

**MINUTES OF THE ANNUAL BOARD MEETING OF THE PLATTE-GEDDES SCHOOL
DISTRICT #11-5 BOARD OF EDUCATION
MONDAY, JULY 13, 2020**

Kathy Holter, Business Manager, called the annual meeting of the Board of Education of the Platte-Geddes School District #11-5 to order at 7:40 p.m. on Monday, July 13, 2020 in the Library at the Platte-Geddes High School.

Members present: Jess Sondgeroth, Ross Van Zee, Ross Varilek, Duke Starr, Heather VanDerWerff, Roxanne Summerville, Dennis DeBoer

Members absent: None

Others present: Superintendent Joel Bailey, Business Manager Kathy Holter, and Jason Huizenga. Via Zoom: Secondary Principal Patrick Frederick, Sandy Biddle, Donna Duba, Phyllis Daum, Darcie DuFrain, Lisa Millar

Oath of Office New Board Members

The Business Manager administered the oath of office to Jess Sondgeroth and Duke Starr.

Election of Board Officers

Nominations were opened for president:

R. Summerville nominated Jess Sondgeroth for president.

Moved by R. Van Zee, seconded D. DeBoer to cease nominations and cast a unanimous ballot for J. Sondgeroth. All members present voted aye. Motion carried. Jess Sondgeroth was elected President and the meeting was turned over to him.

Nominations were opened for Vice President.

R. Van Zee nominated Ross Varilek for Vice President.

Moved by R. Summerville, seconded D. Starr to cease nominations and cast a unanimous ballot for R. Varilek. All members present voted aye. Motion carried. Ross Varilek was elected Vice President.

Additions or Deletions to the Agenda

The following item was added to the printed agenda: Student Meal Per Diem for State Events

Approve Agenda

Motion R. Van Zee, seconded H. VanDerWerff approving the agenda as amended. All members present voted aye. Motion carried.

Approve Items for Consent Agenda

Motion R. Varilek, seconded D. Starr with all members present voting aye approving the following consent agenda items:

- a. Designate First Fidelity Bank, BankWest, Bank of the West, 1st Dakota National Bank, South Dakota Federal Investment Trust, and Ft. Randall Credit Union as official depositories for the 2020-2021 fiscal year
- b. Authorize Business Manager to Act on Behalf of School District in respect to contracts for tax shelters and annuities
- c. Designate the Business Manager and Superintendent as Authorized Purchasing Agents for the school district
- d. Approval of Bond for Business Manager in the amount of \$50,000.00, Superintendent in the amount of \$50,000.00, Principals in the amount of \$25,000.00, and all other employees in the amount of \$10,000.00 for the period of July 1, 2020 through June 30, 2021
- e. Authorize Business Manager to advertise for bids for materials and items not already purchased
- f. Authorize Business Manager to Invest and Reinvest Funds in institutions, which may serve the greatest advantage to the school district
- g. Appoint Business Manager and Superintendent as Treasurers for Trust and Agency Funds
- h. Designate the Business Manager and/or Superintendent as custodians of all accounts
- i. Designate the *Platte Enterprise* and the *Charles Mix County News* as official newspapers for the 2020-2021 school term
- j. Authorize Business Manager to electronically transfer funds for specifically authorized purposes
- k. Designate school board vice president and superintendent who, in addition to the school board president, has the authority to countersign checks drawn by the business manager
- l. Authorize the continuation of existing funds or accounts

