

Sylvan Hills High School Parental Involvement Plan 2020 - 2021

Parent Involvement Committee Members to meet once each semester for one hour:

Dawn Carroll, parent
Robert Birch, parent
Tamera Allen, parent
Sabrina Harris, Media Specialist
Jonathan Womack, teacher
Janis Christian, teacher
Ciara Adams, Parent Involvement Coordinator
Yvone West, Principal
Tracy Allen, Principal
Charlotte Wallace, Assistant Principal

1 COMMUNICATION

Sylvan Hills High School will use various communication strategies to provide information to parents and to increase parental involvement in supporting classroom instruction.

- School's Website (shhs.pcssd.org) which provides school news, the daily announcements, volunteer opportunities, and a counselor's corner providing scholarship information, upcoming seminars, scholarship information, NCAA clearinghouse guidelines.
- Home Access Center (HAC) gives parents the ability to access their student's grades using a provided username and password (Beth Lamar, HAC facilitator)
- Interim reports and report cards are provided to parents every nine week grading period with information regarding their student's academic progress (Carolyn Lipsmeyer, Lessie Kirchner, Monica Williams, Kendra Hunt - counselors).
- Alert-Now (a phone call) system is utilized to inform parents of upcoming events.
- School Status - online email and text system to broadcast or communicate with parents
- BEARmedia bulletin, an E-Newsletter sent out weekly by parent facilitator (Ciara Adams)
- Sylvan Hills High School Facebook page
- Sylvan Hills High School Twitter account

2 PARENT MEETINGS

Sylvan Hills High School will hold parent conferences twice during the school year to meet with parents regarding the students' academic progress. Activities during the school year will be held to increase parental involvement and build staff/ parent relations. Possibilities include:

- Donuts with Dad

- Career day
- Financial Aid/FAFSA night with the Counselors
- See the Building & Get your Schedule, Main-Campus Orientation
- Muffins with Mom
- Elective Rush Night with pre-AP/AP offerings, concurrent credit offerings

3 VOLUNTEER INFORMATION

Sylvan Hills High School has a parent information packet that includes information about volunteer opportunities. A survey has been given to the parents regarding volunteering at the school and posted on the school's website. Data collected will be used to provide a list of volunteer opportunities which will be encouraged through the email list serve and periodic school wide phone call outs (Ciara Adams, Parent Involvement Coordinator). Volunteer opportunities already in existence include:

- Bear Foundation
- Athletic Boosters
- Band Boosters
- POPS (parents of Publication Staff)
- Sylvan Hills Alumni Association
- Equity Monitoring Team
- Career & Technical Ed (CATE) Advisory group
- School Wide Improvement Plan Committee
- Site-Based Decision Making Committee

4 PROFESSIONAL DEVELOPMENT/TRAINING

SHHS will provide two seminars that will provide parents with information on how to become involved in school decision making and how a parent can assist in their child's education.

The State Board of Education's Standards for Accreditation of Arkansas Public Schools and School Districts shall require no fewer than two hours of professional development for teachers designed to enhance the understanding of effective parental involvement strategies. No fewer than two hours of professional development for administrators designed to enhance understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation.

5 COLLABORATION ON PARENTAL INVOLVEMENT PLAN

Sylvan Hills High School will provide opportunities for parents to be involved in the development, implementation, and evaluation of the school-wide school improvement plan. To take advantage of community resources, the school will recruit alumni from the school to serve on the alumni advisory commission to provide advice and guidance for school. (Ciara Adams, Parent Involvement Coordinator).

6 PARENT CENTER

Sylvan Hills High School will provide resources for parents by maintaining a Parent Center in the counselor's suite. The resource center is open at hours convenient to parents and in a location easily accessible to parents. (Beth Lamar, Counselor's Administrative Assistant).

Sylvan Hills High School maintains a PARENT tab on the school's website, SHHS.PCSSD.ORG. The drop-down menu offers resources such as HAC, PCSSD Connect with Kids, ACT Waiver, Volunteer Opportunities, Today's Announcements, Yearbook Order Information, and Dress Code. (Ciara Adams, website facilitator).

