

July 23, 2019

LAKELAND REGIONAL HIGH SCHOOL  
205 CONKLINTOWN ROAD  
WANAQUE, NEW JERSEY 07465

**WORK SESSION MINUTES**

**July 23, 2019**  
**Work Session – 7:00 p.m.**  
**Library**

**CALL TO ORDER BY BOARD PRESIDENT**

**ROLL CALL**

Present:

Robert Adams	Samuel Nastory
<b>*Gerald Brennan (conference call)</b>	Suzanne Raoul
Maryann Brett	<b>*Daniel Sinclair (conference call)</b>
Bruce Gibson	Joseph Walker
John Griffin	

Also Present:

Hugh Beattie                      Kathryn Davenport

**OPEN PUBLIC MEETINGS STATEMENT BY BOARD PRESIDENT**

Adequate notice of this meeting has been given by sending a meeting notice, dated January 13, 2019 to all Board members, Ringwood and Wanaque Council Clerks and Libraries, The Trends and The Record. This meeting notice states a work session will be held on July 23, 2019 at 7:00PM.

In accordance with the Open Public Meetings Act and Lakeland Board of Education Bylaw 0168 notice must be given to the School Business Administrator immediately prior to the meeting when sound recordings of the meeting will be made by the public.

Fire Exits are the Library main entrance to the audience's left and the alternate is located to the audience's right in the opposite corner of the Library.

**PRESIDENT'S COMMENTS**

Board President, Rob Adams, welcomed everyone to the Work Session and indicated that this is the first time the Lakeland Board will have two members participate by telephone, according to our new Board policy.

**COMMITTEE REPORTS**

- None

**ADJOURNMENT TO REGULAR MEETING AGENDA**

Moved by John Griffin seconded by Samuel Nastory that the meeting be adjourned at 7:22pm.

VOICE VOTE: YES 9 NO 0 ABSTAIN 0

Respectfully submitted,

Kathryn Davenport  
School Business Administrator/Board Secretary

LAKELAND REGIONAL HIGH SCHOOL  
205 CONKLINTOWN ROAD  
WANAQUE, NEW JERSEY 07465

**REGULAR MEETING MINTUES**

July 23, 2019

Board Meeting – 7:30 p.m.  
Library

**PLEDGE OF ALLEGIANCE**

**CALL TO ORDER BY BOARD PRESIDENT**

**ROLL CALL**

Present:

Robert Adams	Samuel Nastory
<b>*Gerald Brennan (conference call)</b>	Suzanne Raoul
Maryann Brett	<b>*Daniel Sinclair (conference call)</b>
Bruce Gibson	Joseph Walker
John Griffin	

Also Present:

Hugh Beattie	Kathryn Davenport
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**PRESIDENT COMMENTS**

Board President, Rob Adams, welcomed everyone to the Regular Session.

**PUBLIC COMMENTS**

Moved by Suzanne Raoul seconded by John Griffin that the Board approve the meeting be opened to the public to speak. This portion of the meeting is limited to 15 minutes unless an additional affirmative vote by Board members is taken. During this portion of the meeting the residents are invited to address the Board **with any questions, comments or concerns on agenda items only**. In doing so, the Board requests the individual address the Board, giving name and address, and asks that all remarks be directed to the Board President. The Board wishes to remind all attendees at its meetings that it subscribes without reservation to the principle of keeping the community completely informed. By policy the Board cannot allow public discussion of personnel matters. If a matter concerning the staff of the Lakeland Regional High School District is of interest or concern to a resident, the matter should be referred to the responsible Chief School Administrator or the Board of Education, either by telephone or letter.

VOICE VOTE: YES 9 NO 0 ABSTAIN 0

1<sup>st</sup> Public Comments – any questions, comments or concerns

- Outgoing Principal Dr. Matt Certo, of 453 Patton Place, Wyckoff, NJ 07481, addressed the Lakeland Board of Education and thanked them for the opportunity to serve the staff and students at Lakeland Regional HS. He said of the Superintendent, Hugh Beattie, that he has a high level of respect for his leadership and that he is a man of integrity. He then thanked everyone, again.

Moved by Samuel Nastory seconded by John Griffin that the Board go into Executive Session:

VOICE VOTE: YES \_\_9\_\_ NO \_\_0\_\_ ABSTAIN \_\_0\_\_

Moved by Suzanne Raoul seconded by John Griffin that the Board close the public comments session.

VOICE VOTE: YES \_\_9\_\_ NO \_\_0\_\_ ABSTAIN \_\_0\_\_

**APPROVAL OF MINUTES**

Moved by Suzanne Raoul seconded by Bruce Gibson that the Board approve the following Board Minutes:

June 18, 2019 Work Session/Regular Meeting

ROLL CALL: YES 8 NO 0 ABSTAIN 1 (G. Brennan)

Moved by Bruce Gibson seconded by Maryann Brett that the Board approve the following Board Minutes:

June 18, 2019 - Private Executive Session

ROLL CALL: YES 8 NO 0 ABSTAIN 1 (G. Brennan)

**SUPERINTENDENT'S REPORT AND RECOMMENDATIONS**

Superintendent's Report

Superintendent Hugh Beattie updated the Board and the public regarding the status of several different topics, as follows:

- The Advance Placement scores are back and they will be reviewed by staff during the month of August.
- At the beginning of July, the district held an Administrative retreat at which we had two speakers; Sandy Cokeley and Ken Rota who spoke about the Disney program and philosophy of management.
- Last week, Superintendent Hugh Beattie and Subject Supervisor Mike Novak ran a workshop to get feedback from the Administrative Assistants.
- The administrators on the educational side did their annual re-certification in the Stronge program during July, as well.

1. Moved by Joseph Walker, seconded by Suzanne Raoul, that the Board of Education, upon the recommendation of the Superintendent, approve the **revised 2019-2020 School Calendar**, as attached, with the following revisions:

- Wednesday, September 4, 2019 – Professional Development Day for Staff – No School for Students
- Thursday, September 5, 2019 – First Day of School for Students
- Monday, October 14, 2019 – School Closed – Columbus Day
- Wednesday-Monday, June 17-22, 2020 – Early Dismissal (12:00 p.m.) Students ONLY – Exam Schedule
- Tuesday, June 23, 2020 – Early Dismissal (12:18 p.m.) Students ONLY – Make-up Exams
- Wednesday, June 24, 2020 – Early Dismissal (12:18 p.m.) Student ONLY - Graduation

ROLL CALL: YES \_\_9\_\_ NO \_\_0\_\_ ABSTAIN \_\_0\_\_

2. Moved by Joseph Walker, seconded by Suzanne Raoul, that the Board of Education, upon the recommendation of the Superintendent, approve both the Stronge Evaluation Rubric for Administrators, Supervisors, Educational Specialists, and Teachers for the **2019-2020 school year** and the NJSCA School Counselor Evaluation Rubric for School Counselors for the **2019-2020 school year**.

ROLL CALL: YES \_\_\_9\_\_\_ NO \_\_\_0\_\_\_ ABSTAIN \_\_\_0\_\_\_

3. Moved by Joseph Walker, seconded by Suzanne Raoul, that the Board of Education, upon the recommendation of the Superintendent, approve the **2019-2020 District Professional Development Plan** as presented.

ROLL CALL: YES \_\_\_9\_\_\_ NO \_\_\_0\_\_\_ ABSTAIN \_\_\_0\_\_\_

4. Moved by Joseph Walker, seconded by Suzanne Raoul that the Board of Education, upon the recommendation of the Superintendent, accept the funds allocated under the ESEA for the **Fiscal Year 2019-2020** as follows:

Program Duration	Title	Amount
July 1, 2019 – June 30, 2020	Title I	\$74,880.00
	Title II	\$17,948.00
	Title IV	\$10,000.00

ROLL CALL: YES \_\_\_9\_\_\_ NO \_\_\_0\_\_\_ ABSTAIN \_\_\_0\_\_\_

5. Moved by Joseph Walker, seconded by Suzanne Raoul, that the Board of Education, upon the recommendation of the Superintendent, accept the resignation of Ms. Cathy Gilligan, Special Education Aide, effective **September 1, 2019**.

