

**MINUTES OF THE REGULAR BOARD MEETING OF THE PLATTE-GEDDES SCHOOL
DISTRICT #11-5 BOARD OF EDUCATION
MONDAY, JUNE 15, 2020**

President J. Sondgeroth called the regular meeting of the Board of Education of the Platte-Geddes School District #11-5 to order at 7:00 p.m. on Monday, June 15, 2020, in the Library at the Platte-Geddes High School. The meeting began with the Pledge of Allegiance.

Members present: Jess Sondgeroth, Heather VanDerWerff, Duke Starr, Roxi Summerville, Dennis DeBoer, Ross Van Zee, Ross Varilek

Members absent: None

Others present: Superintendent Joel Bailey, Business Manager Kathy Holter, Elementary Principal Jennifer Knecht, Secondary Principal Patrick Frederick, Randal Brumbaugh, and Jason Huizenga. Via Zoom: Lacey Mills and Frank Cutler

Additions or deletions to this agenda

The following item was added to the printed agenda: Approve 4th Grade Teaching Contract

Approve agenda

Motion R. Van Zee, seconded D. Starr approving the agenda as amended. All members present voted aye. Motion carried.

Approve Consent Agenda

Motion R. Summerville, seconded R. Varilek approving the following consent agenda:

- Approve minutes of the Special Board Meeting on Thursday, May 7, 2020
- Approve minutes of the Regular Board Meeting on Monday, May 11, 2020
- Authorize Payment of Claims for June 19, 2020
- Approve Report of Cash Transactions dated 05/31/2020

All members present voted aye. Motion carried.

Public Participation

None

Routine Business

Superintendent Report

Governor Noem announced that there will not be a special legislation session to revise the state's budget. The 2% increase, which only equates to \$10,061 in new money for the district, will go into effect on July 1, 2020. The Finance and Negotiations Committee decided to meet with the PGEA on Wednesday and proceed with the negotiations process.

Supt. Bailey thanked Kathy Holter, Ember Bartels, and the election workers for doing a great job with the school board election. A lot of work was put into the election and the number of absentee ballots made the process even more difficult. It ended up being a very long day and Supt. Bailey wanted to be sure those individuals know that their efforts did not go unnoticed.

The administration is putting together three plans for returning to school in the fall. Plan 1 is to start the school year at the regularly scheduled time and following CDC recommendations. Plan 2 is to prepare an alternate calendar with a delayed start to the year and altered schedules. Plan 3 is to start the school year using E-Learning.

The Department of Education has selected a panel of administrators and teachers to create a Start Well 2020 plan for when districts return to school in the fall.

Much of the month of June is spent completing applications for Title I and special education. The consolidated application and IDEA Flow Through applications will be completed prior to July 1. The ESSER application for the Cares Act Funds will also be completed. As part of the district's Title I Program, a consultation meeting must be held with Dakota Christian School to discuss their equitable share dollar amount. This meeting took place on Thursday, June 11.

Supt. Bailey has been working with representatives from Corwin and gathering information and pricing on renowned educational researcher John Hattie's Visible Learning Model. The program is based on 1,600 + meta analyses, composing 95,000 + educational studies, involving 300 million students worldwide,

resulting in over 250 factors that influence student achievement. Supt. Bailey feels that this program would be a great way to expend some of the district's Cares Act money as it is relevant for students and teachers alike and in all content areas. The program would require a three-year commitment with the first year's expense just over \$38,000.00.

Secondary Principal Report

Mr. Frederick explained the grading process used during the E-learning process. He commented that most students and staff met or exceeded his expectations.

Elementary Principal Report

With a portion of the funds that the district will receive through the CARES ESSER Funds, the decision was made to offer one-to-one and/or small group instruction to students in grades K-5 for eight weeks this summer. Parents and teachers were asked to refer students for this assistance. Currently, the district has 70 students enrolled in the CARES Act Summer Program. Seven teachers are working with these students. Students are being serviced in both Platte and Geddes.

Modern Woodmen presented Platte-Geddes Elementary with a check for \$1,000.00 to assist with educating students through the COVID-19 school shutdown. The funds will be used to purchase resources and supplies for the CARES Act Summer Program. Mrs. Knecht thanked Modern Woodmen for their generous donation.

Business Manager Report

Topics for discussion will be addressed through agenda items.

Athletic Director Report

Mr. Frank Cutler reported on the highlights of the June meeting of the South Dakota High School Activities Association.

