



OAKLYN PUBLIC SCHOOL DISTRICT

JOB DESCRIPTION

TITLE: DETENTION SUPERVISOR

QUALIFICATIONS:

1. Possesses New Jersey Teacher Certification or Certificate of Eligibility with Advanced Standing.
2. Required criminal history background check and proof of U.S. citizenship or legal resident alien status.
3. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

REPORTS TO: Principal

JOB GOAL: Provide a safe and secure area to supervise students assigned to detention.

PERFRMANCE RESPONSIBILITIES:

1. Work effectively with principal, students, and parents.
2. Exercise good judgment to address volatile situations and inappropriate conduct.
3. Work with students to develop positive student behaviors based on responsibility, respect, self-discipline, compassion, and integrity.
4. Counsel students regarding behavior and consequences.
5. Assist in general building supervision and discipline of students outside of the detention room.
6. Perform other duties deemed necessary by the Principal.

TERMS OF EMPLOYMENT: Hourly rate is established within the Agreement between the Oaklyn Board of Education and the Oaklyn Education Association.

EVALUATION: Performance of the job will be evaluated annually in accordance with the provisions of the Board's policies for personnel evaluation.

DATE APPROVED: March 29, 2011