

Minutes of Valley Local Board of Education
Held at Valley High School

Regular Meeting
July 27, 2017

The Valley Local Board of Education met in regular session on Thursday, July 27, 2017 at 7:15 p.m. in the Valley High School library. The President, Matthew Perkins was in the chair.

ROLL CALL: Matthew Perkins, present; Charles Turner, present; Carl Crabtree, present David Flowers, absent; Troy Gahm, present.

128-17

Carl Crabtree moved to approve the agenda as presented. Charles Turner seconded the motion. Roll call: Charles Turner, yes; Carl Crabtree, yes; David Flowers, absent; Troy Gahm, yes; Matthew Perkins, yes. The President declared the motion carried.

129-17

Troy Gahm moved to approve the June 15, 2017 Regular meeting minutes and June 28, 2017 Special meeting minutes. Charles Turner seconded the motion. Roll call: Charles Turner, yes; Carl Crabtree, yes; David Flowers, absent; Troy Gahm, yes; Matthew Perkins, yes. The President declared the motion carried.

Treasurer's Report

Mrs. Cyrus discussed the following with the Board:

- FY17 has been closed and we are moving forward with FY18.
- Both Auditing companies (BHS and JL Uhrig) were here the week of July 17th to complete the FY17 Audit. The audit went very well, with no audit concerns at the time they left.
- Shanna Cox, Food Service Director and Mrs. Cyrus worked with META and United Dairy regarding the FY18 dairy products. We will now be receiving discounts, due to being member of META and United Daily being one of the winning bidders on their dairy quote.
- There was an automatic increase of .69 per month, per employee for vision insurance (VSP). (From \$19.78 to \$20.47)
- Mrs. Cyrus contacted Brian Carter, Managing Director-Institutional Investments & Vice President for Fifth Third Securities regarding investment options for the District. Mr. Rolfe and Mrs. Cyrus would like for Mr. Carter to provide three safe guarantee return investment options for review. He is working on this and we plan for him to be able to attend the August 17th Board meeting in order to present the options and answer questions.
- Mrs. Cyrus distributed audit form from JL Uhrig and asked the Board to complete and return them to J. L. Uhrig.

Mrs. Cyrus requested the following for approval:

130-17

Matthew Perkins moved to approve the June 2017 Financial Reports. Charles Turner seconded the motion. Roll call: Charles Turner, yes; Carl Crabtree, yes; David Flowers, absent; Troy Gahm, yes; Matthew Perkins, yes. The President declared the motion carried.

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131-17

Troy Gahm moved to approve the FY2018 Temporary Appropriation and Estimated Resources (See Attachment A). Charles Turner seconded the motion. Roll call: Charles Turner, yes; Carl Crabtree, yes; David Flowers, absent; Troy Gahm, yes; Matthew Perkins, yes. The President declared the motion carried.

Reports and Recognition of Visitors

Mr. Frank Thompson address the Board regarding displaying the graduating class composite in the hall ways of the High School, like they use to be in the old High School. Mr. Thompson also suggested that more of the history of Lucasville be taught to the students and reminded the Board that Lucasville's Bicentennial will be in 2019 and the heritage of Lucasville needs to be preserved.

Superintendent Report

Mrs. Cyrus presented the Superintendent's items for discussed and approval:

132-17

Troy Gahm moved to approve a one year contract for Deborah Long as a part time cook for the 2017-2018 school year. (\$10,946.10). Matthew Perkins seconded the motion. Roll call: Charles Turner, yes; Carl Crabtree, yes; David Flowers, absent; Troy Gahm, yes; Matthew Perkins, yes. The President declared the motion carried.

133-17

Matthew Perkins moved to approve a one year contract for Charlene Montgomery as a part time cook for the 2017-2018 school year. (\$10,946.10). Charles Turner seconded the motion. Roll call: Charles Turner, yes; Carl Crabtree, yes; David Flowers, absent; Troy Gahm, yes; Matthew Perkins, yes. The President declared the motion carried.

