

School Parent and Family Engagement Plan

School Name:

Rose Bud Elementary School

Facilitator Name:

Christy English, Ed.S

Plan Review/Revision Date:

May 26, 2020

District Level Reviewer, Title:

District Level Approval Date:

Committee Members, Role:

Christy English- Parental Involvement Facilitator/Elementary Counselor

Monique Davis- K-6 Music Teacher

Mindy Teague- Parent/5th Grade English Elementary Teacher

Jessica Stevens- Parent

Cindy Sherwood- Parent

Ashley Langley- Parent

Kimberly Rowlett- Parent

Shalako Rhem- Parent

Melissa Kirkpatrick- Elementary Principal

1: Jointly Developed

At Rose Bud Elementary:

- Parents are invited to participate in the development of the school parent and family engagement plan at our annual meeting on the first day of each school year. and/or throughout the remainder of the school year.
- Parents are invited to be involved in the review, update, and improvement, at least annually, of the school parent and family engagement plan to meet the changing needs of parents and the school
- Rose Bud Elementary will ensure adequate representation of student population demographics by parents of participating children in the process in a variety of roles.
- Rose Bud Elementary will submit any parent comments to the district if the Title I Schoolwide Plan is not satisfactory to parents
- Rose Bud Elementary will address opportunities for regular meetings if requested by parents
- Rose Bud Elementary may accomplish collaboration through the coalition of parents and community representatives

2: Annual Title I Meeting

RBES will conduct an annual Title I meeting

- ✓ to inform parents of the requirements of Title I and the school's participation
- ✓ to inform parents of their rights under Title I
- ✓ The school will hold its Annual Title 1 Meeting on October 12, 2020. The Annual Title I meeting will not be used to ask for parent input, but an opportunity for parents provided as an opportunity to disseminate information and distribute copies of the revised parent and family engagement policy. The purpose of the annual Title I meeting is to disseminate information only and will not be used as an opportunity for gathering input into the Parent and Family Engagement Plan and School-Parent Compacts.

3: Communications

- The Rose Bud Elementary School Parent and Family Engagement plan available to families and the local community to access at any time through our website. Hard copies will be available in the Parent Center.
- Parent facilitator contact information:
Christy English, cenglish@rbsd.k12.ar.us 501-556-5152
- The Rose Bud Elementary Parent Facilitator will ensure that the plan is written in an understandable and uniform format, to the extent practicable, provided in a language the parents can understand, and that the informational packet is appropriate for the age and grade of each child
- *Rose Bud Elementary will distribute an informational packet annually to include
 - ✓ *Description of Parent and Family Engagement plan
 - ✓ *Recommended roles
 - ✓ *Ways for a family to get involved in a variety of roles
 - ✓ *Survey regarding volunteer interests
 - ✓ *Schedule of activities planned throughout the school year
 - ✓ *Regular, two-way, and meaningful system for parents/teachers to communicate
- *Rose Bud Elementary will place a parent-friendly summary/explanation of the parent and family engagement plan online and as a supplement to the student handbook
 - ✓ Obtain signatures from each parent acknowledging receipt of the Rose Bud Elementary's parent and family engagement plan summary
- Rose Bud Elementary will offer meetings at various times (such as in the morning and evening)
- Rose Bud Elementary will offer meetings in different formats (such as offered online and in-person group meetings or other types of individual meetings)

4: School-Parent Compact

- Rose Bud Elementary will jointly develop a School-Parent Compact
 - ✓ Outline how parents, the entire school staff, and students will share the responsibility for improved student academic achievement
 - ✓ Address the importance of regular two-way, meaningful communication through:
 - conferences (no fewer than 2 each year)
 - frequent reports on progress
 - reasonable access to staff
 - opportunities to volunteer
 - observation of classroom activities
- Rose Bud Elementary will build and develop a partnership to help children achieve the challenging State academic standards
- Rose Bud Elementary will encourage school staff to use volunteer surveys to compile a volunteer resource book listing interests and availability of volunteers
- Rose Bud Elementary will involve parents in a variety of roles

5: Reservation of Funds

- Rose Bud Elementary does not receive more than 500,000 in Title 1 allocation. However, Title 1 money is reserved for parental and family engagement activities. Through the use of parental involvement meetings, Rose Bud Elementary will involve parents and family members of children receiving services under Title I in the decisions regarding how reserved funds are allotted for parent and family engagement activities.