ROLL CALL: YES \_\_\_9\_\_\_ NO \_\_\_0\_\_\_ ABSTAIN \_\_\_0\_\_\_

6. Moved by Joseph Walker, seconded by Suzanne Raoul, that the Board of Education, upon the recommendation of the Superintendent, approve the appointment of Mr. Brian Mulhern, Guidance Counselor, to be employed during the **Summer 2019**, for registrations, balancing classes and adjusting schedules, not to exceed a total of 3.5 days, to be paid at a per diem rate based on his annual salary.

ROLL CALL: YES \_\_\_9\_\_\_ NO \_\_\_0\_\_\_ ABSTAIN \_\_\_0\_\_\_

7. Moved by Joseph Walker, seconded by Suzanne Raoul, that the Board of Education, upon the recommendation of the Superintendent, approve the following staff members to be employed during the **Summer of 2019** to Coordinate and Design the Realtime Student Support System, to be paid at an hourly rate based on their annual salary:

- Geraldine Batelli – not to exceed 10 hours
- Jamie Cawley – not to exceed 10 hours
- Kelly Norton – not to exceed 10 hours
- Daniel Thomas – not to exceed 10 hours

ROLL CALL: YES \_\_\_9\_\_\_ NO \_\_\_0\_\_\_ ABSTAIN \_\_\_0\_\_\_

8. Moved by Joseph Walker, seconded by Suzanne Raoul, that the Board of Education, upon the recommendation of the Superintendent, approve the following staff members to be employed during the **Summer of 2019** to attend Summer Eligibility/IEP Meeting(s), to be paid at a **per diem hourly rate** based on their annual contracted salary:

Name	Up to Total Number of Hours
Geraldine Batelli	5

Jamie Haftek	5
Amanda Higgins	5
Patricia Kebrdle	5
Melissa Roush	5
Daniel Thomas	5
Virginia Vasquez	5

ROLL CALL: YES \_\_\_9\_\_\_ NO \_\_\_0\_\_\_ ABSTAIN \_\_\_0\_\_\_

9. Moved by Joseph Walker, seconded by Suzanne Raoul, that the Board of Education, upon the recommendation of the Superintendent, approve the **appointment** of Ms. Sydney Link, 7 Braemar Court, Andover, NJ 07821 as a **School Counselor, to cover a maternity leave**, effective **September 1, 2019 through December 13, 2019**, at MA+15, Step 1, at a **prorated** salary based on an annual salary to be determined. This appointment is contingent upon the successful attainment and verification of all New Jersey Department of Education requirements needed for certification and employment.

ROLL CALL: YES \_\_\_9\_\_\_ NO \_\_\_0\_\_\_ ABSTAIN \_\_\_0\_\_\_

10. Moved by Joseph Walker, seconded by Suzanne Raoul, that the Board of Education, upon the recommendation of the Superintendent, authorize Ms. Sydney Link to be employed during the **Summer of 2019 (August 2019)** @ 6.5 days for pre-orientation planning, schedule change days, freshmen orientation, parent orientation (evening), dual enrollment, summer orientation and financial aid workshop (evening) to be paid at a **per diem rate** based on her annual salary:

ROLL CALL: YES \_\_\_9\_\_\_ NO \_\_\_0\_\_\_ ABSTAIN \_\_\_0\_\_\_

11. Moved by Joseph Walker, seconded by Suzanne Raoul, that the Board of Education, upon the recommendation of the Superintendent, approve the assignment of the following staff member to monitor/assist the following Special Education student at the **Coffee House(s)**, as indicated below, to be paid at his regular hourly rate of pay:

Staff Member	Student	Events	Hours
Kyle Letsche	#21356(s)	Freshmen Orientation Coffee House (8/21/2019) Fall Coffee House (Date TBD) Spring Coffee House (Date TBD)	Not to exceed 2 hours per event

ROLL CALL: YES \_\_\_9\_\_\_ NO \_\_\_0\_\_\_ ABSTAIN \_\_\_0\_\_\_

12. Moved by Joseph Walker, seconded by Suzanne Raoul, that the Board of Education, upon the recommendation of the Superintendent, approve the appointment of Ms. Dusolina Kreidel to be employed from **July 8, 2019 to August 2, 2019**, as a part-time café worker for the Lakeland Regional High School Summer School Program at a rate of \$10.33 per hour, not to exceed twenty (20) hours per week.

ROLL CALL: YES \_\_\_9\_\_\_ NO \_\_\_0\_\_\_ ABSTAIN \_\_\_0\_\_\_

13. Moved by Joseph Walker, seconded by Suzanne Raoul, that the Board of Education, upon the recommendation of the Superintendent, approve the appointment of Ms. Natalie Zofrea, 2 Milton Place, Haskell, NJ 07420 as an **“at-will” part-time Substitute Cafeteria Workers** effective **September 1, 2019 through June 30, 2020**, at a rate of \$9.00 per hour, and as an **“at-will” part-time Bus Aide** effective **September 1, 2019 through June 30, 2020**, at a rate of \$12.00 per hour. These appointments are contingent upon the successful attainment and verification of all New Jersey Department of Education requirements needed for employment.

ROLL CALL: YES \_\_\_9\_\_\_ NO \_\_\_0\_\_\_ ABSTAIN \_\_\_0\_\_\_

14. Moved by Joseph Walker, seconded by Suzanne Raoul, that the Board of Education, upon the recommendation of the Superintendent, approve the **certificated staff** tuition reimbursement for the **2019-2020** school year as indicated below:

Name/College/Course	Credits	Amount	Details
Megan Curry – Concordia – <i>Developing Character through Curriculum</i>	3	\$1,045.50	1st Payment – Summer 2019
Megan Curry – Concordia – <i>Theories of Teaching &amp; Learning</i>	3	\$1,045.50	1st Payment – Summer 2019
Megan Curry – Concordia – <i>Community Learners</i>	3	\$1,045.50	1st Payment – Summer 2019

ROLL CALL: YES \_\_9\_\_ NO \_\_0\_\_ ABSTAIN\_\_0\_\_

15. Moved by Joseph Walker, seconded by Suzanne Raoul, that the Board of Education, upon the recommendation of the Superintendent, approve the following staff member to work in the **Summer 2019 NJSLA ESP Mathematics Program**, based on student enrollment, as follows:

<b>July 8, 2019 – August 1, 2019</b> <b>2 hours daily - Monday - Thursday from 10:15 a.m. – 12:15 a.m.</b>		
STAFF	POSITION	STIPEND
Damiano Conforti	NJSLA ESP Coordinator	\$400.00
Daniel Thomas	NJSLA ESP Mathematics Teacher	\$1,200.00 for all 16 days worked

**July 30, 2019 pay date** for vouchers submitted for employment July 8, 2019 – July 19, 2019

**August 15, 2019 pay date** for vouchers submitted for employment July 22, 2019 – August 1, 2019

ROLL CALL: YES \_\_9\_\_ NO \_\_0\_\_ ABSTAIN\_\_0\_\_

16. Moved by Joseph Walker, seconded by Suzanne Raoul, that the Board of Education, upon the recommendation of the Superintendent, approve the appointment of the following personnel as a Substitute Teacher for the **2019-2020 school year**. This appointment is contingent upon the successful attainment and verification of all New Jersey Department of Education requirements needed for employment.

1. Ms. Kimberly Craven

ROLL CALL: YES \_\_9\_\_ NO \_\_0\_\_ ABSTAIN\_\_0\_\_

17. Moved by Joseph Walker, seconded by Suzanne Raoul, that the Board of Education, upon the recommendation of the Superintendent, approve the appointment of Ms. Kimberly Craven, as a **Volunteer Cross Country Coach** for the **Fall 2019 Season**. This appointment is contingent upon the successful attainment and verification of all New Jersey Department of Education requirements needed for employment. ROLL CALL: YES \_\_9\_\_ NO \_\_0\_\_ ABSTAIN\_\_0\_\_

18. Moved by Joseph Walker, seconded by Suzanne Raoul, that the Board of Education, upon the recommendation of the Superintendent, approve the appointment of Ms. Betty Savage, as **Site Manager**, for the **2019 Fall Season**, at a rate to be determined.