7 PARENT INPUT and EVALUATION

Sylvan Hills High School will provide suggestion sheets in the Parent Center for parental input. A End-of-Year survey will be distributed to parents to evaluate the Parent Communication, the programs offered for parents, and the efforts of the Parental Involvement Committee.

8 PARENT INVOLVEMENT INFORMATION PACKET

SHHS will distribute informational booklets each year. These booklets include a copy of the school's parental involvement plan, a survey for volunteer interests, recommended roles for parents/teachers/students and school, suggestions for ways parents can become involved in their children's education, parental involvement activities planned for the current school year and information about the systems that will be used to allow parents and teachers to communicate, and an "At A Glance" PCSSD calendar as a PDF. (Ciara Adams, Parent Involvement Coordinator; Tracy Allen, Principal).

9 RESOLUTION PROCESS

Pulaski County School District's handbook does include the process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop solutions (Dr. Janice Warren, Superintendent).

10 PARENT INVOLVEMENT COORDINATOR

SHHS Principal will appoint a Parent Involvement Coordinator (Tracy Allen, Principal). Ciara Adams is the 2020-2021 Parent Involvement Coordinator. Her email address is cadams7788@pcssd.org, and she can be reached by phone at (501) 234-6647.

Sylvan Hills High School



Parent Information Packet

2020-2021



Sylvan Hills High School is committed to the goal of developing strong, productive relationships between parents, students, and staff members to provide a quality academic experience for every child. Parental involvement means the participation of parents in regular, two-way and meaningful communication involving student learning as well as school activities. Students who are supported by their parents demonstrate higher levels of academic progress and social engagement in an academic setting.

Sylvan Hills High School encourages parents to –

Activate a Home Access Code (HAC) which provides a link between home and school. Through HAC parents may view their child’s grades, attendance, and discipline record. Also through HAC, parents and teachers can communicate via email. Mrs. Beth Lamar, the guidance secretary, can help parents get set up with HAC access. Her number is 501-234-6558. Her email is LLamar@pcssd.org.

Read the SHHS Procedures Manual with your student – The school’s policy handbook is given to each student at the beginning of each year. It contains the school’s rules on tardy, discipline, dress code, etc. This manual is also available electronically at shhs.pcassd.org under Student Information.

Use the school’s website to stay informed – The website at shhs.pcassd.org contains news, a school calendar of events, scholarship information, ACT dates and registration information and a quick access to HAC.

Use social media to stay informed – Sylvan Hills High School has a Facebook page and a Twitter account. Additionally, SHBEARSATHLETICS is the life of the athletes in photos.

Complete a parent volunteer survey – This survey, which is available on the homepage of shhs.pcssd.org as well as on the counter of the main office of SHHS, will make the parent involvement coordinator knowledgeable of parental interest areas in volunteerism as well as provide suggestions for improvement of programs, workshops, etc.

Attend as many parent meetings as possible – Sylvan Hills High School holds numerous parent meetings, conferences and activities throughout the year.

- Parent Involvement Planning Meeting - TBD
- Parent Conference Days – September 14 and February 8

Attend school events – these are posted in advance on the school’s calendar which is available on the website at shhs.pcssd.org. and updated regularly.

- “Get-to-Know FCCLA”
- Homecoming Pep Rally and Presentation of Royalty
- BEARTrippers Travel parents night
- Choir concerts
- Band Concerts
- Fall Play
- Spring Musical
- Ball games

Use the parent center – This special area of the counselor’s suite is for the use of parents, grandparents, and other caregivers. The center is open from 8:30-3:30 and select evenings. It contains reference materials as well as computer access for checking HAC or doing online research.