- m. Set the second Monday of each month, at 7:00 p.m. Central Time or Central Daylight Time in the High School Library to be the time and place of regular board meetings for the 2020-2021 school year Meeting dates and times that conflict with a scheduled school activity will be determined at the prior month's meeting.
- n. Adopt the following resolution: Be it resolved that the Parent Advisory Council be recognized as the official Advisory Council for Title I, for the 2020-2021 school term
- o. Appoint the Superintendent as Administrator for the school lunch program for the 2020-2021 school year
- p. Appoint the Superintendent as administrator for the following Federal Programs for 2020-2021: Officer of Civil Rights, Section 504 Representative, Impact Aid, Title I, Title II, Title III, Title IV, Title V, Title IX Compliance Officer
- q. Appoint Rodney Freeman as legal counsel
- r. Appoint Superintendent as Truancy Officer
- s. Approve Policy BDDE (Parliamentary Procedures) for conducting the meetings of the board
- t. Approve Equal Rights Disclaimer for the board of education for the 2020-2021 fiscal year
- u. Approve in-state rates at approved events
- v. Approve issuance of season activity pass to all staff members and their spouses who assist with the athletic program. Each person must work at two activities to be eligible for the activity pass
- w. Authorize participation and membership in the following associations: ASBSD, SDHSAA, NAFIS, FLISA, Impact Schools of South Dakota, DIAL Corporation, and TIE
- x. Approve issuance of season activity pass to full-time volunteers
- y. Authorize the superintendent and/or Chairman of the Board to cancel or close school in emergency situations and in cases of inclement weather
- z. Authorize the use of Facsimile of Signatures on District Vouchers and Warrants
- aa. Approve Comprehensive Special Education Plan
- bb. Approve the following Student Meal Per Diem Rates when attending state events: Breakfast \$5.00, Lunch \$10.00, Dinner \$15.00

Separate Motions

- a. Motion D. DeBoer, seconded R. Van Zee setting the salary for each regular school board meeting at \$50.00 for the Chairman and \$40.00 for all other members, and \$30.00 for the Chairman and \$20.00 for all other members for each special meeting or committee meeting, when the meetings are called at a time other than immediately preceding a regular school board meeting. Mileage will be paid at state rate. All members present voted aye. Motion carried.
- b. Motion D. DeBoer, seconded R. Varilek with all members voting aye approving the following admission prices for students and adults to athletic activities:

Senior Citizen Season	\$ 45.00		
Senior Citizen Husband/Wife	\$ 55.00		
Adult Season	\$ 70.00		
Husband/Wife Season	\$100.00		
Student Season	\$ 30.00		
Adult Single Admission	\$ 6.00	Double Header Adult	\$7.00
Student Single Admission	\$ 3.00	Double Header Student	\$4.00

Refunds will not be issued for the purchase of activity passes if contests are cancelled.
- c. Motion R. Summerville, seconded D. DeBoer with all members voting aye approving the following school lunch prices:

Grades K-4 Lunch	\$ 2.80
Grades 5-12 Lunch	\$ 3.10
Adults Lunch	\$ 4.15
Reduced Lunch	\$ 0.40
Student Breakfast	\$ 2.25
Reduced Breakfast	\$.30
Adult Breakfast	\$ 2.50
Milk	\$ 0.40
- d. Motion R. Van Zee, seconded D. DeBoer with all members voting aye approving the following fees:

Yearbook Fee	\$55.00
Band Instrumental Rental Fee	\$35.00
Art Fee	\$50.00
- e. Motion D. DeBoer, seconded H. VanDerWerff appointing R. Van Zee as the official voting representative to the Core Educational Cooperative Governing Board and R. Summerville to the Mid-Central Cooperative Governing Board, with the Superintendent as the administrator to serve as an advisory member of the same boards for the 2020-2021 fiscal year. All members of the Platte-Geddes School District#11-5 Board of Education may serve as an alternate member of said boards in the absence of the

appointed voting representative named above, with alternates to be: Ross Varilek, Jess Sondgeroth, Duke Starr, H. VanDerWerff, and D. DeBoer. All members present voted aye. Motion carried.

- f. Motion R. Van Zee, seconded D. Starr with all members voting aye approving the following school board committees and assignments:
- o Finance/Negotiations- Ross Varilek, Duke Starr, Dennis DeBoer
 - o Building & Grounds/Transportation- Ross Varilek, H. VanDerWerff, Ross Van Zee
 - o Strategic Planning-Jess Sondgeroth, Duke Starr, Roxi Summerville
 - o Technology Advancement-Heather VanDerWerff, Ross Van Zee
 - o Platte-Geddes Athletic Foundation Representative-Ross Van Zee

New Business

Conflict of Interest Disclosures

None

1st Reading Staff Handbook

The Board of Education gave first reading to the 2020-2021 Staff Handbook.