ROLL CALL: YES \_\_9\_\_ NO \_\_0\_\_ ABSTAIN\_\_0\_\_

19. Moved by Joseph Walker, seconded by Suzanne Raoul, that the Board of Education, upon the recommendation of the Superintendent, **revise** the June 18, 2019 Board Resolution appointing Mr. James Phillips as a **VOLUNTEER Assistant Girls' Volleyball Coach** to the position of **Assistant Girls' Volleyball Coach**, for the **2019 Fall Season**, at Step 2 at a rate to be determined.

ROLL CALL: YES \_\_9\_\_ NO \_\_0\_\_ ABSTAIN\_\_0\_\_

20. Moved by Joseph Walker, seconded by Suzanne Raoul, that the Board of Education, upon the recommendation of the Superintendent, approve the appointment of Ms. Danielle Capozzi, 4 First Street, Wanaque, NJ 07465 as a **Volunteer Assistant Girls' Soccer Coach** for the **Fall 2019 Season**.

ROLL CALL: YES \_\_9\_\_ NO \_\_0\_\_ ABSTAIN \_\_0\_\_

21. Moved by Joseph Walker, seconded by Suzanne Raoul, that the Board of Education, upon the recommendation of the Superintendent, approve the appointment of Mr. Frank Rossetini, 91 Laura Avenue, Wanaque, NJ 07465 as a **Volunteer Assistant Girls' Soccer Coach** for the **Fall 2019 Season**. This appointment is contingent upon the successful attainment and verification of all New Jersey Department of Education requirements needed for employment.

ROLL CALL: YES \_\_9\_\_ NO \_\_0\_\_ ABSTAIN \_\_0\_\_

22. Moved by Joseph Walker, seconded by Suzanne Raoul, that the Board of Education, upon the recommendation of the Superintendent, approve the appointment of Ms. Nicole Secor, 15 LeBoun Blvd, Ringwood, NJ 07456 as **Head Dance Team Coach**, for the **Winter 2019-2020 Season**, at Step 1 at a rate to be determined. This appointment is contingent upon the successful attainment and verification of all New Jersey Department of Education requirements needed for employment.

ROLL CALL: YES \_\_9\_\_ NO \_\_0\_\_ ABSTAIN \_\_0\_\_

23. Moved by Joseph Walker, seconded by Suzanne Raoul, that the Board of Education, upon the recommendation of the Superintendent, authorize the assignment of the following as **Guidance Counselor Intern** for the **2019-2020 school year**. This appointment is contingent upon the successful attainment and verification of all New Jersey Department of Education requirements needed for certification.

1. Ms. Kelsey O'Connell, 11 Bisset Drive, West Milford, NJ 07480 (Fall Semester)

ROLL CALL: YES \_\_9\_\_ NO \_\_0\_\_ ABSTAIN \_\_0\_\_

24. Moved by Joseph Walker, seconded by Suzanne Raoul, that the Board of Education, upon the recommendation of the Superintendent, approve the following **Certificated Staff** to participate in the **2019 Freshmen Transition Programs** as indicated below, at a stipend of \$50.00 per hour:

Planning Meeting Up to 5 hours	August 14, 2019 Staff Training Session 1 Hour	August 19, 2019 Student Training Up to 2 Hours	August 20, 2019 Freshmen Program 3 Hours	August 21, 2019 Freshmen Program 3 Hours
Brian Mulhern	Geraldine Batelli	Sydney Link	Geraldine Batelli	Geraldine Batelli
	Melanie Bronstein	Dianalyn Matlosz	Melanie Bronstein	Melanie Bronstein
	Jamie Cawley	Brian Mulhern	Jamie Cawley	Jamie Cawley
	Keri Ecker		Keri Ecker	Keri Ecker
	Jamie Haftek		Jamie Haftek	Jamie Haftek
	David Harris		David Harris	David Harris
	Michael Kelly		Michael Kelly	Michael Kelly
	Jonathan Lauder		Jonathan Lauder	Jonathan Lauder
	Sydney Link		Sydney Link	Sydney Link
	Dianalyn Matlosz		Dianalyn Matlosz	Dianalyn Matlosz
	Brian Mulhern		Brian Mulhern	Brian Mulhern
	Kelly Norton		Kelly Norton	Kelly Norton
	Tammy Ozdemir		Tammy Ozdemir	Tammy Ozdemir
	Joseph Placenti		Joseph Placenti	Joseph Placenti
	Tara Ross-Salman		Tara Ross-Salman	Tara Ross-Salman
	Jared Slusarczyk		Jared Slusarczyk	Jared Slusarczyk
	Daniel Thomas		Daniel Thomas	Daniel Thomas

ROLL CALL: YES \_\_\_9\_\_\_ NO \_\_\_0\_\_\_ ABSTAIN \_\_\_0\_\_\_

25. Moved by Joseph Walker, seconded by Suzanne Raoul, that the Board of Education, upon the recommendation of the Superintendent, approve the following **Special Education Aide** to participate in the **2019 Freshmen Transition Programs** as indicated below, at a stipend of \$25.00 per hour:

August 20, 2019 Program 3 Hours	August 21, 2019 Program 3 Hours
Linda Whitehead	Linda Whitehead

ROLL CALL: YES \_\_\_9\_\_\_ NO \_\_\_0\_\_\_ ABSTAIN \_\_\_0\_\_\_

26. Moved by Joseph Walker, seconded by Suzanne Raoul, that the Board of Education, approve in accordance with the provisions of Board Policy 6471 and N.J.A.C. 6A:23B-1.1 et seq. as recommended by the Superintendent and Business Administrator the reimbursement of work related travel and expenses that directly relate to and within the scope of following employee's current work responsibilities. This is in accordance with the previously authorized request for such travel and the District's Business Administrators review of the appropriate and complete documentation that is found to be in compliance with the Board's policy, N.J.S.A. 18A:12-24 and 24.1 of the School Ethics Act and the Accountability Act P.L. 2007 c.53. Each item listed for reimbursement has been found to directly promote the delivery of instruction and/or the furtherance of the efficient operation of the school district:

Employee	Event	Travel Date(s)	Reimbursement Amount	Total Cost
Brenda Ferguson	NGSS Cancer Education Teacher Workshop, Morristown, NJ	4/5/2019	\$14.51	\$114.51
Erin Murphy	How to Differentiate in Classroom Using Technology, Paramus, NU	10/23/2018	\$13.33	\$88.33
Teri Powers	Realtime User Experience 2019 Workshop, Saddle brook, NJ	6/6/2019	\$12.15	\$12.15
Rodolfo Rodriguez	How to Differentiate in Classroom Using Technology, Paramus, NJ	10/23/2018	\$0.00	\$75.00

ROLL CALL: YES \_\_\_9\_\_\_ NO \_\_\_0\_\_\_ ABSTAIN \_\_\_0\_\_\_

27. Moved by Joseph Walker, seconded by Suzanne Raoul, that the Board of Education, upon the recommendation of the Superintendent, approve the travel request and the reimbursement of travel related expenses in compliance with Board Policy, N.J.S.A. 18A:12-24 and 24.1 of the School Ethics Act, P.L. 2007 c. 53, the Accountability Act and the State Travel Guidelines.

The following employees are attending the events as indicated below. The attendance at this event and the work related travel expenses were approved by the Superintendent as work related and within the scope of the work responsibilities of the attendees; as promoting the delivery of instruction or furthering efficient operation of the school district and fiscally prudent.