134-17

Troy Gahm moved to approve Teresa McNutt as a substitute secretary for the school year of 2017-2018. (\$9 per hour). Matthew Perkins seconded the motion. Roll call: Charles Turner, yes; Carl Crabtree, yes; David Flowers, absent; Troy Gahm, yes; Matthew Perkins, yes. The President declared the motion carried.

135-17

Carl Crabtree moved to approve Brittany Wise as a substitute cook for the school year of 2017-2018. (\$9 per hour). Troy Gahm seconded the motion. Roll call: Charles Turner, yes; Carl Crabtree, yes; David Flowers, absent; Troy Gahm, yes; Matthew Perkins, yes. The President declared the motion carried.

136-17

Carl Crabtree moved to approve 20 extra days for Jane Thayer for Grant Work in FY18 to be paid by Title I funds. Charles Turner seconded the motion. Roll call: Charles Turner, yes; Carl Crabtree, yes; David Flowers, absent; Troy Gahm, yes; Matthew Perkins, yes. The President declared the motion carried.

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137-17

Troy Gahm moved to approve Matthew Sexton as a full time custodian for one year, 2017-2018, Step 0, Effective 7/31/17 prorated at \$28,791.27. Matthew Perkins seconded the motion. Roll call: Charles Turner, yes; Carl Crabtree, yes; David Flowers, absent; Troy Gahm, yes; Matthew Perkins, yes. The President declared the motion carried.

138-17

Matthew Perkins moved to approve Gage Kinder as a full time custodian for one year, 2017-2018, Step 0, Effective 7/31/17 prorated at \$28,791.27. Charles Turner seconded the motion. Roll call: Charles Turner, yes; Carl Crabtree, yes; David Flowers, absent; Troy Gahm, yes; Matthew Perkins, yes; The President declared the motion carried.

139-17

Charles Turner moved to approve Jeff Keller as a full time bus driver for one year, 2017-2018, Step 0, \$18,164.67. Troy Gahm seconded the motion. Roll call: Charles Turner, yes; Carl Crabtree, yes; David Flowers, absent; Troy Gahm, yes; Matthew Perkins, yes. The President declared the motion carried.

140-17

Charles Turner moved to approve Jamie Scott (Keeran) as a full time bus driver for one year, 2017-2018, Step 0, \$18,164.67. Matthew Perkins seconded the motion. Roll call: Charles Turner, yes; Carl Crabtree, yes; David Flowers, absent; Troy Gahm, yes; Matthew Perkins, yes. The President declared the motion carried.

141-17

Charles Turner moved to approve Curtis Crabtree as a HS Asst. Football Coach for the 2017-2018 season, 0 experience, \$2,375. Troy Gahm seconded the motion. Roll call: Charles Turner, yes; Carl Crabtree, yes; David Flowers, absent; Troy Gahm, yes; Matthew Perkins, yes. The President declared the motion carried.

142-17

Charles Turner moved to approve Curtis Crabtree as a HS Asst. Track Coach for the 2017-2018 season, 0 experience, \$1,250. Matthew Perkins seconded the motion. Roll call: Charles Turner, yes; Carl Crabtree, yes; David Flowers, absent; Troy Gahm, yes; Matthew Perkins, yes. The President declared the motion carried.

143-17

Troy Gahm moved to approve Ryan Conley as the MS Asst. Track Coach for the 2017-2018 season, 0 experience, \$700. Charles Turner seconded the motion. Roll call: Charles Turner, yes; Carl Crabtree, yes; David Flowers, absent; Troy Gahm, yes; Matthew Perkins, yes. The President declared the motion carried.

144-17

Charles Turner moved to approve Ryan Conley as a HS Drama Club Advisor for the 2017-2018 school year, 0 experience, \$875. Matthew Perkins seconded the motion. Roll call: Charles Turner, yes; Carl Crabtree, yes; David Flowers, absent; Troy Gahm, yes; Matthew Perkins, yes. The President declared the motion carried.

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145-17

Troy Gahm moved to approve Harmoni Keller as a substitute secretary for the 2017-2018 school year (\$9 per hour). Matthew Perkins seconded the motion. Roll call: Charles Turner, yes; Carl Crabtree, yes; David Flowers, absent; Troy Gahm, yes; Matthew Perkins, yes. The President declared the motion carried.

