

Minutes of Valley Local Board of Education
Held at Valley High School

Regular Meeting
September 21, 2017

The Valley Local Board of Education met in regular session on Thursday, August 17, 2017 at 7:15 p.m. in the Valley High School library. The President, Matthew Perkins was in the chair.

ROLL CALL: Matthew Perkins, present; Charles Turner, absent; Carl Crabtree, present David Flowers, present; Troy Gahm, present.

186-17

Troy Gahm moved to approve the agenda as presented. Matthew Perkins seconded the motion. Roll call: Charles Turner, absent; Carl Crabtree, yes; David Flowers, yes; Troy Gahm, yes; Matthew Perkins, yes. The President declared the motion carried.

187-17

Troy Gahm moved to approve the August 17, 2017 Regular meeting minutes. Matthew Perkins seconded the motion. Roll call: Charles Turner, absent; Carl Crabtree, yes; David Flowers, yes; Troy Gahm, yes; Matthew Perkins, yes. The President declared the motion carried.

Treasurer's Report

Mrs. Cyrus discussed the following with the Board:

- Mr. Rolfe and I will be working on the October Five Year Forecast for approval next month. We will be able to give a better investment total for consideration once the forecast has been reviewed and approved.
- I met with the Scioto Budget Commission last month. They have released \$24,236.46 from the Bond Account to be placed into the PI fund, which is being used toward the cost for the track. The remaining \$56,860.04 of the Bond Fund has been approved by the auditors and county to pay toward the next HB264 payment.
- Mr. Greg Nartker with the BWC visited on September 21st to discuss the 3 to 1 safety grants, which has a max of \$40,000. There were also additional Special Need grant opportunities up to \$20,000 that were discussed with no required match.

Mrs. Cyrus requested the following for approval:

188-17

Carl Crabtree moved to approve the August 2017 Financial Reports. David Flowers seconded the motion. Roll call: Charles Turner, absent; Carl Crabtree, yes; David Flowers, yes; Troy Gahm, yes; Matthew Perkins, yes. The President declared the motion carried.

189-17

Troy Gahm moved to approve the FY2018 Final Appropriation and Revenue Resolution, See Attachment A. Matthew Perkins seconded the motion. Roll call: Charles Turner, absent; Carl Crabtree, yes; David Flowers, yes; Troy Gahm, yes; Matthew Perkins, yes. The President declared the motion carried.

Reports and Recognition of Visitors - None

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Superintendent Report

Mr. Rolfe presented the following items for discussion and approval:

190-17

Troy Gahm moved to approve the following substitute teacher nominations from the Educational Service Center for the 2017-2018 school year.

Donald E. Bennett	Long Term Substitute
Julianne Rase	Long Term Substitute
Lori J. Veach	Long Term Substitute
Sandra M. Belford	Short-Term Substitute
Kady J. Essman	Short-Term Substitute
Guinevere E. Mercer	Short-Term Substitute
Lucile F. Partlow	Short-Term Substitute
Timothy Shamburger	Short-Term Substitute
Mary M. McCoy	4 Yr Resident Educator
Donna Russell	4 YR Resident Educator
Greg S. Gibbs	Long Term Substittute
Matthew T. Potts	Long Term Substitute
Darren C. Shephard	Long Term Substitute
Cyrstal Webb	Short Term Substitute

Matthew Perkins seconded the motion. Roll call: Charles Turner, absent; Carl Crabtree, yes; David Flowers, yes; Troy Gahm, yes; Matthew Perkins, yes. The President declared the motion carried.

191-17

David Flowers moved to approve the following substitute aide nominations from the Educational Service Center for the 2017-2018 school year.

