



Warsaw Community Schools

Forward Together

Fall 2020

Our mission is to inspire and equip all students to continuously acquire and apply knowledge and skills while pursuing their dreams and enriching the lives of others.

Table of Contents

A Letter from Dr. Hoffert	3
Guiding Authorities & Partners.....	4
Priorities	5
Instruction	6
Wellness.....	8
Technology	10
Internet Access Options	10
Facilities	11
Operations	13
Food Service.....	13
Transportation	14
Governance:.....	15
Elementary Reopening Plan	16
Secondary Reopening Plan	17
Distance Education.....	18
Elementary	18
Middle School	19
High School	20
Parents	22
PowerSchool.....	22
Prevention	22
Cover	22
Clean	22
Contain.....	22
Prepare.....	22
Plan	22
Phone.....	23
Watch for symptoms	23
Students.....	26
Community	29
Registration.....	30
Northern Indiana Hispanic Health Hotline	31
Stop the Spread.....	32
COVID-19: When a student, faculty or staff member can return to school	33
WCS Guiding Authorities Resource Links	34
Additional Resources:.....	34

A Letter from Dr. Hoffert

The last few months have been an incredible challenge due to the unforeseen pandemic of COVID-19. The actions of our teachers and staff have been nothing less than exemplary in rising to meet the needs of our students and community. While the 2019-20 school year has come to a close, we turn our attention to the many questions about the upcoming 2020-21 school year and a safe return to the physical school setting.

Public education and the role of teachers has never been more important to our community. Leaders are meeting on a regular basis to review and implement safe return practices. We are committed to a safe return for students, faculty and staff to the school setting for summer school at the end of July and the start of school in August.

Many preparation within our control include new sanitizing methods of classroom, air filtration reviews, hand washing guidelines, PPE equipment, attendance policies, nursing guidelines, limited access points and communication methods. This past week, the Times-Union in conjunction with the mayor's office and local department of health provided an article detailing some of those plans.

Our communication is ongoing daily and focuses on guidance from our local health department, state health department, CDC, IDOE, Governor's Office and IHSAA. We respectfully commit to providing any impacting updates from the aforementioned organizations through WCEA and WCS means of communication including direct emails and the WCS website.

The governor's office has provided guidance for re-opening. These announcements have provided further state-wide guidance and requirements for school re-opening.

Each day brings a new challenge to our mission field of public education and service to our community. We are collectively appreciative and thankful for the continual professionalism and dedication as we move forward together.



Guiding Authorities & Partners



Kosciusko County
Health Department

www.kcgov.com/



Governor Eric Holcomb

www.coronavirus.in.gov



State Superintendent of
Public Instruction Dr.
McCormick

[www.doe.in.gov/covid-](http://www.doe.in.gov/covid-19)

19



Center for Disease
Control

www.cdc.gov



Warsaw Community Education Association
wceanet.net



WCS School Board

Priorities

In early spring, Warsaw Community Schools formed a taskforce to plan for the reopening of buildings. WCS solicited community input; key stakeholders and community leaders were invited to collaborate as the taskforce created logistic plans and guiding documents. WCS continues to adjust accordingly as local health officials partner with the corporation to move forward together for a safe return to school.

Dr. Hoffert, in his remarks at the Mayor's press conference in May 2020, noted that WCS is following public health guidelines to establish systematic protocols that include observing social distancing where and when possible, promoting hand hygiene, and providing mental health support to maintain an inclusive and supportive school culture. As we move forward together, WCS will continue to communicate logistic plans with transparency and in a timely fashion via the district website, district social media accounts, and regular press releases.

Six priorities to move forward together include instruction, wellness, technology, facilities, operations, and governance.

Instruction Page 6	Wellness Page 8	Technology Page 10
Facilities Page 11	Operations Page 13	Governance Page 15

Instruction

WCS is working with teachers and administration to ensure student engagement and options for learning models. WCS will follow local and state guidelines to be prepared for all scenarios. Instruction models include schools reopening with no restrictions, blended learning with support and accommodations for some students, and a possibility of schools reopening in full distance / remote/Virtual learning mode. WCS will have 9 eLearning Mondays.

- All students and staff must self-screen before coming to any WCS building each day.
- Student desks/chairs are separated as much as possible with space established between the teacher instructional area and student space
- Staff and students will wear cloth face coverings when working with small group/individual students
- All desks will face the same direction when/where possible
- Seating charts are maintained in all classrooms. Students will **not** be expected to remain seated in the classroom in their assigned seats throughout the entire school day
- Teach and reinforce good hygiene practices like hand washing, covering coughs and proper use and removal of masks
- Hand sanitizer available throughout the school and inside classrooms
- The school will limit shared resources between students
- Playground/recess time will be staggered and cohort groups will be contained in a play zone that will rotate
- Attendance will not be incentivized
- Instruction will be provided for specials (PE, Art, Music...)and support services in large space and classrooms
- Physical education will be restructured to promote social distancing
- The Congregation of students e.g., parking lots, common areas, will be discouraged
- Activities that combine classes or grade levels will be limited
- Assemblies, large group gatherings and field trips are cancelled
- Collaborating with the State of Indiana entities, school safety drills may be altered
- Students will eat lunch in the cafeteria with static groups spread apart from one another.
- Satellite eating areas may be established to spread students out to the best of our abilities

Warsaw Community Schools 2020-2021

Board Approved Modified 6/11/2020

August 2020						
Sun.	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Day	Month / Event
	<u>August</u>
14/17	First Staff Day/No Student Attendance
18	First Student Day
	<u>September</u>
7	Labor Day/School Dismissed

February 2021						
Sun.	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

September 2020						
Sun.	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

14	First Grading Period Ends
20	Regular School Day/Parent Teacher Conferences (K-8 1/2 day Following School)
21	Parent Teacher Conferences (K-8 1 and 1/2 days)
21	Students Dismissed (K-12)
22-23	Fall Break/School Dismissed

March 2021						
Sun.	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

October 2020						
Sun.	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

25-27	Thanksgiving Break/School Dismissed
18	Second Grading Period Ends
21-31	Christmas Break/School Dismissed