146-17

Troy Gahm moved to approve Student Insurance for the 2017-2018 school year (\$14,583.90). Charles Turner seconded the motion. Roll call: Charles Turner, yes; Carl Crabtree, yes; David Flowers, absent; Troy Gahm, yes; Matthew Perkins, yes. The President declared the motion carried.

147-17

Charles Turner moved to approve participation in the META Solutions Cooperative Advertising and Receiving Bids for School Bus Chassis and Bodies with no obligation to purchase. Troy Gahm seconded the motion. Roll call: Charles Turner, yes; Carl Crabtree, yes; David Flowers, absent; Troy Gahm, yes; Matthew Perkins, yes. The President declared the motion carried.

148-17

Carl Crabtree moved to approve moving Daniel Kauffman to the Masters column beginning the 2017-2018 contract, per ESC verification and notification. Troy Gahm seconded the motion. Roll call: Charles Turner, yes; Carl Crabtree, yes; David Flowers, absent; Troy Gahm, yes; Matthew Perkins, yes. The President declared the motion carried.

149-17

Troy Gahm moved to approve an IT Coordinator Salary Schedule. Charles Turner seconded the motion. Roll call: Charles Turner, yes; Carl Crabtree, yes; David Flowers, absent; Troy Gahm, yes; Matthew Perkins, yes. The President declared the motion carried.

150-17

Troy Gahm moved to approve hiring Ryan Hawk as the Districts IT Coordinator, Step 7 on the IT Coordinator Salary Schedule, \$51,765. Matthew Perkins seconded the motion. Roll call: Charles Turner, yes; Carl Crabtree, yes; David Flowers, absent; Troy Gahm, yes; Matthew Perkins, yes. The President declared the motion carried.

151-17

Charles Turner moved to approve Daniel Baker as a substitute custodian for the school year of 2017-2018. (\$9 per hour). Matthew Perkins seconded the motion. Roll call: Charles Turner, yes; Carl Crabtree, yes; David Flowers, absent; Troy Gahm, yes; Matthew Perkins, yes. The President declared the motion carried.

152-17

Troy Gahm moved to approve Justin Young as a substitute custodian, cook, or technology worker for the 2017-2018 school year (\$9 per hour). Charles Turner seconded the motion. Roll call: Charles Turner, yes; Carl Crabtree, yes; David Flowers, absent; Troy Gahm, yes; Matthew Perkins, yes. The President declared the motion carried.

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153-17

Charles Turner moved to approve Jill Davis as a substitute secretary for the 2017-2018 school year (\$9 per hour). Matthew Perkins seconded the motion. Roll call: Charles Turner, yes; Carl Crabtree, yes; David Flowers, absent; Troy Gahm, yes; Matthew Perkins, yes. The President declared the motion carried.

Principal's/Director of Student Services/Transportation

Mrs. Shanna Cox, Food Services Director, informed the Board of a required policy regarding school lunch charges that needed to be approved. The policy will be presented to the Board for approval at the next Board meeting.

Mrs. Thayer, High School Principal, informed the Board regarding the following:

NHS BLT (Building Leadership Team) is developing Advisor/Advisee teams to increase student achievement and provide early intervention

Policies and procedures are being developed to satisfy mandates regarding:

Student Attendance – HB 410

Opioid Abuse Prevention – HB 367

Lindsay's Law – SB 252

5 VHS students are scheduled to participate in iBelieve, a leadership opportunity for students from Appalachia to develop 21st century skills and impact their community.

Old Business-None

New Business – None

Board Communications-None

154-17

There being no further business, Troy Gahm moved to adjourn the meeting at 8:07 p.m. Matthew Perkins seconded the motion. Roll call: Charles Turner, yes; Carl Crabtree, yes; David Flowers, absent; Troy Gahm, yes; Matthew Perkins, yes. The President declared the motion carried and the meeting adjourned.

