

WESTFIELD ACADEMY AND CENTRAL SCHOOL

Board of Education

Regular Business Meeting

PROPOSED AGENDA

Monday, August 3, 2020

7:00 p.m.

1. Call to Order

2.0 Presentation

2.1 2020-21 Reopening Plan

3.0 Information and Discussion Items

3.1 Discussion Items

- a. 2020-21 Reopening Plan
- b. 2020-21 School Calendar (enclosure #1)
- c. Board of Education Retreat

4.0 Reports

4.1 Superintendent's Report

4.2 Business Manager's Report

4.3 Secondary Principal's Report

4.4 Elementary Principal's Report

5.0 Consensus Items

5.1 Request to Withdraw a Specific Consensus Item(s)

5.2 Motion to Approve Consensus Items:

a. Minutes of the Reorganizational and Regular Business Meeting of July 13, 2020. (enclosure #2)

b. Financial Reports:

1. Acceptance of the Extra Classroom Fund Report for May 31, 2020 and June 30, 2020. (enclosure #3)

2. Acceptance of the Treasurer's Reports ending for May 31, 2020. (enclosure #4)

c. Acceptance of the recommendations from the Committee on Special Education and Committee on Preschool Special Education from July 21, 2020 - July 29, 2020.

6.0 Public Comment

7.0 Action Items

7.1 Old Business

7.2 New Business

a. Moved by _____ and seconded by _____, that upon the recommendation of the Superintendent, the Westfield Academy and Central School District Board of Education awards the 2020-21 Natural gas bid to National Fuel Resources Inc. at \$3.28 per mcf.

b. Moved by _____, seconded by _____ that, upon the recommendation of the Superintendent, the Board of Education of the

Westfield Academy and Central School hereby ratifies and approves the Agreement between the Westfield Academy and Central School and the Westfield Instructional Support Staff for the period of July 1, 2019 through June 30, 2024 and hereby authorizes the Superintendent to sign the agreement.

c. Resolved, upon the recommendation of the Superintendent and the District's Architect, Gordone Jones, that the Board of Education of the Westfield Academy and Central School District hereby approves Change Order # 100-001, as presented, for labor, material and equipment to replace light pole and reconnect wires and also to provide the removal of existing asphalt and install new paving.

d. Personnel Items:

1. Moved by _____ and seconded by _____ that, upon the recommendation of the Superintendent, the Westfield Academy and Central School District Board of Education hereby appoints Samantha Eklund, who holds a Childhood Education (Grades 1-6) certification in the Elementary tenure area for a probationary period commencing on August 4, 2020 and ending on August 3, 2024. This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in a least three (3) of the four (4) preceding years, and if you receive an ineffective composite or overall rating in the final year of the probationary period, you shall not be eligible for tenure at that time. Salary for the 2020-21 school year shall be at Step A, as set forth in the collective bargaining agreement with the Westfield Teachers' Association.

2. Moved by _____ and seconded by _____ that, upon the recommendation of the Superintendent, the Westfield Academy and Central School District Board of Education hereby appoints Christopher Kelley, who holds an Initial Certificate in Mathematics 7-12 certification in the Math tenure area for a probationary period commencing on August 4, 2020 and ending on August 3, 2024. This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of Education Law, in order to be granted

tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in a least three (3) of the four (4) preceding years, and if you receive an ineffective composite or overall rating in the final year of the probationary period, you shall not be eligible for tenure at that time Salary for the 2020-21 school year shall be at Step A, as set forth in the collective bargaining agreement with the Westfield Teachers' Association.

3. Moved by _____, seconded by _____ that, upon the recommendation of the Superintendent, the Westfield Academy and Central School District Board of Education accepts the resignation of Kaylyn Reed, School Nurse, effective August 28, 2020.

4. Moved by _____, and seconded by _____ that, upon the recommendation of the Superintendent, the Westfield Academy and Central School District Board of Education hereby approves the appointment of Kathy Monroe, who is permanently certified in the Home Economics area, to a non-probationary, part-time (.33FTE) position in Family and Consumer Science area for the 2020-21 school year, effective July 1, 2020. This service will not be credited toward acquiring tenure. Salary for the 2020-21 school year shall be at .33 FTE of Step N of the WTA Negotiation Agreement.

5. Moved by _____, seconded by _____ that, upon the recommendation by the Superintendent, the Westfield Academy and Central School District Board of Education hereby appoints Martin Oakes, as Memorial Garden Advisor, to the Supplemental Salary Schedule for the 2020-2021 school year, in accordance with the Instructional Negotiation Unit Agreement currently in effect.

6. Moved by _____, seconded by _____ that, upon the recommendation of the Superintendent, the Westfield Academy and Central School District Board of Education hereby approves Lindsey Eggleston as a substitute teaching assistant and a substitute clerical for the 2020-21 school year, effective August 4, 2020.

7. Moved by _____, seconded by _____ that, upon the recommendation of the Superintendent, the Westfield Academy and Central School District Board of Education rescinds the appointment of

Heath Forster as Dignity for All Student Act Coordinator for the 2020-21 School Year.

8. Moved by _____, seconded by _____ that, upon the recommendation of the Superintendent, the Westfield Academy and Central School District Board of Education approves the appointment of Amy Webb as Dignity for All Student Act Coordinator for the 2020-21 School Year.

9. Moved by _____, seconded by _____ that, upon the recommendation of the Superintendent, the Westfield Academy and Central School District Board of Education accepts the resignation of Jane McGiveron, Speech and Language Therapist, effective July 20, 2020.

8.0 Board Member Commentary

9.0 Recess into Executive Session, if needed.

10.0 Adjournment

ENCLOSURES – REGULAR MEETING – August 3, 2020

ENCLOSURES FOR REGULAR AGENDA ITEMS:

1. 2020-21 School Calendar
2. Minutes of the Reorganizational and Regular Business Meeting of July 13, 2020
3. Extra Classroom Fund Reports for May 31, 2020 and June 30, 2020
4. Treasurer's Report ending for May 31, 2020

Westfield Academy and Central School

Westfield, New York 14787

Adopted 4/27/2020

2020-21 School Calendar

Sep-20						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

students 19
teachers 21

Oct-20						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

students 20
teachers 21

Nov-20						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

students 17
teachers 17

Dec-20						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

students 15
teachers 15

Jan-21						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

students 19
teachers 19

Feb-21						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

students 15
teachers 15

Mar-21						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

students 23
teachers 23

Apr-21						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

students 16
teachers 16

May-21						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

students 19
teachers 19

Jun-21						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

students 18
teachers 19

KEY:

- Early Release at 11:30 am
- Regents & assessment days
- Staff Development Days
- Vacation
- Holidays
- Parent/Teacher Conference Day
- NYS Grades 3-8 Exams
- Emergency Go Home Drill at 2:15 pm - Students Only

*Staff Development subject to change

Staff Days: 185

Student days: 181

9 or 10 week quarters end on: 11/6, 1/29, 4/16, 6/24

Student Early Release Days: 11/6, 3/19, 6/18, 6/24, 6/25

Staff Development Days: 9/1, 9/2, 11/6, 2/5, 3/19, 6/18, 6/24, 6/25	Christmas Day and Winter Recess: 12/23 - 1/1
Labor Day: 9/7	Martin Luther King's Day: 1/18
First Day of School for Students: 9/3	President's Day and Winter Recess: 2/15 - 2/19
Emergency Go Home Drill at 2:15 p.m. 10/2	Good Friday: 4/2
Columbus Day: 10/12	Spring Recess: 4/5 - 4/9
Parent/Teacher Conference Day: 10/23	Memorial Day Recess: 5/28 & 5/31
Veterans' Day: 11/11	Last Day of School: 6/25
Thanksgiving Recess: 11/25 - 11/27	Class of 2021 Graduation: 6/26
	Rating Day: 6/25

WESTFIELD ACADEMY AND CENTRAL SCHOOL

WESTFIELD, NEW YORK 14787

ENCLOSURE # 2

Reorganizational and Regular Business Meeting
Board of Education
LGI – 6:00 PM

Minutes
July 13, 2020

Members Present: Steve Cockram Wendy Dymment
Barbara Fay Phyllis Hagen
Deanne Manzella Kimberly Maras
Tom Tarpley

Members Absent: None

Others Present: Michael Cipolla, Julia Murphy, Dr. Mary Rockey (Zoom), Corey Markham (Zoom), Molly Anderson (Zoom), Lauren Ryan

District Clerk Julia Murphy called the reorganizational meeting to order at 6:02pm and led the assembled in the Pledge of Allegiance to the Flag.

CALL TO ORDER

District Clerk Julia Murphy administered the Oath of Faithful Performance in Office to newly elected Board members Barbara Fay and Kimberly Maras.

OATH OF OFFICE

ELECTION OF OFFICERS

District Clerk Julia Murphy opened the floor for nominations for President of the Board of Education for the ensuing year ending June 30, 2021.

BOARD PRESIDENT

Steve Cockram nominated Wendy Dymment, seconded by Phyllis Hagen. Nominations were closed and Wendy Dymment was unanimously elected President for the 2020-21 school year. (The motion carried 7-0.)

District Clerk Julia Murphy declared Wendy Dymment as President of the Board of Education for the ensuing year ending June 30, 2021.

District Clerk Julia Murphy opened the floor for nominations for Vice President of the Board of Education for the ensuing year ending June 30, 2021.

BOARD VICE PRESIDENT

Deanne Manzella nominated Phyllis Hagen, seconded by Thomas Tarpley. Nominations were closed and Phyllis Hagen was unanimously elected Vice President for the 2020-21 school year. (The motion carried 7-0.)

District Clerk Julia Murphy declared Phyllis Hagen as Vice President of the Board of Education for the ensuing year ending June 30, 2021.

OATH OF OFFICE

The District Clerk administered the Oath of Faithful Performance in Office to Wendy Dymment, Board President, and Phyllis Hagen, Vice President.

The District Clerk turned the meeting over to Board President Wendy Dymont at this time.

APPOINTMENT OF OFFICERS

Moved by Deanne Manzella, seconded by Phyllis Hagen, to appoint Angela Domenico as District Treasurer for the 2020-21 school year. (The motion carried 7-0.)

DISTRICT
TREASURER

Moved by Deanne Manzella, seconded by Phyllis Hagen, to appoint Jill Fredd as School District Tax Collector for the 2020-21 school year with a stipend of \$2,500 and Andrea Babcock as Deputy Tax Collector for the 2020-21 school year with a stipend of \$2,500. (The motion carried 7-0.)