All of the paperwork for the Cheer and Dance Cooperative Agreement has been submitted and will be approved by the SDHSAA in August. Schools have moved into Phase II of the SDHSAA summer contact guidelines. If all goes well, Phase III will be implemented the first part of July.

Core Educational Coop Report

R. Van Zee reported on the recent Core Educational Cooperative meeting.

Mid Central Educational Coop Report

R. Summerville reported on the recent Mid Central Educational Coop Meeting.

Conflict of Interest Disclosures and Consideration of Waivers

None

Supplement Budget

Motion R. Varilek, seconded H. VanDerWerff approving the adoption of the supplemental budget. A listing of the supplemental budget is filed in the business office. All member present voted aye. Motion carried.

Close Out Pension Fund

Motion D. DeBoer, seconded D. Starr to close out the Pension Fund as of June 30, 2020 and to transfer the remaining balance to the General Fund. All members present voted aye. Motion carried.

Transfer from Capital Outlay Fund to General Fund

For the past few years, the district has transferred funds from the Capital Outlay Fund to the General Fund to balance the General Fund Budget. This year the district's situation is a little different. The district experienced fewer expenses over the last few months in some areas due to COVID-19, the balance in the Pension Fund must be transferred to the General Fund by June 30, and interest rates on certificates of deposit were higher than previous years. Due to these circumstances, Holter did not recommend a transfer from the Capital Outlay to the General Fund. The Pension Fund closeout funds and interest transfers are predicted to cover the deficit realized in the General Fund for FY2020. If additional funds are needed in the General Fund during the course of the 2020-2021 school year, the board may elect to transfer funds at that time. No action required.

Second Reading Section D Policies, Fiscal Management

The board of education gave second reading to Section D Policies, Fiscal Management. Motion R. Summerville, seconded R. Van Zee approving Section D Policies, Fiscal Management, with revisions as presented. All members present voted aye. Motion carried.

Canvas Election Results

Per SDCL 13-7-30 the following information regarding school elections must be provided in the school board minutes:

- The Platte-Geddes School Board Election was held on June 2, 2020 in conjunction with the regular municipal election as provided in §13-7-10.1 and with the regular June Primary election as provided in §13-7-10.3.
- The number of registered voters of the school district on the date voter registration closed was 2,296.
- The number of registered voters of the school district who voted in the election was 794.

- The percentage of registered voters of the school district who voted in the election was 34.58%.

Jess Sondgeroth received 500 votes, Duke Starr received 486 votes, Stephanie Leader received 313 votes, Tracy Harrington received 140 votes, and Randal Brumbaugh received 68 votes. Jess Sondgeroth and Duke Starr will fill the two positions on the school board for a three year term each. Motion R. Varilek, seconded H. VanDerWerff accepting the canvassing of the election results from the school board election. All members present voted aye. Motion carried.

Declare Items Surplus

Motion D. Starr, D. DeBoer seconded declaring the following items surplus property:

- 31 Lenovo Laptop Computers
- 4 Brother Printers
- 2 Xerox Printers
- 290 HP Chromebook G3's
- 30 Lenovo Chromebooks
- 72 HP Chromebook G5's
- Packard Upright Piano
- Story & Clark Upright Piano
- Stereo Cabinet
- Instrumental Music Folio Cabinet (gray)
- Vocal Music Folio Cabinet (gray)
- Assortment of school furniture, equipment, and tools

A complete listing of surplus items is filed in the business office. All members present voted aye.

Motion carried.

Approve Five Extra Contract Days for Mrs. Sadie Hanson

Motion R. Van Zee, seconded D. DeBoer approving five additional days for work completed before and after the school calendar in the amount of \$1,502.65 for guidance counselor Sadie Hanson. All members present voted aye. Motion carried.

Approve CARES Act Summer School Hourly Rates for Teachers

Motion R. Summerville, seconded R. Varilek approving the rate of \$35.00 per hour for the following teachers working the CARES Act Summer School: Regan Holleman, Amy Rolland, Teresa Neuman, Donyelle Petersen, Martha Patzlaff, Lisa Millar, Roxane Dyk, Tristen Turnis, Jonna Vanderboom, and Jennifer Knecht. All members present voted aye. Motion carried.