Board President

Treasurer

Certificate of the Total Amount From All Sources Available
For Expenditures, and Balances
Rev. Code, Sec. 5705.36

From the: VALLEY LOCAL SCHOOL DISTRICT , SCIOTO County,
LUCASVILLE, OH, June 30, 2017

To the County Auditor of said County:

The following is the total amount from all sources available for expenditures from each fund set up in the tax budget, with the balances that exist at the end of the fiscal year, June 30, 2017.

	(1)	(2)	(3)	(4)	(5)	(6)
Fund Type/Classification	Cash Balance as of June 30, 2017	Encumbrances as of June 30, 2017	Advances not Repaid	Carryover Balance Available for Appropriation	Total Amount From all Sources Available for Expenditures	Total Amount Avail. Plus Balances
GOVERNMENTAL FUND TYPE						
General Fund	7,700,230.55	98,269.78	.00	7,601,960.77	12,613,846.30	20,215,807.07
Special Revenue	315,752.49	3,207.50	.00	312,544.99	870,458.43	1,183,003.42
Debt Service	81,096.50	.00	.00	81,096.50	56,759.60	137,856.10
Capital Projects	14,237.82	.00	.00	14,237.82	.00	14,237.82
PROPRIETARY FUND TYPE						
Enterprise	142,347.92	.00	.00	142,347.92	533,501.45	675,849.37
Internal Service	59,145.22	.00	.00	59,145.22	26,860.00	86,005.22
FIDUCIARY FUND TYPE						
Agency Fund	31,991.87	.00	.00	31,991.87	17,704.12	49,695.99
Total All Funds	8,344,802.37	101,477.28	.00	8,243,325.09	14,119,129.90	22,362,454.99

Fund Type/Classification	Cash Balance as of June 30, 2017	Encumbrances as of June 30, 2017	Advances not Repaid	Carryover Balance Available for Appropriation	Total Amount From all Sources Available for Expenditures	Total Amount Avail. Plus Balances
GOVERNMENTAL FUND TYPE						
General Fund						
001 0000 GENERAL FUND	7,580,901.16	98,269.78	.00	7,482,631.38	12,613,846.30	20,096,477.68
001 9029 HB264 Project, Ends 2029	25,772.00	.00	.00	25,772.00	.00	25,772.00
001 906H BUS PURCHASE-HANDICAP FY 2006	197.45	.00	.00	197.45	.00	197.45
001 908H HANDICAP BUS PURCHASE ALLOWANCE FY 2008	791.12	.00	.00	791.12	.00	791.12
001 9999 BUDGET RESERVE FUND	92,568.82	.00	.00	92,568.82	.00	92,568.82
Total General Fund	7,700,230.55	98,269.78	.00	7,601,960.77	12,613,846.30	20,215,807.07
Special Revenue						
018 900E PRINCIPALS FUND - ELEMENTARY	14,212.89	1,207.50	.00	13,005.39	13,526.82	26,532.21
018 900H PRINCIPALS FUND - HIGH SCHOOL	1,249.70	1,000.00	.00	249.70	17,631.66	17,881.36
018 900I PRINCIPALS FUND - MIDDLE SCHOOL	5,187.60	1,000.00	.00	4,187.60	14,240.08	18,427.68
019 0000 OTHER GRANT	69.46	.00	.00	69.46	.00	69.46
019 910C OACHE COLLEGE OUTREACH GRANT	1,458.69	.00	.00	1,458.69	.00	1,458.69
019 910P OACHE PLAN AND EXPLORE GRANT	751.30	.00	.00	751.30	.00	751.30
019 911S STEM GRANT	2,074.73	.00	.00	2,074.73	.00	2,074.73
029 9003 EDUCATION SCHOLARSHIP FUNDS	44,112.33	.00	.00	44,112.33	27,256.40	71,368.73
034 0000 CLASSROOM FAC. MAINT.	220,440.39	.00	.00	220,440.39	.00	220,440.39
034 900L MAINTENANCE FUND - LOCAL SHARE	916.09	.00	.00	916.09	.00	916.09
300 901H MUSIC - HIGH SCHOOL	1,761.91	.00	.00	1,761.91	150.00	1,911.91
300 901I MUSIC - MIDDLE SCHOOL	151.68	.00	.00	151.68	625.00	776.68
300 902H ATHLETICS - HIGH SCHOOL	20,743.34	.00	.00	20,743.34	57,449.00	78,192.34
300 902I ATHLETICS - MIDDLE SCHOOL	2,614.26	.00	.00	2,614.26	13,920.00	16,534.26
439 9018 EARLY CHILDHOOD ENTITLEMENT FY2018	.00	.00	.00	.00	88,000.00	88,000.00