Kourtney Loar
Christina Brown
Brandy Mullins
Amber Adkins
Mary Shultz
Dawn Dew
Derek Moore

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Chad Benner
Angela Chamberlin
Amy Beckett
Judy Mays
Dolores Miller
Rita Howell
Cynthia Tidrick
Eva Wolery
Helen Arnett
Lakin Pendleton
Michelle Liddle
Kendra Caldwell
Shelia Blevins
Jane Duncan
Melodee Ruby
Elizabeth Adams (Fairchild)
Tina Watts
Elizabeth Mineer
Savannah Jackson
Lyvette Mosley
Wendy Rawlins
Michaela Rawlins
Ericka Goodman
Sean Ison
Candy Loper
Kelli Begley
Sara DeAtley
Andrea Bailey
Mark Hamilton
Sue Fulk

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Carl Crabtree seconded the motion. Roll call: Charles Turner, absent; Carl Crabtree, yes; David Flowers, yes; Troy Gahm, yes; Matthew Perkins, yes. The President declared the motion carried.

192-17

Matthew Perkins moved to approve Scioto County Board of Developmental Disabilities for Special Education Aide Services for the 2017-2018 school year. David Flowers seconded the motion. Roll call: Charles Turner, absent; Carl Crabtree, yes; David Flowers, yes; Troy Gahm, yes; Matthew Perkins, yes. The President declared the motion carried.

193-17

Carl Crabtree moved to correcting the years of experience from 6 to 7 years for Scott Spriggs 2017-2018 Jr. High Head Football Coach Supplemental contract, \$2,295. Matthew Perkins seconded the motion. Roll call: Charles Turner, absent; Carl Crabtree, yes; David Flowers, yes; Troy Gahm, yes; Matthew Perkins, yes. The President declared the motion carried.

194-17

Troy Gahm moved to approve Eric Humston as Volunteer Girls High School Tennis Coach for the 2017-2018 season. Matthew Perkins seconded the motion. Roll call: Charles Turner, absent; Carl Crabtree, yes; David Flowers, yes; Troy Gahm, yes; Matthew Perkins, yes. The President declared the motion carried.

195-17

Troy Gahm moved to approve addendums to the 2017-2018 Parent/Student Handbook. Matthew Perkins seconded the motion. Roll call: Charles Turner, absent; Carl Crabtree, yes; David Flowers, yes; Troy Gahm, yes; Matthew Perkins, yes. The President declared the motion carried.

196-17

Troy Gahm moved to approve Revised NEOLA Board Policies - Volume 35 Number 2 Updates. Carl Crabtree seconded the motion. Roll call: Charles Turner, absent; Carl Crabtree, yes; David Flowers, yes; Troy Gahm, yes; Matthew Perkins, yes; The President declared the motion carried.

197-17

David Flowers moved to approve VTA MOU – Use of Blizzard Bags for the 2017-2018 School Year. Troy Gahm seconded the motion. Roll call: Charles Turner, absent; Carl Crabtree, yes; David Flowers, yes; Troy Gahm, yes; Matthew Perkins, yes. The President declared the motion carried.

198-17

Carl Crabtree moved to approve Janice Tackett for the 2017-2018 Elementary Yearbook Supplemental, 2 Yrs. Experience, \$935. David Flowers seconded the motion. Roll call: Charles Turner, absent; Carl Crabtree, yes; David Flowers, yes; Troy Gahm, yes; Matthew Perkins, yes. The President declared the motion carried.

199-17

Carl Crabtree moved to approve Myra Parker as a Band/Music Volunteer for the 2017-2018 school year. Matthew Perkins seconded the motion. Roll call: Charles Turner, absent; Carl Crabtree, yes; David Flowers, yes; Troy Gahm, yes; Matthew Perkins, yes. The President declared the motion carried.

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200-17

Troy Gahm moved to approve extending Zak Cornwell to perform IT work two days a week through December 20, 2017, (\$15 hr.). Matthew Perkins seconded the motion. Roll call: Charles Turner, absent; Carl Crabtree, yes; David Flowers, yes; Troy Gahm, yes; Matthew Perkins, yes. The President declared the motion carried.

201-17

Carl Crabtree moved to approve travel reimbursement for Lisa Harley to attend meetings outside of the district for Valley Local School's special needs students. Payment per mile will follow IRS guidelines. Troy Gahm seconded the motion. Roll call: Charles Turner, absent; Carl Crabtree, yes; David Flowers, yes; Troy Gahm, yes; Matthew Perkins, yes. The President declared the motion carried.