SCHOOL TAX
COLLECTOR AND
DEPUTY TAX
COLLECTOR

Moved by Deanne Manzella, seconded by Phyllis Hagen, to appoint Nancy Jopek as internal claims auditor for the 2020-21 school year. (The motion carried 7-0.)

CLAIMS AUDITOR

OTHER APPOINTMENTS

Moved by Deanne Manzella, seconded by Phyllis Hagen, to appoint Donald F. Brautigam, MD, as School Physician for the 2020-21 school year with a stipend of \$10,700. (The motion carried 7-0.)

SCHOOL PHYSICIAN

Moved by Deanne Manzella, seconded by Phyllis Hagen, to appoint the law firms of Hodgson Russ LLP, Webster Szanyi LLP and Harris Beach PLLC as school attorneys for Westfield Academy and Central School's Board of Education for the 2020-21 school year. These law firms will be compensated as independent contractors and used on an as needed basis. (The motion carried 7-0.)

SCHOOL ATTORNEY

Moved by Deanne Manzella, seconded by Phyllis Hagen, to appoint the CPA firm of Buffamante Whipple Buttafaro (BWB) as Independent Auditor for the 2020-21 school year. (The motion carried 7-0.)

INDEPENDENT
AUDITOR

Moved by Deanne Manzella, seconded by Phyllis Hagen, to appoint Municipal Solutions Inc. as Financial Advisor for the 2020-21 school year. (The motion carried 7-0.)

FINANCIAL ADVISOR

Moved by Deanne Manzella, seconded by Phyllis Hagen, to appoint Pat Quinn as Insurance Advisor for the 2020-21 school year. (The motion carried 7-0.)

INSURANCE
ADVISOR

Moved by Deanne Manzella, seconded by Phyllis Hagen, to appoint Julia Murphy as Purchasing Agent. (The motion carried 7-0.)

PURCHASING AGENT

Moved by Deanne Manzella, seconded by Phyllis Hagen, to appoint Angela Domenico as Central Treasurer and the High School Principal

CENTRAL
TREASURER AND

Reorganizational and Regular Business Meeting

July 13, 2020

as Comptroller of the Extra Classroom Fund for the 2020-21 school year. (The motion carried 7-0.)

Moved by Deanne Manzella, seconded by Phyllis Hagen, to appoint the Cafeteria Manager as Reviewing Official for the Free and Reduced Lunch/Breakfast Program for the 2020-21 school year. (The motion carried 7-0.)

Moved by Deanne Manzella, seconded by Phyllis Hagen, to appoint the School Business Official as Verification Official for the Free and Reduced Lunch/Breakfast Program for the 2020-21 school year. (The motion carried 7-0.)

Moved by Deanne Manzella, seconded by Phyllis Hagen, to appoint the Superintendent as Hearing Official for the Free and Reduced Lunch/Breakfast Program for the 2020-21 school year. (The motion carried 7-0.)

Moved by Deanne Manzella, seconded by Phyllis Hagen, to appoint Julia Murphy and Michael Cipolla as Discrimination/Sexual Harassment (Title IX) and Racial Harassment (Title VI) Compliance Officers for the 2020-21 school year. (The motion carried 7-0.)

Moved by Deanne Manzella, seconded by Phyllis Hagen, to appoint the Superintendent as the Records Management Officer for the 2020-21 school year. (The motion carried 7-0.)

Moved by Deanne Manzella, seconded by Phyllis Hagen, to appoint Karen Croscut as the Records Management Clerk for the 2020-21 school year. (The motion carried 7-0.)

Moved by Deanne Manzella, seconded by Phyllis Hagen, to appoint the School Business Official as the Records Access Officer for the 2020-21 school year. (The motion carried 7-0.)

Moved by Deanne Manzella, seconded by Phyllis Hagen, to appoint the Superintendent as the Records Appeal Officer for the 2020-21 school year. (The motion carried 7-0.)

Moved by Deanne Manzella, seconded by Phyllis Hagen, to appoint Dr. Mary Rockey as Director of Special Education for the 2020-21 school year. (The motion carried 7-0.)

Moved by Deanne Manzella, seconded by Phyllis Hagen, to appoint Josh Brumagin as Asbestos Hazard Emergency Response Act (AHERA) Designee. (The motion carried 7-0.)

COMPTRROLLER –
EXTRA CLASSROOM
FUND
FREE AND REDUCED
PRICE MEAL
PROGRAM

DISCRIMINATION
HARRASSMENT
COMPLAINT
OFFICERS

RECORDS
MANGAEMENT
OFFICER

RECORDS
MANAGEMENT
CLERK

RECORDS ACCESS
OFFICER

RECORDS APPEAL
OFFICER

DIRECTOR OF
SPECIAL
EDUCATION

AHERA DESIGNEE

Reorganizational and Regular Business Meeting
July 13, 2020

Moved by Deanne Manzella, seconded by Phyllis Hagen, to appoint Amy Brinkley as the McKinney-Vento Homeless Liaison for the 2020-21 school year. (The motion carried 7-0.)

MCKENNY-VENTO
OFFICER

Moved by Deanne Manzella, seconded by Phyllis Hagen, to appoint the Superintendent and the Business Official as Civil Rights Compliance Officers for the 2020-21 school year. (The motion carried 7-0.)

CIVIL RIGHTS
COMPLIANCE
OFFICERS

Moved by Deanne Manzella, seconded by Phyllis Hagen, to appoint Amy Brinkley, Molly Anderson, Ashley Raynor, DeAnn Shelters, and Heath Forster as the Dignity for All Students Act Coordinators for their respective buildings for the 2020-21 school year. (The motion carried 7-0.)

DASA
COORDINATORS

Moved by Deanne Manzella, seconded by Phyllis Hagen, to appoint Michael Cipolla as Supervisor of Attendance of the school district for the 2020-21 school year. (The motion carried 7-0.)

SUPERVISOR OF
ATTENDANCE

Moved by Deanne Manzella, seconded by Phyllis Hagen, to appoint Josh Brumagin as School Pesticide (Integrated Pest Management) Coordinator for the 2020-21 school year. (The motion carried 7-0.)

SCHOOL PESTICIDE
COORDINATOR

Moved by Deanne Manzella, seconded by Phyllis Hagen, to appoint Josh Brumagin as OSHA and Toxic Substance Coordinator for the 2020-21 school year. (The motion carried 7-0.)

OSHA AND TOXIC
SUBSTANCE
COORDINATOR

Moved by Deanne Manzella, seconded by Phyllis Hagen, to appoint the Superintendent as Chief Emergency Officer for the 2020-21 school year. (The motion carried 7-0.)

CHIEF EMERGENCY
OFFICER

Moved by Deanne Manzella, seconded by Phyllis Hagen, to appoint Heather Myers as Wellness Coordinator of the Westfield Academy and Central School for the 2020-21 school year. (The motion carried 7-0.)

WELLNESS
COORDINATOR

Moved by Deanne Manzella, seconded by Phyllis Hagen, to appoint Steve Cockram as the Board representative to the Safety Committee for the 2020-21 school year. (The motion carried 7-0.)

BOARD REP TO THE
SAFETY COMMITTEE

Moved by Deanne Manzella, seconded by Phyllis Hagen, to appoint Julia Murphy as District Clerk of the school district for the 2020-21 school year. This duty is in combination with Mrs. Murphy's position as School Business Administrator. (The motion carried 7-0.)

DISTRICK CLERK

Moved by Deanne Manzella, seconded by Phyllis Hagen, to appoint the Director of Curriculum as Title I Coordinator of the Westfield

TITLE I
COORDINATOR

Reorganizational and Regular Business Meeting

July 13, 2020

Academy and Central School for the 2020-21 school year. (The motion carried 7-0.)

Moved by Deanne Manzella, seconded by Phyllis Hagen, to appoint Brian R. Liebenow and Brian D. Doyle of Erie 2 BOCES Labor Relations Services as Designated Impartial Hearing Officers under Civil Service Law Sections 71 and 73 for the 2020-21 school year. (The motion carried 7-0.)

Moved by Deanne Manzella, seconded by Phyllis Hagen, to appoint Lauren Ryan to record the minutes at Board meetings for the 2020-21 school year, with a stipend of \$2,500. (The motion carried 7-0.)

Moved by Deanne Manzella, seconded by Phyllis Hagen, to appoint the Superintendent as the Chief Privacy Office for the 2020-21 school year. (The motion carried 7-0.)

Moved by Thomas Tarpley, seconded by Steve Cockram, to appoint Board Committees as follows:
Audit and Finance Committee: Steve Cockram, Deanne Manzella, and Kimberly Maras
Policy Committee (ad hoc): Steve Cockram, Wendy Dymont, Deanne Manzella
Personnel Committee (ad hoc): Phyllis Hagen, Kimberly Maras, and Thomas Tarpley
Facilities Committee (ad hoc): Wendy Dymont, Barbara Fay, and Thomas Tarpley
Negotiations Team (ad hoc): Barbara Fay, Phyllis Hagen
(The motion carried 7-0.)

DESIGNATIONS

Moved by Deanne Manzella, seconded by Phyllis Hagen, to adopt the following Resolution:

RESOLVED, that the Westfield office of the Community Bank, Jamestown, New York; and J.P. Morgan of Buffalo, New York, be designated as depositories for Westfield Central School District for the school year 2020-21 and the Treasurer of said District be directed until further notice to deposit all monies belonging to said Westfield Central School District in said office of the Community Bank and/or said office of J.P. Morgan.

(The motion carried 7-0.)

Moved by Deanne Manzella, seconded by Phyllis Hagen, to designate the Treasurer's signature as the authorized signature on checks. Designation of the Business Official and Superintendent as secondary authorized signatures on checks. (The motion carried 7-0.)

IMPARTIAL
HEARING OFFICERS
FOR CS LAW 71 and
73

BOARD MEETING
MINUTES

CHIEF PRIVACY
OFFICE

BOARD
COMMITTEES

RESOLUTION FOR
DESIGNATION OF
DEPOSITORIES

TREASURER'S
SIGNATURE

Moved by Deanne Manzella, seconded by Phyllis Hagen, to adopt the following Resolution:

RESOLVED, that school tax collections are to be at the Town Office from September 4, 2020 through October 2, 2020. All penalties are to be returned to the School District and Tax Notices are to be mailed to each one on the Tax Roll. A night depository bag is to be secured and deposits made each day in the Community Bank, Westfield office or electronically deposited at J.P. Morgan at the close of each day's business. A duplicate deposit slip is to be left at the bank for pickup by the Treasurer or the Account Clerk.