April 2021						
Sun.	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

November 2020						
Sun.	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

1	Christmas Break/School Dismissed
4	School Resumes
18	Martin Luther King, Jr. Day/School Dismissed
15	Presidents Day/School Dismissed

May 2021						
Sun.	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

December 2020						
Sun.	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

12	Third Grading Period Ends
5-9	Spring Break
28	Last Student Day
31	Memorial Day/School Dismissed

June 2021						
Sun.	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

January 2021						
Sun.	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

1	Staff Records Day
4	WCHS Graduation
11	WCHS Graduation alternate date in the event of excessive snow days
	E-Learning Days

July 2021						
Sun.	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

1st 41 Days
2nd 41 Days
3rd 48 Days
4th 50 Days
2nd semester longer due to spring state assessment

Wellness

Wellness is another priority as we move forward together. This includes social emotional learning, safety, health, and hygiene. WCS taskforce is working with building leaders to have a plan in place to address increased frequency of hand washing as well as education around minimizing the spread of an infectious disease. Additionally, staff will work to prevent stigma, discrimination, or inappropriate behavior for anything related to COVID-19.

Counselors will offer multi-level support for the impact of COVID-19 related anxiety, depression, and stress. Information will be available to staff on trauma informed practices and psychological safety.









Information will be shared on: Prevention; Identifying Symptoms; Diagnosis; Isolation and Contact Tracing; Therapies and Treatments; Safe Return to School.

An isolation space will be identified in each building for anyone presenting symptoms. WCS will follow local health department guidelines to establish practices for those returning from a diagnosis or period of quarantine.

Each school Nurse's office is well equipped with medical supplies and PPE.

- Daily attendance will be reported.
- If a student displays symptoms of COVID-19 during the school day, they will be asked to remain in a designated area within the school setting while waiting for parents to pick them up. This area will be separate from students requiring nursing care for non-COVID-19 reasons.
- If an employee displays symptoms of COVID-19 during the school day, they will be asked to go home, self-monitor and seek guidance from their healthcare provider. In the event of a documented positive case, the school will follow the direction of the Kosciusko County Health Department and/or the Indiana Department of Health
- WCS will contact trace cases of COVID-19 when they occur in our facilities to share information with the Kosciusko County Health Department and receive guidance.
- WCS may contact health care providers of vulnerable individuals or those who test positive for COVID-19 to discuss appropriate educational healthcare plans for those specific individuals
- If a large number of students or staff become ill, decisions about closing a classroom, section or entire school will be considered for deep cleaning.
- WCS would work with the Board of Health to contact parents as soon as possible when necessary.

- Parents should ensure that contact information is complete and current in PowerSchool throughout the school year to promote timely and clear communication.
- Return to the school setting after documented infection with COVID-19 will be determined following the Indiana State Department of Health and Kosciusko County Health Department recommendations.

 10 days	<ul style="list-style-type: none"> • Student gets tested for COVID-19 at a testing event put on by a community organization. The student was symptom-free when he got the test. The test comes back positive. The student must <i>isolate</i> and stay symptom-free for 10 days after the date he took the test.
  14 days	<ul style="list-style-type: none"> • Student gets tested for COVID-19 at a testing event put on by a community organization. The student was symptom-free when she got the test. The test comes back positive. The student starts <i>isolating</i> for 10 days after the date she took the test. Four days into her <i>isolation</i>, she develops a fever and cough. She must now <i>isolate</i> at home for at least 10 days and 24 hours fever-free without fever-reducing medicine and with improvement in symptoms. The student ends up <i>isolating</i> at home for 14 days.
 14 days	<ul style="list-style-type: none"> • Student tests positive and has three siblings in the home or as close contacts who attend other schools. If the siblings have symptoms, they should be tested and report to that school if results are positive. Otherwise, siblings should <i>quarantine</i> for 14 days before returning to school. Contacts of the siblings are not considered a close contact unless the siblings test positive themselves.
  10 days 24 hours	<ul style="list-style-type: none"> • Student has a fever, cough, headache and loss of taste and smell. The student goes to get tested and the test is negative. There is at least a 30% chance of having a false negative test. Therefore, it would still be required that this student <i>isolate</i> at home for at least 10 days and 24 hours fever-free without medication and with reduction in symptoms or be 24-hours fever free, improved symptoms and results are negative from two consecutive tests more than 24 hours apart (not CDE recommended).
 24 hours	<ul style="list-style-type: none"> • Student has a fever and sore throat and history of getting strep throat. Student sees her provider, who does a strep test and exam and believes the patient has strep throat and does not have COVID-19. The student may return to school after 24 hours fever-free with a note from her provider stating she may return to school.
 10 days 24 hours	<ul style="list-style-type: none"> • Student has fever, cough, shortness or breath, and loss of taste and smell. His parents do not want to get him tested for COVID-19. Highly recommend that the student get tested so that the proper contact tracing can be done. The student will need to <i>isolate</i> at home for at least 10 days and go 24 hours fever-free without use of medication and have a reduction in symptoms. Additionally, if the school is suspicious that the student has COVID-19, the school could do contact tracing and monitoring for others with symptoms..

Technology

WCS offers all students access to devices and technology support. Additionally, WCS technology team have shared resources regarding sanitizing protocols for devices. As we move forward together to reopen facilities, the district strategically planned and purchased cleaning supplies to address increased use. Students who engage in remote learning will receive tech support.

WCS Technology Team has a list of wifi hotspots, a FAQs document, and a link to student tech support.

Internet Access Options

All Warsaw Community Schools

Free Internet WiFi bubble extends into the parking lot.

Warsaw Community Public Library - 310 E. Main Street, Warsaw, IN 46580

Free Internet WiFi bubble extends into the parking lot.

Warsaw Family Eyecare - 2250 N. Pointe Drive, Warsaw, IN 46582

Business partner offering free WiFi access to students.

Super Geeks and Gaming - 322 N. Detroit Street, Warsaw, IN 46580

Business partner offering free WiFi access to students.

Warsaw Community Church - 1855 S. County Farm Road, Warsaw, IN 46580

Faith-based partner offering free WiFi access to students.

Winona Lake Grace Brethren - 1200 Kings Highway, Winona Lake, IN 46590

Faith-based partner offering free WiFi access to students.

