

**MINUTES**  
**BOARD OF DIRECTORS REGULAR MEETING**  
**SELKIRK CONSOLIDATED SCHOOL DISTRICT NO. 70**  
**Monday, September 16, 2013 – 6:00 p.m.**  
**Selkirk High School – Music Room**

Present were Directors: Katie Parker, , Scott Jungblom, Clint Petrich, Jane Emrick, Joseph Huttler, and Nancy Lotze, Board Secretary/ Superintendent.

Absent were Directors: None

Also present were: Debra Johnson, Valerie VanDyke, and Larry Reed.

<b>CALL TO ORDER</b>	Chair Parker called the meeting to order at 6:00 p.m.
<b>Flag Salute</b>	Director Jungblom led all present in the flag salute.
<b>Role Call</b>	Chair Parker indicated all were present.
<b>APPROVAL OF AGENDA</b>	Director Emrick moved to approve the agenda as presented. Motion carried.
<b>PRESENTATION OF ANNUAL SCHOOL REPORT</b>	Superintendent Lotze presented a PowerPoint presentation summary of the Selkirk School District Annual Report 2012-2013 to all present.
<b>PUBLIC COMMENT</b>	Chair Parker indicated that there were no comments from the public.
<b>CORRESPONDENCE</b>	Chair Parker indicated there was no correspondence to review.
<b>CONSENT AGENDA</b>	Director Petrich moved to approve the Consent Agenda, which includes: Minutes of the August 19, 2013, Board of Directors Regular Meeting and August 2013 Payroll as presented. Motion carried.
<b>FISCAL REPORT</b>	
<b>Fiscal Report</b>	Nancy Lotze, Superintendent, submitted the balances of the four active funds of the District as of August 2013.
<b>Accounts Payable</b>	Superintendent Lotze reported to the board the September accounts payable and that vouchers were audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board. Director Emrick moved as of this date, September 16, 2013, by a majority vote, to approve for payment those vouchers included in the above list and further described as follows: September 2013, checks 203822 through 203892 in the total amount of \$51,755.52 Fund Summary: General Fund \$39,999.73, Associated Student Body Fund \$9,955.28, Private Purpose Trust Fund \$1800.51. Motion carried.
<b>Enrollment</b>	Superintendent Lotze reviewed the September 2013 enrollment counts.

**ACTION**

**ASB Fundraising  
Activities**

No activities planned.

**Annual School Report**

Director Emrick moved to approve Selkirk School District Annual Report 2012-13 Summary as presented. Motion carried.

**Regular Bus Routes  
2013-2014**

Director Huttie moved to approve, as presented, the 2013-2014 Bus Routes. Motion carried.

**Non-Resident Student  
Bus Route 2013-2014**

Director Jungblom moved to approve the following: For school year 2013-2014 only the Selkirk School District bus to enter into the Cusick School District Boundary not more than one and one-half miles to transport non-resident student(s) as well as the Cusick School District bus to enter into the Selkirk School District Boundary to transport non-resident student(s). Motion carried.

**Authorize  
Superintendent to Sign  
Contract(s)**

Director Jungblom moved to approve authorizing Superintendent Lotze to sign contracts up to a \$5,000.00 expenditure commitment and no dollar limit for a revenue contract, for the period of time: September 1, 2013 to August 31, 2014. Contracts signed, either expenditure or revenue, by Superintendent Lotze will be brought to the next Regular Board of Directors Meeting for their acknowledgement and/or approval as required. Contracts that exceed an expenditure amount of \$5,000.00 will be brought to the board for their direct approval. Motion carried.

**Minimum Basic  
Education  
Requirement  
Compliance 2013-2014**

Director Huttie moved to approve Selkirk School District Minimum Basic Education Requirement Compliance as presented for school year 2013-2014. Motion carried.

**Capital Assets  
Inventory & Threat-  
Sensitive Report**

Director Emrick moved to approve Selkirk Capital Assets Inventory & Threat-Sensitive Report 2013-2014 as presented. Motion carried.

**DOE Grant &  
Revolving Fund Loan  
Alumni Volleyball  
Game**

Director Emrick moved to accept Department of Ecology Grant & Revolving Fund Loan as presented with additional commitment to repay Revolving Fund Loan and any applicable interest. Motion carried.

Director Jungblom moved to approve the Selkirk Alumni Volleyball Game as presented. Motion carried.

**Personnel**

Director Jungblom moved to approve the following items: Leave of Absence from Michelle Grant, High School Secretary, School Year 2013-2014, Resignation from Mary "Katy" Giddings, Head Middle School Girls Basketball Coach effective immediately, New Hires Sherice McAnerin, Assistant Middle School Volleyball Coach effective August 30, 2013, Kelly Cain, Head Junior High Football Coach effective September 4, 2013, Roxanne Robertson, Bus Driver effective August 27, 2013, Mathew Emerson, Assistant Junior High School Coach, effective September 4, 2013, Debby Krabbenhoft, High School Secretary (Filling LOA) effective September 12, 2013, and Debra Johnson, Payroll Clerk and Administrative Assistant effective September 12, 2013, and Issuing Contracts to Kelly Cain for Football Head Coach Junior High School, \$1,800.00, Mathew Emerson for Football Assistant Junior High School, \$1,000.00, Sherice McAnerin, Volleyball Assistant Middle School, \$1,000.00 and Erin Kinney for Parents as Teachers, \$2,120.00, and use board signature stamps. Motion carried.

**POLICY**

<b>#5270/ Resolution of Staff Complaints</b>	Director Jungblom moved to approve Policy #5270 Resolution of Staff Complaints as presented. Motion carried.
<b>#5271/Reporting Improper Governmental Action</b>	Director Jungblom moved to approve Policy #5271 Reporting Improper Governmental Action as presented. Motion carried.
<b>#5406/Leave Sharing</b>	Director Jungblom moved to approve Policy #5406 Leave Sharing as presented. Motion carried.
<b>#5407/Military Leave</b>	Director Jungblom moved to approve Policy #5407 Military Leave as presented. Motion carried.
<b>#5610/Substitute Employment</b>	Director Jungblom moved to approve Policy #5610 Substitute Employment as presented. Motion carried.

**DISCUSSION**

<b>Work Session Meeting October 9, 2013, Board of Directors Work Session Meeting</b>	A Work Session will be held October 9, 2013, 5:00 p.m., in the Selkirk Elementary Multipurpose Room.
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<b>October 17, 2013 Regular Board of Directors Meeting Contracts Signed by Superintendent</b>	<p>The next regular Board of Directors Meeting will be held on October 17, 2013, 6:00 p.m., Selkirk High School in the Music Room.</p> <p>Superintendent Lotze signed a contract with NewESD to provide Personal or Professional services from August 1, 2013 through July 31, 2014.</p> <p>Superintendent Lotze signed a contract with NewESD to provide School Nurse Corps services from August 20, 2013 through June 30, 2014.</p>
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<b>Management Team Reports</b>	Reports were given by Superintendent Nancy Lotze and Secondary Principal Larry Reed.
<b>Superintendent Goals</b>	No discussion.

<b>EXECUTIVE SESSION</b>	No executive session occurred.
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<b>ADJOURNMENT</b>	Chair Parker adjourned the meeting at 7:50 p.m.
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**SIGNED:**

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Katie Parker, Chair  
Board of Directors

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Nancy Lotze, Superintendent  
and Secretary to the Board of Directors