(The motion carried 7-0.)

Moved by Deanne Manzella, seconded by Phyllis Hagen, to adopt the following Resolution:

RESOLVED, that the Westfield Republican of Westfield, New York, and the Observer of Dunkirk, New York, be designated as the official newspapers

(The motion carried 7-0.)

AUTHORIZATIONS

Moved by Deanne Manzella, seconded by Phyllis Hagen, to authorize the Superintendent to certify payrolls for the 2020-21 school year, as amended. (The motion carried 7-0.)

Moved by Deanne Manzella, seconded by Phyllis Hagen, to authorize the Board President, School Business Official, and District Treasurer as Official Bank Signatories for the 2020-21 school year. (The motion carried 7-0.)

Moved by Deanne Manzella, seconded by Phyllis Hagen, to authorize the Board President and/or Vice President to appoint Impartial Hearing Officers on behalf of the Board of Education following the district's selection of an impartial hearing officer in accordance with the rotational selection process established by the New York State Education Department, pursuant to Board of Education Regulation #7670R (Subject: Impartial Hearings/Selection of Impartial Hearing Officers). (The motion carried 7-0.)

Moved by Deanne Manzella, seconded by Phyllis Hagen, to authorize the Superintendent to approve budget transfers up to \$10,000 for the 2020-21 school year. (The motion carried 7-0.)

Moved by Deanne Manzella, seconded by Phyllis Hagen, to authorize the Board president to sign all contracts for the 2020-21 school year. (The motion carried 7-0.)

RESOLUTION SCHOOL TAX COLLECTIONS

RESOLUTION: OFFICIAL NEWSPAPERS

CERTIFIER OF PAYROLLS

OFFICIAL BANK SIGNATORIES

APPOINTMENT OF IHO FOR DUE PROCESS HEARINGS

BUDGET TRANSFER APPROVAL

AUTHORIZATION OF BOARD PRESIDENT

Reorganizational and Regular Business Meeting
July 13, 2020

Moved by Deanne Manzella, seconded by Phyllis Hagen, to authorize the Superintendent, Treasurer, and High School Principal as Signers for the Extra Classroom Accounts for the 2020-21 school year. (The motion carried 7-0.)

Moved by Deanne Manzella, seconded by Phyllis Hagen, to authorize the Board President and Vice President to approve emergency CPSE/CSE recommendations for the 2020-21 school year. (The motion carried 7-0.)

Moved by Deanne Manzella, seconded by Phyllis Hagen, to authorize attendance at conferences, conventions, and workshops (as budgeted) by appropriate personnel upon final approval of the Superintendent for the 2020-21 school year. (The motion carried 7-0.)

Moved by Deanne Manzella, seconded by Phyllis Hagen, to authorize the Superintendent to apply for Grants in Aid as appropriate for the 2020-21 school year. (The motion carried 7-0.)

OTHER ITEMS

Moved by Deanne Manzella, seconded by Phyllis Hagen, to participate in the Free & Reduced Price Meal Program for the 2020-21 school year and that the Board President and District Clerk are authorized to sign the agreement. (The motion carried 7-0.)

Moved by Deanne Manzella, seconded by Phyllis Hagen, to re-adopt all Policies, Code of Ethics and Board Protocol in effect during the previous year. (The motion carried 7-0.)

Moved by Deanne Manzella, seconded by Phyllis Hagen, to establish the Board Meeting Calendar for the 2020-21 school year as follows, as amended:

Monday, July 13
Reorganizational Meeting & Regular Business Meeting

Monday, August 3
Regular Business Meeting

Monday, August 24
Supplemental Business Meeting

Monday, September 14
Regular Business Meeting

Monday, September 28
Building Tour and Supplemental Business Meeting

AUTHORIZATION OF
SIGNERS FOR EXTRA
CLASSROOM
ACCOUNTS
EMERGENCY
CPSE/CSE
RECOMMENDATION
APPROVALS

CONFERENCES,
CONVENTIONS ETC

GRANTS FOR AID

PARTICIPATION IN
FREE AND REDUCED
LUNCH PROGRAM

READOPTION OF
POLICIES & CODE OF
ETHICS

BOARD MEETING
CALENDAR

Reorganizational and Regular Business Meeting
July 13, 2020

Tuesday, October 13
Regular Business Meeting

Monday, October 26
Supplemental Business Meeting

Monday, November 9
Regular Business Meeting

Monday, November 23
Supplemental Business Meeting

Monday, December 7
Regular Business Meeting

Monday, January 11
Regular Business Meeting

Monday, January 25
Supplemental Business Meeting

Monday, February 8
Regular Business Meeting

Monday, February 22
Supplemental Business Meeting

Monday, March 8
Regular Business Meeting

Monday, March 22
Supplemental Business Meeting

Monday, April 12
Regular Business Meeting

Monday, April 26
Special Board Meeting for Superintendent's Evaluation
(proposed executive session)

Monday, May 10
Regular Business Meeting and Public Hearing on WACS' 2020-21
Budget, 6:00 p.m.

Tuesday, May 18
Special Board Meeting, 8:15 p.m.

Reorganizational and Regular Business Meeting
July 13, 2020

Monday, June 7
Regular Business Meeting

Monday, June 14
Special Board Meeting for BOE Self Evaluation

All meetings commence at 7:00 PM, are open to the public, and are held in the Large Group Instruction Room, unless otherwise noted. (The motion carried 7-0.)

Moved by Deanne Manzella, seconded Phyllis Hagen, to establish the mileage reimbursement rate at the Internal Revenue Services established rate. (The motion carried 7-0.)

MILEAGE
REIMBURSEMENT

Moved by Deanne Manzella, seconded by Phyllis Hagen, to establish the petty cash fund of \$100 and to appoint Angela Domenico as supervisor of it for the 2020-21 school year. (The motion carried 7-0.)

PETTY CASH FUND

Moved by Deanne Manzella, seconded by Phyllis Hagen, to continue bonding insurance policies on the following:

BONDING OF
PERSONNEL

- A. District Treasurer
- B. District Clerk
- C. District Tax Collector
- D. Business Official
- E. Account Clerk
- F. Central Treasurer of Extra Classroom Fund
- G. Internal Claims Auditor
- H. Employee and Commercial Blanket Bond

(The motion carried 7-0.)

Moved by Deanne Manzella, seconded by Phyllis Hagen, to establish tuition rates for the 2020-21 school year, are to be made in accordance with Section 174.2 (a) (6) of the Regulations of the Commissioner of Education. (The motion carried 7-0.)

TUITION RATES

Moved by Deanne Manzella, seconded by Phyllis Hagen, to approve of the following rates for use of facilities for the 2020-21 school year:

USE OF FACILITIES
RATES

- a) Custodian \$32.30
- b) Grounds man \$38.82
- c) Food Service Worker \$28.29
- d) Bus Driver \$36.53

(The motion carried 7-0.)

Moved by Deanne Manzella, seconded by Phyllis Hagen, the substitute support staff rates at the hire rate in accordance with the WISS contract for each position with the exception of Bus Drivers which shall be paid as follows for the 2020-21 school year:

SUBSTITUE SUPPORT
STAFF RATES

- Step a) 1 year experience \$16.23

- Step b) 2 years' experience \$18.82
- Step c) greater than 2 yrs. exp. \$24.35

(The motion carried 7-0.)

Moved by Deanne Manzella, seconded by Phyllis Hagen, to table the following rates for substitute teachers for the 2020-21 school year as follows:

- a) Certified Teacher Substitute Daily Rate \$ 90.00
- b) Non-Certified Teacher Substitute Daily Rate \$ 80.00
- c) Retired Westfield Teacher Substitute Daily Rate \$ 100.00

(The motion carried 7-0.)

Moved by Deanne Manzella, seconded by Phyllis Hagen, to establish the following rate for substitute nurses at a daily rate of \$95.00 for the 2020-21 school year.

(The motion carried 7-0.)

Moved by Phyllis Hagen, seconded by Thomas Tarpley, to adjourn the July 13, 2020 Westfield Board of Education Reorganizational meeting at 6:30 pm. (The motion carried 7-0.)

July 13, 2020 – Regular Business Meeting

Board President Wendy Dymont called the Regular Business Meeting to order at 6:31 pm and led the assembled in the Pledge of Allegiance to the Flag.

2.0 Information and Discussion Items:

2.1 Communications to the Board

- a. BOCES Board Room Report

2.2 Discussion Items

- a. Board Goals 2020-2021

President Dymont opened discussion to the members to determine if goals need to be updated and the timeline to complete the goals.

Mrs. Manzella stated Goal #1 was completed.

Mr. Tarpley had drafted two goals as suggestions. He would suggest keeping the goal timeline to one year. Mr. Tarpley gave examples of goals such as a.) Formalizing plan(s) to return students and staff to school and b.) Possible upgrades to the athletic complex, beginning with a community poll.

Mr. Cipolla will schedule a retreat with NYSSBA and email board members possible dates.

3.0 Reports

3.1 Superintendent's Report

Mr. Cipolla updated the BOE on an incident that took place at the school on July 12th.

SUBSTITUTE TEACHER
RATES - TABLED

SUBSTITUTE NURSE
RATES

ADJOURN
REORGANIZATIONAL
MEETING

COMMUNICATIONS TO
THE BOARD

DISCUSSION ITEMS

BOARD GOALS

SUPERINTENDENT'S
REPORT

Mr. Cipolla reported the state is starting to issue guidelines on the process of re-opening the school building for fall academics. The district will prepare for 3 scenarios: remote, hybrid, and in-person. The committee will continue to meet to formulate the plan. Mr. Cipolla has scheduled Zoom meetings for parents during the month of July to update them on the re-opening process. Parents are able to register by contacting Tina Winslow.

BUSINESS MANAGER'S
REPORT

3.2 Business Manager's Report

Mrs. Murphy reported that the business office is very busy wrapping up the fiscal year and making purchases for the upcoming school year. The audit process will begin on July 15th at noon. They are working with a new firm this year, the CPA firm of Buffamante Whipple Buttafaro (BWB). Mrs. Murphy was happy to report there has not been a change to the state aid runs.