Employee	Event	Date(s)	Total Est. Cost	Approximate Substitute Cost Per Day	Superintendent Approval Date
Diane Maskley	School Transportation Supervisors Program	9/16/2019 – 11/9/2019 (16 sessions)	\$1,756.00	\$0.00	7/18/2019

ROLL CALL: YES \_\_\_9\_\_\_ NO \_\_\_0\_\_\_ ABSTAIN \_\_\_0\_\_\_

28. Moved by Joseph Walker, seconded by Suzanne Raoul, that the Board of Education, upon the recommendation of the Superintendent, reappoint the following substitute teachers' to the substitute list effective **September 5, 2019 through June 24, 2020** as indicated below. These appointments are contingent upon the successful attainment and verification of all NJ Department of Education requirement needed for certification and employment:



County Certified \$100.00/day		State Certified \$110.00/day	
Gregory Bardzell	Ruth Hood	Danielle Capozzi	Peter Sobel
Jennifer Claus	Evan Kolinsky	Beth Herina	Joseph Valicenti
Evamarie Danza	Jason Kurpick	Edwin Howard	
Caitlyn Dean	Joseph Mahler		
James DeLuca	Claudia Ortiz		
Ruth DelPino	Sabina Riebenfeld		
Elham Dervishi	Katharine Ross		
Sarah Feraidoon	Megan Rothlauf		
Dana Finkelstein	William Rubinstein		
Emily Henning	Jacqueline Savarese		
Amanda Hoffman	Katherine Stocker		
Thomas Hoffmann			

ROLL CALL: YES \_\_\_9\_\_\_ NO \_\_\_0\_\_\_ ABSTAIN \_\_\_0\_\_\_

29. Moved by Joseph Walker, seconded by Suzanne Raoul that the Board of Education, upon the recommendation of the Superintendent, approve the following Field Trip Requests and chaperones. These activities will be supervised in accordance with a chaperone ratio as prescribed by District Regulation File Code #2340.

- a. **Boys and Girls Cross Country** to participate in the *Six Flags Wild Safari Invitational Cross Country Meet* at Six Flags Great Adventure, Jackson, NJ on **Saturday, September 28, 2019**, from 7:00 a.m. to 9:00 p.m., for approximately 30 students, at an expense of approximately \$158.00 for transportation to be paid by Boys & Girls Cross Country Athletic Account.

Chaperones:

- George Lutz – Head Coach/Teacher
- Damiano Conforti – Head Coach/Teacher
- Lynn Lutz – Administrative Assistant

- b. **Lakeland Band** to participate in the following *Band Festival's – Performance/Competitions* as indicated below:

- Band Festival Performance @ Midland Park H.S., Midland Park, NJ – **Sunday, October 6, 2019** from 11:00 a.m. to 5:00 p.m., for approximately 80 students, at an expense of approximately \$160.00 for transportation..
- Band Festival Performance @ Wayne Hills H.S., Wayne, NJ – **Saturday, October 19, 2019** from 5:00 p.m. to 11:00 p.m., for approximately 80 students, at an expense of approximately \$130.00 for transportation.
- Band Festival Performance, @ Bloomfield H.S., Bloomfield, NJ – **Sunday, October 27, 2019** from 11:00 a.m. to 5:00 p.m., for approximately 60 students, at an expense of approximately \$155.00 for transportation.

Chaperones:

- Laurie Kunzle – Band Director/Teacher
- Thomas Wise - Percussion
- Katherine Telschow – Band Front Advisor

Parent Chaperones as needed:

- Kenneth & Susan Anderson
- Holly Berardi
- Christopher & Penelope Kreider
- Wendy Rothlauf
- Michele Wegman

- c. **Lakeland Band** to *participate in the Ringwood St Patrick's Parade*, in Ringwood, NJ on **Saturday, March 28, 2020**, from 11:30 a.m. to 3:00 p.m. for approximately 80 students, at an expense of approximately \$85.00 for transportation.

Chaperones:

- Laurie Kunzle - Band Director/Teacher
- Thomas Wise - Band, Percussion Advisor
- Katherine Telschow - Band Front/Color Guard

Parent Chaperones as needed:

- Kenneth & Susan Anderson
- Holly Berardi
- Christopher & Penelope Kreider
- Wendy Rothlauf
- Michele Wegman

- d. **Band/Color Guard** to participate in the *Wanaque Memorial Day Parade* in Haskell/Wanaque, NJ on **Monday, May 25, 2020**, for approximately 80 students, with a drop-off at the parade start location (Haskell, NJ) at 9:00 a.m., at an expense of approximately \$35.00 for transportation.

Chaperones:

- Laurie Kunzle - Band Director/Teacher
- Katherine Telschow - Band Front/Color Guard Advisor
- Thomas Wise - Band, Percussion Advisor

Parent Chaperones as needed:

- Kenneth & Susan Anderson
- Holly Berardi
- Christopher & Penelope Kreider
- Wendy Rothlauf
- Michele Wegman

ROLL CALL: YES \_\_\_9\_\_\_ NO \_\_\_0\_\_\_ ABSTAIN\_\_\_0\_\_\_

30. Moved by Joseph Walker, seconded by Suzanne Raoul, that the Board of Education, upon the recommendation of the Superintendent approve the request by the **Yearbook Club** to attend **2019 Jostens Summer Yearbook design/photography/idea workshops** at Gettysburg College, Gettysburg, PA from **Sunday, July 28, 2019 through Tuesday, July 30, 2019** for approximately 4 students, at an expense of approximately \$657.00 per student for registration/lodging/meals and transportation to be paid from the Yearbook Student Activities account. This activity will be supervised in accordance with a chaperone ratio as prescribed by district regulation File Code: 2340.

Chaperone:

- Ornella Incardona – Co-Advisor/Teacher
- Tammy Ozdemir – Co-Advisor/Teacher

ROLL CALL: YES \_\_\_9\_\_\_ NO \_\_\_0\_\_\_ ABSTAIN\_\_\_0\_\_\_

31. Moved by Joseph Walker, seconded by Suzanne Raoul, that the Board of Education, upon the recommendation of the Superintendent, approve the request by Laurie Kunzle, Lakeland Regional High School's Band Director for an out-of-district Band Camp at East Stroudsburg University, East Stroudsburg, PA for approximately 83 students from **August 4, 2019 through August 8, 2019**. In addition, to approve transportation cost of three (3) buses at an approximate total amount of \$500.00. This activity will be supervised in accordance with a chaperone ratio as prescribed by district regulation File Code: 2340. The Board further approves the following chaperones:

Chaperones:

- Laurie Kunzle – Band Director/Teacher
- Katherine Telschow – Band Front/Color Guard Advisor
- Thomas Wise – Percussion Advisor

Parent Chaperones as needed:

- Kenneth & Susan Anderson
- Holly Berardi
- Christopher & Penelope Kreider
- Wendy Rothlauf
- Michele Wegman

ROLL CALL: YES \_\_\_9\_\_\_ NO \_\_\_0\_\_\_ ABSTAIN\_\_\_0\_\_\_

32. Moved by Joseph Walker, seconded by Suzanne Raoul, that the Board of Education, upon the recommendation of the Superintendent, approve the home instruction for the following student:

Student #20164(r)	Administrative	\$35.00 per hour <b>Total: \$245.00</b>	From: June 17, 2019 To: June 25, 2019 Total: 5 hours
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ROLL CALL: YES   9   NO   0   ABSTAIN   0  

33. Moved by Joseph Walker, seconded by Suzanne Raoul, that the Board of Education, upon the recommendation of the Superintendent, approve the home instruction for the following student. Educere, Virtual School provider, shall provide educational services:

Student #22373(r)	Administrative	\$58.00 – Algebra 1 Two week extension	From: June 27, 2019 To: July 11, 2019
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ROLL CALL: YES   9   NO   0   ABSTAIN   0  

34. Moved by Joseph Walker, seconded by Suzanne Raoul, that the Board of Education, upon the recommendation of the Superintendent, approve the placement of the following student at Bergen County Special Services School District for the **30-day 2019 Extended School Year**:

	<b>Tuition</b>	<b>Program</b>	<b>Duration</b>
Student #18410(s)	\$7,800.00	New Bridges Program 296 East Ridgewood Avenue Paramus, NJ 07652	From: July 1, 2019 To: August 9, 2019

