



2013-2014

Paraprofessional Compliance Report Instructions

INSTRUCTIONS:

1. Fill in the top portion of the Paraprofessional Compliance Report with the required information.
2. In the first column, list all the paraprofessionals by the name.
3. In the second column, enter each paraprofessional's social security number as this is required to verify the paraprofessional's highly-qualified status via ETS.
4. In the third column, indicate if each paraprofessional is new to the district for the 2013-2014 SY. If a paraprofessional is new to the district, one of the pieces of highly-qualified evidence **must be submitted** along with this report to the Title I Office. Evidence **does not** need to be submitted for existing paraprofessionals.
5. In the fourth column, examine the list of duties for each paraprofessional. Select the duty (or duties) that best describes each paraprofessional's responsibilities. Enter the corresponding number from "*Duties of Paraprofessionals*" in the respective column.
6. In the last column, examine the list of qualifications for each paraprofessional. Select the number that corresponds to the correct method used to attest how each paraprofessional meets highly-qualified requirements. Enter the number in the respective column.

Note: The Paraprofessional Report should be an **exhaustive list** of all paraprofessionals in the building—new and old. However, evidence should **only** be submitted for "newly hired" paraprofessionals.

For schools operating Schoolwide Programs, **all paraprofessionals**—regardless of funding source, are defined as Title I paraprofessionals **unless** they have **non-instructional duties**.

In Targeted Assistance Programs, only paraprofessionals paid **in part or full with Title I funds** are defined as Title I paraprofessionals.



2013-2014

PARAPROFESSIONAL COMPLIANCE REPORT

DISTRICT: CROSSETT SCHOOL DISTRICT LEA #: 02-01-000 _____

SCHOOL: CROSSETT ELEMENTARY SCHOOL LEA #: 02-01-001 _____

PRINCIPAL NAME: VERONICA ROBINSON PHONE: (870) 364-6521 _____

E-MAIL: VROBINSON@CSD.K12.AR.US FAX NO.: (870) 364-1725 _____

PROVIDE THE TOTAL NUMBER OF PARAPROFESSIONALS EMPLOYED BY YOUR SCHOOL: 15

PROVIDE THE NUMBER OF PARAPROFESSIONALS DEFINED AS TITLE I PARAPROFESSIONALS: 6

NAME	SOCIAL SECURITY #	NEW?	DUTY (IES)	QUALIFIER
NAMES AND SOC SEC #S OMITTED FOR PUBLIC DOCUMENT		NO	1	1 - ETS 476
		NO	4	1 -ETS 480
		NO	2	3 -BA
		NO	4	1 -ETS 480
		NO	4	1 -ETS 480
		NO	8 (ISS)	1 -ETS 480
		NO	6	1 -ETS 473
		NO	6	1 -ETS 462
		NO	6	1 -ETS 457
		YES	6	2 -115 HRS
		NO	6	1 -ETS 469
		NO	6	1 -ETS 476
		YES	6	1 -ETS 467
		NO	6	1 -ETS 475
		NO	4	2 - 70 HRS

****PLEASE DUPLICATE THIS FORM IF NECESSARY****

*DUTIES OF PARAPROFESSIONALS:

- 1 Provide one-on-one tutoring
- 2 Assist with classroom management
- 3 Assist with instructional materials organization
- 4 Assist with instruction in computer lab
- 5 Provide support with instruction in the library or media center
- 6 Provide other instructional services under direct supervision of
- 7 Other – brief explanation
- 8 Non-instructional duties- brief explanation

**QUALIFICATIONS OF PARAPROFESSIONALS

1. High school/GED and 1 - ETS Assessment (at least 457)
2. High school/GED and 2 years of Higher Education
3. High school/GED and Associate's Degree or Higher
4. Arkansas Teacher's License