SECONDARY
PRINCIPAL'S REPORT

3.3 Secondary Principal's Report

Mr. Markham reported on graduation for 2020. There were 57 members of the graduating class. This year 19 graduates received an Advance Regents diploma and 22 graduates received a Regents diploma. Mr. Markham would like to thank everyone who made graduation possible. Mr. Markham advised that fall sports' practices are scheduled to begin on August 24th.

ELEMENTARY
PRINCIPAL'S REPORT

3.4 Elementary Principal's Report

Dr. Rockey reported the in-person summer school program is running smoothly. Parents appreciated the program change to in-person. Six students are participating in the program virtually. Dr. Rockey discussed the regression seen in the children due to the Covid-19 closure. First round interviews for the three vacant elementary positions are scheduled for this week.

REQUEST TO
WITHDRAW A
CONSENSUS ITEM
APPROVAL OF
CONSENSUS ITEMS

4.0 Consensus Items

4.1 Request to Withdraw a Specific Consensus Item(s)

3.2 Moved by Phyllis Hagen, seconded by Thomas Tarpley, the approval of the following Consensus Items: (The motion carried 6-1, Deanne Manzella opposed.)

- a. Minutes of the Supplemental Business Meeting of June 10, 2020 and June 17, 2020.

MINUTES OF JUNE 10, 17,
2020

b. Financial Reports
 1. Acceptance of the Payroll.

Date	General	Cafeteria	Federal
6/3/2020	\$362,378.12	\$5,359.20	\$28,412.62
6/17/2020	\$329,777.68	\$5,626.29	\$31,471.74
6/18/2020	\$1,055,278.20	\$10,014.89	\$132,015.15
6/30/2020	\$21,360.47	\$3,618.66	\$533.77

FINANCIAL REPORTS
PAYROLL

c. Acceptance of prior Claims Auditor Reports for Payrolls May 6, 2020 and May 20, 2020 and Warrants 0055, 0057, 0059, and 0061.

CLAIMS AUDITOR
REPORTS

d. Acceptance of the recommendations from the Committee on Special Education and Committee on Preschool Special Education from June 17, 2020.

CSE/CPSE
RECOMMENDATIONS

5.0 Public Comment - none

PUBLIC COMMENT

6.0 Action Items

6.1 Old Business

6.2 New Business

a. Moved by Phyllis Hagen, seconded by Thomas Tarpley, that upon the recommendation of the Superintendent, the Westfield Academy and Central School District Board of Education hereby approves the warrants #0055, #0057, #0059 and #0061 as presented. (The motion carried 6-1, Deanne Manzella opposed.)

ACTION ITEMS
OLD BUSINESS
NEW BUSINESS
APPROVAL OF
WARRANTS

b. Moved by Phyllis Hagen, seconded by Thomas Tarpley, that upon the recommendation of the Superintendent, the Westfield Academy and Central School District Board of Education hereby approves the additional proposed fund raising activities for the 2020-21 school year:

Time Period	Event	Group
January 11 – 22	Niagara Chocolate Candy Bar Sale	HS Band
October 10	Chiavetta's Chicken BBQ	HS Band

(The motion carried 7-0.)

APPROVAL OF
FUNDRAISERS

c. Moved by Phyllis Hagen, seconded by Thomas Tarpley, that upon the recommendation of the Superintendent, the Westfield Academy and Central School District Board of Education approves the transfer of \$12,246.00 from the EBLAR reserve fund to be held and used to pay health insurance premiums for

APPROVAL OF EBLAR
RESERVE FUND
TRANSFER

David Davison as per the negotiated agreement. (The motion carried 7-0.)

d. Personnel Items

- Moved by Phyllis Hagen, seconded by Thomas Tarpley, upon the recommendation of the Superintendent, the Westfield Academy and Central School District Board of Education hereby approves the following individuals to the Committee on Preschool Education (CPSE), Committee on Special education (CSE) and 504 Committee for 2020-21.

APPROVAL OF CSE,
 CPSE, AND 504
 COMMITTEE

CPSE Membership List 2020-2021:

PERSON	TITLE/ POSITION
Denise Nichols, Amber Proper, Alesa Beers	County Health Representative
Parent of Preschooler	Parent
Amy Webb	CPSE Chairperson
Lauren Ryan	PPS Assistant
Mary Rockey	Director of Special Education, CPSE Chairperson alternate
DeAnn Shelters	Social Worker
Ashley Raynor	School Psychologist, CPSE Chairperson alternate
General Education Teacher	Grade pertinent teacher if child will be participating in General Education

Reorganizational and Regular Business Meeting
 July 13, 2020

Special Education Teacher	Grade pertinent teacher if child will be participating in Special Education
Mary Rockey	School Administrator
Related Service Providers: Heath Forster: Speech Pathologist Jessica Group: Speech Pathologist Colleen Aldrich: Occupational Therapist Megan Wright: COTA Andrea Spengler: Physical Therapist	Review progress, new goals and review evaluations
Early Intervention Coordinator	Transition coordinator when child ages up from the EI program to PS program
Other professionals having knowledge or special expertise regarding the child	Related service providers, counselors, parent advocates, nurses, lawyers, etc.

CSE Membership List 2020-2021:

PERSON	TITLE/ POSITION
Amy Webb	CSE Chairperson
Lauren Ryan	PPS Assistant

Reorganizational and Regular Business Meeting

July 13, 2020

Mary Rockey	Director of Special Education, CSE Chairperson alternate**
Mary Rockey	School Administrator-Elementary
Corey Markham	School Administrator-Secondary
Ashley Raynor	School Psychologist, CSE Chairperson alternate**
DeAnn Shelters	Social worker
General Education Teacher	Grade pertinent teacher if child will be participating in General Education
Parent of Student	Parent
Special Education Teacher	Grade pertinent teacher if child will be participating in Special Education
Related Service Providers: Heath Forster: Speech Pathologist Jessica Group: Speech Pathologist Colleen Aldrich: Occupational Therapist Megan Wright: COTA Andrea Spengler: Physical Therapist	Review progress, new goals and review evaluation
Guidance Counselor	If student is in MS or HS – purposes of schedules, graduation, transition, counseling, etc.
Other professionals having knowledge or special expertise regarding the child	Related service providers, counselors, parent advocates, nurses, physician, lawyers, etc.

Reorganizational and Regular Business Meeting

July 13, 2020

Student (if over 14 years old)	Student should be present to discuss their thoughts for post-secondary transition services
--------------------------------	--

504 Membership List 2020-2120:

PERSON	TITLE/ POSITION
Amy Webb	504 Coordinator
Lauren Ryan	PPS Assistant
Mary Rockey	Director of Special Education, Section 504 Coordinator alternate**
Ashley Raynor	School Psychologist, CPSE Chairperson alternate**
General Education Teacher	Grade pertinent teacher if child will be participating in General Education
Special Education Teacher	Grade pertinent teacher if child will be participating in Special Education, if needed
Parent of Student	Parent
Mary Rockey	School Administrator - Elementary
Corey Markham	School Administrator-Secondary
DeAnn Shelters	Social Worker
Related Service Providers:	Review progress, new goals, review evaluations
Heath Forster: Speech Pathologist	

Reorganizational and Regular Business Meeting

July 13, 2020

Jessica Group: Speech Pathologist Colleen Aldrich: Occupational Therapist Megan Wright: COTA Andrea Spengler: Physical Therapist	
Guidance Counselor	If student is in MS or HS – purposes of schedules, graduation, transition, counseling, etc.
Other professionals having knowledge or special expertise regarding the child	Related service providers, counselors, parent advocates, nurses, physician, lawyers, etc.
Student (if over 14 years old)	Student should be present to discuss their thoughts for post-secondary transition services

(The motion carried 7-0.)

2. Moved by Phyllis Hagen, seconded by Thomas Tarpley, upon the recommendation of the Superintendent, the Westfield Academy and Central School District Board of Education hereby approves the appointment of Ryan Bennett for substitute cleaner, effective July 14, 2020 for the 2020-21 School Year. (The motion carried 7-0.)

3. Moved by Phyllis Hagen, seconded by Thomas Tarpley, upon the recommendation of the Superintendent, the Westfield Academy and Central School District Board of Education hereby approves the permanent appointment of Cheri Burke as Cleaner 2, effective, July 14, 2020 as per the Non-instructional Support Staff Agreement currently in effect. (The motion carried 7-0.)

4. Moved by Phyllis Hagen, seconded by Thomas Tarpley, upon the recommendation of the Superintendent, the Westfield Academy and Central School District Board of Education hereby tables the resignation of Jacob Hitchcock, as Athletic Director/Director of Physical Education, effective July 5, 2020, as per the Supplemental Salary Schedule for the 2020-21 school year, in accordance with the Instructional

APPROVAL OF RYAN BENNETT

APPROVAL OF CHERI BURKE, CLEANER 2

TABLING OF RESIGNATION OF JACOB HITCHCOCK, ATHLETIC DIRECTOR/DIRECTOR OF PHYSICAL EDUCATION

Negotiation Unit Agreement currently in effect. (The motion carried 7-0.)

