

CRESSKILL BOARD OF EDUCATION

Regular Meeting, May 11, 2020

Cresskill Borough Hall, 7:00 PM

CALL TO ORDER

The Regular Meeting of the Cresskill Board of Education was held on Monday, May 11, 2020 at Cresskill Borough Hall. The meeting was called to order by President Villani at 7:04 p.m.

President Villani led those present in the Pledge of Allegiance.

ROLL CALL

PRESENT: Trustee Sally Cummings (via Zoom)
Trustee Amy Cusick (via Zoom)
Trustee Michael DePalo (via Zoom)
Trustee Eugene Gorfin (via Zoom)
Trustee Dionna Griffin (via Zoom) (Arrived at 7:20 P.M.)
Trustee Mary Klein (via Zoom)
Vice President Stephen Moldt (via Zoom)
Trustee Raffi Odabashian (via Zoom)
President Denise Villani

ALSO PRESENT: Michael Burke, Superintendent of Schools (via Zoom)

ABSENT: Dawn Delasandro, Business Administrator/Board Secretary)

READING OF THE OPEN PUBLIC MEETING STATEMENT

“The New Jersey Open Public meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the act, The Cresskill Board of Education has caused notice of this meeting taking place in the Cresskill Borough Hall be published by having date, time and place thereof posted in the Cresskill Board of Education office, sent to the Cresskill Library and Cresskill Borough Hall.”

INFORMATION ITEMS

June 1 - CBOE Regular Meeting, Cresskill Borough Hall, 7:00 PM

June 15 - CBOE Regular Meeting, Cresskill Borough Hall, 7:00 PM

CONSENT AGENDA

A. Motion to Introduce Consent Agenda

On a motion by Trustee Klein, seconded by Trustee Moldt and carried, the Board approved the Consent Agenda.

Minutes: 1
 Personnel: 1 THROUGH 10
 Educational Planning: 1 THROUGH 2
 Finance: 1 THROUGH 8

B. Discussion - any item on Consent Agenda - Board of Education Only

Several Board members asked about Personnel #6 and 7. They expressed concern and what are plans for replacements.

Trustee Gorfin asked about Finance #7 and the timeline for removal.

C. Open floor to public comment on Consent Agenda only
 Citizens may address the Board of Education on any item listed on the agenda. Citizens will give their name and address when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.

None.

D. Close public participation

E. ROLL CALL VOTE - CONSENT AGENDA

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Trustee Cummings	X			
Trustee Cusick	X			
Trustee DePalo	X			

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Trustee Gorfin	X			
Trustee Griffin	X			
Trustee Klein	X			
Vice President Moldt	X			
Trustee Odabashian	X			
President Villani	X			

BOARD PRESIDENT’S REPORT

President Villani reported on a new Health Benefits Bill S2273. She also reported that she attended virtual training for NJSBA.

SUPERINTENDENT’S REPORT

Superintendent Burke reported on the closing of St. Therese School. He reported on the basement project at Bryan School and is moving forward with the bid in the hope that the work can be completed or at least a majority of it done over the summer. He reported that there is uncertainty surrounding summer ESY. He is very concerned about the lack of guidance from the State. He continues to consult with area Superintendent, the County office and our professionals. He announced that the Business Administrator would most likely be taking a leave of absence.

PUBLIC COMMENT - ANY SUBJECT

None.

TRUSTEE COMMENT

Trustee Klein inquired about plans for September. She asked for enrollment information and how many are registered for kindergarten.

Trustee Gorfin asked about the schedule for next year. He asked about the plans for replacement teachers.

CLOSED SESSION (IF NECESSARY)

The Cresskill Board of Education is adjourning to Closed Session. The session may include a discussion of negotiations, contractual matters, litigation and personnel. Pursuant to the Open Public Meetings Act, the Cresskill Board of Education is required to notify the public when the minutes of the closed session will be available. When the need for confidentiality no longer exists, the minutes will be available to the public.

MOTION TO ADJOURN

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Hearing no further business, the meeting is adjourned at 8:48 pm on the motion of Trustee Cummings, seconded by Trustee Moldt, and approved by unanimous voice vote.

