

Joe T. Robinson Middle School

Parental Involvement Plan

2020-2021

At Robinson Middle School we believe successful learning is achieved through collaborative partnerships with parents, families, community leaders and students. Parents are valued partners at Robinson Middle School. Parents are the first and most important teacher for their child. Parents help to ensure the highest levels of student learning through strong partnerships and collective accountability. The excellence at this school is due, in large part, to the involvement of parents.

One of the best strategies for building this partnership is communication by:

- Reading and discussing with your child the Pulaski County Special School District **"Parent/Student Handbook for Student Conduct and Discipline"** distributed to all students during the first week of school. (Electronic version is available via the PCSSD website.) Parents and students are to sign and return to school the "Parent-Student Statement of Responsibility" page indicating receipt of said handbook. Copies are available in the school office.
- Reading and discussing with your child the Robinson Middle School **"Student and Parent Policy Manual"** which is distributed to all students during the week of school. Copies are available in the school office.
- Activating and using on a regular basis **HAC (Home Access Center** - a learning community management system website) for checking your child's grades, class work, receiving school news, and communicating by email with your child's teachers. **HAC** activation codes are sent home with students in September. Parents may also contact at any time, the school counselor secretary, Toni Scott by email for activation codes. Email: tscott4418@pcssd.org The web address for **HAC** is: <http://hac24.eschoolplus.k12.ar.us> You may also access this link from the district web site: <http://www.pcssd.org>

“Parental Involvement” is parents participating regularly in their child’s education. This is achieved through:

All dates are subject to change. Please Connect With School!

- Providing the school with telephone numbers and email addresses for contacting you. Contact the school attendance clerk, Rosalyn Gilbert, at 501-868-2410 or by email: rgilbert9221@pcssd.org if you have any questions.
- Attending **“Back-to-School Night”** with your child before the first day of school to meet your child’s teachers, the faculty and staff, and learn other pertinent information. Back to school night is on August 21, 2020. This event may be virtual.
- Joining, volunteering at PTO sponsored events and attending monthly **PTO meetings**. Registrations forms are available at the “Back-to-School Night”, in the school office or by emailing the PTO: Jennifer Tait jktait@gmail.com or Keta Young kerryandketa6366@att.net
- Joining, attending, and participating in your child’s extracurricular activities (ex. Choir, Band, Cheerleading, and Sports).
- Attending the **Fall and Spring Parent/Teacher Conferences** held on September 30, 2020 and Monday February 17, 2021. All conference times are TBD. Individual teachers will send out sign up sheets electronically to select a time.
- Attending a **“Four Year Plan” Conference** with your eighth grader. Dates and times are TBD at this time. The school counselor, Jennifer Coats, will hold these conferences for eighth grade students and their parents to plan for high school. These conferences are held at certain times with scheduled day and night time slots available. Contact the school counselor secretary, Toni Scott, at 501-868-2410 or by email: tscott4418@pcssd.org to schedule a time.
- Attending **Literacy Night** - TBD
- Attending **Math Night** - TBD
- Attending events your child participates in:

Football, basketball, volleyball and baseball games. Schedules posted on the Sports page, district website. o **All Pro Dads** - 7:45 a.m. 3rd Friday of each month (school closed on a couple of Fridays, meet on Thursday) o **East Night Out** - TBD - Contact Tyler Uptergrove, EAST teacher, tuptergrove5120@pcssd.org

Quarterly Awards Assembly held in the school cafeteria. There are two celebrations (one is for school-wide community building and the other is by invitation to families of students receiving recognition). Monthly newsletters will keep you informed about the exact date and time (usually within two weeks after the end of a nine- week grading period).

Spelling Bee – TBD

Geography Bee – TBD

Band Concerts – held in conjunction with the high school band. Ben Light, director: blight6953@pcssd.org

▪ **Holiday Concert**—TBD

▪ **Spring Concert**—TBD

Choir Concerts – Anthony Fuller, choir director: afuller5760@pcssd.org

▪ **Holiday Concert (TBD)**

▪ **Spring Concert (TBD)**

Black History Month Assembly – TBD in the Robinson Middle School

Science Fair Night – TBD

Pre-AP Parent Night for incoming 6th graders – TBD. Contact the school

counselor secretary, Toni Scott at 501-868-2410 or by email: tscott4418@pcssd.org

8th Grade Career Day Fair – TBD

Art Exhibit Night – TBD. Held in the school's cafeteria – displaying work done by students this school year. Contact Katie Combs, art teacher: kcombs8509@pcssd.org

Student Talent Show – TBD. Event is held in the Robinson Middle School

cafeteria and begins around 1:30 PM until 3:30 PM. Contact Anthony Fuller, Choir Director: afuller5760@pcssd.org

End of Year Honor Awards Assembly – TBD. This event is held in the

Robinson Middle School auditorium at 7 p.m. Jennifer Coats, school counselor at 501-868-2410 or by email: jcoats9243@pcssd.org

In compliance with State Law ACT 307, 319, 397 and 603, Robinson Middle School will:

- Provide two hours of Professional Development for teachers designed to enhance the understanding of effective parental involvement. Parental Involvement Coordinator is Anthony Fuller. Contact email: afuller5760@pcssd.org or at the school's phone number 501-868-2410.
- The media center specialist, Kerri Berry: kberry1325@pcssd.org will maintain a Parent Center in the school's Media Center. You will find books, magazines, DVDs and other parenting materials to borrow. Search for available materials in the school library's OPAC (online catalog) found on the Media Center's page in HAC and the district website homepage. If you have any questions, contact the parental involvement coordinator Anthony Fuller at afuller5760@pcssd.org.
- Provide an Interest Survey to parents through HAC, mass emails, and paper formats, on ways

the school's Leadership Committee and PTO can plan and organize parental involvement activities to improve in meeting the needs of parents. Mrs. Yaa Appiah- McNulty, principal, will coordinate this survey and post and collect the data.

- Provide opportunities for parents to sit on committees – would like to have at least one parent representative from each grade level:
 - School's Leadership Team (with teachers and administrators)
 - School's ACSIP Committee which determines allocation of the school's operating funds (with teachers and administrators)
 - Parental Involvement Committee (with Parental Involvement Coordinator and teachers – meet once in fall and spring semester)
 - Library Media Center Committee (with librarian and teachers – meet once in fall and spring semester)
 - PTO Committees (with PTO officers)

Parental Involvement Planning Committee

- Yaa McNulty (Principal) Bobbie Banks (AP) John Bagby (AP)
- Jennifer Coats (Counselor) Toni Scott – Counselor secretary
- Literacy Facilitator (Anwar Fairley)
- Math Facilitator (Cheryl Brown)
- Anthony Fuller (Parent Facilitator) Teacher & Fine Arts Dept. Chair
- Rosalyn Gilbert- Attendance Clerk
- Tonya Holton –Teacher & Dept. Chair Language
- Wendy Kohler – Teacher & SS Dept. Chair
- Caleen Markland – Teacher & Science Dept. Chair
- Martha Melendez – Teacher & Math Dept. Chair
- TBD – Special Education Teacher & Dept Chair
- Ben Light – Band Director
- Tyler Uptergrove – EAST Teacher
- Keta Young & Jennifer Tate- PTO Co-Presidents