

CRESSKILL BOARD OF EDUCATION
Regular Meeting, June 1, 2020
Cresskill Borough Hall, 7:00 PM

CALL TO ORDER

The Regular Meeting of the Cresskill Board of Education was held on Monday, June 1, 2020 at Cresskill Borough Hall. The meeting was called to order by President Villani at 7:05 p.m.

President Villani led those present in the Pledge of Allegiance.

ROLL CALL

PRESENT: Trustee Sally Cummings (via Zoom)
Trustee Amy Cusick (via Zoom)
Trustee Michael DePalo (via Zoom)
Trustee Eugene Gorfin (via Zoom)
Trustee Dionna Griffin (via Zoom) Arrived at 7:23 P.M.
Trustee Mary Klein (via Zoom)
Vice President Stephen Moldt (via Zoom)
Trustee Raffi Odabashian (via Zoom)
President Denise Villani

ALSO PRESENT: Michael Burke, Superintendent of Schools (via Zoom)

ABSENT: Dawn Delasandro, Business Administrator/Board Secretary

READING OF THE OPEN PUBLIC MEETING STATEMENT

“The New Jersey Open Public meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the act, The Cresskill Board of Education has caused notice of this meeting taking place in the Cresskill Borough Hall be published by having date, time and place thereof posted in the Cresskill Board of Education office, sent to the Cresskill Library and Cresskill Borough Hall.”

INFORMATION ITEMS

June 29 - CBOE Regular Meeting, Cresskill Borough Hall, 7:00 PM

CONSENT AGENDA

A. Motion to Introduce Consent Agenda

On a motion by Trustee Klein, seconded by Trustee Moldt and carried, the Board approved the Consent Agenda.

Personnel:	1 - 8
Educational Planning	1 - 6
Finance:	1 - 8

B. Discussion - any item on Consent Agenda - Board of Education Only

Trustee Klein commented about Educational Planning #6. She realized the difficulty of conducting an investigation with the online component. She was very concerned that the teachers do not feel supported.

Trustee Cummings asked about Personnel #8 and if this appointment was due to movement or a replacement. She also asked for details on Education Planning #3.

Trustee Gorfin asked about Educational Planning #1 and if the Preparedness Plan would be posted to the website. He asked about Personnel #2 the hiring over the summer.

Trustee Cusick commented that the edible food in Finance #8 could possibly go to Cresskill Cares, a local group serving our community.

C. Open floor to public comment on Consent Agenda only

Citizens may address the Board of Education on any item listed on the agenda. Citizens will give their name and address when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.

James Cardo 309 Concord Street stated that our website needs updating. He asked about Personnel #8. He asked if certificate pending was a standard process. He asked about the bargaining units in the district and also asked what the formal hiring process is. He also asked if there was a policy that we do not hire Cresskill residents. He asked about the asbestos abatement project at Bryan School.

D. Close public participation

E. ROLL CALL VOTE - CONSENT AGENDA

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Trustee Cummings	X			
Trustee Cusick	X			
Trustee DePalo	X			
Trustee Gorfin	X			
Trustee Griffin	X			
Trustee Klein	X			
Vice President Moldt	X			
Trustee Odabashian	X			
President Villani	X			

BOARD PRESIDENT’S REPORT

President Villani reported and gave instruction on how to access the Board Self Evaluation tool. She attended the BCSBA virtual meeting and reported that lack of guidance from the State was a resounding theme among Board members. She also stated that the Health Benefits bill that she reported on at the last meeting was delayed until July. The Heroes Act is pending and additional funds may be available from that Act.

SUPERINTENDENT’S REPORT

Superintendent Burke reported on the construction at Bryan School. He said that meetings were being held to decide on graduation ceremonies but that the State and DOE haven’t given any guidance and we are running out of time. He also stated that the town has been very cooperative and will be available for whatever we decide to do.

PUBLIC COMMENT - ANY SUBJECT:

Citizens may address the Board of Education on any item not listed on the agenda. Citizens will give their names and addresses when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.

A parent asked about getting the contents of lockers in the Middle School.

Several parents asked about graduation plans and the lack of communication. They expressed frustration and wanted to see details of any plans being discussed.

TRUSTEE COMMENT

Trustee Gorfin asked about plans for General Education summer school. He stated that the budget presentation should be on the website. He inquired about any plans to see St. Therese. He asked about Option 2 and how this can be achieved. He also asked that since NJSBA workshop was cancelled do we think the Teachers Convention will be cancelled as well.

Trustee Klein asked if the Trustees would be invited to the virtual ceremonies. She also asked for enrollment data to be provided at the next meeting.

CLOSED SESSION (IF NECESSARY)

The Cresskill Board of Education is adjourning to Closed Session. The session may include a discussion of negotiations, contractual matters, litigation and personnel. Pursuant to the Open Public Meetings Act, the Cresskill Board of Education is required to notify the public when the minutes of the closed session will be available. When the need for confidentiality no longer exists, the minutes will be available to the public.

A closed session was not necessary.