Approve Summit Contracting Quote for Concrete Ramp

Discussion was held concerning the entrance ramps/steps on the north side of the elementary building. Summit Contracting submitted a proposal for the project, however the board of education would like to open this project up for bids. Motion D. Starr, seconded R. Van Zee authorizing the superintendent to advertise for bids for the entry ramp/steps project on the north side of the elementary building. All members present voted aye. Motion carried.

Approve Better Lesson Quote

Supt. Bailey would like to partner with a company called Better Lesson to provide virtual instructional coaching for up to five middle school teachers who are willing to participate. School Improvement Grant dollars will be used to cover the cost of the instructional coaching. Motion R. Varilek, seconded D. Starr approving the Better Lesson Quote for Virtual Instructional Coaching in the amount of \$12,500 with the stipulation that Title I – 1003a funds are approved. All members present voted aye. Motion carried.

Approve Food Service Contracts

The district advertised for a head cook and two support personnel for the food service department. Five applications were received. Motion R. Van Zee, seconded D. DeBoer approving food service support personnel contracts for Myrna Overweg and Carla Weisser at an hourly rate of \$12.00. The board of education also authorized the superintendent to negotiate the starting hourly wage for the Food Service Director in order to fill the position. All members present voted aye. Motion carried.

Approve Negotiations/Negotiated Agreement Changes with Certified Staff

The Platte-Geddes School Finance and Negotiations Committee and Platte-Geddes Education Association met last week and agreed to the following terms: Salary is increased by \$500.00; base salary increased to \$40,500.00; remove the provision stating that the district will purchase meals for teachers scheduled to supervise the lunchroom during the noon lunch; increased the district contribution towards group health insurance by \$30.00 per month to \$570.00 per month; increased the flexible spending account maximum to \$2,750 per year; remove parental leave stipulation from the Sick Leave Bank provisions; add verbiage that states that if sub pay leave is used when no substitute is needed for a teacher's absence, the cost of the substitute will still be deducted from their monthly check for the day of leave taken; removed the NCA Chairman extra duty position from the extra duty salary schedule; and added wording to the extra duty compensation schedule stating that any extra duty assignments that have not been completed will not be paid, however if the assignment has been partially completed, the compensation will be prorated.

Motion R. Van Zee, seconded D. DeBoer approving the 2020 negotiations and changes to the 2020-2021 Master Agreement. All members present voted aye. Motion carried.

Approve Assistant Spring Play Director and Junior High Play Director Contracts

Motion R. Summerville, seconded H. VanDerWerff approving the contract of April Van Zee as junior high play director at a salary of \$1,012.50 and the contract of Ms. Sara Kraft as assistant spring play director in the amount of \$1,620.00. All members present voted aye. Motion carried.

Approve 4th Grade Teaching Contract

Supt Bailey and Mrs. Knecht held interviews on Tuesday, June 9 for the 4th grade teaching position. The position was offered to Ms. Kellie Brassfield and she accepted the job on Friday. Motion D. Starr, seconded R. Varilek approving the teaching contract of Ms. Kellie Brassfield at an annual salary of \$40,500.00. All members present voted aye. Motion carried.

Set Time/Date for July Board Meeting

There are no conflicts with the regularly scheduled July 13, 2020 School Board Meeting Date. Motion R. Summerville, seconded D. DeBoer to hold the regular school board meeting on July 13th at 7:00 p.m. followed by the annual meeting. Meetings will be held in the Library at the Platte-Geddes High School.

Executive Session

Motion R. Van Zee, seconded R. Summerville to enter into executive session at 8:15 p.m. to discuss Administrative Negotiations pursuant SDCL 1-25-2 (4). All members present voted aye. Motion carried.

President J. Sondgeroth declared executive session closed at 9:10 p.m.

Board Action

Motion R. Van Zee, seconded D. DeBoer approving negotiations with the administration and offering contracts with salaries, terms, and conditions as follows:

Joel Bailey, Superintendent: 1.5% increase, 3 year rolling contract, approval to attend National Conference

Patrick Frederick, Secondary Principal: 1.5% increase, 1 year contract

Jennifer Knecht, Elementary Principal: 1.5% increase, 2 year rolling contract

Mike Neugebauer, Network Administrator: 1.5% increase, 2 year contract

Kathy Holter, Business Manager: \$2,500 increase per 2019 negotiations, 2 year rolling contract

All members present voted aye. Motion carried.

Adjournment

Motion D. Starr, seconded R. Summerville to adjourn the meeting at 9:13 p.m. All members present voted aye. Motion carried.

President

Business Manager