

Valley Local Schools **Distinguished Athletic Alumni Hall of Fame Guidelines**

Article I

The name of this organization shall be the Valley High School Athletic Hall of Fame, a program under the jurisdiction of the Athletic Department of Valley High School.

Article II

The Athletic Hall of Fame will be organized as a way of maintaining the heritage and tradition of successful athletic programs at Valley High School. It will also serve as a means of recognizing, preserving, and honoring the athletes, coaches, and individuals who have made significant contributions to the athletic programs at Valley High School.

Article III

The Athletic Hall of Fame shall be governed by the Hall of Fame Selection Committee including; the Superintendent, the High School Principal, the Athletic Director, one board member, and a former (retired) coach or athlete. Former athletes on the committee shall be 10 years removed from Valley Local Schools and former coaches shall have 10 years coaching experience and be removed two (2) years from Valley Local Schools.

Consensus would be needed for all decisions regarding policy and procedure changes. If a consensus cannot be reached then a vote would be taken that would require a majority vote. A quorum shall be present in order for any business to be transacted. A quorum shall be 80% of the committee.

Article IV

Criteria for selection

Individuals and teams may be nominated from three categories. The nominee, if an alumnus must be five years removed (graduated) from Valley High School.

1. Student Athlete: any person or team who distinguished himself/herself in field of athletics while a student at Valley High School.
2. Coach/Educator: any coach with at least 10 years coaching experience. The nominee must be inactive and removed from the coaching staff for 5 years. Criteria for consideration should be based on character, ethics, accomplishments, and significant contributions to the athletic program at Valley High School.

Article V

A Size of Induction Class

A class of inductees shall not number more than 3 per year.

Article VI

Requirements and Procedures for Nominations

In order to maintain the integrity of the Hall of Fame, the following criteria have been established for nominations. Nominees must exemplify the highest standards of sportsmanship, ethical conduct, and character.

Nomination Procedures

1. Inductees may be nominated by the following:
 - B. The Selection Committee
 - C. Current or former faculty, administration, or staff member
 - D. An Alumnus of Valley High School

2. Nomination Form
 - A. All entries must be submitted on the Valley High School Academic Alumni Hall of Fame nomination form. Nomination forms must be filled out accurately and completely for consideration.
 - B. Forms shall be available through the Valley Athletic Office.
 - C. The nomination form shall be completed and submitted to the Athletic Director by April 1st for the candidate to be considered for induction in the following school year. All nominations received must contain active and current address and contact information for the nominee (or family if deceased)
 - D. In addition to the official nomination form, the following materials should be submitted for an individual or teams consideration.
 1. A letter of recommendation from the person making the nomination and other letters of support from appropriate individuals who can validate or substantiate information related to the high school career or contributions of the nominee.
 2. A suitable photograph for reproduction.
 3. Any other supporting materials.

3. Terms of Nomination
 - a. Following the initial nomination, a candidate shall remain eligible for induction for the following 5 years. The Athletic Director will keep the nomination forms and information on file. After 5 years the person may be re-nominated.

Article VII

Procedures for Selecting the Induction Class

The Selection Committee

The Valley High School Academic Hall of Fame Selection Committee will meet annually to select candidates based on the criteria. The committee will select a chair to serve a one-year term.

The duties and responsibilities of the Hall of Fame Selection Committee shall be as follows:

1. Attend the regularly scheduled meetings.
2. Annually evaluate the nominations of individuals submitted who fulfill the requirements for consideration.
3. Approve only those individuals who had significant or long term contributions to athletic accomplishments at Valley High School.
4. Evaluate and update the policies and operational procedures of the Valley High School Academic Hall of Fame.
5. Validate and approve all worthy candidates.
6. Keep all action of the Selection Committee confidential.

The voting procedures of the Hall of Fame Selection Committee shall be as follows:

1. The committee shall review candidates based on information available at time the April meeting.
2. After open discussion about candidates, a vote will be conducted for the purpose of choosing inductees.
3. The inductees are determined by totaling the number of votes for each candidate. The individuals or teams with the highest scores shall be inducted into the Hall of Fame the following year.
4. The annual voting of the Selection Committee will be confidential.
5. Inductees will be announced at a pre-determined time following the final selection process and after the individuals have been contacted and indicated that they will be present or represented at the induction ceremony.

Article VIII

Induction Ceremony

The Hall of Fame Induction Ceremony shall be held each year in conjunction with a home athletic event. Ceremonies shall be done at half time of said game. Inductees will be notified by June 1st if selected for the current year's class.

**VALLEY HIGH SCHOOL
ATHLETIC HALL OF FAME
NOMINATION FORM**

Nominee's Name

Phone

Current Address

Date of Birth

City, State, Zip

Nomination Category: Athlete_____, Coach_____, or Contributor_____

If Deceased:

Name of Spouse/Family Member

Phone

Street Address

City, State, Zip

Year(s) Graduated/Coached/Contributed to Valley High School _____

Achievement(s)

Summary_____

Add Sheet(s) if necessary

Individual Submitting Nomination

Nominee's Name

Phone

Street Address

City, State, Zip

Signature

Date

Return to:

Valley High School
Athletic Director
1821 State Route 728
Lucasville, OH 45648