ROLL CALL: YES   9   NO   0   ABSTAIN   0  

35. Moved by Joseph Walker, seconded by Suzanne Raoul, that the Board of Education, upon the recommendation of the Superintendent, approve the placement of the following student at CPNJ-Horizon High School, 51 Old Road, Livingston, NJ for the **30-day 2019 Extended School Year** and **180-day 2019-2020 Full School Year**:

	<b>Tuition</b>	<b>One-to-One Aide</b>	
Student #22384(s)	<b>30-day 2019 ESY:</b> \$394.65 per diem <b>Total: \$11,839.50</b>	<b>30-day 2019 ESY:</b> \$195.00 per diem <b>Total: \$5,850.00</b>	<b>2019 ESY</b> From: July 1, 2019 To: August 13, 2019
	<b>180-day 2019-2020 Full Year:</b> \$394.65 per diem <b>Total: \$71,037.00</b>	<b>180-day 2019-2020 Full Year:</b> \$195.00 per diem <b>Total: \$35,100.00</b>	<b>Full School Year</b> From: September 4, 2019 To: June 30, 2020
<b>TOTAL COST: Tuition: \$82,876.50 plus Aide : \$40,950.00 = \$123,826.50</b>			

ROLL CALL: YES   9   NO   0   ABSTAIN   0  

36. Moved by Joseph Walker, seconded by Suzanne Raoul, that the Board of Education, upon the recommendation of the Superintendent, approve the nursing services of Epic Health Services for the following student at CPNJ-Horizon High School, 51 Old Road, Livingston, NJ for the **30-day 2019 Extended School Year** and **180-day 2019-2020 Full School Year**:

	<b>Nursing Services Cost</b>	
Student #22384(s)	<b>30-day 2019 ESY:</b> \$45.00 per hour, minimum 3 hours per shift, up to 6 hours per day <b>Total: \$8,100.00</b>	<b>2019 ESY</b> From: July 1, 2019 To: August 13, 2019
	<b>180-day 2019-2020 Full Year:</b> \$45.00 per hour, minimum 3 hours per shift, Up to 6 hours per day	<b>Full School Year</b> From: September 4, 2019 To: June 30, 2020

	<b>Total: \$48,600.00</b>	
<b>TOTAL COST: \$56,700.00</b>		

ROLL CALL: YES \_\_\_9\_\_\_ NO \_\_\_0\_\_\_ ABSTAIN \_\_\_0\_\_\_

37. Moved by Joseph Walker, seconded by Suzanne Raoul, that the Board of Education, upon the recommendation of the Superintendent, approve the placement of the following student at St. Joseph's School for the Blind, 761 Summit Avenue, Jersey City, NJ for the *30-day 2019 Extended School Year* and *180-day 2019-2020 Full School Year*:

Student #18117(s)	2019 ESY & 2019-2020 Full Year	
	<b>30-day 2019 ESY:</b> \$429.53 per diem <b>Total: \$12,885.90</b> <b>180-day 2019-2020 Full Year:</b> \$429.53 per diem <b>Total: \$77,315.40</b>	<b>2019 ESY</b> From: July 1, 2019 To: August 12, 2019 <b>Full School Year</b> From: September 5, 2019 To: June 30, 2020
<b>TOTAL COST: \$90,201.30</b>		

ROLL CALL: YES \_\_\_9\_\_\_ NO \_\_\_0\_\_\_ ABSTAIN \_\_\_0\_\_\_

38. Moved by Joseph Walker, seconded by Suzanne Raoul, that the Board of Education, upon the recommendation of the Superintendent, approve the home instruction for the following homebound student as outlined in the student's Individualized Education Program for the *2019 Extended School Year* and *2019-2020 Full School Year*:

Student #22163(s)	2019 ESY & 2019-2020 Full Year	
	<b>2019 ESY:</b> \$35.00 per hour for a total of 40 hours <b>Total: \$1,400.00</b> <b>2019-2020 Full Year:</b> \$35.00 per hour @ 10 hours per week for a total of 40 weeks <b>Total: \$14,000.00</b>	<b>2019 ESY</b> From: July 1, 2019 To: August 30, 2019 <b>Full School Year</b> From: September 4, 2019 To: June 30, 2020
<b>TOTAL COST: \$15,400.00</b>		

ROLL CALL: YES \_\_\_9\_\_\_ NO \_\_\_0\_\_\_ ABSTAIN \_\_\_0\_\_\_

39. Moved by Joseph Walker, seconded by Suzanne Raoul, that the Board of Education, upon the recommendation of the Superintendent, approve the placement of the following student at Chapel Hill Academy, 31 Chapel Hill Road, Lincoln Park, NJ for the *2019-2020 Full School Year*:

Student #21386(s)	2019-2020 Full School Year:	Full School Year
	\$339.00 per diem @ 180 days <b>Total: \$61,020.00</b>	From: September 5, 2019 To: June 30, 2020

ROLL CALL: YES \_\_\_9\_\_\_ NO \_\_\_0\_\_\_ ABSTAIN \_\_\_0\_\_\_

40. Moved by Joseph Walker, seconded by Suzanne Raoul, that the Board of Education, upon the recommendation of the Superintendent, approve the placement of the following student at Chancellor Academy, 205 West Parkway, Pompton Plains, NJ for the *2018-2019 Full School Year*:

Student #19371(s)	2019-2020 Full School Year:	Full School Year
	\$389.00 per diem @ 180 days <b>Total: \$71,187.00</b>	From: September 4, 2019 To: June 30, 2020

ROLL CALL: YES \_\_\_9\_\_\_ NO \_\_\_0\_\_\_ ABSTAIN \_\_\_0\_\_\_

41. Moved by Joseph Walker, seconded by Suzanne Raoul, that the Board of Education, upon the recommendation of the Superintendent, approve the services from the New Jersey Commission for the Blind and Visually Impaired for the following students for the **2019-2020 School Year**:

Student	Service Level	Service Amount
Student #21356(s)	Level 3	\$12,600.00
Student #22163(s)	Level 1	\$1,900.00
Student #22384(s)	Level 1	\$1,900.00
<b>Total Amount: \$16,400.00</b> <i>(Amount deducted from State Aid)</i>		

ROLL CALL: YES \_\_\_9\_\_\_ NO \_\_\_0\_\_\_ ABSTAIN \_\_\_0\_\_\_

42. Moved by Joseph Walker, seconded by Suzanne Raoul, that the Board of Education, upon the recommendation of the Superintendent, approve the placement of eighty-eight (88) Regular Education Students, *as estimated*, at Passaic County Technical Institute, 45 Reinhardt Road, Wayne, NJ for the **2019-2020 Full School Year**:

Cost per Student	Dates
<u>Regular Education Student Program:</u> \$11,614.00 per student x 88 students <b>Total: \$1,022,032.00</b>  (Contract for students in Special Education Programs, if any, will follow)	From: September 1, 2019 To: June 30, 2020

ROLL CALL: YES \_\_\_9\_\_\_ NO \_\_\_0\_\_\_ ABSTAIN \_\_\_0\_\_\_

43. Moved by Joseph Walker, seconded by Suzanne Raoul that the Board of Education, upon the recommendation of the Superintendent, approve the staff members as Coordinators of Parent Training/Extended School Day (ESD) for Student #21167(s) during the **2019-2020 school year** at a rate of \$40.00 per hour, not to exceed four (4) hours per month for direct training and one (1) hour per month of program coordination:

Staff Member	Hours per Month	Duration
Kyle Letsche (Direct Training)	4	From: September 4, 2019
Samantha Hirsh (Program Coordination)	1	To: June 23, 2020

ROLL CALL: YES \_\_\_9\_\_\_ NO \_\_\_0\_\_\_ ABSTAIN \_\_\_0\_\_\_

44. Moved by Joseph Walker, seconded by Suzanne Raoul, that the Board of Education, upon the recommendation of the Superintendent, approve the request by the **Lakeland Softball Booster Club**, the use of **Room 415, nearby restrooms, parking lots** for a **Booster Club Meeting** to be held on **Wednesday, August 7, 2019** from 7:00 p.m. to 8:00 p.m.

