



## Crossett School District

219 Main Street · Crossett, Arkansas 71635  
(870) 364-3112 Website [www.crossettschools.org](http://www.crossettschools.org)

### **Crossett School District Parental Involvement Plan 2013-2014**

#### **Goal 1: How will the LEA foster effective parental involvement strategies and support partnerships among school, parents, and the community to improve student achievement?**

*The LEA will foster effective parental involvement strategies and support partnerships among school, parents, and the community to improve student achievement by:*

1. Forming a District Parental Involvement Committee to create a parental involvement policy and implement parental involvement activities as well as disseminate information to the community to promote parental involvement in all schools, including the Title I, Part A schools. The involvement plan will be available to parents on the district website. The person responsible for these activities for the Crossett School District is Barbara Garner, District Parent Coordinator (870)364-3112.
2. Supporting the utilization of three Parent Involvement Facilitators (Kelly Howie, CES, 870-364-6521; Courtney Barnett, CMS, 870-364-4712; Mary Beth Kinchen, 870-364-2625); one Social Worker (Elaine Simpson, 870-364-2440) and four Instructional Facilitators, Lea Culp and April Adams, Literacy; Sherry Cotton and Vicki Dodd, Math, to work with parents and students and to improve teaching and learning.
3. Supporting a fully-staffed district parenting center, The Tips Center, 603 N. Arkansas; Jenny Allen, Coordinator; 870-364-5010; open M-TH 8:30 a.m. - 4:00 p.m. and Friday 8:30 a.m.-3:00 p.m.
4. Holding parental involvement advisory meetings-Barbara Garner-September 27, 2013; May 2014 - (870-364-3112).
5. Hold monthly administrative team meetings and District Leadership Team Meetings-Dr. Barbara Wood, Superintendent, meeting times at the discretion of the superintendent-870-364-3112 .
6. Holding annual Title I meeting with parents from each school present and include description of each school's curriculum, information on forms of academic assessment used to measure student progress, and information on proficiency level students are expected to meet along with updating the policy for the following year's Title I, Part A - May, 2014, Barbara Garner, Federal Programs Coordinator.

7. Reserving a minimum of 1% of the Title 1, Part A allocation for parental involvement, with 95% going to Title 1, Part A schools.
8. Conducting, with the involvement of parents, an annual evaluation of the content and effectiveness of the parental involvement policy in improving the academic quality of the schools. The review will be held in May, 2014, and will be conducted by Barbara Garner, District Parent Coordinator-870-364-3112.
9. Ensuring that parents of children with disabilities or limited English proficiency have the same access as other parents including information in a language and form they can understand. Parents may contact the school principal at each campus or Barbara Garner in the District Office, 870-364-3112.
10. Working with community/business members to help with and promote activities within the district to strengthen parental involvement, district programs, and student learning. Those responsible for coordinating these activities are Dr. Barbara Wood, Superintendent, Building Principals, Parent Involvement Facilitators, and Barbara Garner, District Parent Coordinator.
11. Working with parents and students in the development of the Parent-Student Handbook to engage parents in developing policies and programs to improve student achievement. This meeting will be conducted in April, 2014, and the contact person is Dr. Barbara Wood, Superintendent 870-364-3112.
12. Involving school/community patrons in the development of the district ACSIP plan for school improvement as participants in advisory capacities. The contact persons for Crossett School District are Damon Dean, Barbara Garner, and Pam Pevy 870-364-3112.
13. Coordinate parental involvement activities with those of others programs such as the ABC Pre-K program and HIPPY. The person responsible for this action is Barbara Garner, District Parent Coordinator (870-364-3112).

**Goal 2: How will the district provide coordination, technical assistance, and other support necessary to assist participating schools in planning and implementing effective parental involvement?**

*The LEA will provide coordination, technical assistance, and other support necessary to assist participating schools in planning and implementing effective parental involvement by:*

1. Ensuring that schools have a written Parental Involvement Plan developed jointly with parents, which describes how the school will carry out the parental involvement requirements-Barbara Garner, District Parent Coordinator (870)-364-3112.
2. Supporting and conducting site visits to observe parental involvement activities and programs at each school and at the parent center with dates and locations to be announced through newsletters, daily announcements, and postings to district web sites. Dates and locations at the discretion of the individual schools.

3. Supporting the schools as each one provides materials and training not otherwise available to assist parents in supporting their child's academic achievement. Each Title I school will provide the date of trainings, the topic that will be covered, the name of the facilitator and their contact number in their individual school plan. Barbara Garner, 870-364-3112; Jenny Allen (870)-364-5010; Building Principals.
4. Providing a copy of the school policy at each school for parents to view as well as provide a copy to each parent.
5. Offering of flexible meeting times for parental involvement activities at each school.
6. Development and use of the School-Parent Compact.
7. Use of Eagle Folders for taking home weekly information on each student's weekly achievement-Pam Pevy (870)-364-3112.
8. Use of the TIPS Center as a district-wide parental center, providing available resources and opportunities for parental involvement –Jenny Allen (870)-364-5010, 603 N. Arkansas.
9. Providing workshops that train teachers, principals, and other staff in the importance of effective communication, value and utility of parent contribution to the educational process.
10. Ensuring (by review of materials sent home, published in local media and on the District web page) that information related to school and parent programs is sent to parents to the extent practical in a language parents can understand –Barbara Garner (870)-364-3112.
11. The use of School Messenger Communication System, email, websites, and newsletters to make contact with parents and provide information pertaining to school events and individual student needs-Veronica Robinson (870)364-6521, Lou Gregorio (870)-364-4712, Alicia Brown (870)-364-2625, Lisa Sharp, Technology Director (870) 364-3112.
12. The use of Home Access Center (HAC) to make contact with parents and provide information on student grades, classroom assignments, and school events and by providing training to parents on how to use Home Access Center-Veronica Robinson (870)364-6521, Lou Gregorio (870)-364-4712, Alicia Brown, (870)-364-2625.