MOTION TO ADJOURN

Hearing no further business, the meeting is adjourned at 8:27 pm on the motion of Trustee Moldt, seconded by Trustee Klein, and approved by unanimous voice vote.

Respectfully submitted,

Denise Villani

Acting Board Secretary

CRESSKILL BOARD OF EDUCATION
CRESSKILL, NEW JERSEY

CONSENT AGENDA
REGULAR MEETING
June 1, 2020

PERSONNEL

1. Approval - Amend the maternity related disability leave of Alexis Peck, K-12 Science/Social Studies Supervisor, District, to continue with virtual education while school remains closed, until 05/15/2020, in accordance with her Doctor's note and subject to her and her child's health and the unpaid leave of absence (NJFLA/FMLA) effective on or about 06/24/2020 through 10/15/2020
2. Approval - Authorize the Superintendent to offer a contract of employment in July and August
3. Approval - Compensation for Julie Keating, \$500, for K-12 Social Studies, 05/18/2020 through 10/15/2020
4. Approval - Compensation for Jill Kurek, \$500, for K-12 Science, 05/18/2020 through 10/15/2020
5. Approval - Appointment of Zoheab Quraishi, Physics teacher, CHS, MA, Step 4, \$64,970, pending criminal history review and pre-employment verification, effective 09/01/2020 for 2020-2021 school year
6. Approval - Appointment of Izabella Sandoval, English teacher, CMS/CHS, MA, Step 1, \$63,100, pending NJDOE certification, criminal history review, and pre-employment verification, effective 09/01/2020 for 2020-2021 school year
7. Approval - Resignation of Ashley Flagg, World Language Teacher, CMS/CHS, effective June 30, 2020
8. Approval - Appointment of Karina Franceschini, Elementary Teacher, MMS, BA, Step 5, \$56,260, pending criminal history review and pre-employment verification, effective 09/01/2020 for the 2020-2021 school year

EDUCATIONAL PLANNING

1. Approval - Conferences/Workshops/Travel
2. Approval - Revised COVID-19 Emergency Preparedness Plan for the Cresskill School District
3. Approval - Agreement, terms and pricing between Cresskill School District and BYU Independent Study High School Suite, for required Business Department online educational courses for the 2020-2021 school year
4. Approval - Service from Care Plus for mental health release, \$200, on 03/11/2020
5. Approval - Service from Care Plus for mental health release, \$200, on 11/20/19
6. Approval - Affirms the interventions implemented for the reported incident(s) for the 2019-2020 school year

FINANCE

1. Approval - Tuition rates for the 2020-2021 school year
2. Approval - Bills for May 2020
3. Approval - Additional bills for April 2020
4. Approval - Payment of bills for June 2020
5. Approval - Tax revenue payment schedule for the 2020-2021 school year
6. Approval - OMNI service agreement, for third party administration of the District's 403b plans
7. Approval - Cares Act Grant allocation for the 2020-2021 school year
8. Approval - Donation of any remaining unexpired edible food items that will expire prior to September 2020 to Cresskill Food Pantry

PERSONNEL:

1. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, amend the maternity related disability leave of **Alexis Peck, K-12 Science/Social Studies Supervisor, District**, to continue with virtual education while school remains closed, until May 15, 2020, in accordance with her Doctor's note and subject to her and her child's health and the unpaid leave of absence (NJFLA/FMLA) effective on or about June 24, 2020 through October 15, 2020.
2. **Resolved**, that the Board of Education authorizes the Superintendent to offer a contract of employment in July and August. All approvals will be presented to the Board for their review, at the next scheduled meeting after the award or action.
3. **Resolved**, that the Board of Education, upon recommendation of the Superintendents, approve compensation for **Julie Keating**, \$500, for assuming the position of K-12 Supervisor for Social Studies for Alexis Peck, while on maternity leave, effective May 18, 2020 through October 15, 2020.
4. **Resolved**, that the Board of Education, upon recommendation of the Superintendents, approve compensation for **Jill Kurek**, \$500, for assuming the position of K-12 Supervisor for Science for Alexis Peck, while on maternity leave, effective May 18, 2020 through October 15, 2020.
5. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **Zoheab Quraishi**, Physics teacher, Cresskill High School, MA, Step 4, \$64,970, pending criminal history review and pre-employment verification, effective September 1, 2020 for the 2020-2021 school year.
6. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **Izabella Sandoval**, English teacher, Cresskill Middle/High School, MA, Step 1, \$63,100, pending NJDOE certification, criminal history review and pre-employment verification, effective September 1, 2020 for the 2020-2021 school year.

7. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the resignation of **Ashley Flagg**, World Language Teacher, Cresskill Middle/High School, effective June 30, 2020.

8. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **Karina Franceschini**, Elementary teacher, Merritt Memorial School, BA, Step 5, \$56,260 pending criminal history review and pre-employment verification, effective September 1, 2020 for the 2020-2021 school year.