RECOMMENDED ROLES OF:

- **Parent**
 - Keep clear and open lines of communication with the school
 - Volunteer at school
 - Become a leader in parent organizations, programs and events
 - Encourage your student to have a positive attitude about education
 - Help your student makes connections between curriculum and possible careers
 - Research information on community services and/or programs to benefit your child or family
- **Student**
 - Be prepared to learn
 - Maintain a positive attitude toward learning
 - Connect your classwork to your future
 - Stay aware of your current grades
 - Communicate openly with your parents and your teachers
- **Teacher**

- o Keep clear and open lines of communication with the parents and students
- o Share resources to help parents help their students be successful
- o Update HAC in a consistent, at least weekly, manner
- o Foster student interest in curriculum content and career
- o Maintain a positive learning environment
- o Remain open to community involvement in the classroom
- **School**
 - o Provide platforms for student, teacher, parent communication
 - o Encourage parent volunteers through training and by making opportunities known
 - o Maintain a positive welcoming environment for parents and the community

Sylvan Hills High School Parental Involvement Plan 2020-2021

Parent-Friendly Version

Parent Involvement Committee Members

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Robert Birch, parent
Tamera Allen, parent
Sabrina Harris, Media Specialist
Jonathan Womack, teacher
Janis Christian, teacher
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Yvone West, Principal
Tracy Allen, Principal
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1 COMMUNICATION

Sylvan Hills High School will communicate with parents in the following ways.

- School's Website (shhs.pcssd.org and shhn.pcssd.org)
- Home Access Center (HAC)
- Interim reports and report cards
- Alert-Now (a phone call) system
- An E-Newsletter
- School Status
- Social Media sites such as Facebook, Instagram and Twitter

2 PARENT MEETINGS

Sylvan Hills High School will hold parent conferences twice during the school. Other activities parents are encouraged to attend are the following:

- Donuts with Dad
- Career day
- Financial Aid/FAFSA night with the Counselors
- Main-Campus Tours & Orientation
- Muffins with Mom
- Elective Rush Night with pre-AP/AP offerings, concurrent credit offerings

3 VOLUNTEER INFORMATION

Sylvan Hills High School has a parent information packet that includes information about volunteer opportunities. Volunteer opportunities are posted on the parent tab of the school's website – shhs.pcssd.org. Opportunities include:

- Athletic Boosters
- Band Boosters
- Bear Foundation
- POPS (Parents of Publication Staff)
- Sylvan Hills Alumni Association
- Career & Technical Ed (CATE) Advisory group
- School Wide Improvement Plan Committee
- Site-Based Decision Making Committee

4 PROFESSIONAL DEVELOPMENT/TRAINING

SHHS will provide two seminars that will provide parents with information on how to become involved.

5 COLLABORATION ON PARENTAL INVOLVEMENT PLAN

Sylvan Hills High School will provide opportunities for parents to be involved in the school-wide school improvement plan. To express interests, concerns, etc. contact Ciara Adams, Parent Involvement Coordinator, 1t 501-234-6647

6 PARENT CENTER

Sylvan Hills High School will provide resources for parents by maintaining a Parent Center in the counselor's suite

7 PARENT INPUT and EVALUATION

A survey will be distributed to parents to evaluate the Parent Communication, the programs offered for parents, and the efforts of the Parental Involvement Committee.

8 PARENT INVOLVEMENT INFORMATION PACKET

SHHS will distribute informational packets to parents of new students at orientation and/or at time of enrollment.

9 RESOLUTION PROCESS

The PCSSD handbook includes the process for resolving parental concerns.

10 PARENT INVOLVEMENT COORDINATOR

The Parent Involvement Coordinator for SHHS is Ciara Adams. Her email address is cadams7788@pcssd.org, and she can be reached by phone at (501) 234-6647.



Parent Involvement Survey

Sylvan Hills High School works to continually strengthen partnerships between schools and families. In order to continue to do so, we would like to collect as much information as possible regarding parental involvement opportunities within our schools.

Please take a few minutes to complete our Parental Involvement Survey so that we can determine how well the district and our schools have met your family's and children's needs. Your responses will remain confidential. The results of the survey will be summarized and used to make improvements to our parental involvement program.

[Click here to take the survey.](#)