First Christian Church of Warsaw - 115 Park Ridge Drive, Warsaw, IN 46580

Faith-based partner offering free WiFi access to students.

New Life Christian Church - 744 S 325 E, Warsaw, IN 46582

Faith-based partner offering free WiFi access to students.

Visitor's Bureau - 111 Capital Drive, Warsaw, IN 46582

(KOSCVB, PW:Koscvb2015)

Community partner offering free WiFi access to students.

Kosciusko County Courthouse - 100 W Center Street, Warsaw, IN 46580

(KCGPUB)

Community partner offering free WiFi access to students.

Facilities

Warsaw Community Schools has the privilege of serving over 7,000 students. WCS is the 3rd largest employer in Kosciusko County. A SAFE return to school is the top priority. Below is information and contacts for different departments explaining what WCS is doing to SECURE a comprehensive approach to ensure WCS does its part to SUPPORT students and staff as we move FORWARD TOGETHER.

WCS is taking preventative measures to sanitize facilities and equipment to promote healthy environments. Schools are cleaned daily using commercial grade electrostatic spray technology to apply Vital Oxide disinfectants to treat surfaces more effectively. Additionally, there is an increased focus on sanitizing high-touch, high traffic areas throughout the day. If advised, capacity will be adjusted to follow county public health official guidelines. The district is prepared for 2020-2021 and reports ample stock of cleaning supplies for the coming school year. Air quality is maintained using commercial grade environmental pollutants MERV-rated filters with scheduled maintenance of ventilation and filtration systems. Facilities will get additional deep cleaning on calendar holidays and on the 9 Mondays of eLearning throughout semester I and II.

WCS is taking preventative measures to sanitize facilities and equipment to promote healthy environments. Schools are cleaned daily using commercial grade electrostatic spray technology to apply Vital Oxide disinfectants to treat surfaces more effectively. Additionally, there is an increased focus on sanitizing high-touch, high traffic areas throughout the day. Capacity will be adjusted to follow county public health official guidelines. The district is prepared to move FORWARD TOGETHER for 2020-2021 and reports ample stock of cleaning supplies for the coming school year.

- Water fountains are closed. Touchless refill stations will be utilized. Students should bring reusable water bottles or sealed water bottles from home.
- Teach and reinforce good hygiene practices like hand washing, covering coughs and proper use and removal of masks.
- Students and staff will be encouraged to refrain from touching eyes, nose, and mouth to the greatest extent possible.
- Hand sanitizer available throughout the school and inside classrooms
- Employees and students will be expected to wash hands/hand sanitizer entering and exiting the building.
- Shared material will be set aside for 24 hours before reusing.
- Signs and communication are posted throughout the school about how to minimize the spread: how to wash hands and the importance of staying home when you are sick.
- Hands are to be washed frequently: At the start of school, prior to eating, after restroom visits, blowing nose, coughing, sneezing and after sharing resources.

- Minimal items are to be brought to school from home.
- Minimal shared supplies or materials with sanitization between each use.
- Protocols established for students and staff who begin to feel sick at school.
- Protocols established for students and staff who become ill /report illness.
- Students may be asked to follow specific directional paths when traveling through building.
- Elementary restroom breaks will be scheduled to avoid overcrowding.
- Family visits and volunteers are not permitted in school setting during school hours.
- Vendor access to school will be restricted when possible.
- Accurate records will be kept of any persons entering the building, their reason for entering, and the locations in the building in which they travel.
- Whole staff gatherings/meetings will be minimized.
- Use of staff lounge will be limited.
- Staff will not share phones, work stations, desks or work tools and/equipment to the greatest extent possible.

Operations

WCS is revisiting guidelines for day to day operations to limit exposure. This includes assessing practices for building visitors. Communication between parents and school offices is crucial to safely expedite pickups and drop offs. The transportation department is another operation of WCS that has purchased additional sanitizing tools and disinfectants to ensure the highest standards of hygiene on school buses as we move forward together. Field Trips will be suspended until further notice.

- Supplemental cleaning focused on cleaning and disinfecting high touch surfaces
- Increased purchasing of cleaning equipment and hygiene supplies
- WCS will use products recommended by the CDC, local health departments and/or risk management professionals
- Appropriate staff will be trained on effective methods of cleaning and disinfecting work area and the time schedules for cleaning
- Appropriate staff will increase daily cleaning of light switches, door knobs and handles
- Appropriate staff will increase daily disinfection of restrooms and communal areas including but not limited to playgrounds and cafeteria/satellite locations
- Employees should disinfect and clean personal work space and equipment (e.g. phones, computers, keyboards, mouse)
- Employees are required to wipe down surfaces before and after using the same space with different students
- Posters and flyers will be posted throughout buildings encouraging cleanliness
- Shared materials will be set aside for 24 hours before reusing

Food Service

WCS Food and Nutrition provided thousands of meals for kids when schools closed on Friday, March 13 and through the summer. As we move FORWARD TOGETHER, leaders are developing plans for the best way to serve breakfast and lunch when students return to school. Additionally, please check out their website for information on how your child may qualify for free or reduced meals in 2020-2021.

- Staff will be expected to self-screen each day prior to coming to work.
- PPE will be utilized by all food service staff preparing and serving food.
- Staff will distribute food items.

- Self-serve items will be eliminated when possible.
- Engineered controls like sneeze guards will be install if not already present in cafeteria serving lines.
- Cafeteria is cleaned between each meal service.
- Additional seating will be added when possible.
- Satellite eating areas may be established to spread students out to the best of our abilities.
- Static groups will be maintained during meal times.
- Seating charts will be followed where possible.
- Students will dispose of trash in small groups.
- Students and staff will utilize hand washing and/or hand sanitizing to promote safe eating practices.
- Allergen free tables will be provided for students with specific dietary restrictions documented by their medical provider.
- Medically fragile students will be served separately from other students.

Transportation

Our transportation department have high standards and practices for the health and safety of drivers and students. Buses are cleaned and sanitized at the end of their route.