202-17

David Flowers moved to approve Shirley Manchester as a Sub Kitchen and Sub Custodian worker, effective 8/22/17 (\$9 hr.). Troy Gahm seconded the motion. Roll call: Charles Turner, absent; Carl Crabtree, yes; David Flowers, yes; Troy Gahm, yes; Matthew Perkins, yes. The President declared the motion carried.

203-17

Troy Gahm moved to approve Brittany Zetting as a Sub Kitchen and Sub Custodian worker (\$9 hr.). Matthew Perkins seconded the motion. Roll call: Charles Turner, absent; Carl Crabtree, yes; David Flowers, yes; Troy Gahm, yes; Matthew Perkins, yes. The President declared the motion carried.

204-17

Troy Gahm moved to approve Revised NEOLA Board Policies - Volume 36 Number 1 Updates. Matthew Perkins seconded the motion. Roll call: Charles Turner, absent; Carl Crabtree, yes; David Flowers, yes; Troy Gahm, yes; Matthew Perkins, yes. The President declared the motion carried.

205-17

Troy Gahm moved to approve the following Latchkey workers: Brittany Wise (\$13.97 hr.) and student workers Maddie Wright (minimum wage) and Carey Anderson (Community Action Program) in addition to student custodian Cody Riddlebarger (minimum wage) for the 2017-2018 school year. Matthew Perkins seconded the motion. Roll call: Charles Turner, absent; Carl Crabtree, yes; David Flowers, yes; Troy Gahm, yes; Matthew Perkins, yes. The President declared the motion carried.

Principal's/Director of Student Services/Transportation

Jane Thayer, High School Principal reported the following to the Board:

- Tribe Leaders have produced positive results and improved relationships.
- ICU – Web Based assignment and alert program is working well.

Aaron Franke, Middle School Principal reported the following to the Board:

- Power of ICU assignment program which can Text/Email parents regarding missed assignments. It has also improved parent involvement.

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- Fall sports update.
- Opioid education to be held on September 26, 2017.

Jeremy Clark, Elementary Principal reported the following to the Board:

- 3rd Grade Reading Guarantee is being completed. An additional one hour of reading has helped the students.
- Kindergarten will be visiting Noble Farms on September 28, 2017.
- ELA will be on October 23rd and 24th.
- Indian Bucks will begin again as a reward incentive.
- Bus routes are going well.

Lisa Harley, Student Services Director reported the following to the Board:

District Safety:

- Safety plans have been updated on the Navigate Prepared Website.
- District safety plans have been updated on the ODE website.
- Hallway signs have been posted as part of the safety plan.
- Safety drills have been reviewed with the Superintendent and Principals.
- ALICE training was scheduled for professional development day.
- First responders have been notified regarding the October 5, 2017 safety meeting.

Preschool:

- FY2018 preschool registration has been updated on the District Preschool Web Page.
- Attempts continue to be made to collect outstanding preschool balances.
- Additional technology is being placed in preschool classrooms.
- 5-Star SUTQ rating has been submitted to ODE.
- 83 preschool applications were received, reviewed, and placements determined.
- Preschool team meetings are being held.

Special Education:

- District Special Education Web Page has been updated.
- Special Needs Transportation has been reviewed and arranged.
- Section 504 Plans has been discussed and reviewed.
- Conducted a local intervention specialists meeting to review caseload, review special services, and individual student cases.
- Audited IEP's and ERT's were reviewed with High School Intervention Specialists and School Psychologist.
- IEP, ETR Planning, and ERT meetings will continue throughout the year.
- A District Autism Team training with OCALI has been scheduled.
- The Special Education population was also discussed with the Board.

Latchkey:

- Attempts continue to be made to collect outstanding latchkey balances.
- Registration forms and the latchkey handbook have been updated.
- A Middle School latchkey has been added this year and is working out well.
- Held a meeting with latchkey workers to discuss the staff handbook and program expectations.

