic but students still need to be seen in the clinic:

- Student with nose bleed, cuts, injuries, dental care
- Diabetics will receive treatment in the clinic
- Asthma, headaches, migraines that need medication or phone call home
- Seizure, anxiety/panic attacks
- Students that need assistance with toileting, catheterizations, diaper changes
- Tube feedings and procedures



Health Care & Clinic Guidelines



- All students must wear face mask
- Student chairs and cots will be kept 6 feet apart
- Floor markings will be used to provide social distancing while waiting on meds, procedures, ect
- Office staff will assist clinic staff with sick students/staff in secondary clinic
- Clinic areas will be disinfected often throughout the day- door knobs, medication cabinet handles, chairs, cots, countertops and restroom

Health Care & Clinic Guidelines



During school hours with illness symptoms:

- Use designated entrances and exits to the office/clinic
- Follow social distancing protocols as much as possible when in the clinic
- Masks are required when visiting the clinic
- Students and staff with signs and symptoms of COVID-19 will be moved to adjacent designated space and isolated from other students/staff
- Staff will disinfect the clinic/ designated space immediately following an ill student/staff with signs and symptoms of illness

Health Care & Clinic Guidelines



During school hours with illness symptoms:

Space for sick kids:

- **ES:** clinic for non-covid and conference room for suspected COVID student(s).
- **MS:** Clinic for non-covid students and Rocket PBIS Incentive Room for suspected COVID student(s).
- **HS:** Clinic for non-covid students and Rocket-Way Room for suspected COVID student(s).
- Students who have any signs/symptoms COVID-19 will be moved to the above space:
Fever (100.4 F) or chills Cough, shortness of breath, difficulty breathing, Fatigue, Muscle or body aches, Headache, Loss of taste or smell, Sore throat, Congestion / Runny Nose, Nausea or vomiting, Diarrhea

Health Care & Clinic Guidelines

- During school hours with illness symptoms:
- Only one student should occupy the sick room at a time
- This area is separate from the regular clinic
- Sick students will remain in this location until picked up by parent/guardian
- Student must wear a mask at all times
- Clinic staff will wear surgical mask, gown & gloves for precautions
- Health staff will appropriately remove and dispose
- Strict handwashing
- Room will be sanitized after each use



Health Care & Clinic Guidelines

Communication is very important to help protect us all!



At the end of each school day:

- The clinic staff will email the list of students sent home from the extra room to the school nurse.
- The attendance secretaries will email the school nurse with students names that have been called in absent for COVID symptoms/quarantine
- We, the school, must keep accurate list for *contact tracing* and potential exposures.
- The school nurse will follow up with each family to make appropriate health care referrals and review follow up and return procedures.

COVID- 19 Testing



Locations:

- Most of the sites below offer diagnostic testing for COVID-19. Diagnostic tests will tell you if you currently have the virus. Diagnostic tests will not tell you if you had the virus in the past. Some locations may offer antibody (serology) testing. Antibody testing may tell you if you have had the virus in the past and are not for diagnosing a current infection. This list is not inclusive of sites offering COVID-19 testing but includes those sites in and near Clermont County. This list is not an endorsement of any of the testing facilities.
- You should contact each facility ahead of time to confirm the testing capabilities and procedures.
- Link to testing locations: <https://ccphohio.org/covid-19-testing-locations/>

COVID- 19 Testing

Procedure:



Student and/or Staff Exposure to COVID-19



The following steps shall be followed if a student or staff member has been exposed to a person who tested **POSITIVE** for COVID-19.

- The staff member will contact his/her supervisor/principal.
- The parent, coach, or teacher of the student contacts the principal or athletic director.
- The supervisor, principal and/or athletic director will contact the school nurse.
- The school nurse contacts Clermont County Health District, the Superintendent/Assistant Superintendent and Treasurer.

Student and/or Staff Exposure to COVID-19



The exposed staff member(s) or student(s) is/are quarantined for 14 days from the date of exposure.

If they are at school, they will be isolated. There will be a designated space for sick staff and students.

- **ES:** Clinic for non-covid and conference room for suspected COVID student(s)
- **MS:** Clinic for non-covid students and Rocket PBIS Incentive Room for suspected COVID student(s)
- **HS:** Clinic for non-covid students and Rocket-Way Room for suspected COVID student(s)
- Staff member(s) will be sent home.

The School Nurse will provide directions and communication with employees, students and student's parents/guardians while waiting for test results.

Student and/or Staff Exposure to COVID-19



If the exposed staff member or student remains asymptomatic for COVID-19 symptoms or tests **NEGATIVE** to COVID-19, a doctor's note will be submitted for the individual to return to work or school.

The school nurse, principal, coach, supervisor, athletic director, superintendent, assistant superintendent, and treasurer will be notified.

If the student or staff member tests **POSITIVE**, the Clermont County Health District will notify the School Nurse.

Student and/or Staff Exposure to COVID-19



Those who were in close contact with the positive individual two days prior to their date of the COVID-19 test will be identified.

Close contact is someone who has been with the COVID-19 Positive person for 15 minutes or more at a distance of less than 6 feet. Close contacts will be quarantined for 14 days. *Recommendations made with Health Department consultation.

** Assigned seating is necessary in every classroom (every period), cafeteria and on the bus! The Clermont County General Health District will conduct Contact Tracing.

Student and/or Staff Exposure to COVID-19



Communication will be made available to students, parents/guardians, and staff members of the affected classroom/bus explaining that there was a COVID Positive result.

This communication will outline the additional safety procedures that are recommended by the Clermont County Health District.

We will also continue to provide specific information and details about COVID-19 symptoms, instructions to contact your primary health provider, and/or lists of available testing sites (if recommended by Health District).

COVID-19 Precautions Reminder

Please remember to continue to follow preventative measures no matter how many employees and students are in the school. **Be a role model.**

- Practice physical distancing
- Wear your mask
- Stay at home when sick
- Use cough and sneeze etiquette
- Practice hand hygiene as often as possible
- Clean all high-touch surfaces regularly



Resources

- [CCPHOHIO.org](https://www.ccpiohio.org)
- [ODH.gov](https://www.odh.gov)
- [Coronavirus.ohio.gov](https://www.coronavirus.ohio.gov)
- [CDC.gov](https://www.cdc.gov)
- COVID-19 Questions: Call 1-833-4-ASK-ODH (1-833-427-5634)



Resources

Your mental health is just as important as your physical health. If you or a loved one are experiencing anxiety related to the Coronavirus pandemic, help is available 24 hours a day, seven days a week.

Call the COVID-19 CareLine at 1-800-720-9616.

*Restorative Justice Circles, Character Strength Screener (VIA), School Based Mental Health, Life Matters SAP- are also used/available