- Staff and students will be expected to self-screen each day prior to coming to work/school.
- Students will be limited to one route: one pick up/drop off location.
- Students and drivers will be required to wear cloth face coverings while on the bus.
- Seats will be assigned on the bus and a seating chart maintained.
- Parents/guardians are responsible for ensuring safe social distancing at bus stops.
- Students will wash hands/utilize hand sanitizer upon arrival at school.
- Student riders will be dismissed from class to their dismissal point in a staggered fashion to avoid crowding whenever possible.
- Bus drivers will be assigned to a single bus and/or specific route to the best of our ability.
- Bus drivers will thoroughly clean and disinfect all buses and transportation vehicles before and after routes.
- All drivers will be trained in appropriate methods, tools and products for cleaning buses.


Governance:

The Return to School Taskforce will coordinate communication updates via email, the district website, district social media accounts, and through press releases. To ensure equity and access, information on the district website is available in 58 languages. School Board policies and procedures can be accessed on the district website under BoardDocs.

The WCS School Board have continued to listen and respond to the needs of students, staff, and the community. They remain dedicated to the mission and ready to help WCS move FORWARD TOGETHER to safely reopen schools.



Elementary Reopening Plan



August 18, 2020



ELEMENTARY SCHOOL REOPENING PLAN

UPDATES POSTED ON WCS SCHOOL REOPENING PLAN: [HTTPS://WWW.WARSAWSCHOOLS.ORG](https://www.warsawschools.org)

TUESDAY, AUGUST 18, 2020

SCHOOL STARTS ON-TIME, IN-PERSON, 5 DAYS A WEEK. E-LEARNING OPTION AVAILABLE.

eLearning curriculum will be limited & cannot mirror the full curriculum/experience of in-person instruction. eLearning students will not participate in extracurricular activities. <https://bit.ly/WCSlearning>

OPTION 1 **OPTION 2**

ENHANCED CLEANING PROTOCOL

Safe & effective cleaning products used daily for all high touch areas in school, classroom, and on bus.

Increased number of hand sanitizer stations in key locations.

Intense cleaning nightly including scheduled deep cleaning.

COVID SYMPTOMS

Students must see a provider and be fever-free for 72 hours without the use of fever-reducing medication and be symptom-free for 10 days before returning to school.


Please visit News from the Nurse: <https://bit.ly/WCSNurse>

COVID POSITIVE PROTOCOL

INDIVIDUALS OR HOUSEHOLDS WITH POSITIVE COVID RESULTS WILL BE QUARANTINED FOR 10 TO 14 CALENDAR DAYS BEFORE RETURNING TO SCHOOL.

Please visit the Parent Resource Page: <https://bit.ly/WCSParentPage>

HEALTH & SAFETY PROTOCOL



1 VISITORS

Visitors will be limited to the main office or kiosk. Volunteers will not be scheduled until further notice.

2 TRAINING

Professional development will be provided for staff on hygiene and sanitizing procedures as well as screening measures.

3 HAND WASHING

A scheduled hand washing protocol for each building has been established. Additional hand sanitizer will be available.

4 CLINIC

Symptomatic students waiting for pickup will be provided a separate space and must wear a mask until leaving the building.

5 BREAKS

Restroom, recess, and lunch breaks will be scheduled by classes and groups.

6 SEATING CHARTS

Students will have assigned seats in the classroom, cafeteria, and bus. On the bus, siblings will be seated together. In the classroom, space will be maximized and students will face the same direction as much as possible.

7 MASKS

*Masks are required in specific areas such as buses, clinic, entrance and exit ways, and places/situations where social distancing cannot be accommodated.

8 CAFETERIA + WATER BOTTLES

Students should bring their own filled water bottle. Following CDC guidelines, drinking fountains will be unavailable. Alternative contactless filling stations will be available. At this time, no visitors or outside food delivery will be permitted.

9 PARENT EXPECTATIONS

Parents can partner with WCS by monitoring their child's health, reinforcing hygiene practices, and by providing a mask and hand sanitizer.

Please visit the Parent Resource Page: <https://bit.ly/WCSParentPage>



CHANGES TO THE CLASSROOM & SCHOOL ENVIRONMENT



ACTIVITIES AND SCHEDULES

- P.E. WILL BE HELD OUTSIDE WHEN POSSIBLE
- NO EXTERNAL FIELD TRIPS OR CONVOCATIONS UNTIL FURTHER NOTICE
- OUTDOOR LEARNING TRIPS ARE PERMITTED
- LARGE GROUP TIME WILL BE MINIMIZED

BACK-TO-SCHOOL EVENTS

- EACH SCHOOL WILL NOTIFY PARENTS REGARDING EVENTS

CLASSROOMS

- STUDENTS WILL REMAIN IN THEIR HOMEROOM TO MINIMIZE CONTACT
- PHYSICAL CHANGES MAY BE MADE TO CREATE MORE PERSONAL SPACE SUCH AS MOVING DESKS AND FURNITURE
- SUPPLY SHARING WILL BE MINIMIZED
- EACH CLASSROOM WILL HAVE A DESIGNATED STAGGERED RECESS
- LARGE SPACES THROUGHOUT THE BUILDING WILL BE AVAILABLE FOR TEACHERS TO UTILIZE

ADDITIONAL NOTICES

- ALL POINTS ARE SUBJECT TO CHANGE DUE TO CHANGES IN STATE OR LOCAL EMERGENCY HEALTH MANDATES
- UPDATES WILL BE PUBLISHED ON THE DISTRICT WEBSITE [HTTPS://WWW.WARSAWSCHOOLS.ORG](https://www.warsawschools.org)

Secondary Reopening Plan



August 18, 2020

SECONDARY SCHOOL REOPENING PLAN

UPDATES POSTED ON WCS SCHOOL REOPENING PLAN: [HTTPS://WWW.WARSAWSCHOOLS.ORG](https://www.warsawschools.org)

TUESDAY, AUGUST 18, 2020

School Starts On-Time, In-Person, 5 days a week. eLearning Option Available.

eLearning curriculum will be limited & cannot mirror the full curriculum/experience of in-person instruction. eLearning students will not participate in extracurricular activities. <https://bit.ly/WCSeLearning>



OPTION 1



OPTION 2

ENHANCED CLEANING PROTOCOL

Safe & effective cleaning products used daily for all high touch areas in schools, classrooms, and on bus.