2013-2014

PARAPROFESSIONAL COMPLIANCE REPORT

DISTRICT: CROSSETT SCHOOL DISTRICT LEA #: 02-01-000

SCHOOL: CROSSETT MIDDLE SCHOOL LEA #:02-01-008

PRINCIPAL NAME: LOU GREGORIO PHONE: (870) 364-4712

E-MAIL: LGREGORIO@CSD.K12.AR.US FAX NO.: (870) 364-3771

PROVIDE THE TOTAL NUMBER OF PARAPROFESSIONALS EMPLOYED BY YOUR SCHOOL: 13

PROVIDE THE NUMBER OF PARAPROFESSIONALS DEFINED AS **TITLE I** PARAPROFESSIONALS: 4

NAME	SOCIAL SECURITY #	NEW?	DUTY (IES)	QUALIFIER
NAMES AND SOC SEC #S OMITTED FOR PUBLIC DOCUMENT		NO	4	2 - 60 HRS
		NO	6	1 - ETS 469
		NO	6	1 - ETS 466
		NO	1	1 - ETS 469
		NO	1	1 - ETS 465
		NO	6	1 - ETS 468
		NO	6	1 - ETS 480
		NO	1	1 - ETS 465
		NO	6	1 - ETS 472
		NO	6	2 - 106 HRS
		NO	1	2 - 62 HRS
		NO	1	1 - ETS 457
		YES	1	1 - ETS 474

****PLEASE DUPLICATE THIS FORM IF NECESSARY****

***DUTIES OF PARAPROFESSIONALS:**

- 1 Provide one-on-one tutoring
- 2 Assist with classroom management
- 3 Assist with instructional materials organization
- 4 Assist with instruction in computer lab
- 5 Provide support with instruction in the library or media center
- 6 Provide other instructional services under direct supervision of
- 7 Other – brief explanation
- 8 Non-instructional duties- brief explanation

****QUALIFICATIONS OF PARAPROFESSIONALS**

1. High school/GED and 1 - ETS Assessment (at least 457)
2. High school/GED and 2 years of Higher Education
3. High school/GED and Associate's Degree or Higher
4. Arkansas Teacher's License

2013-2014

PARAPROFESSIONAL COMPLIANCE REPORT

DISTRICT: CROSSETT SCHOOL DISTRICT LEA #: 02-01-000

SCHOOL: CROSSETT HIGH SCHOOL LEA #: 02-01-006

PRINCIPAL NAME: ALICIA BROWN PHONE: (870) 364-2625

E-MAIL: ABROWN@CSD.K12.AR.US FAX NO.: (870) 364-4792

PROVIDE THE TOTAL NUMBER OF PARAPROFESSIONALS EMPLOYED BY YOUR SCHOOL: 5

PROVIDE THE NUMBER OF PARAPROFESSIONALS DEFINED AS **TITLE I** PARAPROFESSIONALS: 0

NAME	SOCIAL SECURITY #	NEW?	DUTY (IES)	QUALIFIER
NAMES AND SOC SEC #S OMITTED FOR PUBLIC DOCUMENT		NO	4	1 - ETS 480
		NO	1	2 - 122 HRS
		NO	6	1 - ETS 474
		NO	1	2 - 60 HRS
		NO	1	2 - 71 HRS

****PLEASE DUPLICATE THIS FORM IF NECESSARY****

***DUTIES OF PARAPROFESSIONALS:**

- 1 Provide one-on-one tutoring
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- 3 Assist with instructional materials organization
- 4 Assist with instruction in computer lab
- 5 Provide support with instruction in the library or media center
- 6 Provide other instructional services under direct supervision of
- 7 Other – brief explanation
- 8 Non-instructional duties- brief explanation

****QUALIFICATIONS OF PARAPROFESSIONALS**

1. High school/GED and 1 - ETS Assessment (at least 457)
2. High school/GED and 2 years of Higher Education
3. High school/GED and Associate's Degree or Higher
4. Arkansas Teacher's License