

Wilmington Area Elementary School

Arrival and Dismissal

The following information is meant to provide you with information regarding Wilmington Area Elementary School. This information can also be found in the elementary handbook that will be provided at the beginning of the school year. Please feel free to contact the WAES office at the following number with any questions:

724-656-8866 x3000.

Arrival/Dismissal Times and Procedures:

7:45 Students may enter the building at this time. Please do not drop off your children before this time as staff are not on duty until 7:45.

8:10 Tardy Bell

3:05 **Car riders and walkers will be dismissed at this time (CHANGE FROM LAST YEAR).**

Beginning at 3:05, parents who are picking up their children must enter the Cowden Road driveway and line up at the front of the elementary school beyond the main entrance. Staff will dismiss students to your vehicle once we see you in line. Parents must exit the school campus using the Cowden Road driveway. Under no circumstances may parents exit by the stadium as this will interfere with the busses.

3:20-3:30 Students will be dismissed to the busses. The first wave of busses will leave WAES around 3:20 and the second wave will leave around 3:30.

Note: Any parent who is not in line by 3:10 will enter the Cowden Road driveway and wait at the stop sign by the elementary driveway until all busses have left. After the busses leave, parents may pull up to the WAES main entrance and the children will be dismissed to the vehicles.

Early Dismissal Procedure: Parents should send a note with their child that identifies the time and reason for the early dismissal. The child's teacher will send the note to the office secretary who will call for the student when it is time for them to leave. For safety and security reasons, parents must come into the main office and sign their child out when picking them up for the early dismissal.