5. Moved by Phyllis Hagen, seconded by Thomas Tarpley, upon the recommendation of the Superintendent, the Westfield Academy and Central School District Board of Education hereby rescinds the permanent appointment of Christina Schuster, Teaching Assistant, effective May 27, 2020. (The motion carried 7-0.)
6. Moved by Phyllis Hagen, seconded by Thomas Tarpley, upon the recommendation by the Superintendent, the Westfield Academy and Central School District Board of Education hereby approves Christina Schuster, Teaching Assistant, advances from Step A to Step B, effective May 27, 2020, as per the Non-Instructional Support Staff Agreement currently in effect. (The motion carried 7-0.)
7. Moved by Phyllis Hagen, seconded by Thomas Tarpley, upon the recommendation of the Superintendent, the Westfield Academy and Central School District Board of Education hereby rescinds the appointment of Ashley Carlson as advisor for HS Student Council, as per the Supplementary Salary Schedule for the 2020-21 school year, in accordance with the Instructional Negotiation Unit Agreement currently in effect. (The motion carried 7-0.)
8. Moved by Phyllis Hagen, seconded by Thomas Tarpley, upon the recommendation of the Superintendent, the Westfield Academy and Central School District Board of Education hereby approves the appointments of Ashley Carlson and Carmel Harris, as co-advisors for the HS Student Council, as per the Supplemental Salary Schedule for the 2020-21 school year, in accordance with the Instructional Negotiation Unit Agreement currently in effect. (The motion carried 7-0.)
9. Moved by Phyllis Hagen, seconded by Thomas Tarpley, upon the recommendation of the Superintendent, the Westfield Academy and Central School District Board of Education hereby approves the appointment of Terri MacCubbin as a substitute teacher's aide for the 2020-21 Summer School Program, beginning July 6, 2020 and ending August 14, 2020. (The motion carried 7-0.)
10. Moved by Phyllis Hagen, seconded by Thomas Tarpley, upon the recommendation of the Superintendent, the Westfield Academy and Central School District Board of Education hereby approves Grace Sands as a substitute school nurse for

RESCIND PERMANENT
APPOINTMENT OF
CHRISTINA SCHUSTER

APPROVAL OF
CHRISTINA SCHUSTER
FROM STEP A TO STEP B

RESCIND APPOINTMENT
OF ASHLEY CARLSON,
HS STUDENT COUNCIL
ADVISOR

APPOINTMENT OF
ASHLEY CARLSON AND
CAMEL HARRIS, CO-
ADVISORS, HS STUDENT
COUNCIL

APPROVAL OF TERRI
MACCUBBIN,
SUBSTITUTE TEACHER'S
AIDE FOR ESY

APPROVAL OF GRACE
SANDS, SUBSTITUTE
NURSE FOR ESY

Reorganizational and Regular Business Meeting

July 13, 2020

the Summer School Program, starting July 6, 2020 and ending August 14, 2020. (The motion carried 7-0.)

11. Moved by Phyllis Hagen, seconded by Thomas Tarpley, upon the recommendation of the Superintendent, the Westfield Academy and Central School District Board of Education hereby approves the appointments of Shannon Bills and Christina Schuster as teaching assistants for work performed in preparation of the Summer School Program, effective July 1 and 2, 2020. This is as per the Non-Instructional Support Staff Agreement currently in effect. (The motion carried 7-0.)

APPROVAL OF SHANNON BILLS AND CHRISTINA SCHUSTER FOR JULY 1 AND 2, 2020

12. Moved by Phyllis Hagen, seconded by Thomas Tarpley, upon the recommendation of the Superintendent, the Westfield Academy and Central School District Board of Education hereby approves the appointment of Leisa Davis as a teacher's aide for the 2020-21 Summer School Program, beginning 7/1/2020 and ending 8/14/2020. (The motion carried 7-0.)

APPROVAL OF LEISA DAVIS, TEACHER'S AIDE, ESY

13. Moved by Phyllis Hagen, seconded by Thomas Tarpley, upon the recommendation of the Superintendent, the Westfield Academy and Central School District Board of Education hereby approves the appointment of Leisa Davis as Bus Monitor Sub for the 2020-21 School Year, effective 7/1/2020. (The motion carried 7-0.)

APPROVAL OF LEISA DAVIS, BUS MONITOR, ESY

14. Moved by Phyllis Hagen, seconded by Thomas Tarpley, upon the recommendation of the Superintendent, the Westfield Academy and Central School District Board of Education hereby approves the appointment of Cindy Keefe, as teaching assistant for the summer, beginning 7/2/2020 and ending 8/31/2020 as per the Non-Instructional Support Staff Agreement currently in effect. (The motion carried 7-0.)

APPROVAL OF CINDY KEEFE, TEACHING ASSISTANT FOR THE SUMMER

15. Moved by Phyllis Hagen, seconded by Thomas Tarpley, upon the recommendation of the Superintendent, the Westfield Academy and Central School District Board of Education hereby approves the appointment of Lindsey Eggleston, as substitute aide for the summer, beginning 7/14/2020 and ending 8/31/2020, as amended. (The motion carried 6-1, Deanne Manzella opposed.)

APPROVAL OF LINDSEY EGGLESTON, SUBSTITUTE

7.0 Board Member Commentary:

Mrs. Fay thanked everyone who made the graduation ceremony possible.

BOARD MEMBER COMMENTARY

Mrs. Manzella was pleased the district was able to hold a ceremony for the Seniors and the Top 10 Luncheon. She is looking forward the

opening of school keeping in mind the health and safety of students, staff, and the community. She stated it is important that the students get the best education possible and would like to see our students in the building.

Mr. Tarpley is looking forward to the upcoming meetings and the development of the re-entry plan. He shared a video from a US Senate hearing regarding the re-opening of schools. Mr. Tarpley echoed his thank you for the graduation ceremony.

Mr. Cockram thanked Mrs. Murphy and her staff for their assistance with the budget and election vote. He thought the process went smoothly regarding opening of the ballots with the County Board of Elections.

President Dymont welcomed the new board members. She thanked Marie Edwards and Brenda Backus for their service and they will be missed. President Dymont addressed the re-opening of schools in the fall. She stated safety is paramount including the students' social and emotional well-being. She is looking forward to a good year.

8.0 Moved by Phyllis Hagen, seconded by Thomas Tarpley, to recess into Executive Session at 7:44 pm for the purpose of personnel, negotiations, and potential litigation. There is anticipated business after Executive Session. (The motion carried 7-0.)

Moved by Steve Cockram, seconded by Phyllis Hagen, to return to Regular Session at 9:37pm. (The motion carried 7-0.)

Moved by Phyllis Hagen, seconded by Steve Cockram, upon the recommendation of the Superintendent, the Westfield Academy and Central School District Board of Education hereby un-tables the resignation of Jacob Hitchcock, as Athletic Director/Director of Physical Education, effective July 5, 2020, as per the Supplemental Salary Schedule for the 2020-21 school year, in accordance with the Instructional Negotiation Unit Agreement currently in effect. (The motion carried 7-0.)

Moved by Phyllis Hagen, seconded by Thomas Tarpley, upon the recommendation of the Superintendent, the Westfield Academy and Central School District Board of Education hereby approves the resignation of Jacob Hitchcock, as Athletic Director/Director of Physical Education, effective July 5, 2020, as per the Supplemental Salary Schedule for the 2020-21 school year, in accordance with the Instructional Negotiation Unit Agreement currently in effect. (The motion carried 7-0.)

RECESS INTO
EXECUTIVE SESSION

RETURN TO REGULAR
SESSION

UN-TABLING OF
RESIGNATION OF JACOB
HITCHCOCK, ATHLETIC
DIRECTOR/DIRECTOR OF
PHYSICAL EDUCATION

APPROVAL OF
RESIGNATION OF JACOB
HITCHCOCK, ATHLETIC
DIRECTOR/DIRECTOR OF
PHYSICAL EDUCATION

Reorganizational and Regular Business Meeting

July 13, 2020

9.0 Moved by Phyllis Hagen, seconded by Steve Cockram, to adjourn the July 13, 2020 Westfield Board of Education meeting at 9:42 pm. (The motion carried 7-0.)

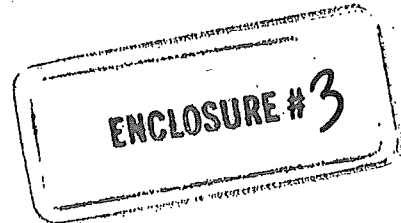
ADJOURNMENT

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Julia Murphy".

Julia Murphy, District Clerk

WESTFIELD CENTRAL S D
 General Ledger Report
 Financial Report



From Date: 5/1/2020
 To Date: 5/31/2020

From Acct: 133
 To Account: 994

Acct.	Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	YTD	
							Payable	Work Bal.
000133	Class of 2020	\$12,403.97	\$0.00	\$0.00	\$0.00	\$12,403.97	\$0.00	\$12,403.97
000135	Class of 2021	\$5,252.93	\$100.00	(\$155.96)	\$0.00	\$5,196.97	\$0.00	\$5,196.97
000137	Class of 2022	\$2,069.85	\$0.00	\$0.00	\$0.00	\$2,069.85	\$0.00	\$2,069.85
000139	Baseball	\$440.57	\$0.00	(\$404.00)	(\$34.00)	\$2.57	\$0.00	\$2.57
000140	Class of 2025-Gettysburg	\$12,879.96	\$0.00	\$0.00	\$0.00	\$12,879.96	\$0.00	\$12,879.96
000141	Class of 2023	\$1,357.48	\$201.00	\$0.00	\$0.00	\$1,558.48	\$0.00	\$1,558.48
000142	Class of 2026-Gettysburg	\$4,447.00	\$0.00	(\$2,446.50)	\$0.00	\$2,000.50	\$0.00	\$2,000.50
000143	Europe Trip	\$2,101.57	\$0.00	\$0.00	\$0.00	\$2,101.57	\$0.00	\$2,101.57
000144	Class of 2024	\$1,760.80	\$0.00	\$0.00	\$0.00	\$1,760.80	\$0.00	\$1,760.80
000205	Band Fund	\$10,126.93	\$0.00	\$0.00	\$0.00	\$10,126.93	\$0.00	\$10,126.93
000206	Modified Girls Basketball	\$3,785.91	\$0.00	\$0.00	\$0.00	\$3,785.91	\$0.00	\$3,785.91
000207	Varsity Girls Basketball	\$118.63	\$0.00	\$0.00	\$0.00	\$118.63	\$0.00	\$118.63
000208	Builders Club	\$164.98	\$0.00	\$0.00	\$0.00	\$164.98	\$0.00	\$164.98
000220	Drama Club	\$8,353.94	\$0.00	\$0.00	\$0.00	\$8,353.94	\$0.00	\$8,353.94
000221	Environmental Club	\$1,358.32	\$0.00	\$0.00	\$0.00	\$1,358.32	\$0.00	\$1,358.32
000222	Cheer Club	\$1,371.43	\$0.00	(\$1,267.62)	\$0.00	\$103.81	\$0.00	\$103.81
000225	F.F.A.	\$288.48	\$0.00	\$0.00	\$0.00	\$288.48	\$0.00	\$288.48
000227	Spanish Club	\$1,567.58	\$0.00	\$0.00	\$0.00	\$1,567.58	\$0.00	\$1,567.58
000235	Key Club	\$1,873.66	\$0.00	\$0.00	\$0.00	\$1,873.66	\$0.00	\$1,873.66
000260	Senior Chorus	\$11,313.04	\$0.00	(\$3,556.00)	\$0.00	\$7,757.04	\$0.00	\$7,757.04
000264	M.S. Student Govt.	\$2,774.47	\$0.00	\$0.00	\$0.00	\$2,774.47	\$0.00	\$2,774.47
000265	H.S. Student Govt.	\$2,764.28	\$0.58	(\$593.96)	\$0.00	\$2,170.90	\$0.00	\$2,170.90
000275	Varsity Club	\$824.06	\$0.00	\$0.00	\$0.00	\$824.06	\$0.00	\$824.06
000285	Yearbook	\$5,310.48	\$0.00	\$0.00	\$0.00	\$5,310.48	\$0.00	\$5,310.48
000288	Girls Volleyball	\$1.81	\$0.00	\$0.00	\$0.00	\$1.81	\$0.00	\$1.81
000555	NYS Sales Tax	\$139.14	\$0.00	\$0.00	\$34.00	\$173.14	\$0.00	\$173.14
Group Total		\$94,851.27	\$301.58	(\$8,424.04)	\$0.00	\$86,728.81	\$0.00	\$86,728.81
Activity Accounts Grand Total		\$94,851.27	\$301.58	(\$8,424.04)	\$0.00	\$86,728.81	\$0.00	\$86,728.81
<hr/>								
992	Checking	\$60,492.85	\$301.00	(\$8,424.04)	\$0.00	\$52,369.81	\$0.00	\$52,369.81
994	Savings	\$34,358.42	\$0.58	\$0.00	\$0.00	\$34,359.00	\$0.00	\$34,359.00
General Ledger Grand Total		\$94,851.27	\$301.58	(\$8,424.04)	\$0.00	\$86,728.81	\$0.00	\$86,728.81