ROLL CALL: YES \_\_\_9\_\_\_ NO \_\_\_0\_\_\_ ABSTAIN \_\_\_0\_\_\_

45. Moved by Joseph Walker, seconded by Suzanne Raoul, that the Board of Education, upon the recommendation of the Superintendent, approve the request by the **Center for Family Resources** use of the **East Gym, nearby restrooms and parking lots** for a **Tricky Tray** to be held on **Friday, October 18, 2019** from **6:00 p.m. to 11:00 p.m.** (alternate date: Saturday, October 19, 2019), according to the fee schedule set as per District Policy #7510, *pending fire permit*.

ROLL CALL: YES \_\_\_9\_\_\_ NO \_\_\_0\_\_\_ ABSTAIN \_\_\_0\_\_\_

46. Moved by Joseph Walker, seconded by Suzanne Raoul, that the Board of Education, upon the recommendation of the Superintendent, approve the following request by the **Wanaque-Haskell Educational Foundation**, the use of the **Auditorium, sound system, stage facilities, nearby restrooms and parking lots**, to host a **Night of Music with Uncle Floyd Fundraiser** to be held on **Saturday, November 23, 2019** from **6:00 p.m. to 10:00 p.m.**, with the fee schedule set as per District Policy/Regulation #7510.

ROLL CALL: YES \_\_9\_\_ NO \_\_0\_\_ ABSTAIN\_\_0\_\_

47. Moved by Joseph Walker, seconded by Suzanne Raoul that the Board of Education, upon the recommendation of the Superintendent, approve the Principal's Report as submitted for the month of June, 2019.

ROLL CALL: YES \_\_9\_\_ NO \_\_0\_\_ ABSTAIN\_\_0\_\_

48. Moved by Maryann Brett, seconded by Bruce Gibson, that the Board of Education, upon the recommendation of the Superintendent, consolidate the position of the Principal with that of the CSA, effective September 1, 2019, and conclude the employment of Dr. Matthew Certo consistent with his contractual agreement as of September 24, 2019.

ROLL CALL: YES \_\_7\_\_ NO \_\_2\_\_ (S.Nastory, D.Sinclair) ABSTAIN\_\_0\_\_

49. Moved by Maryann Brett, seconded by Bruce Gibson, that the Board of Education, upon the recommendation of the Superintendent, approve the **revised** 2019-2020 Lakeland Regional High School Organization Chart, as presented.

ROLL CALL: YES \_\_7\_\_ NO \_\_2\_\_ (S.Nastory, D.Sinclair) ABSTAIN\_\_0\_\_

50. Moved by Maryann Brett, seconded by Bruce Gibson, that the Board of Education, upon the recommendation of the Superintendent, approve the **new/revised** Job Descriptions effective July 24, 2019, as presented:

- Chief School Administrator - **new**
- Assistant Superintendent of Curriculum and Instruction – **new**
- Director of Special Services – **revised**
- Assistant Principal of Student Services - **revised**
- Assistant Principal of Academic Affairs & General Services – **revised**

ROLL CALL: YES \_\_7\_\_ NO \_\_2\_\_ (S.Nastory, D.Sinclair) ABSTAIN\_\_0\_\_

51. Moved by Joseph Walker, seconded by Suzanne Raoul, that the Board of Education, upon the recommendation of the Superintendent, approve the travel request and the reimbursement of travel related expenses in compliance with Board Policy, N.J.S.A. 18A:12-24 and 24.1 of the School Ethics Act, P.L. 2007 c. 53, the Accountability Act and the State Travel Guidelines.

The following employees are attending the events as indicated below. The attendance at this event and the work related travel expenses were approved by the Superintendent as work related and within the scope of the work responsibilities of the attendees; as promoting the delivery of instruction or furthering efficient operation of the school district and fiscally prudent.

Employee	Event	Date(s)	Total Est. Cost	Approximate Substitute Cost Per Day	Superintendent Approval Date
Kenneth McCurnin	Changing Pathways for Math Supervisors, Clifton, NJ	8/7/2019	\$160.78	\$0.00	7/23/2019

ROLL CALL: YES \_\_9\_\_ NO \_\_0\_\_ ABSTAIN\_\_0\_\_

52. Moved by Joseph Walker, seconded by Suzanne Raoul, that the Board of Education, upon the recommendation of the Superintendent, approve Kel Pilshaw as Stage Lighting Technician for **Out-of-District Vendors** at a rate of \$45.00 per hour for the **2019-2020 school year**.

ROLL CALL: YES \_\_9\_\_ NO \_\_0\_\_ ABSTAIN\_\_0\_\_

53. Moved by Joseph Walker, seconded by Suzanne Raoul, that the Board of Education, upon the recommendation of the Superintendent, approve the following staff members as **Substitute Assistant** Stage Lighting and Auditorium Sound Board Operator for **Out-of-District Vendors**, **as needed**, at a rate of \$40.00 per hour for the **2019-2020 school year**:

- Daniel Thomas
- Andrew Truong

ROLL CALL: YES \_\_\_9\_\_\_ NO \_\_\_0\_\_\_ABSTAIN\_\_\_0\_\_\_

54. Moved by Joseph Walker, seconded by Suzanne Raoul, that the Board of Education, upon the recommendation of the Superintendent, approve the following Field Trip Requests and chaperones. These activities will be supervised in accordance with a chaperone ratio as prescribed by District Regulation File Code #2340.

- e. **Girls' Soccer Team** to attend the *Sky Blue Soccer Game* and participate in *soccer games to be played with world cup soccer players* at Rutgers, Piscataway, NJ on **Sunday, August 18, 2019**, from 11:00 a.m. to 4:00 p.m., for approximately 40 students, at an expense of approximately \$240.00 for transportation to be paid by Girls' Soccer Athletic Account.

Chaperones:

- Louise Marlow – Head Coach/Teacher
- Danielle Osborne – Assistant Coach/Teacher
- Krista Huebner – Parent

ROLL CALL: YES \_\_\_9\_\_\_ NO \_\_\_0\_\_\_ABSTAIN\_\_\_0\_\_\_

### SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT AND RECOMMENDATIONS

1. Moved by Suzanne Raoul, seconded by Bruce Gibson, that the Lakeland Regional Board of Education, upon the recommendation of the School Business Administrator, approve the Bill List in the amount of **\$1,870,642.42** and reviewed by the Board Finance Committee Members.

<u>DATE</u>	<u>TYPE</u>	<u>AMOUNT</u>
06/18/19	Bills List	406.10
06/27/19	Bills List	7.75
06/30/19	Bills List	240,615.06
06/30/19	Bills List	62,388.95
07/08/19	Bills List	2,350.00
07/09/19	Bills List	341,161.88
06/25/19	Payroll	765,676.12
06/28/19	Payroll	35,563.22
07/15/19	Payroll	163,331.88
06/30/19	Student Activity	81,080.61
06/30/19	Athletics	20,134.22
06/30/19	Transportation	104,360.45
06/30/19	Cafeteria	53,566.18

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**TOTAL:** \$1,870,642.42

ROLL CALL: YES \_\_\_9\_\_\_ NO \_\_\_0\_\_\_ABSTAIN\_\_\_0\_\_\_

2. Moved by Suzanne Raoul, seconded by Bruce Gibson that the Lakeland Regional HS Board upon the recommendation of the School Business Administrator approve a transfer from Capital Reserve to Fund 30 in the amount of \$89,905.23 for IT Infrastructure upgrades. (see CANDORIS attachment)

ROLL CALL: YES \_\_\_9\_\_\_ NO \_\_\_0\_\_\_ABSTAIN\_\_\_0\_\_\_

3. Moved by Suzanne Raoul, seconded by Bruce Gibson that the Lakeland Regional Board of Education, upon the recommendation of the School Business Administrator, approve the 2019-2020 school food service meal prices as follows:

<u>Breakfast</u>		<u>Lunch</u>	
Students	\$2.55	Students	\$4.05
Students	\$.30 Reduced	Students	\$.40 Reduced
Adults	\$3.25	Adults	\$4.75

ROLL CALL: YES \_\_\_9\_\_\_ NO \_\_\_0\_\_\_ ABSTAIN\_\_\_0\_\_\_

4. Acceptance of Board Secretary/ Treasurer's Report

Moved by Suzanne Raoul, seconded by Bruce Gibson ,Whereas the Lakeland Regional HS Board of Education has received the reports of the **Board Secretary and Treasurer for the month of May, 2019**; now, therefore, Be it Resolved, the Board of Education accepts the above referenced reports and orders that it be attached to and made part of the official record of this meeting.