**Goal 3: How will the district build the school's capacity for strong parental involvement?**

*The LEA will build the school's capacity for strong parental involvement by:*

1. Providing any reasonable support for parental involvement at the request of schools, including those participating Title I, Part A schools.
2. Providing information to participating parents in such areas as national, state, and local education goals, including parents' rights as defined in Title I, Part A. The Title I contact person for Crossett School District is Dr. Barbara Wood, Superintendent and Barbara Garner, Federal Programs Coordinator (870)364-3112.

3. Surveying parents regarding effectiveness of parental involvement activities and barriers to involvement. Use results in revising the parental involvement plans. (surveys completed at parent/teacher conferences each semester)
4. Supporting attendance by all parent involvement facilitators/coordinators at the annual parental involvement conference.
5. Holding schools accountable for holding effective parent involvement activities/meetings and for providing parents with required information in English and Spanish, to the extent possible- Barbara Garner (870)364-3112.
6. Supporting a district parenting center, open each day during the school year, the TIPS Center, 603 N. Arkansas; Jenny Allen, coordinator; (870)364-5010; open M-TH 8:30 a.m.-4:00 p.m. and Friday 8:30 a.m.-3:00 p.m.

**Goal 4: How will the district conduct, with the involvement of parents, ongoing evaluation of the content and effectiveness of the parental involvement policy as it relates to strategies for increasing parental participation and identifying barriers to greater participation?**

1. Develop procedures for collecting parent participation documentation through sign-in lists for workshops, meetings, and conferences; schedules; brochures; meeting notes; and other means as appropriate throughout the school year. The following Parent Involvement Facilitators will serve as responsible parties for this action: Kelly Howie, CES-(870)364-6521; Courtney Barnett, CMS (870) 364-4712; Mary Beth Kinchen, CHS (870) 364-2625.
2. The district will conduct, with the involvement of parents, an bi-annual (fall and spring) evaluation of the content and effectiveness of the schools' and district's parental involvement policies as relates to strategies for increasing parental participation and identifying barriers to greater participation. The survey results will be used to make recommendations to each participating school for parental involvement policy revision. Each school will also conduct regular parental involvement meetings/activities, which address increasing parental participation at each particular school (Barbara Garner, District Parental Involvement Coordinator.
3. An annual parent activity evaluation report will be developed and disseminated to parents, staff the community. Person responsible-Barbara Garner, District Parent Coordinator 364-3112.

**Goal 5: How will the district involve parents in the joint development of the district Title I Application under section 1112 (ACSIP)?**

1. The district will hold a district-wide Title I (ACSIP) meeting and will support each school's Title I (ACSIP) meeting with parents to discuss deficiencies based on student achievement data and the actions planned to address the deficiencies. The purpose of Title I programming is discussed. Parent input is sought at the meetings held in September 2013.
2. Parents are recruited to serve on each school's Title I committee and to serve on the district Title I committee to have input on actions, review and evaluate actions. Persons responsible for recruiting parents to serve on the ACSIP Committee are Veronica Robinson, CES Principal; Lou

Gregorio, CMS Principal; Alicia Brown, CHS Principal and Barbara Garner, District Parent Coordinator.

3. Parent surveys are conducted at least annually during parent/teacher conferences to gather input on barriers to parent involvement and to assess parent involvement plans and other academic initiatives.

**Committee Members:**

Dr. Barbara Wood, Superintendent  
Barbara Garner, District Parent Coordinator  
Kelly Howie, CES Parent Facilitator  
Courtney Barnett, CMS Parent Facilitator  
Mary Beth Kinchen, CHS Parent Facilitator  
Veronica Robinson, CES Principal  
Lou Gregorio, CMS Principal  
Alicia Brown, CHS Principal  
Lindsey Bohler, CES Asst. Principal  
Janet Ricks, CES Asst. Principal  
Elaine Simpson, CSD Social Worker, Parent  
Jenny Allen, Parent Center Coordinator  
Jacci Brockwell, Hippy Program  
Kim Watson, Teacher  
Rosalynn Avery, Teacher  
April Adams, Teacher  
Sherry Cotton, Teacher  
Amanda Hall, Teacher  
Holly Gillum, Teacher  
India Holt, Parent  
Mandy Kelley, Parent  
Valtie Lewis, Parent  
Kim Milton, Parent  
Tina Morris, Parent  
Iris Phifer, Parent  
Sheila Phillips, Parent  
Stacey Taunton, Parent  
Felecia Toler, Parent