Increased number of hand sanitizer stations in key locations.

Intense cleaning nightly including scheduled deep cleaning.

COVID SYMPTOMS

Students must see a provider and be fever-free for 72 hours without the use of fever-reducing medication and be symptom-free for 10 days before returning to school.

Please visit News from the Nurse: <https://bit.ly/WCSNurse>

COVID POSITIVE PROTOCOL

Students or households with positive COVID results may be quarantined for 10 to 14 calendar days before returning to school at the recommendation of the Indiana State Department of Health.

Please visit the Parent Resource Page: <https://bit.ly/WCSParentPage>

HEALTH & SAFETY PROTOCOL



- 1 VISITORS**
Visitors will be limited to the main office or kiosk. Volunteers will not be scheduled until further notice.
- 2 TRAINING**
Professional development will be provided for staff on hygiene and sanitizing procedures as well as screening measures.
- 3 HAND WASHING**
Hand washing will be required throughout the day. Additional hand sanitizer will be available.
- 4 CLINIC**
Symptomatic students waiting for pickup will be provided a separate space and must wear a mask until leaving the building.
- 5 PASSING PERIODS**
There will be expanded passing periods to allow for proper hand hygiene and reduce congestion in hallways.

- 6 SEATING CHARTS**
Students will have assigned seats on the bus and in the classroom. On the bus, siblings will be seated together. In the classroom, students will face the same direction as much as possible. There will be zones in the cafeteria.
- 7 MASKS**
*Masks are required in specific areas such as buses, clinic, entrance and exit ways, and places/situations where social distancing cannot be accommodated.
- 8 CAFETERIA + WATER BOTTLES**
Students may bring their own filled water bottle. Following CDC guidelines, drinking fountains will be unavailable. Alternative contactless filling stations will be available. At this time, no visitors or outside food delivery will be permitted.
- 9 PARENT EXPECTATIONS**
Parents can partner with WCS by monitoring their child's health, reinforcing hygiene practices, and by providing a mask and hand sanitizer. Please visit the parent Resource page: <https://bit.ly/WCSParentPage>

CHANGES TO THE CLASSROOM & SCHOOL ENVIRONMENT

ACTIVITIES AND SCHEDULES

- PE WILL BE HELD OUTSIDE WHEN POSSIBLE
- NO EXTERNAL FIELD TRIPS OR CONVOCATIONS UNTIL FURTHER NOTICE
- OUTDOOR LEARNING IS PERMITTED

BACK-TO-SCHOOL EVENTS

- EACH SCHOOL WILL NOTIFY PARENTS REGARDING EVENTS

CLASSROOMS

- PHYSICAL CHANGES MAY BE MADE TO CREATE MORE PERSONAL SPACE SUCH AS MOVING DESKS AND FURNITURE
- SUPPLY SHARING WILL BE MINIMIZED
- LARGE SPACES THROUGHOUT THE BUILDING WILL BE AVAILABLE FOR TEACHERS TO UTILIZE

ADDITIONAL NOTICES

- ALL POINTS ARE SUBJECT TO CHANGE DUE TO CHANGES IN STATE OR LOCAL EMERGENCY HEALTH MANDATES
- UPDATES WILL BE POSTED ON THE DISTRICT WEBSITE [HTTPS://WWW.WARSAWSCHOOLS.ORG](https://www.warsawschools.org)

Distance Education

The program is designed for students who are at-risk due to health conditions or have unique needs due to COVID-19. Information posted on the school website includes details about attendance, assessments, learning platforms, requirements, and technology.

Parents interested in this option will need to register their child through the traditional route for a returning student, new student, or kindergarten student. Once registration is complete, parents will complete a form to participate in the distance program. All information pertaining to registration is posted on the WCS District website <https://www.warsawschools.org> under the PARENT menu option to Enroll/Register. Registration for Distance Learning must happen by July 27, 2020.

Distance learning curriculum will be limited and cannot mirror the full curriculum or experience of in-person instruction. Students participating in distance learning will not be able to participate in extracurricular activities.

Elementary

Who is this program designed for?	Students who have at-risk health conditions or have unique needs due to COVID-19.
What will the learning environment look like?	<p>Students will attend school through several electronic methods including and will include reading, writing, and math.</p> <p>Learning Platform:</p> <ul style="list-style-type: none"> • Grades K-2: SeeSaw; • Grades 3-6: Google Classroom <p>Virtual classroom videos Check-ins via Google Meet Email: WCS email</p> <p>Periodic assessments will be administered in person in a small group environment with social distancing in place.</p>
What technology will the school provide?	The school will provide each student with an iPad.
What are the attendance expectations?	Students are expected to work on lessons and assignments every day following the regular WCS school calendar.

How much parent participation is needed?	Parent participation is expected to assist students with completing assignments and activities.
How long do we need to commit to the distance program?	Parents must commit to doing the distance education program for a full semester (18 weeks).
How much work will my student have every day?	Students will receive instruction for language arts, reading and math each day.
Will my student be able to participate in extracurricular activities ?	Students cannot participate in extracurricular school activities.
Will my student be able to participate in the DLI program?	The Dual Language Immersion program is not available.
What other requirements do we need?	You must have access to a reliable phone number for communication and reliable internet service.
Will my student need to go into the school for any reason?	During certain times of the year it may be necessary for in person assessments to occur. Students will need to take any state mandated assessments as well.
How do I enroll my student for elementary distance education?	See link on website

Middle School

Who is this program designed for?	Students who have at-risk health conditions or have unique needs due to COVID-19.
What will the learning environment look like?	<p>Students will attend school through several electronic methods including:</p> <p>Learning Platform:</p> <ul style="list-style-type: none"> • Canvas • Google Classroom • Indiana Online • APEX <p>Periodic assessments will be administered in person in a small group environment with social distancing in place.</p>