WESTFIELD CENTRAL S D
General Ledger Report
Financial Report

From Date:	5/1/2020
To Date:	5/31/2020

From Acct:	133
To Account:	994

Acct.	Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	YTD Payable	Work Bal.
-------	--------------	-----------	----------	---------	----------	-----------	-------------	-----------

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Treasurer: *Angela Davis* Date: 06/02/2020
Principal: *Cordy W Markham* Date: 06/02/2020

WESTFIELD CENTRAL S D
General Ledger Report
Financial Report

From Date:	6/1/2020
To Date:	6/30/2020

From Acct:	133
To Account:	994

Acct.	Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	YTD	
							Payable	Work Bal.
000133	Class of 2020	\$12,403.97	\$0.00	(\$1,350.00)	\$0.00	\$11,053.97	\$0.00	\$11,053.97
000135	Class of 2021	\$5,196.97	\$0.00	(\$133.40)	\$0.00	\$5,063.57	\$0.00	\$5,063.57
000137	Class of 2022	\$2,069.85	\$0.00	\$0.00	\$0.00	\$2,069.85	\$0.00	\$2,069.85
000139	Baseball	\$2.57	\$0.00	\$0.00	\$0.00	\$2.57	\$0.00	\$2.57
000140	Class of 2025-Gettysburg	\$12,879.96	\$0.00	\$0.00	\$0.00	\$12,879.96	\$0.00	\$12,879.96
000141	Class of 2023	\$1,558.48	\$0.00	\$0.00	\$0.00	\$1,558.48	\$0.00	\$1,558.48
000142	Class of 2026-Gettysburg	\$2,000.50	\$195.00	(\$195.00)	\$0.00	\$2,000.50	\$0.00	\$2,000.50
000143	Europe Trip	\$2,101.57	\$0.00	\$0.00	\$0.00	\$2,101.57	\$0.00	\$2,101.57
000144	Class of 2024	\$1,760.80	\$0.00	(\$360.00)	\$0.00	\$1,400.80	\$0.00	\$1,400.80
000205	Band Fund	\$10,126.93	\$785.00	(\$120.00)	\$0.00	\$10,791.93	\$0.00	\$10,791.93
000206	Modified Girls Basketball	\$3,785.91	\$0.00	\$0.00	\$0.00	\$3,785.91	\$0.00	\$3,785.91
000207	Varsity Girls Basketball	\$118.63	\$0.00	\$0.00	\$0.00	\$118.63	\$0.00	\$118.63
000208	Builders Club	\$164.98	\$0.00	\$0.00	\$0.00	\$164.98	\$0.00	\$164.98
000220	Drama Club	\$8,353.94	\$0.00	\$0.00	\$0.00	\$8,353.94	\$0.00	\$8,353.94
000221	Environmental Club	\$1,358.32	\$0.00	\$0.00	\$0.00	\$1,358.32	\$0.00	\$1,358.32
000222	Cheer Club	\$103.81	\$0.00	\$0.00	\$0.00	\$103.81	\$0.00	\$103.81
000225	F.F.A.	\$288.48	\$0.00	\$0.00	\$0.00	\$288.48	\$0.00	\$288.48
000227	Spanish Club	\$1,567.58	\$0.00	\$0.00	\$0.00	\$1,567.58	\$0.00	\$1,567.58
000235	Key Club	\$1,873.66	\$0.00	\$0.00	\$0.00	\$1,873.66	\$0.00	\$1,873.66
000260	Senior Chorus	\$7,757.04	\$100.00	(\$120.00)	\$0.00	\$7,737.04	\$0.00	\$7,737.04
000264	M.S. Student Govt.	\$2,774.47	\$25.00	(\$259.71)	\$0.00	\$2,539.76	\$0.00	\$2,539.76
000265	H.S. Student Govt.	\$2,170.90	\$0.57	\$0.00	\$0.00	\$2,171.47	\$0.00	\$2,171.47
000275	Varsity Club	\$824.06	\$0.00	(\$225.00)	\$0.00	\$599.06	\$0.00	\$599.06
000285	Yearbook	\$5,310.48	\$0.00	(\$5,043.73)	\$0.00	\$266.75	\$0.00	\$266.75
000288	Girls Volleyball	\$1.81	\$0.00	\$0.00	\$0.00	\$1.81	\$0.00	\$1.81
000555	NYS Sales Tax	\$173.14	\$0.00	\$0.00	\$0.00	\$173.14	\$0.00	\$173.14
Group Total		\$86,728.81	\$1,105.57	(\$7,806.84)	\$0.00	\$80,027.54	\$0.00	\$80,027.54
Activity Accounts Grand Total		\$86,728.81	\$1,105.57	(\$7,806.84)	\$0.00	\$80,027.54	\$0.00	\$80,027.54
<hr/>								
992	Checking	\$52,369.81	\$1,105.00	(\$7,806.84)	\$0.00	\$45,667.97	\$0.00	\$45,667.97
994	Savings	\$34,359.00	\$0.57	\$0.00	\$0.00	\$34,359.57	\$0.00	\$34,359.57
General Ledger Grand Total.		\$86,728.81	\$1,105.57	(\$7,806.84)	\$0.00	\$80,027.54	\$0.00	\$80,027.54

General Ledger Report

Financial Report

From Date:	6/1/2020
To Date:	6/30/2020

From Acct:	133
To Account:	994

Acct.	Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	YTD Payable	Work Bal.
-------	--------------	-----------	----------	---------	----------	-----------	-------------	-----------

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Treasurer: *[Signature]* Date: 7/23/2020

Principal: *[Signature]* Date: 7/23/2020

ENCLOSURE # 4

WESTFIELD CENTRAL SCHOOL DISTRICT
SUMMARY OF CASH ACCOUNTS
May 31, 2020

	General Fund*	School Lunch Fund	Special Aid Fund	Capital Fund	Trust & Agency Fund	Expendable Trust	Debt Service Fund	Total All Funds
Community Bank Savings								
Bank Balance	533,258.31	-	-	-	10,116.48	-	-	543,374.79
Book Balance	533,258.31	-	-	-	10,116.48	-	-	543,374.79
JP Morgan Chase MultiFund Savings								
Bank Balance	3,585,828.91	-	26,578.75	936,098.64	3,094.95	32,414.01	176,913.20	4,760,928.46
Book Balance	3,585,828.91	-	26,578.75	936,098.64	3,094.95	32,414.01	176,913.20	4,760,928.46
Total Book Balance - Savings Accounts	4,119,087.22	-	26,578.75	936,098.64	13,211.43	32,414.01	176,913.20	5,304,303.25
JP Morgan Chase MultiFund Checking								
Bank Balance	2,614,892.17	3,086.30	55,987.70	-	29,323.78	-	-	2,703,289.95
Outstanding Checks	(198,854.57)	(3,086.30)	(41,959.54)	-	(28,563.01)	-	-	(272,463.42)
Book Balance	2,416,037.60	-	14,028.16	-	760.77	-	-	2,430,826.53
Community Bank Cafeteria Checking								
Bank Balance	-	1,268.72	-	-	-	-	-	1,268.72
Book Balance	-	1,268.72	-	-	-	-	-	1,268.72
The Bancorp Bank Checking (HEG collateral acct)								
Bank Balance	-	-	-	-	843.70	-	-	843.70
Deposits in Transit	-	-	-	-	446.30	-	-	446.30
Book Balance	-	-	-	-	1,290.00	-	-	1,290.00
JP Morgan Chase Flex Checking								
Bank Balance	-	-	-	-	36,609.33	-	-	36,609.33
Pending Withdrawals	-	-	-	-	(516.30)	-	-	(516.30)
Book Balance	-	-	-	-	36,093.03	-	-	36,093.03
JP Morgan Chase Payroll Checking								
Bank Balance	-	-	-	-	-	-	-	-
Book Balance	-	-	-	-	-	-	-	-
Total Book Balance - Checking Accounts	2,416,037.60	1,268.72	14,028.16	-	38,143.80	-	-	2,469,478.28
Petty Cash Accounts	100.00	272.94	-	-	-	-	-	372.94
Total Cash Balance 5/31/20	6,535,224.82	1,541.66	40,606.91	936,098.64	51,355.23	32,414.01	176,913.20	7,774,154.47

*General Fund balance includes Reserves in:

JP Morgan Chase Multifund Savings Acct \$ 2,608,968.51
Total Reserves \$ 2,608,968.51

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

August 3, 2020
Juni Mry
District Clerk

This is to certify that the above cash balances are in agreement with my bank statement, as reconciled.