6: Coordination of Services

- Rose Bud Elementary will investigate and, where feasible, utilize community resources in the instructional program
- Rose Bud Elementary will coordinate and integrate parent and family engagement programs, activities, and strategies with early childhood programs (*applicable to elementary schools*), college and career ready resources or organizations (*applicable to middle and high schools*), parent resource centers, or other programs that encourage and support parents in fully participating
- Rose Bud Elementary will promote and support responsible parenting
- Rose Bud Elementary will consider recruiting alumni to create an alumni advisory commission within our district
- Rose Bud Elementary will enable the formation of a Parent Teacher Association or organization such as PEEPS (Parents and Elementary Educators Partnering for Success. District and building administration will be utilized in appropriate decisions.
- Rose Bud Elementary will engage in other activities that will use community resources strengthen school programs, practices, and learning
- Rose Bud Elementary will ensure the plan is comprehensive and coordinated in nature
- Rose Bud Elementary will incorporate this plan into the school's improvement plan

7: Building Capacity of Parents

Rose Bud Elementary School will:

- Schedule regular parent involvement meetings
- Provide parents with a description and explanation of the curriculum in use
- Provide parents with individual student academic assessment results and interpretation of those results
- Provide parents with a description and explanation of the assessments used to measure student progress and achievement levels of the challenging State academic standards
- Provide assistance and instruction to parents of children served by the school in understanding these topics:
 - ✓ Arkansas Academic Standards
 - ✓ State and local academic assessments including alternate assessments
 - ✓ Title I, Part A requirements
 - ✓ Strategies parents can use to support their child's academic progress
 - ✓ Partnering with teachers to support their child's academic achievements
 - ✓ Incorporating developmentally appropriate learning activities
 - ✓ Use of ADE website and tools for parents [<http://www.arkansased.gov>]
 - ✓ Assistance with nutritional meal planning and preparation will be represented on the Health and Nutrition committee
 - ✓ How parents of high school students can be involved in the decisions affecting course selection, career planning, and preparation for postsecondary opportunities
 - ✓ Including role play and demonstration by trained volunteers
- Provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parent and family engagement
- Promote and support responsible parenting

8: Building Capacity of School Staff

Rose Bud Elementary building administration will ensure professional development requirements are met for teachers and administrators

Rose Bud Elementary will train teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents:

- That parents play an integral role in assisting student learning
- In the value and utility of contributions of parents
- In how to reach out to, communicate with, and work with parents as equal partners
- To implement and coordinate parent programs and build ties between home and school
- To welcome parents into the school and seek parental support and assistance
- To provide information in a format, to the extent practicable, in a language the parents can understand
- To respond to parent requests for parent and family engagement activities
- To recognize that a parent is a full partner by including in the school handbook the school's process for resolving parent concerns

9: Building Capacity - Discretionary

Based on Needs Assessments and the Cycle of Inquiry the school may offer the following:

- ❑ **Training:** Involve parents in the development of training for teachers, principals, and educators to improve the effectiveness of the training.
- ❑ **Literacy Training:** Provide necessary literacy training from funds received under this part if the local educational agency has exhausted all other reasonably available sources of funding for such training.
- ❑ **Expenses to Enable Participation:** Pay reasonable and necessary expenses associated with local parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions.
- ❑ **Parent Leadership:** Train parents to enhance the involvement of other parents.
- ❑ **Flexible Options:** Arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators who work directly with participating children, with parents unable to attend conferences at school to maximize parental involvement and participation in their children's education.
- ❑ **Model Approaches:** Adopt and implement model approaches to improving parent and family engagement.
- ❑ **Parent Advisory Council:** Establish a districtwide parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs.
- ❑ **Community and Business Roles:** Develop appropriate roles for community-based organizations and businesses in parent and family engagement activities.