ROLL CALL: YES \_\_\_9\_\_\_ NO \_\_\_0\_\_\_ ABSTAIN\_\_\_0\_\_\_

5. Board Secretary's Line Item Certification

Moved by Suzanne Raoul, seconded by Bruce Gibson , that the Lakeland Regional HS Board of Education has received the **Board Secretary/Treasurer's Report for the month of May 2019**; Whereas, in compliance with N.J.A.C. 6:20-2A.10(d), the secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education, now, therefore, be it Resolved, that the Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and Be it Further Resolved, in compliance with N.J.A.C. 6:20- 2A.10(e), the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:20-2A.10(a) (1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

ROLL CALL: YES \_\_\_9\_\_\_ NO \_\_\_0\_\_\_ ABSTAIN\_\_\_0\_\_\_

6. Moved by Suzanne Raoul, seconded by Bruce Gibson that the Lakeland Regional HS Board of Education, upon the recommendation of the School Business Administrator **approve the Budget Transfers** as per the computer printout dated June 13, 2019 totaling **\$86,610.03** and further that the Board accept the June 2019 year-to-date Budget Transfer Summary Report (\$1701mandated).

ROLL CALL: YES \_\_\_9\_\_\_ NO \_\_\_0\_\_\_ ABSTAIN\_\_\_0\_\_\_

7. Moved by Suzanne Raoul, seconded by Bruce Gibson that the Lakeland Regional HS Board of Education adopt the following:

2019-20 Purchasing Manual (see attached copy for all Board members)

ROLL CALL: YES \_\_\_9\_\_\_ NO \_\_\_0\_\_\_ ABSTAIN\_\_\_0\_\_\_

8. Moved by Suzanne Raoul, seconded by Bruce Gibson that the Lakeland Regional Board of Education, upon the recommendation of the School Business Administrator, approve retirement of the following assets, school district transportation vehicles, as follows:

**Bus #9, #11 and #14 (20- passenger):** Bus #9, Bus#11 have aged out of usage. Bus #14 has a blown engine.

ROLL CALL: YES \_\_\_9\_\_\_ NO \_\_\_0\_\_\_ ABSTAIN\_\_\_0\_\_\_

9. Moved by Suzanne Raoul, seconded by Bruce Gibson that the Lakeland Regional HS Board of Education, upon the recommendation of the School Business Administrator, approve the Consultant/Private Provider Agreement for Physical Therapy Services (as presented) with Ms. Judith Bower for the 2019-20 School Year (July 1, 2019 – June 30, 2020) at a rate of \$90.00 per hour not to exceed \$28,980 inclusive of evaluations at \$175.00 per evaluation.

ROLL CALL: YES \_\_\_9\_\_\_ NO \_\_\_0\_\_\_ ABSTAIN\_\_\_0\_\_\_



10. Moved by Suzanne Raoul, seconded by Bruce Gibson that the Lakeland Regional HS Board of Education, upon the recommendation of the School Business Administrator, approve the Consultant/Private Provider Agreement for Occupational Therapy Services (as presented) with Ms. Paula Capella for the 2019-20 School Year (September 1, 2019 – June 30, 2020) at a rate of \$75.00 per hour not to exceed \$29,850 inclusive of evaluations at \$150.00 per evaluation.

ROLL CALL: YES \_\_\_9\_\_\_ NO \_\_\_0\_\_\_ ABSTAIN \_\_\_0\_\_\_

11. Moved by Suzanne Raoul, seconded by Bruce Gibson that the Lakeland Regional HS Board of Education, upon the recommendation of the School Business Administrator, approve the Consultant/Private Provider Agreement for Speech Therapy Services (as presented) with Ms. Amanda Costagliola for the 2019-20 School Year (September 1, 2019 – June 30, 2020) at a rate of \$75.00 per hour not to exceed \$8,000 inclusive of evaluations paid at the hourly rate (not to exceed four hours per evaluation including testing and writing of the evaluation).

ROLL CALL: YES \_\_\_9\_\_\_ NO \_\_\_0\_\_\_ ABSTAIN \_\_\_0\_\_\_

12. Moved by Suzanne Raoul, seconded by Bruce Gibson that the Lakeland Regional HS Board of Education, upon the recommendation of the School Business Administrator, accept the award of 2018-19 EXAID in the amount of \$633,898. (see attached copy of Aid Award and chart of historical EXAID awards for the Lakeland district)

ROLL CALL: YES \_\_\_9\_\_\_ NO \_\_\_0\_\_\_ ABSTAIN \_\_\_0\_\_\_

13. Moved by Suzanne Raoul, seconded by Bruce Gibson that the Lakeland Regional HS Board of Education, upon the recommendation of the School Business Administrator and in accordance with NJSA 18a:39-1a, accept the State of NJ reimbursement in the amount of \$22,330 for all Nonpublic School Transportation Costs in excess of \$710 but not more than \$1,000, incurred by our Board of Education for the transportation of nonpublic school students during the 2018-19 school year. The amount received is based upon the district's October 15, 2018, District Report of Transported Resident Students (DRTRS) and our certification of nonpublic school transportation costs. (see attached copy of Aid Award)

ROLL CALL: YES \_\_\_9\_\_\_ NO \_\_\_0\_\_\_ ABSTAIN \_\_\_0\_\_\_

14. Moved by Suzanne Raoul, seconded by Bruce Gibson that the Lakeland Regional HS Board of Education, upon the recommendation of the School Business Administrator, approve the Proposal for Services from SD Game Day for Athletic Trainer Services for the 2019-20 from August 1, 2019, to January 31, 2020, in the amount of \$39,000 for 900 hours of service. Proposals were sought from other competitive service providers including the one listed below and those companies responded by stating that they did not wish to submit a proposal. (see attached responses from both vendors in response to RFP)

SD Game Day	\$39,000.00
JAG-ONE Athletic Training Services	Declined to quote

ROLL CALL: YES \_\_\_9\_\_\_ NO \_\_\_0\_\_\_ ABSTAIN \_\_\_0\_\_\_

15. Moved by Suzanne Raoul, seconded by Bruce Gibson that the Lakeland Regional HS Board of Education, upon the recommendation of the School Business Administrator, approve the settlement agreement for C.R. in the amount of \$140,000 toward tuition costs for C.R. at her current out-of-district placement for the entire time C.R. has been and remains at her current out-of-district placement.

ROLL CALL: YES \_\_\_7\_\_\_ NO \_\_\_0\_\_\_ ABSTAIN \_\_\_2\_\_\_ (G.Brennan, D.Sinclair)

16. Moved by Suzanne Raoul, seconded by Bruce Gibson that the Lakeland Regional HS Board of Education, upon the recommendation of the School Business Administrator, retain the services of Dr. Anthony M. Ventimiglia as Lakeland School Physician for the 2019-20 school year at the rate of \$11,000 for the year. In connection with this appointment, the Lakeland Board also approves the Contracted Services Agreement with Dr. Ventimiglia, as per the attached Exhibit.

ROLL CALL: YES \_\_\_7\_\_\_ NO \_\_\_0\_\_\_ ABSTAIN \_\_\_2\_\_\_ (G.Brennan, D.Sinclair)

17. Moved by Suzanne Raoul, seconded by Bruce Gibson that the Lakeland Regional HS Board of Education, upon the recommendation of the School Business Administrator, approve the Bill List in the amount of \$91,369.08 and reviewed by the Board Finance Committee Members.