Angela
District Treasurer

1. 10/10/10
2. 10/10/10
3. 10/10/10
4. 10/10/10
5. 10/10/10
6. 10/10/10
7. 10/10/10
8. 10/10/10
9. 10/10/10
10. 10/10/10

10/10/10
10/10/10
10/10/10

WESTFIELD CENTRAL SCHOOL DISTRICT
CASH ACTIVITY
May 31, 2020

	General	School Lunch Fund	Special Aid Fund	Capital Fund	Trust & Agency Fund	Expendable Trust	Debt Service Fund	Total All Funds
CASH BALANCE, 4/30/2020	\$ 6,389,820.08	\$ 1,541.66	\$ 55,211.09	\$ 1,021,400.14	\$ 60,902.88	\$ 31,991.92	\$ 176,913.20	\$ 7,737,780.97
ADD: CASH RECEIPTS								
FEDERAL FUNDING SUBTOTAL	-	-	-	-	-	-	-	-
NYS - GENERAL AID 19-20	1,237,740.99							1,237,740.99
NYS - SCHOOL LUNCH AID (STATE & FEDERAL) REC'D IN MULTI CKG PAID OFF DUE TO GF FROM SLF	61,606.00							61,606.00
STATE FUNDING SUBTOTAL	1,299,346.99	-	-	-	-	-	-	1,299,346.99
CHAUTAUQUA COUNTY - UNIVERSAL PRE-K 19-20 FROM RETIREE'S FOR HEALTH INSURANCE			27,532.16					27,532.16
DIVIDENDS					13,535.19			13,535.19
INTEREST EARNINGS	583.10				1.94	418.30		588.83
OTHER REVENUE	3,600.92				450.50	3.79		4,051.42
TOTAL CASH RECEIPTS	1,303,531.01	-	27,532.16	-	13,987.63	422.09	-	1,345,472.89
DEDUCT: CASH DISBURSEMENTS								
CHECKS ISSUED (218194-218335)	(476,841.17)	(16,946.04)	(13,504.00)	(85,301.50)	(84,701.83)			(677,294.54)
GROSS PAYROLL	(582,643.61)	(9,332.46)	(53,909.32)		645,885.39			-
NET PAYROLL					(443,228.30)			(443,228.30)
US TREASURY - ACH	(43,342.34)	(662.22)	(2,915.43)		(104,657.03)			(151,577.02)
NYS WITHHOLDING TAX - ACH					(27,646.51)			(27,646.51)
ERS PAYMENT - ACH & ANNUAL WIRE TRANSFER					(2,830.33)			(2,830.33)
FLEX CHECKING EXPENDITURES					(6,512.67)			(6,512.67)
BANK FEE	(10.02)							(10.02)
TOTAL CASH DISBURSEMENTS	(1,102,837.14)	(26,940.72)	(70,328.75)	(85,301.50)	(23,691.28)	-	-	(1,309,099.39)
TOTAL CASH BEFORE INTERFUND TRANSACTIONS	6,590,513.95	(25,399.06)	12,414.50	936,098.64	51,199.23	32,414.01	176,913.20	7,774,154.47
INTER-FUND TRANSACTIONS:								
INTER-FUND TRANSFERS								-
INTER-FUND EXPENSE REIMBURSEMENTS	(156.00)				156.00			-
LOANS (TO) FROM OTHER FUNDS	(55,133.13)	26,940.72	28,192.41					-
TOTAL INTERFUND TRANSACTIONS	(55,289.13)	26,940.72	28,192.41	-	156.00	-	-	-
CASH BALANCE, 5/31/2020	\$ 6,535,224.82	\$ 1,541.66	\$ 40,606.91	\$ 936,098.64	\$ 51,355.23	\$ 32,414.01	\$ 176,913.20	\$ 7,774,154.47

GENERAL FUND
ACTUAL CASH FLOW REPORT
AS OF MAY 31, 2020

	JULY 2019	AUG. 2019	SEP. 2019	OCT. 2019	NOV. 2019	DEC. 2019	JAN. 2020	FEB. 2020	MAR. 2020	APR. 2020	MAY 2020	JUN. 2020	TOTAL Y-T-D
A CASH BALANCE, BEG OF MONTH	5,355,125.21	4,860,551.01	4,700,728.44	8,396,112.97	8,380,897.85	7,119,323.40	5,220,975.26	5,364,217.67	4,783,632.83	6,521,909.06	6,389,820.08	6,535,224.82	5,355,125.21
ADD: CASH RECEIPTS													
NYS - GENERAL AID 19-20					395,855.57		376,112.41		2,786,757.72	535,155.89	1,237,740.99		5,331,622.58
NYS - EXCESS COST AID 18-19		207,402.30	16,144.00										223,546.30
NYS - EXCESS COST AID 19-20						306,835.50			595,237.50				902,073.00
NYS - LOTTERY AID 19-20			845,199.16										845,199.16
NYS - COMMERCIAL GAMING GRANT 19-20									40,902.55				40,902.55
NYS - VLT LOTTERY AID 19-20			35,615.07	53,422.60	53,422.60	53,422.60	53,422.60	53,422.60	53,422.64				358,150.71
NYS - BOCES AID - 18-19			447,489.24										447,489.24
NYS - BOCES AID - 19-20								135,587.75					135,587.75
NYS - TEXTBOOK AID 19-20			10,035.00						28,876.00				38,911.00
NYS - HARDWARE/SOFTWARE AID 19-20		179.00							21,196.00				21,375.00
NYS - LIBRARY AID 19-20									4,150.00				4,150.00
NYS - SCHOOL LUNCH AID (STATE & FEDERAL) REC'D IN MULTI CKG PAID OFF DUE TO GF FROM SLF							40,240.00	23,837.00	18,055.00		61,606.00		143,738.00
STATE FUNDING SUBTOTAL	0.00	207,581.30	1,354,482.47	53,422.60	449,278.17	360,258.10	469,775.01	212,847.35	3,548,597.41	535,155.89	1,299,346.99	0.00	8,490,745.29
SCHOOL TAXES COLLECTED 19-20			3,214,892.05	1,399,521.13	85,177.70					430,321.13			5,129,912.01
INTEREST & PENALTIES ON TAXES				3,293.11	1,703.58					8,606.49			13,603.18
NYS - STAR AID 19-20							53,121.55	916,371.55					969,493.10
RIPLEY SPECIAL ED TUITION 18-19	49,418.00												49,418.00
BOCES DISTANCE LEARNING HOST REIMB.									10,000.00				10,000.00
INTEREST EARNINGS	4,653.62	3,859.02	4,246.89	6,085.67	4,646.03	3,967.47	3,358.64	3,132.13	1,371.08	621.02	583.10		36,524.67
REFUND PRIOR YR EXP - BOCES					40,576.11								40,576.11
REFUND PRIOR YR EXP - MISC				15,652.00									15,652.00
OTHER EXPENSE REIMB & REFUNDS 18-19	5,822.35	5,863.56											11,685.91
OTHER EXPENSE REIMB & REFUNDS 19-20				9,134.37									9,134.37
MEDICAID	22,301.22	45,005.25	2,698.52		2,215.38				23,019.17				95,239.54
OTHER REVENUE		1,359.07	1.00	1,717.07	1,478.44	12,942.20	18,251.63	9,006.33	8,542.69	328.00	3,600.92		57,227.35
B ADD: CASH RECEIPTS	82,195.19	263,668.20	4,576,320.93	1,488,825.95	585,075.41	430,289.32	1,407,756.83	224,985.81	3,591,530.35	975,032.53	1,303,531.01	0.00	14,929,211.53
B2 ADD: PETTY CASH ISSUED			100.00										100.00
DEDUCT: CASH DISB.													
CHECKS ISSUED (A/P)	(377,651.16)	(418,699.69)	(236,105.90)	(452,021.26)	(936,270.87)	(265,154.44)	(237,148.36)	(79,553.31)	(1,134,754.52)	(451,232.03)	(476,841.17)		(5,066,432.71)
GROSS PAYROLL	(176,683.41)	(124,992.12)	(600,810.40)	(618,268.64)	(639,024.56)	(600,074.04)	(927,510.51)	(650,689.98)	(619,457.60)	(566,000.99)	(582,643.61)		(6,108,155.86)
EMPLOYER FICA	(13,598.12)	(9,490.99)	(44,849.26)	(46,027.39)	(47,609.90)	(44,416.05)	(69,002.14)	(48,505.18)	(46,167.04)	(44,206.19)	(43,342.34)		(457,214.60)
BANK FEES	(9.13)	(9.63)	(9.90)	(11.23)	(11.51)	(10.93)	(10.98)	(10.71)	(10.65)	(9.09)	(10.02)		(113.78)
DEBT PAYMENTS (WIRE TRANSFER)				(298,048.33)				(82,040.00)					(380,088.33)
ANNUAL ERS PAYMENT (WIRE TRANSFER)							(240,217.00)						(240,217.00)
C TOTAL CASH DISBURSEMENTS	(567,941.82)	(553,192.43)	(881,775.46)	(1,414,376.85)	(1,622,916.84)	(1,231,912.46)	(1,233,671.99)	(778,769.18)	(1,800,389.81)	(1,061,448.30)	(1,102,837.14)	0.00	(12,249,222.28)
D NET CASH FROM OPERATIONS (A + B + B2 + B3+ B4 +B5 + C)	4,869,378.58	4,571,026.78	8,395,373.91	8,470,562.07	7,343,056.42	6,317,700.26	5,395,060.10	4,810,444.30	6,574,773.37	6,435,493.29	6,590,513.95	6,535,224.82	8,035,214.46
INTERFUND ITEMS:													
INTERFUND TRANSFERS				(25,000.00)	(225,049.00)	(1,083,114.27)	(12,120.00)		(25,000.00)				(1,370,283.27)
INTER-FUND EXPENSE REIMBURSMENTS	(156.00)	(154.50)	12,124.39	(348.50)	(153.50)	(150.00)	(150.00)	(150.00)	(157.50)	(156.00)	(156.00)		10,392.39
LOAN REPAY FROM OTHER FUNDS	9,323.33	130,127.55	271.39	52,466.27	20,697.48	19,228.00	13,725.27		19,000.00				264,839.29
LOANS TO/FROM OTHER FUNDS	(17,994.90)	(271.39)	(11,656.72)	(116,781.99)	(19,228.00)	(32,688.73)	(32,297.70)	(26,661.47)	(46,706.81)	(45,517.21)	(55,133.13)		(404,938.05)
E TOTAL INTERFUND ITEMS	(8,827.57)	129,701.66	739.06	(89,664.22)	(223,733.02)	(1,096,725.00)	(30,842.43)	(26,811.47)	(52,864.31)	(45,673.21)	(55,289.13)	0.00	(1,499,989.64)
F CASH BALANCE, END OF MONTH (D + E)	4,860,551.01	4,700,728.44	8,396,112.97	8,380,897.85	7,119,323.40	5,220,975.26	5,364,217.67	4,783,632.83	6,521,909.06	6,389,820.08	6,535,224.82	6,535,224.82	6,535,224.82
G RESERVE CASH	3,409,117.27	3,412,212.78	3,415,226.73	3,417,836.41	3,413,811.19	2,666,213.19	2,653,615.30	2,655,196.95	2,655,894.39	2,656,221.07	2,608,968.51		
H OPERATING CASH (F - G)	1,451,433.74	1,288,515.66	4,980,886.24	4,963,061.44	3,705,512.21	2,554,762.07	2,710,602.37	2,128,435.88	3,866,014.67	3,733,599.01	3,926,256.31	6,535,224.82	

