

**MINUTES**  
**BOARD OF DIRECTORS REGULAR MEETING**  
**SELKIRK CONSOLIDATED SCHOOL DISTRICT NO. 70**  
**Thursday, December 15, 2011 – 6:00 p.m.**  
**Selkirk High School – Music Room**

Present were Directors: Jane Emrick, Clint Petrich, Scott Jungblom, and Nancy Lotze, Board Secretary/Superintendent.

Absent were Directors: Katie Parker and Brenda Miller

Also present were: Claudia Anderson, Larry Reed, and Valerie VanDyke.

<b>CALL TO ORDER</b>	Acting Chair Emrick called the meeting to order at 6:03 p.m.
<b>Flag Salute</b>	Middle/High School Principal Larry Reed led all present in the flag salute.
<b>Role Call</b>	Acting Chair Emrick indicated that Chair Parker and Director Miller were absent. By consensus of the board the absences were excused.
<b>APPROVAL OF AGENDA</b>	Director Petrich moved to approve the agenda as presented. Motion carried.
<b>OATH OF OFFICE FOR DIRECTORS</b>	Superintendent Lotze with Directors Clint Petrich and Scott Jungblom recited their Oath of Offices.
<b>PUBLIC COMMENT</b>	Acting Chair Emrick indicated that there were no comments from the public.
<b>CORRESPONDENCE</b>	Acting Chair Emrick indicated there was no correspondence to review.
<b>CONSENT AGENDA</b>	Director Jungblom moved to approve the Consent Agenda, which includes: Minutes of the November 22, 2011, Board of Directors Regular Meeting, and November 2011 Payroll as presented. Motion carried.
<b>FISCAL REPORT</b>	
<b>Fiscal Report</b>	Superintendent Lotze submitted the balances of the five active funds of the District as of December 2011.
<b>Accounts Payable</b>	Acting Chair Emrick reported to the board the December accounts payable and that vouchers were audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board. Director Petrich moved as of this date, December 15, 2011, by a majority vote, to approve for payment those vouchers included in the above list and further described as follows: December 2011, checks 201404 through 201492 in the total amount of \$61,539.82; Fund Summary; General Fund \$53,992.82 and Associated Student Body Fund \$7,547.00 and check 201493 through 201493 in the total amount of \$228.66; Fund Summary; General Fund \$228.66. Motion carried.
<b>Enrollment</b>	Superintendent Lotze reviewed the December 2011 enrollment counts.

**ACTION**

**ASB Fundraising  
Activities**

Director Petrich moved to approve the following ASB Fundraising Activities as presented: Kathy Johnson, Class of 2012, Holiday Foods/Catalog Sale, November 22, 2011 through December 7, 2011. Motion carried.

**Organization of the  
Board**

Director Petrich moved to table Organization of the Board for 2012 until January 2012 Regular Board of Directors Meeting. Motion carried.

**Award Fuel Bid**

Acting Chair Emrick opened the sole sealed bid. The sole bid was received for Fuel from January 1, 2012 through December 31, 2012: City Service Valcon, PO Box 38000, Oldtown, Id 83822, (208) 437-3513, with the bid of \$3.28 floating base price as of December 1, 2011, \$0.15 mark-up plus appropriate taxes, currently 7.6% for a total of \$3.69.

Director Petrich moved to award the 2012 Fuel Bid to the sole bidder, City Service Valcon based on information noted above. Motion carried.

**Personnel**

Director Petrich moved to approve the following items: New Hire Brian Mize, Assistant Middle School Boys Basketball, Season 2011-2012. Issuing a Contract to Dennis Flanagan, Head Middle School Boys Basketball Coach 2011-2012 for \$1,800.00. Motion carried.

**DISCUSSION**

**January 17, 2012,  
Board of Directors  
Meeting**

Acting Chair Emrick noted that for the month of January the Regular Board of Directors Meeting will be held on Tuesday, January 17, 2012, 6:00 p.m. Selkirk High School in the Music Room due to Monday, January 16, 2012 being a holiday.

**January 3, 2012, Board  
of Directors Work  
Session**

Acting Chair Emrick noted that a Board of Directors Work Session will not be held in January 2012.

**Rural Resources  
Representative**

Superintendent Lotze shared with the board that Lois Whysong has been serving as Selkirk School District's Regular Representative this past year, however does not wish to continue. Therefore, the Selkirk School District will not have representation on Rural Resources Governing Board.

**Contracts Signed by  
Superintendent**

Superintendent Lotze signed the following contract between NewESD 101/College Access Challenge Grant Program and Selkirk School District, for \$2,500.00 allowable expenses.

**Management Team  
Reports**

Verbal and/or written reports were given by Superintendent and Elementary Administrator Nancy Lotze and Secondary Principal Larry Reed.

**EXECUTIVE  
SESSION**

Acting Chair Emrick, board members, and Superintendent Lotze entered into executive session at 6:38 p.m., anticipating this executive session to last twenty minutes, to review the performance of a public substitute employee.

At the close of Executive Session, 6:57 p.m., Superintendent stepped out of the board room to advise waiting audience members, no one present, that the Executive Session was complete and the board was returning to Open Session.

**OPEN SESSION**            The board returned to Open Session at 6:57 p.m., taking no action.

**ADJOURNMENT**           Acting Chair Emrick adjourned the meeting at 6:58 p.m.

**SIGNED:**

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Jane Emrick, Acting Chair  
Board of Directors

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Nancy Lotze, Superintendent  
and Secretary to the Board of Directors