Dear Parent/Guardian:

Please find attached, the Transportation Request Form for Tuition Transfer Students. In order to improve the safety and accountability of tuition transfer students riding buses, Adams Central Community Schools’ procedures require a signed request form for each student to be on file in the Superintendent’s Office.

The form requires a parent/guardian signature and signature of the resident where the student is picked-up/dropped off. The stop must be a residence along a regularly traveled bus route.

Some of our buses are near capacity. For this reason, we may not be able to honor all requests.

By using this form, we are ensuring that the student has parent/guardian and resident permission to use the stop.

I appreciate your cooperation in helping ensure our students are safely transported to their destinations.

If you have any questions or concerns about this matter, please contact me at the bus garage (260) 692-6521.

Sincerely,

Daniel Weber  
Director of Transportation