Fund Type/Classification	Cash Balance as of June 30, 2017	Encumbrances as of June 30, 2017	Advances not Repaid	Carryover Balance Available for Appropriation	Total Amount From all Sources Available for Expenditures	Total Amount Avail. Plus Balances
451 9018 K-12 CONNECTIVITY FUND FY2018	.00	.00	.00	.00	5,400.00	5,400.00
516 9017 Part B-IDEA FY 2017 84.027	.00	.00	.00	.00	36,081.45	36,081.45
516 9018 Part B-IDEA FY 2018 84.027	.00	.00	.00	.00	242,177.24	242,177.24
572 9017 TITLE I FY2017 84.010	8.12	.00	.00	8.12	48,797.78	48,805.90
572 9018 TITLE I FY2018 84.010	.00	.00	.00	.00	254,301.41	254,301.41
590 9017 TITLE IIA IMPROVING TEACH QLTY FY2017 84.367	.00	.00	.00	.00	10,158.36	10,158.36
590 9018 TITLE IIA IMPROVING TEACH QLTY FY2018 84.367	.00	.00	.00	.00	40,743.23	40,743.23
Total Special Revenue	315,752.49	3,207.50	.00	312,544.99	870,458.43	1,183,003.42
Debt Service						
002 0000 BOND RETIREMENT	81,096.50	.00	.00	81,096.50	.00	81,096.50
002 9029 Bond Retirement - HB264 12/1/29 Maturity	.00	.00	.00	.00	56,759.60	56,759.60
Total Debt Service	81,096.50	.00	.00	81,096.50	56,759.60	137,856.10
Capital Projects						
003 0000 PERM IMPROVE	432.05	.00	.00	432.05	.00	432.05
010 900L CLASSROOM FACILITIES - LOCAL SHARE	13,803.60	.00	.00	13,803.60	.00	13,803.60
010 900S CLASSROOM FACILITIES - STATE SHARE	2.17	.00	.00	2.17	.00	2.17
Total Capital Projects	14,237.82	.00	.00	14,237.82	.00	14,237.82
PROPRIETARY FUND TYPE						
Enterprise						
006 0000 LUNCHROOM FUND	123,024.21	.00	.00	123,024.21	500,827.92	623,852.13
009 900E UNIFORM SUPPLIES - ELEMENTARY	4,105.74	.00	.00	4,105.74	916.13	5,021.87
009 900H UNIFORM SUPPLIES - HIGH SCHOOL	961.11	.00	.00	961.11	.00	961.11
009 900I UNIFORM SUPPLIES - MIDDLE SCHOOL	1,313.26	.00	.00	1,313.26	134.60	1,447.86