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- Organized with the Treasurer Excel training for the latchkey and preschool workers to assist in monthly billings, correspondence, etc.

Old Business-

Mr. Rolfe discussed the following:

- A meeting was held with the parents of the upcoming graduates in order to discuss the 2018 Graduation requirements and the pathway options for those students that do not have the required 18 exam points.
- Public purchases expenditures were discussed, per information provided by Mr. Durbin with NEOLA.

New Business

Mr. Rolfe discussed the following:

- The Board policies will now be on Board Docs. Board policies will be available online and can also be printed.
- An additional feature of using NEOLA is having access to administrative forms, which costs \$10,000.
- Information regarding the new HB410 Law dealing with attendance has been mailed out to parents.
- The CTC class completed the block work at the Middle School track upgrade. Roll down doors are on order and the roof work will begin soon.
- Unfortunately, VASCO ran into an issue on turn three on the track. This will require additional work and money in order to repair it. Quotes are being prepared for Board review and approval.

Board Communications-None

206-17

There being no further business, Troy Gahm moved to adjourn the meeting at 8:20 p.m. Matthew Perkins seconded the motion. Roll call: Charles Turner, absent; Carl Crabtree, yes; David Flowers, yes; Troy Gahm, yes; Matthew Perkins, yes. The President declared the motion carried and the meeting adjourned.

Board President

Treasurer

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Date: 09/18/17
Time: 7:49 pm

VALLEY LOCAL SCHOOL DISTRICT
Amended Official Certificate of Estimated Resources

Rev. Code, Sec. 5705.36

Office of Budget Commission, SCIOTO County, Ohio.
LUCASVILLE, Ohio, September 18, 2017

TO THE TAXING AUTHORITY OF VALLEY LOCAL SCHOOL DISTRICT

The following is the amended official certificate of estimated resources for the fiscal year beginning July 1, 2017, as revised by the Budget Commission of said County, which shall govern the total of appropriations made at any time during such fiscal year:

Fund	Unencumbered Balance July 1, 2017	Taxes	Other Sources	Total
GOVERNMENTAL FUND TYPE				
General Fund	7,601,960.77	1,657,743.12	10,857,810.11	20,117,514.00
Special Revenue	312,544.99	.00	874,680.03	1,187,225.02
Debt Service	81,096.50	24,236.46-	.00	56,860.04
Capital Projects	14,237.82	24,236.46	.00	38,474.28
PROPRIETARY FUND TYPE				
Enterprise	142,347.92	.00	533,801.45	676,149.37
Internal Service	59,145.22	.00	26,860.00	86,005.22
FIDUCIARY FUND TYPE				
Agency Fund	31,991.87	.00	17,504.12	49,495.99
Total All Funds	8,243,325.09	1,657,743.12	12,310,655.71	22,211,723.92