1st Reading Secondary Student Handbook

The Board of Education gave first reading to the 2020-2021 Secondary Student Handbook.

1st Reading Elementary Student Handbook

The Board of Education gave first reading to the 2020-2021 Elementary Student Handbook.

Approve Contract for Head Cook, Katherine Harrington

Motion R. Van Zee, seconded R. Summerville approving the contract of Katherine Harrington as Food Service Director at a rate of \$14.00 per hour. All members present voted aye. Motion carried.

Approve PG-ESP Negotiations and Negotiated Agreement

Motion D. Starr, seconded R. Varilek approving the negotiations with the PG-ESP and the changes to their negotiated agreement. Changes include: 1% increase to hourly rate, \$30.00 per month increase in district's contribution to health insurance, \$50.00 per year increase in the Flexible Spending Account, and the deletion of the parental leave stipulation in the Sick Leave Bank Provision. All members present voted aye. Motion carried.

Approve Administrative Negotiated Agreement

Motion R. Van Zee, seconded D. Starr approving the 2020-2021 Administrative Negotiated Agreement. The only change to the agreement was the increase to the maximum amount of uninsured medical care expense reimbursement from \$2,700.00 to \$2,750.00. All members present voted aye. Motion carried.

Approve Extra Duty Contracts

Motion D. DeBoer, seconded R. Summerville approving the following extra duty contracts:

Kay Hubers	Spring Play Director	\$2,227.50
	Student Government	\$1,215.00
Amanda Block:	6 th Grade Girls Basketball	\$1,215.00
Matt Maxon:	Head Track	\$4,455.00
	Head Cross Country	\$2,835.00
Jeff Konstanz:	Co-Head Wrestling Coach	\$2,328.75
	Co-Head 5/6 Wrestling	\$ 607.50
Bruce Hanson:	Head Football	\$4,050.00
	Co-Head Wrestling Coach	\$2,328.75
	Co-Head 5/6 Wrestling	\$ 607.50
April Van Zee:	JH Play Director	\$1,012.50
Frank Cutler:	Head BBB Coach	\$5,265.00
	Head JH Football Coach	\$3,240.00
	Head Golf Coach	\$3,240.00
	Athletic Director	\$7,695.00
	Cell Phone Stipend	\$ 650.16

All members present voted aye. Motion carried.

Approve Heat Pump Purchase

A heat pump in the high school building has gone out. The particular part that needs to be replaced is covered under our existing service, however the pump has exceeded its life expectancy and will need to be replaced in the near future. Johnson Controls will subtract the cost of the replacement part off of the total for the new heat pump. After subtracting the cost for the part covered under the service agreement, the district's cost for the new heat pump is \$25,300.00. Motion R. Summerville, seconded R. Van Zee approving the heat pump purchase in the amount of \$25,300.00. All members present voted aye. Motion carried.

Cast Ballot for SDHSAA Board of Directors East River At Large Representative

Because there wasn't a majority of votes between Tom Culver (Avon) and Heath Larson (Chester), a runoff election for the East River At Large Representative position is being held. The district previously cast their ballot for Avon superintendent, Tom Culver. Motion D. Starr, seconded H. VanDerWerff

casting the SDHSAA ballot for Board of Directors East River At Large Representative for Tom Culver.
All members present voted aye. Motion carried.

Set Time/Date for August Board Meeting

The school board meeting will be held at the regular scheduled date and time on August 10th at 7:00 p.m.
in the High School Library.

Adjournment

Motion R. Van Zee, seconded D. DeBoer to adjourn the meeting at 8:24 p.m. All members present voted aye.
Motion carried.

President

Business Manager