SCHOOL LUNCH FUND
ACTUAL CASH FLOW REPORT
AS OF MAY 31, 2020

	JULY	AUG.	SEP.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUN.	TOTAL	Y-T-D
A CASH BALANCE, BEG OF MONTH	31,858.21	39,768.42	36,682.12	14,760.47	22,078.26	1,579.98	9,800.87	6,776.68	14,842.77	680.58	1,541.66	1,541.66	1,541.66	31,858.21
ADD: CASH RECEIPTS														
CAFETERIA RECEIPTS	12,167.96			10,374.93	8,761.99	8,196.39	8,859.66	7,986.70	5,694.86				62,042.49	
STATE/FEDERAL AID	17,417.00			20,459.00	26,019.00								63,895.00	
OTHER EXPENSE REIMBURSEMENTS/REFUNDS	102.94												102.94	
OTHER REVENUE	277.65			29.50	28.50	24.50	1,913.30	79.39	861.08				3,213.92	
TOTAL CASH RECEIPTS	17,797.59	0.00		30,863.43	34,809.49	8,220.89	10,772.96	8,066.09	5,694.86	861.08		0.00	129,254.35	0.00
B TOTAL CASH DISBURSEMENTS	(9,876.38)	(3,357.69)	(20,260.83)	(44,243.12)	(34,610.29)	(32,688.73)	(32,369.58)	(26,661.47)	(36,680.79)	(35,401.51)	(26,940.72)	0.00	(303,090.11)	(139.71)
DEDUCT: CASH DISBURSEMENTS														
CHECKS ISSUED (M/P)	(5,410.69)	(3,357.69)	(9,768.61)	(29,760.32)	(20,307.93)	(18,963.46)	(14,488.79)	(12,663.68)	(23,750.86)	(24,486.08)	(16,946.04)		(179,904.14)	
GROSS PAYROLL	(4,148.11)		(9,794.66)	(13,438.62)	(13,334.01)	(12,797.92)	(16,615.42)	(13,051.10)	(11,263.00)	(10,187.79)	(9,332.46)		(113,863.08)	
EMPLOYER FICA	(316.59)		(697.56)	(976.35)	(968.35)	(927.35)	(1,193.49)	(946.69)	(809.86)	(727.64)	(662.22)		(8,226.12)	
ANNUAL SALES TAX				(67.83)			(71.88)		(857.05)				(857.05)	
BANK FEE (DEPOSIT TICKETS)														
TOTAL CASH DISBURSEMENTS	(9,876.38)	(3,357.69)	(20,260.83)	(44,243.12)	(34,610.29)	(32,688.73)	(32,369.58)	(26,661.47)	(36,680.79)	(35,401.51)	(26,940.72)	0.00	(303,090.11)	(139.71)
E NET CASH FROM OPERATIONS	39,780.42	36,410.73	28,589.25	1,380.78	22,277.46	(22,887.86)	(11,795.75)	(11,818.70)	(16,143.16)	(33,859.85)	(25,399.06)	1,541.66	(141,977.55)	(141,977.55)
INTERFUND ITEMS:														
INTERFUND EXPENSE REIMBURSEMENT	(13,557.39)												(13,557.39)	
LOANS TO/ FROM OTHER FUNDS	(12.00)	271.39	(271.39)											
TOTAL INTERFUND ITEMS	(12.00)	271.39	(271.39)											
F TOTAL INTERFUND ITEMS	(12.00)	271.39	(271.39)											
G CASH BALANCE, END OF MONTH	39,768.42	36,682.12	14,760.47	22,078.26	1,579.98	9,800.87	6,776.68	14,842.77	680.58	1,541.66	1,541.66	1,541.66	1,541.66	1,541.66

**SPECIAL AID FUND
ACTUAL CASH FLOW REPORT
AS OF MAY 31, 2020**

	JULY 2019	AUG. 2019	SEP. 2019	OCT. 2019	NOV. 2019	DEC. 2019	JAN. 2020	FEB. 2020	MAR. 2020	APR. 2020	MAY 2020	JUN. 2020	TOTALS
A CASH BAL, BEG OF MONTH	2,578.75	2,578.75	46,441.76	2,578.75	74,855.35	167,977.70	129,661.13	120,128.09	103,794.73	89,215.64	55,211.09	40,606.91	2,578.75
ADD: CASH RECEIPTS													
FEDERAL FUNDING:													
FED - TITLE I AID 18-19		38,144.00					16,110.00						54,254.00
FED - TITLE I AID 19-20					40,593.00								40,593.00
FED - TITLE II, PART "A" AID 18-19		12,420.00					22,326.00						34,746.00
FED - TITLE II, PART "A" AID 19-20					6,425.00								6,425.00
FED - TITLE IV 18-19						1,302.00							1,302.00
FED - TITLE IV 19-20							3,060.00						3,060.00
FED - TITLE V AID 19-20					2,480.00								2,480.00
FED - IDEA PART B-611 AID 19-20				32,338.00									32,338.00
FED - IDEA PART B-611 AID 18-19				20,857.00									20,857.00
FED - IDEA PART B-619 AID 19-20				750.00									750.00
FED - IDEA PART B-619 AID 18-19				355.00									355.00
SUBTOTAL	-	50,564.00	-	54,300.00	49,498.00	1,302.00	41,496.00	-	-	-	-	-	197,160.00
STATE FUNDING:													
NYS - UNIVERSAL PRE-K AID 18-19					18,174.00								18,174.00
NYS - UNIVERSAL PRE-K AID 19-20					35,783.00								35,783.00
NYS - HANDICAPPED AID PRIOR YRS													-
NYS - SUMMER HANDICAPPED AID 2018				47,993.36	3,718.68								51,712.04
NYS - SUMMER HANDICAPPED AID 2019									12,616.16				12,616.16
SUBTOTAL	-	-	-	47,993.36	57,675.68	-	-	-	12,616.16	-	-	-	118,285.20
OTHER:													
CHAUTAUQUA COUNTY - UNIVERSAL PRE-K (PRIOR YRS ADJ)		848.81					610.00						1,458.81
CHAUTAUQUA COUNTY - UNIVERSAL PRE-K (SUMMER 2019)		68,696.24											68,696.24
CHAUTAUQUA COUNTY - UNIVERSAL PRE-K (SCHOOL YEAR) 18-19	47,673.36			18,311.92									65,985.28
CHAUTAUQUA COUNTY - UNIVERSAL PRE-K (SCHOOL YEAR) 19-20				35,900.04	41,439.54	42,622.04	37,831.00	37,616.00	35,641.04	28,918.71	27,532.16		287,500.53
RALPH WILSON JR FOUNDATION - STEM GRANT									20,000.00				20,000.00
UNITED WAY OF CHAUTAUQUA CO. - ANNOTATE-A-THON GRANT				4,000.00									4,000.00
SUBTOTAL	47,673.36	69,545.05	-	58,211.96	41,439.54	42,622.04	38,441.00	37,616.00	55,641.04	28,918.71	27,532.16	-	447,640.66
B TOTAL CASH RECEIPTS	47,673.36	120,109.05	-	160,505.32	148,613.22	43,924.04	79,937.00	37,616.00	55,641.04	41,534.87	27,532.16	-	763,086.06
DEDUCT: CASH DISB.													
CHECKS ISSUED (A/P)	(36.22)	(5,395.21)	(253.99)	(4,908.03)	(4,180.14)	(871.18)	(1,159.91)	(2,292.10)	(13,379.33)	(1,162.83)	(13,504.00)		(47,142.94)
GROSS PAYROLL	(52,318.38)	(65,815.95)	(52,662.97)	(50,194.88)	(48,774.14)	(76,748.50)	(83,710.38)	(49,108.78)	(53,940.40)	(81,589.88)	(53,909.32)		(668,773.56)
EMPLOYER FICA	(4,002.33)	(5,034.88)	(2,602.77)	(2,619.12)	(2,536.59)	(4,620.93)	(4,599.75)	(2,548.48)	(2,900.40)	(2,902.41)	(2,915.43)		(37,283.09)
C TOTAL CASH DISB.	(56,356.93)	(76,246.04)	(55,519.73)	(57,722.03)	(55,490.87)	(82,240.61)	(89,470.04)	(53,949.36)	(70,220.13)	(85,655.12)	(70,328.75)	-	(753,199.61)
D NET CASH FROM OPERATIONS (A + B + C)	(6,104.82)	46,441.76	(9,077.97)	105,362.04	167,977.70	129,661.13	120,128.09	103,794.73	89,215.64	45,095.39	12,414.50	40,606.91	12,465.20
INTERFUND ITEMS:													
LOANS/REPAYMENTS TO OTHER FUNDS	(9,311.33)			(30,506.69)									(39,818.02)
LOANS FROM OTHER FUNDS	17,994.90		11,656.72						10,115.70	28,192.41			67,959.73
E TOTAL INTERFUND ITEMS	8,683.57	0.00	11,656.72	(30,506.69)	0.00	0.00	0.00	0.00	10,115.70	28,192.41	0.00	0.00	28,141.71
F CASH BAL, END OF MONTH (D + E)	2,578.75	46,441.76	2,578.75	74,855.35	167,977.70	129,661.13	120,128.09	103,794.73	89,215.64	55,211.09	40,606.91	40,606.91	40,606.91