<u>Date</u>	<u>Type</u>	<u>Amount</u>
6/30/19	Bills List	\$91,369.08

ROLL CALL: YES \_\_\_7\_\_\_ NO \_\_\_0\_\_\_ ABSTAIN \_\_\_2\_\_\_ (G.Brennan, D.Sinclair)

## OLD BUSINESS

None

## NEW BUSINESS

- Bruce Gibson discussed the fact that he does not like the conference call arrangement, which allows Board members to participate remotely in a Board meeting. He felt the policy should be reviewed and clarified more definitively. We had one Board member recently who was home with cancer and another who had recent heart surgery and if would be the kind of circumstances in which he could see a need for this arrangement. He did not feel that just someone has scheduled a vacation or has a date conflict that we should implement this arrangement on a regular basis. He reiterated that this is his opinion. He further explained, by example, that he works in the city and sometimes it takes him two hours to get home. He works particularly hard at getting to the meeting on time and if he misses it, then so be it. He felt it should be that way for everybody. It's a matter of making the meeting a priority.

## PUBLIC COMMENTS

None

Moved by Maryann Brett seconded by Samuel Nastory that the Board approve the meeting be opened to the public to speak on any items of interest and further that this portion of the meeting be limited to 15 minutes unless an additional affirmative vote by the Board members is taken. During this portion of the meeting the residents are invited to address the Board **with any questions, comments or concerns** that may be in respect to the operation of their schools. In doing so, the Board requests the individual address the Board, giving name and address, and asks that all remarks be directed to the Board. The Board wishes to remind all attendees at its meetings that while it subscribes without reservations to the principle of keeping the community completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Lakeland Regional High School District is of interest or concern to a resident, the matter should be referred to the responsible Building Principal, Superintendent of Schools or the Board of Education, either by telephone or letter.

VOICE VOTE: YES \_\_\_9\_\_\_ NO \_\_\_0\_\_\_ ABSTAIN \_\_\_0\_\_\_

Moved by Suzanne Raoul seconded by John Griffin that the Board close the public comments session.

VOICE VOTE: YES \_\_\_9\_\_\_ NO \_\_\_0\_\_\_ ABSTAIN \_\_\_0\_\_\_

## PRIVATE EXECUTIVE SESSION

Moved by Maryann Brett seconded by Samuel Nastory that the Board of Education will move to Private Executive Session to discuss item(s) which fall within an exception of our open meeting policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12b.

TIME IN \_\_\_8:09\_\_\_

- a. X Personnel - employment matters affecting a specific prospective or current employee
- b. Ongoing litigation
- c. Attorney-client privilege
- d. X Individual student privacy
- e. Investment of public funds if public interest could be adversely affected

- f. Tactics or techniques utilized in protecting public safety and property
- g. Matters rendered confidential by Federal Law, State Law, or Court Rule
- h. Purchase or lease of real property if public interest could be adversely affected
- i. Collective bargaining agreements with Teacher's Association, Cafeteria Association, and School Business Administrator's contract.

Be it resolved that the Board move to Private Executive Session to discuss matters rendered confidential by the need to protect public safety and property, collective bargaining agreements with Teachers, Custodians/Maintenance, Administrative/Supervisors, Secretaries & Cafeteria negotiations and personnel - employment matters affecting a specific prospective or current employee. Any discussion held by the Board which need not remain confidential will be made public as soon as practical. Minutes of the private executive session will not be disclosed until the needs for confidentiality no longer exists.

VOICE VOTE: YES\_\_9\_\_NO\_\_0\_\_ABSTAIN\_\_0\_\_

Moved by Joseph Walker seconded by Bruce Gibson that the Board of Education return to public session at \_8:34\_\_

VOICE VOTE: YES\_\_9\_\_NO\_\_0\_\_ABSTAIN\_\_0\_\_

#### **ADJOURNMENT**

Moved by Bruce Gibson seconded by Daniel Sinclair that the meeting be adjourned at \_\_8:35pm\_\_.

VOICE VOTE: YES\_\_9\_\_NO\_\_0\_\_ABSTAIN\_\_0\_\_

Respectfully submitted,

Kathryn Davenport  
School Business Administrator/Board Secretary

LAKELAND REGIONAL HIGH SCHOOL  
205 CONKLINTOWN ROAD  
WANAQUE, NEW JERSEY 07465

**PRIVATE EXECUTIVE SESSION**

Moved by Maryann Brett seconded by John Griffin that the Board of Education will move to Private Executive Session to discuss item(s) which fall within an exception of our open meeting policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12b.

**TIME IN** \_\_\_ 8:09pm \_\_\_

- a. X Personnel - employment matters affecting a specific prospective or current employee
- b. Ongoing litigation
- c. Attorney-client privilege
- d. X Individual student privacy
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Matters rendered confidential by Federal Law, State Law, or Court Rule
- h. Purchase or lease of real property if public interest could be adversely affected
- i. Collective bargaining agreements with Teacher's Association, Cafeteria Association, and School Business Administrator's contract.

a. Personnel

Board President, Rob Adams, read the following resolutions on the Superintendent's Addendum:

- #48 regarding the consolidation of the Principal's position with that of the CSA, effective September 1, 2019 and the conclusion of the employment for Dr. Matthew Certo, effective September 24, 2019.
- #49 regarding the new Organizational Chart
- #50 approving the revised job descriptions effective July 24, 2019, for the following positions:
  - Chief School Administrator - *new*
  - Assistant Superintendent of Curriculum and Instruction – *new*
  - Director of Special Services – *revised*
  - Assistant Principal of Student Services - *revised*
  - Assistant Principal of Academic Affairs & General Services – *revised*
- #51 regarding Reimbursement for Travel to Ken McCurnin
- #52 regarding approval for Kel Pilshaw, Stage Lighting Technician, at the rate of \$45 per hour
- #53 regarding approval for Daniel Thomas and Andrew Truong for Substitute Stage Lighting, at the rate of \$40 per hour
- #54 regarding Girls' Soccer Team going on a trip to The Sky Blue soccer game and needing a bus

Board member Dan Sinclair had several questions regarding certain Addendum resolutions:

- Question #1: How will the new organizational structure improve instruction?
- Answer: By the creation of the Assistant Superintendent position that will supervise all curriculum to create a focused approach across all subject and content areas. This is a paradigm difference from the previous structure in which each departmental Subject Supervisor handled their own, individual and various subject areas.
- Question #2: How will all the previous Principal's duties be covered?
- Answer: The responsibilities have been split 60/40 to the Superintendent/new Assistant Superintendent.
- Question #3: How will the staff react to two people handling the prior Principal's responsibilities?
- Answer: According to the chain of command on most items, the Assistant Superintendent will be the first line of approach and the Superintendent will be the 2<sup>nd</sup> line of approach.

Board member Gerry Brennan voiced his support for the new cost-saving change in structure particularly because he understands that Board attorney Vito Gagliardi has been closely involved in the legal process of making this organizational change at Lakeland and stated that he has full confidence in Mr. Gagliardi's counsel in regards to handling matters such as this due to his level of professional expertise and integrity.

d. Individual student privacy

Superintendent Hugh Beattie once reviewed the circumstances of the student injury that occurred at the Senior Prom and discussed how the situation evolved after the Board took a "straw poll" – whether or not to let the student "walk" at graduation. He explained that our Vice Principal promised the mother of the student that he would walk – without having the authority to do so. Subsequent to that Administrative mis-step, a brief "corrective action" structure was set up for the student in which he worked to help set up at graduation. He did walk on graduation day. His demeanor was properly contrite and there was no scene whatsoever.

Moved by Joseph Walker seconded by Bruce Gibson that the Board of Education return to public session at \_\_8:34pm\_\_

VOICE VOTE: YES \_\_9\_\_ NO \_\_0\_\_ ABSTAIN \_\_0\_\_

Respectfully submitted,

Kathryn Davenport  
School Business Administrator/Board Secretary