Who will be teaching my student?	The teachers will be a combination of WCS teachers, Indiana Online teachers, and APEX teachers. The teacher assigned will depend on the course.
What subjects will my student be able to take?	Students will be guaranteed English, math, science, and social studies.
What technology will the school provide?	The school will provide each student with an iPad.
What are the attendance expectations?	Students are expected to work on lessons and assignments every day following the regular WCS school calendar.
How long do we need to commit to the distance program?	Parents must commit to doing the distance education program for a full semester (18 weeks).
How much work will my student have every day?	Students will receive instruction for English, math, science, and social studies each day.
Will my student be able to participate in extracurricular activities ?	Students cannot participate in extracurricular school activities.
What other requirements do we need?	You must have a reliable phone number for communication and have reliable internet service.
Will my student need to go into the school for any reason?	During certain times of the year it may be necessary for in person assessments to occur. Students will need to take any state mandated assessments as well.
How do I enroll my student for middle school distance education?	See link on website

High School

Who is this program designed for?	Students who have at-risk health conditions or have unique needs due to COVID-19.
What will the learning environment look like?	Students will attend school through several electronic methods including: Learning Platform: APEX and Indiana Online

	Periodic assessments will be administered in person in a small group environment with social distancing in place.
Who will be teaching my student?	The teachers will be a combination of Indiana Online teachers, and APEX teachers. The teacher assigned will depend on the course.
What subjects will my student be able to take?	Students will be guaranteed English, math, science, and social studies. Other subjects may be available based on a conference with the principal and counselor. Most elective courses will not be available. CTE courses are not available online.
What technology will the school provide?	The school will provide each student with an iPad.
What are the attendance expectations?	Students are expected to work on lessons and assignments every day following the regular WCS school calendar.
How long do we need to commit to the distance program?	Parents must commit to doing the distance education program for a full semester (18 weeks).
How much work will my student have every day?	Students will receive instruction for English, math, science, and social studies each day.
Will my student be able to participate in extracurricular activities ?	Students cannot participate in extracurricular school activities.
What other requirements do we need?	You must have a reliable phone number for communication and have reliable internet service.
Will my student need to go into the school for any reason?	During certain times of the year it may be necessary for in person assessments to occur.
How do I enroll my student for high school distance education?	See link on website

Parents

WCS appreciates that parents and guardians are essential as we move FORWARD TOGETHER. There are several ways parents can get engaged and be empowered with ideas and actions that support a safe return to school.

PowerSchool

One way parents can work with WCS to move FORWARD TOGETHER is to update all information in the Parent Portal. We recommend checking in each quarter to ensure WCS has the latest contact numbers, address, etc. Contact your school office if you need any assistance with this.

Prevention

Another way parents can work with WCS to move FORWARD TOGETHER is to know and implement CDC guidelines for health and safety. Promote the 3 Cs: Cover, Clean Contain.

Cover

Teach children to cough into the crook of their elbow or into a tissue that is immediately thrown away.

Clean

Teach children to frequently wash their hands with water and soap for 20 seconds— about the time it takes to sing Happy Birthday twice. Remind children to avoid touching their face.

Contain

Contact the school nurse if you have any questions or concerns regarding symptoms, when to keep a child home, and how long your child should stay home when sick.

Prepare

Parents are encouraged to prepare for health checks as we move FORWARD TOGETHER toward the return to school. Consider purchasing a thermometer to take daily temperature checks of children before they leave for school. Have a face coverings for the school bus. Perhaps, pack a hand sanitizer in their back to school bag.

Plan

Similarly to flu season, parents can work with WCS to move FORWARD TOGETHER with a backup plan if a student should become sick and need to stay home. Identify who

should be added to your contact list in PowerSchool if a child would need to be collected from the school during work hours. Consider who will stay home and care for a child who may have a fever or be symptomatic. Reach out to the school nurse in your school if you have any questions.

Phone

Parents, please call your school office if you have someone in your household who is seeking medical attention, has been advised to isolate, or has a diagnosis of Covid-19. WCS attendance office and nursing staff are available to answer questions and offer support as we move FORWARD TOGETHER!

Watch for symptoms

COVID-19 Screening for Parents

Every morning before you send your child to school please check the following:

- 1** Your student does **NOT** have a fever greater than 100.4 degrees (*may be lower based on your school's policy*) OR lower if your child is not feeling well.
- 2** Other signs of illness such as:



CONGESTION
OR RUNNY NOSE



FEVER 100.4*
*or school board policy
if threshold is lower



COUGH



SHORTNESS OF BREATH OR
DIFFICULTY BREATHING



DIARRHEA



HEADACHE



NAUSEA
OR VOMITING



SORE THROAT



MUSCLE PAIN
AND FATIGUE



CHILLS



NEW LOSS OF TASTE
OR SMELL

- 3** Were you in close contact (within 6 feet for more than 15 minutes) with anyone confirmed with COVID-19 within the last two weeks?
- If the answer is **YES** to any of the questions, **DO NOT** send your student to school. Instead, begin quarantine of your child and contact your healthcare provider. Strongly consider COVID-19 testing.

Updated: 7/21/20

COVID-19: When a student, faculty or staff member can return to school



Individual	Symptomatic	No Symptoms
Not Tested with Alternate Explanation (strep, influenza, etc. as determined by a provider)	May return to school after 24 hours resolution of fever AND note (including email and fax) from provider stating the individual has an alternate diagnosis and the provider believes it's appropriate for the patient to return to school.	N/A
Not Tested Without Alternate Explanation	Must remain home for at least 10 days from the first day symptoms appeared AND 24 hours fever-free without fever-reducing medicine and with improvement of symptoms.	N/A
Tested and Negative	1) If no alternative explanation, <i>isolate</i> for at least 10 days from the first day symptoms appeared AND 24 hours fever-free without fever-reducing medications and with improvement of symptoms. OR 2) The individual can return to school if tested negative AND with a note from the provider stating they believe the patient to have an alternate diagnosis and it's appropriate for the patient to return to school.	May proceed with attending school. EXCEPTION: A known close contact (within 6 feet of a confirmed case for more than 15 minutes) must complete a 14-day <i>quarantine</i> , even if test results are negative for COVID-19.
Tested and Positive	Must remain home in <i>isolation</i> for at least 10 days from the date symptoms began AND individual is 24-hours fever free, symptoms have improved. (CDC does not recommend test-based strategy except in certain circumstances, including provider's advice and test availability.)	<i>Isolate</i> at home for 10 days from the day the test was taken. (CDC does not recommend test-based strategy except in certain circumstances, including provider's advice and test availability.) <i>*If the individual develops symptoms, then isolation time starts on day 1 of symptoms (see symptomatic tests positive.)</i>
Close Contact (within 6 feet for more than 15 minutes of someone with confirmed COVID-19)	N/A If an individual becomes symptomatic, refer to the symptomatic scenarios. The individual must <i>quarantine</i> for 14 days after contact with the COVID-19 Positive person even if the student has an alternate diagnosis for symptoms.	<i>Quarantine</i> for 14 days before returning to school. Must remain symptom-free. If individual develops symptoms, then refer to the symptomatic scenarios.