_____ Budget

_____ Commission

Rev. Code, Sec. 5705.36

Fund		Unencumbered Balance July 1, 2017	Taxes	Other Sources	Total
GOVERNMENTAL FUND TYPE					
General Fund					
001	GENERAL	7,601,960.77	1,657,743.12	10,857,810.11	20,117,514.00
Total General Fund		7,601,960.77	1,657,743.12	10,857,810.11	20,117,514.00
Special Revenue					
018	PUBLIC SCHOOL SUPPORT	17,442.69	.00	45,398.56	62,841.25
019	OTHER GRANT	4,354.18	.00	.00	4,354.18
029	EDUCATION FOUNDATION FUND	44,112.33	.00	28,000.00	72,112.33
034	CLASSROOM FACILITIES MAINT.	221,356.48	.00	.00	221,356.48
300	DISTRICT MANAGED ACTIVITY	25,271.19	.00	75,622.00	100,893.19
439	PUBLIC SCHOOL PRESCHOOL	.00	.00	88,000.00	88,000.00
451	DATA COMMUNICATION FUND	.00	.00	5,400.00	5,400.00
516	IDEA PART B GRANTS	.00	.00	278,258.69	278,258.69
572	TITLE I DISADVANTAGED CHILDREN	8.12	.00	303,099.19	303,107.31
590	IMPROVING TEACHER QUALITY	.00	.00	50,901.59	50,901.59
Total Special Revenue		312,544.99	.00	874,680.03	1,187,225.02
Debt Service					
002	BOND RETIREMENT	81,096.50	24,236.46-	.00	56,860.04
Total Debt Service		81,096.50	24,236.46-	.00	56,860.04
Capital Projects					
003	PERMANENT IMPROVEMENT	432.05	24,236.46	.00	24,668.51
010	CLASSROOM FACILITIES	13,805.77	.00	.00	13,805.77
Total Capital Projects		14,237.82	24,236.46	.00	38,474.28
PROPRIETARY FUND TYPE					
Enterprise					
006	FOOD SERVICE	123,024.21	.00	501,127.92	624,152.13
009	UNIFORM SCHOOL SUPPLIES	6,380.11	.00	1,050.73	7,430.84
020	SPECIAL ENTERPRISE FUND	12,943.60	.00	31,622.80	44,566.40
Total Enterprise		142,347.92	.00	533,801.45	676,149.37
Internal Service					

VALLEY LOCAL SCHOOL DISTRICT
Amended Official Certificate of Estimated Resources

Rev. Code, Sec. 5705.36

Fund	Unencumbered Balance July 1, 2017	Taxes	Other Sources	Total
014 ROTARY-INTERNAL SERVICES	59,145.22	.00	26,860.00	86,005.22
Total Internal Service	59,145.22	.00	26,860.00	86,005.22
FIDUCIARY FUND TYPE				
Agency Fund				
022 DISTRICT AGENCY	18,686.79	.00	1,200.00	19,886.79
200 STUDENT MANAGED ACTIVITY	13,305.08	.00	16,304.12	29,609.20
Total Agency Fund	31,991.87	.00	17,504.12	49,495.99
Total All Funds	8,243,325.09	1,657,743.12	12,310,655.71	22,211,723.92

Fund Class/Name	Fund	2018 Appropriations
*** Governmental Fund Types ***		
General Fund		
GENERAL	001	11,237,721.43
Total General Fund		11,237,721.43
Special Revenue		
PUBLIC SCHOOL SUPPORT	018	38,889.42
EDUCATION FOUNDATION FUND	029	27,330.33
CLASSROOM FACILITIES MAINT.	034	100,000.00
DISTRICT MANAGED ACTIVITY	300	83,634.84
PUBLIC SCHOOL PRESCHOOL	439	88,000.00
DATA COMMUNICATION FUND	451	5,400.00
IDEA PART B GRANTS	516	275,675.41
TITLE I DISADVANTAGED CHILDREN	572	287,749.60
IMPROVING TEACHER QUALITY	590	50,901.59
Total Special Revenue		957,581.19
Debt Service		
BOND RETIREMENT	002	56,759.60
Total Debt Service		56,759.60
Capital Projects		
PERMANENT IMPROVEMENT	003	24,236.46
CLASSROOM FACILITIES	010	12,000.00
Total Capital Projects		36,236.46
*** Proprietary Fund Types ***		
Enterprise		
FOOD SERVICE	006	488,847.91
UNIFORM SCHOOL SUPPLIES	009	5,900.00
SPECIAL ENTERPRISE FUND	020	26,375.51
Total Enterprise		521,123.42
Internal Service		
ROTARY-INTERNAL SERVICES	014	13,302.62
Total Internal Service		13,302.62

*** Fiduciary Fund Types ***

Date: 09/18/17
Time: 7:28 pm

VALLEY LOCAL SCHOOL DISTRICT
Appropriation Recap Sheet

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(APPRES)

Fund Class/Name	Fund	2018 Appropriations
Agency Fund		
DISTRICT AGENCY	022	4,700.00
STUDENT MANAGED ACTIVITY	200	19,288.27
Total Agency Fund		23,988.27
Total Appropriations - All Fund Types		12,846,712.99