



Community Action Partnership of Mercer County **RENT RELIEF PROGRAM begins July 6, 2020**

Are you behind in your rent? Were you unemployed after March 1, 2020? or Did your hours get reduced? Did you lose 30% of your monthly income? *We Are Here to HELP you with your past rent.* You may be eligible for Rental Assistance through the CAPMC Rental Relief Program. Note: Landlord can apply on behalf of the tenant but must include tenant in application.

How do I apply:

- Go on-line to <https://phfa.org/pacares/> to see income guidelines and complete application.
- Return application by email- rentassist@capmercerc.org or mail-CAPMC 75 S. Dock St. Sharon, PA 16146
- Contact Community Action Partnership of Mercer County (CAPMC) for an application if you do not have computer access at 724-342-6222 ext. 18. *Leave your first and last name, full address and phone number.*

RENT Assistance Amount:

- Up to \$750 a month for Up to 6 months

How do I qualify?

- Household **GROSS MONTHLY** income must be at or below 100% Area Median Income for household size.

1-\$3,891	2-\$4,450	3-\$5,008	4-\$5,558	5-\$6,008	6-\$6,450	7-\$6,900	8-\$7,341
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- Tenant must have been employed in January and February and either became unemployed or lost 30% or more in their household month income due to Covid 19 after March 1, 2020
- Be in arrearage and Live in Mercer County at time of application.

Documentation to include with Application:

- Renter completes the Renter Application,
- Landlord completes the Landlord Application and the Landlord/Property Certification
- Copy of Tenant's Driver's License or State Identification.
- Tenant's Social Security Number and social security number for all lessees and household members.
- Copy of ALL income from January 1, 2020 to the date of application for household members 18 and over.
- Copy of Lease agreement with both tenant and landlord signature to verify rent and term of agreement.
- Copy of late rent payment notices.
- Copy of a Tenant utility bill, or cancelled check to verify residency.
- Copy of letter from Unemployment Office, If renter is on unemployment.
- Landlord must provide proof of ownership, ie. Deed, mortgage note, tax receipt

Other Information:

- Tenant will receive approval or denial within 30 days of completed application.
- This is a joint application between the landlord and the tenant both providing information. Neither the tenant nor the landlord may apply without each other.
- All documents must be submitted before payments is made to the landlord.
- **Falsification of information is a 3rd degree misdemeanor and comes with a \$1000 penalty.**

APPLY NOW: Application period ends on September 30, 2020