Respectfully submitted,

Denise Villani

Acting Board Secretary

CRESSKILL BOARD OF EDUCATION
CRESSKILL, NEW JERSEY

CONSENT AGENDA
REGULAR MEETING
May 11, 2020

MINUTES

1. Approval - April 13, 2020 Regular Meeting Minutes
April 27, 2020 Regular Meeting Minutes

PERSONNEL

1. Approval - Teacher (CEA) appointments for the 2020-2021 school year
2. Approval - Secretarial (CEA) appointments for the 2020-2021 school year
3. Approval - Custodial (CEA) appointments for the 2020-2021 school year
4. Approval - Cresskill Administrator and Supervisor Association (CASA) appointments for the 2020-2021 school year
5. Approval - Appointment of Jacqueline Clinton, Elementary Teacher, EHB, MA, Step 2, \$63,710, effective 09/01/2020 for the 20-21 school year
6. Approval - Resignation of Shari Krapels, English teacher, CHS, effective 06/30/2020
7. Approval - Resignation of Sebastian Loh, Science teacher, CHS, effective 06/30/2020
8. Approval - Virtual observation hours for Victoria Wakile, Caldwell University student, with Kacey Terzini, MMS, for the months of May and June 2020
9. Approval - Amend the maternity related disability leave of Megan Bliss to continue with virtual education while school remains closed, until the expected date of birth of 05/31/2020, in accordance with her Doctor's note and subject to her and her child's health and well being, and continue with virtual learning after the birth of the baby through 06/23/2020, and placed on unpaid leave of absence (NJFLA/FMLA) on or about 09/08/2020 through 11/30/2020
10. Approval - Appointment of Elyse Kaminsky, ESL/Intervention teacher, EHB, pending NJDOE certification, MA, Step 1, \$63,100, effective 09/01/2020 for the 20-21 school year

EDUCATIONAL PLANNING

1. Approval - Conferences/Workshops/Travel
2. Approval - Revised District Calendar for 2019-2020

FINANCE

1. Approval - Bills for April 2020
2. Approval - Additional Bills for March 2020
3. Approval - Board Secretary's Report for March 2020
4. Approval - Monthly Reconciliation for March 2020
5. Approval - Transfer Report for March 2020

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6. Approval - Payment of bills for May 2020
7. Approval - Proposal from Karl Environmental Group for asbestos testing at EHB, \$1,375
8. Approval - Change in Use for OT/PT Room and S.G.I. Space at EHB

MINUTES:

1. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the minutes of:

April 13, 2020 - Regular Meeting Minutes

April 27, 2020 - Regular Meeting Minutes

PERSONNEL:

1. TEACHER (CEA) APPOINTMENTS FOR THE 2020-2021 SCHOOL YEAR

Resolved, that the Board of Education, upon the recommendation of the Superintendent, approve the reappointment of certificated staff for the 2020-2021 school year.

2. SECRETARIAL (CEA) STAFF APPOINTMENTS FOR THE 2020-2021 SCHOOL YEAR

Resolved, that the Board of Education, upon the recommendation of the Superintendent, approve the reappointment of non-certificated secretarial staff for the 2020-2021 school year.

3. CUSTODIAL (CEA) STAFF APPOINTMENTS FOR THE 2020-2021 SCHOOL YEAR

Resolved, that the Board of Education, upon the recommendation of the Superintendent, approve the reappointment of non-certificated custodial staff for the 2020-2021 school year.

4. CRESSKILL ADMINISTRATOR AND SUPERVISOR ASSOCIATION (CASA) STAFF APPOINTMENT FOR THE 2020-2021 SCHOOL YEAR

Resolved, that the Board of Education, upon recommendation of the Superintendent, approve the reappointment of Cresskill Association of Supervisors and Administrators staff for the 2020-2021 school year.

5. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **Jacqueline Clinton**, Elementary teacher, Edward H. Bryan School, MA, Step 2, \$63,710, effective September 1, 2020 for the 2020-2021 school year.

6. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, accept the resignation of **Shari Krapels**, English teacher, Cresskill High School, effective June 30, 2020.

7. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, accept the resignation of **Sebastian Loh**, Science teacher, Cresskill High School, effective June 30, 2020.

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8. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve virtual observation hours for **Victoria Wakile**, Caldwell University student, with Kacey Terzini, Merritt Memorial School, for the months of May and June 2020

9. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, amend the maternity related disability leave of **Megan Bliss** to continue with virtual education while school remains closed, until the expected date of birth of May 31, 2020, in accordance with her Doctor's note and subject to her and her child's health and well being, and continue with virtual learning after the birth of the baby through June 23, 2020, and placed on unpaid leave of absence (NJFLA/FMLA) on or about September 8, 2020 through November 30, 2020.

10. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **Elyse Kaminsky**, ESL/Intervention teacher, Edward H. Bryan School, pending NJDOE certification, MA, Step 1, \$63,100, effective September 1, 2020 for the 2020-2021 school year.

EDUCATIONAL PLANNING

1. **BE IT RESOLVED**, that, subject to the applicable restrictions and requirements set forth in the New Jersey travel payment guidelines as established by the Department of the Treasury, as well as those guidelines established by the Office of Management and Budget, except to the extent that said guidelines conflict with the provisions of Title 18A of the New Jersey Statutes, the Board upon the recommendation of the Superintendent, hereby approves travel related to attendance, as well as the payment and/or reimbursement for the allowable costs and expenses associated with the attendance at the conferences or workshops for the professional staff as noted, so long as said costs and/or expenses are consistent with the provisions of N.J.S.A. 18A:12-11.

Name:	Beth Del Vecchio
Date(s):	various dates
Location:	various locations as related to Athletic Director position
Mileage:	as per GSA guidelines

2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the revised **District Calendar** for the 2019-2020 school year.

FINANCE:

1. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the Bill List April 2020. (Attachment F-1A)

Fund 10	General Fund	\$ 242,382.94
Fund 20	Special Revenue	\$ 52,648.20
Fund 30	Capital Projects	\$ 3,172.50
Fund 40	Debt Service	\$ 0.00

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Fund 60	Cafeteria Account	\$ 114.00
Total		\$ 298,317.64

Void Checks Fund 10 \$0.00

2. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the additional Bill List March 2020. (Attachment F-1B)

Fund 10	General Fund	\$ 1,531,018.40
Fund 20	Special Revenue	\$ 10,768.33
Fund 30	Capital Projects	\$ 0.00
Fund 40	Debt Service	\$ 0.00
Fund 60	Cafeteria Account	\$ 0.00
Total		\$ 1,541,786.73

Void Checks Fund 10 \$0.00

3. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the Board Secretary’s Report for the month ending March 31, 2020 and certify that no major account has been over expended in violation of NJAC 6A:23-2.11(c) 3K, and that, pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1 sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Attachment F-2)
4. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the Monthly Reconciliation Report for the month ending March 2020. (Attachment F-3)
5. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the budget transfers for the month of March 2020. (Attachment F-4)
6. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the Business Administrator to pay May 2020 bills.
7. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve **Karl Environmental Group** to complete Investigation and Sampling of Suspect Materials for Asbestos Content at the Edward Bryan Elementary School at a cost of **\$1,375**.
8. **Whereas**, The Board of Education of Cresskill in the County of Bergen, New Jersey (the “Board”), desires to proceed with a school facilities project consisting generally of:

CHANGE IN USE FOR OT / PT ROOM AND S.G.I. SPACE AT EDWARD H. BRYAN SCHOOL

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Whereas, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF CRESSKILL IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26–3 of the New Jersey Administrative Code, the Board hereby approves the Educational Specifications prepared in connection with the project and the Board further authorizes the submission of same to the Bergen County Superintendent of Schools and the New Jersey Department of Education for approval. This project is designated “Other Capital” and the Board is not seeking state funding.

Section 2. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Bergen County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 3. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 4. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution.

Section 5. This resolution shall take effect immediately.