Note: QUARANTINE keeps someone who was in close contact with someone who has COVID-19 away from others.
ISOLATION keeps someone who is sick or tested positive for COVID-19 without symptoms away from others, even in their own home.

Updated 7/21/20





FROM THE SCHOOL NURSE BACK TO SCHOOL HEALTH RECOMMENDATIONS

1 Hand Washing

Regular hand washing is one of the best ways to remove germs, avoid getting sick, and prevent the spread of germs to others. For younger students, practice at home by counting to 20 seconds (sing "Happy Birthday" or the ABC song twice) while scrubbing between fingers and the front and back of hands.



7 Change Aerosolized Medication

According to the CDC, nebulizers should not be administered in school at this time. Inhalers may be used. Speak with your child's physician to obtain the proper medication to have at school and an updated Asthma Action Plan for the school year.



2 Masks

Your child will need to wear a mask at school during times where social distancing is not possible. It is helpful to work with them at home on proper mask wearing. Masks should only be used one time before washing, so consider making or buying multiple masks to allow time to wash between use.



8 Purchase a Reusable Water Bottle

The Indiana State Department of Health recommends that water fountains be taken out of service. Check with your school to determine whether your child should bring a reusable water bottle to school. Hydration is encouraged.



3 6 Feet Social Distancing

We will encourage practicing 6 feet of social distancing at school. Help your child at home by measuring this distance and practicing social distancing at home.



9 Verify/Update Emergency Contacts

If your child presents with COVID-like symptoms while at school, he or she will be placed in an isolation room and will need to be picked up immediately.



4 Daily Temperature Check

Check your child's temperature every morning. If 100 degrees or higher, or above the school district's threshold, your child they must stay home until fever free (without the use of medication). Call the school to notify about the absence. A child who develops a fever at school will be sent home.



10 Symptoms to Look For

Please do NOT send a child to school who exhibits one or more signs of COVID-19, including, but not limited to:

- Fever at 100.4 degrees F or above, or above school district po
- Cough
- Shortness of breath/difficulty breathing
- Fatigue
- Sore throat
- Chills
- Muscle or body aches
- Headache
- New loss of taste/smell
- Diarrhea
- Nausea or Vomiting
- Nasal Congestion/Runny Nose



5 Immunizations

It is a requirement that your child is up to date on their vaccines prior to attending school. If you are not sure if your child is up to date, contact your child's pediatrician or school nurse.



6 Health Concerns

If your child has any health concerns, please let your school nurse know. It is important to discuss how the nurse and other adults can support your child at school.



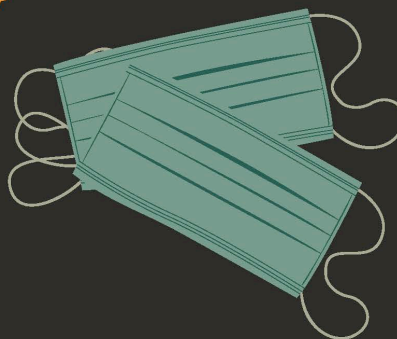
Medications

Please make sure you are familiar with the school's medication policy. If medications are needed while at school, please contact your school nurse to discuss the medication and to set up a time for drop-off.

Students

Health & Safety

Protocols



***Masks** are part of a larger plan of health & safety protocols for WCS. Masks required in specific areas such as buses, clinic, entrance and exit ways, and places /situations where social distancing cannot be accommodated in compliance with Indiana Governor Eric Holcomb's Executive Order.

*All points are subject to change due to changes in state or local emergency health mandates
Updates will be published on the district website <https://www.warsawschools.org>

General COVID-19 Symptoms

Checklist

- Fever 100.4 F or greater;
- Cough;
- Shortness of breath or difficulty breathing;
- Chills;
- Repeated shaking with chills; Muscle pain;
- Headache;
- Sore throat;
- Congestion or runny nose;
- Nausea or vomiting;
- Diarrhea; and
- New loss of taste or smell.

Return

When three conditions are met:

1. No fever for at least 24 hours (2days; no meds);
2. Symptoms significantly improve;
3. Minimum of 10 calendar days passed since the first symptom.

Protocol

STUDENT WILL BE SENT HOME

Refer to
SYMPTOM CHECK LIST

Tested Positive : Symptomatic

Parent

Clinic



**Central
Office**



Administrator

Inform School
Nurse

Inform Central
Office:
(574) 371-5098

Inform KCHD.
KCHD will contact
student/family
to make additional
notifications as needed:
(574) 372-2349

Inform IDOE:
IDOECOVID-
19@doe.in.gov

Provide guidance to the
custodial staff in the
building. Log information
in google form: COVID-19

Return

1. No fever for at least 24 hours (2 days; no meds);
2. Symptoms significantly improve; and
3. Minimum of 10 calendar days passed since the first symptom.

Tested Positive : Asymptomatic

Protocol

1. Parent informs school nurse who informs Central Office (CO)(574) 371-5098;
2. CO informs KCHD. KCHD will contact student/family to make additional notifications as needed: (574) 372-2349
3. CO informs IDOE:
IDOECOVID-19@doe.in.gov
4. Administrator: Provide guidance to the custodial staff in the building. Log information in google form: COVID-19

Return

- 10 calendar days after the date of test without having symptoms

Close Contact of Confirmed Case

Refer to
SYMPTOM CHECK LIST

1

Inform School Nurse

2

School Nurse
Informs Central
Office (CO)
(574) 371-5098

3

CO Informs KCHD.
KCHD will contact
student/family to make
additional notifications
as needed: (574) 372-
2349

4

Student self-
quarantine 14 days.
If possible, student
will virtually
participate in class.
If ill, student
considered absent
& given time to
make up missed
work upon return.