Fund Type/Classification	Cash Balance as of June 30, 2017	Encumbrances as of June 30, 2017	Advances not Repaid	Carryover Balance Available for Appropriation	Total Amount From all Sources Available for Expenditures	Total Amount Avail. Plus Balances
020 0000 LATCHKEY PROGRAM	12,943.60	.00	.00	12,943.60	31,622.80	44,566.40
Total Enterprise	142,347.92	.00	.00	142,347.92	533,501.45	675,849.37
Internal Service						
014 900E PRESCHOOL FUND - ELEMENTARY	57,926.84	.00	.00	57,926.84	26,860.00	84,786.84
014 900H ROTARY FUND - HIGH SCHOOL	1,218.38	.00	.00	1,218.38	.00	1,218.38
Total Internal Service	59,145.22	.00	.00	59,145.22	26,860.00	86,005.22
FIDUCIARY FUND TYPE						
Agency Fund						
022 0000 UNCLAIMED MONIES FUND	8,002.12	.00	.00	8,002.12	1,000.00	9,002.12
022 900T OHSAA TOURNAMENTS	10,684.67	.00	.00	10,684.67	700.00	11,384.67
200 901H DRAMA CLUB - HIGH SCHOOL	1,364.25	.00	.00	1,364.25	.00	1,364.25
200 901I YEARBOOK & PUBLICATION - MIDDLE SCHOOL.	2,648.46	.00	.00	2,648.46	1,260.00	3,908.46
200 902H QUIZ BOWL - HIGH SCHOOL	153.80-	.00	.00	153.80-	.00	153.80-
200 903H SPANISH CLUB - HIGH SCHOOL	1.01	.00	.00	1.01	.00	1.01
200 906H BIBLE CLUB - HIGH SCHOOL	22.08	.00	.00	22.08	.00	22.08
200 907H ART CLUB - HIGH SCHOOL	702.33	.00	.00	702.33	20.00	722.33
200 9114 CLASS OF 2014	426.94	.00	.00	426.94	.00	426.94
200 9115 CLASS OF 2015	720.88	.00	.00	720.88	.00	720.88
200 9116 CLASS OF 2016	810.73	.00	.00	810.73	.00	810.73
200 9118 CLASS OF 2018	749.72	.00	.00	749.72	.00	749.72
200 9119 CLASS OF 2019	.00	.00	.00	.00	10,000.00	10,000.00
200 913H NATIONAL HONOR SOCIETY - HIGH SCHOOL	209.13	.00	.00	209.13	899.73	1,108.86
200 9908 HIGH SCHOOL YEARBOOK	5,803.35	.00	.00	5,803.35	3,824.39	9,627.74
Total Agency Fund	31,991.87	.00	.00	31,991.87	17,704.12	49,695.99

Date: 08/17/17

VALLEY LOCAL SCHOOL DISTRICT

Page: 5

Time: 3:31 pm

Certificate of the Total Amount From All Sources Available for Expenditures, and Balances

(CERTBAL)

Fund Type/Classification	Cash Balance as of June 30, 2017	Encumbrances as of June 30, 2017	Advances not Repaid	Carryover Balance Available for Appropriation	Total Amount From all Sources Available for Expenditures	Total Amount Avail. Plus Balances
Total All Funds	8,344,802.37	101,477.28	.00	8,243,325.09	14,119,129.90	22,362,454.99

Date: 08/17/17

VALLEY LOCAL SCHOOL DISTRICT

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Time: 3:31 pm

Certificate of the Total Amount From All Sources Available for Expenditures, and Balances

(CERTBAL)

Column 1. - Cash balance per the cash book of the governmental unit as of June 30, 2017.

Column 2. - All outstanding unliquidated encumbrances as of June 30, 2017 obligations in the form of purchase orders or contracts which were charged to a prior year's appropriation and for which a part of that appropriation is reserved (carryover purchase orders).

Column 3. - Advances not repaid as of June 30, 2017 - this amount should be added to the fund that made the advance and subtracted from the fund that will be making the reimbursement.

Column 4. - The total of column one, minus column two, plus or minus column three.

Column 5. - The total amount from all sources the governmental unit expects to receive during the forthcoming year which is available for expenditures.

Column 6. - Total of columns four and five.

1. Fund Types and Classes must correspond to those on pages 68-72 of the USAS Users Manual, or other corresponding chart of accounts.
2. Every fund number should be broken out by Special Cost Center (SCC) whenever required by the funding agency (i.e. State and Federal Projects). Student Activity Funds are not required to be reported by Special Cost Center, (for SCHOOLS ONLY).

Signed _____

Fiscal Officer

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CERTIFICATE OF THE TOTAL AMOUNT FROM ALL SOURCES
AVAILABLE FOR EXPENDITURES, AND BALANCES

_____ COUNTY OHIO

On June 30, 2017

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Filed _____, 20__

County Auditor

by _____
Deputy