EDUCATIONAL PLANNING:

1. **BE IT RESOLVED**, that, subject to the applicable restrictions and requirements set forth in the New Jersey travel payment guidelines as established by the Department of the Treasury, as well as those guidelines established by the Office of Management and Budget, except to the extent that said guidelines conflict with the provisions of Title 18A of the New Jersey Statutes, the Board upon the recommendation of the Superintendent, hereby approves travel related to attendance, as well as the payment and/or reimbursement for the allowable costs and expenses associated with the attendance at the conferences or workshops for the professional staff as noted, so long as said costs and/or expenses are consistent with the provisions of N.J.S.A. 18A:12-11.

Name:	Catherine Gelchinsky
Date(s):	July 20 - 23, 2020
Conference:	Rutgers Advanced Placement Summer Institute
Location:	Rutgers University Lifelong Learning Center New Brunswick, NJ
Fee:	\$900
Transportation/ Lodging/meals:	as per GSA guidelines (not to exceed maximum amount of \$1,025, including registration, funded by Zimmerman Grant)

2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the revised **COVID-19 Emergency Preparedness Plan for the Cresskill School District**.

3. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the agreement, terms and pricing between Cresskill School District and **BYU Independent Study High School Suite**, for required Business Department online educational courses for the 2020-2021 school year.

4. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2019-2020 school year approve the following service for student **#4706074598**, mental health release from Care Plus, \$200, on March 11, 2020.

CBOE June 1, 2020 Regular Meeting MINUTES

5. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2019-2020 school year approve the following service for student #4195062616, mental health release from Care Plus, \$200, on November 20, 2019.
6. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, affirms the interventions implemented for the reported incident(s) for the 2019-2020 school year.

FINANCE:

1. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the tuition rates and related services rates for the school year 2020-2021.

GRADE/CATEGORY	AMOUNT
Pre-School Regular/Integrated	\$4,050
Kindergarten	\$13,086
Grades 1 – 5	\$14,218
Grades 6 – 8	\$14,562
Grades 9 – 12	\$15,162
Cog-Mild (CSI Program)	\$66,860
Pre-School Disabled (part-time)	\$30,972
Autistic Program	\$58,872
LLD (Learning and/or Language Disabilities)	\$22,822
Multiple Disabilities	\$34,466

The monthly tuition rate is one tenth of the full tuition

RELATED SERVICES	AMOUNT
Resource Room	\$2,400.00 for each replacement
OT/PT Services	\$60.00 per 30 minute session
Speech Services	\$50.00 per 30 minute session
Behaviorist, Counseling, Social Skills, Other	\$30.00 per 30 minute session

CBOE June 1, 2020 Regular Meeting MINUTES

2. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the Bill List May 2020. (Attachment F-1A)

Fund 10	General Fund	\$ 1,456,342.48
Fund 20	Special Revenue	\$ 49,376.31
Fund 30	Capital Projects	\$ 5,250.00
Fund 40	Debt Service	\$ 0.00
Fund 60	Cafeteria Account	\$ 11,336.15
Total		\$ 1,522,304.94

Void Checks Fund 10 \$

3. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the additional Bill List April 2020. (Attachment F-1B)

Fund 10	General Fund	\$ 1,081,058.55
Fund 20	Special Revenue	\$ 7,357.31
Fund 30	Capital Projects	\$ 5,853.63
Fund 40	Debt Service	\$ 0.00
Fund 60	Cafeteria Account	\$ 0.00
Total		\$ 1,094,269.49

Void Checks Fund 10 \$0.0

4. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the Business Administrator to pay June 2020 bills.

5. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the tax revenue payment schedule for the 2020-2021 school year.

DATE	TOTAL	CURRENT	DEBT SERVICE
July 15, 2020	\$2,954,156.93	\$2,567,924.18	\$386,232.75
August 12, 2020	\$1,283,962.10	\$1,283,962.10	

CBOE June 1, 2020 Regular Meeting MINUTES

August 26, 2020	\$1,283,962.10	\$1,283,962.10	
September 16, 2020	\$2,567,924.18	\$2,567,924.18	
October 14, 2020	\$2,567,924.18	\$2,567,924.18	
November 18, 2020	\$2,567,924.18	\$2,567,924.18	
December 16, 2020	\$4,162,292.93	\$2,567,924.18	\$1,594,368.75
January 13, 2021	\$2,567,924.18	\$2,567,924.18	
February 17, 2021	\$2,567,924.18	\$2,567,924.18	
March 17, 2021	\$2,567,924.18	\$2,567,924.18	
April 14, 2021	\$2,567,924.18	\$2,567,924.18	
May 19, 2021	\$2,567,924.18	\$2,567,924.18	
Total	\$30,227,767.50	\$28,247,166.00	\$1,980,601.50

6. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the attached service agreement with OMNI for third party administration of the District's 403b plans at no cost to the District, and further authorizes Dawn Delasandro, School Business Administrator/Board Secretary to execute the documents.

7. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve and accept the 2020-2021 allocation under the Cares Act Grant:

PUBLIC AMOUNT	NON-PUBLIC AMOUNT	TOTAL
\$93,133	\$5,441	\$98,574

8. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the donation of any remaining unexpired edible food items which will expire before September 2020 to Cresskill Food Pantry.