*If family member is being tested or exhibits symptoms of COVID-19,
student should remain home until result confirm or symptoms subside.

Return

Symptoms not present after self-quarantine
period.

Bus Rider

Drivers & Students
REQUIRED TO WEAR MASKS

Refer to
SYMPTOM CHECK LIST

Protocol

1. Rider tests positive or has symptoms;
2. Inform school nurse.
3. Building Administrator will report to Central Office (CO) & log in google form COVID-19.
4. Administrator reports to KCHD. KCHD will assist with contact tracing & determine appropriate next steps.

Return

Student may return if protocols determined by KCHD are met.

Community

WCS appreciates that community partnerships are crucial as we move FORWARD TOGETHER.

Over the past few months, WCS community partners once again rose to meet challenges of feeding children, providing WiFi, and supporting families. This community generously identified resources and gave financial support toward support for the Meals for Kids Program.

This community spread hope and love through their generosity to demonstrate how resilient our people are.

This community generously responded to the call for volunteers to support Meals for Kids, to pack food for Boomerang Backpack and Busy Bags, to sew masks for essential workers, and to do countless and anonymous random acts of kindness.

WCS continues to rely on community support as we move FORWARD TOGETHER for a safe return to school.

Registration

#FORWARD TOGETHER

WCS Registration

Open & Online



SCAN ME



Do you have a child entering
KINDERGARTEN?

YES - Complete the following:

<http://bit.ly/KGFEnglish>

+

<https://forms.gle/unmmSkxpYk2h38oX7>

Congratulations - someone from WCS will be in touch.

You have completed the necessary paperwork
to begin the process.

Was your child a WCS
student in 2019 - 2020?

YES - Log on to the PowerSchool Parent Portal at

<https://warsawschools.powerschool.com>

Congratulations - someone from WCS will be in
touch.

You have completed the necessary paperwork.



NEW to WCS?



YES - Complete the following:

<https://forms.gle/unmmSkxpYk2h38oX7>

Congratulations and Welcome - Someone from WCS
will be in touch. You have completed the necessary
paperwork to begin the process.

Northern Indiana Hispanic Health Hotline

NIHHC developed a Frequently Asked Questions (FAQ) pamphlet for COVID-19 in English and Spanish. This pamphlet provides clear and straightforward information about COVID-19 symptoms, prevention, testing, and exposure. It provides further information on community resources and includes a customized insert with a list of testing sites in Kosciusko County. The FAQ is geared toward making crucial information about COVID-19 comprehensible and accessible to all. The information listed has been reviewed and approved by Bowen Center, City of Warsaw, MedStat, Parkview, and KCHD.

NIHHC has also created a NIHHC COVID-19 hotline at 574-206-3938. This hotline is available to all and is a vital resource for Spanish-speaking community members. A fully bilingual (Spanish/English) healthcare professional is available to answer any questions regarding symptoms, prevention, and provide more information on testing locations. Persons who call should leave their phone number and name, or send a text if the line is busy, and someone will return their call within 24 hours. We encourage you to promote our hotline number.

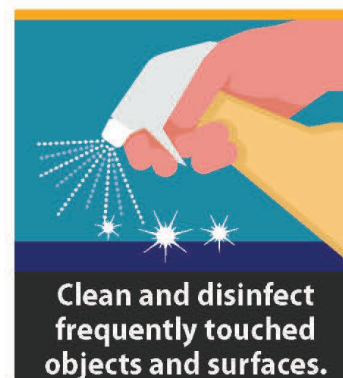
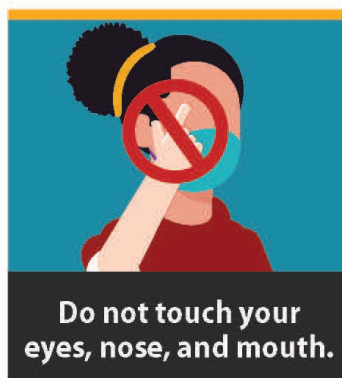
NIHHC desarrolló un folleto de Preguntas frecuentes (FAQ) para COVID-19 en inglés y español. Este folleto proporciona información clara y directa sobre los síntomas, la prevención, las pruebas y la exposición a COVID-19. Proporciona más información sobre recursos de la comunidad e incluye un inserto personalizado con una lista de sitios de prueba en el condado de Kosciusko. Las preguntas frecuentes están orientadas a hacer que la información crucial sobre COVID-19 sea comprensible y accesible para todos. La información enumerada ha sido revisada y aprobada por Bowen Center, la ciudad de Varsovia, MedStat, Parkview y KCHD.

NIHHC también ha creado una línea directa NIHHC COVID-19 al 574-206-3938. Esta línea directa está disponible para todos y es un recurso vital para los miembros de la comunidad de habla hispana. Un profesional de la salud totalmente bilingüe (español / inglés) está disponible para responder cualquier pregunta sobre síntomas, prevención y proporcionar más información sobre los lugares de prueba. Las personas que llaman deben dejar su número de teléfono y nombre, o enviar un mensaje de texto si la línea está ocupada, y alguien devolverá su llamada dentro de las 24 horas. Lo alentamos a promover nuestro número de línea directa.

Stop the Spread

Stop the Spread of Germs

Help prevent the spread of respiratory diseases like COVID-19.



cdc.gov/coronavirus

316917-A May 13, 2020 11:00 AM

COVID-19: When a student, faculty or staff member can return to school

COVID-19: When a student, faculty or staff member can return to school



Individual	Symptomatic	No Symptoms
Not Tested with Alternate Explanation (strep, influenza, etc. as determined by a provider)	May return to school after 24 hours resolution of fever AND note (including email and fax) from provider stating the individual has an alternate diagnosis and the provider believes it's appropriate for the patient to return to school.	N/A
Not Tested Without Alternate Explanation	Must remain home for at least 10 days from the first day symptoms appeared AND 24 hours fever-free without fever-reducing medicine and with improvement of symptoms.	N/A
Tested and Negative	1) If no alternative explanation, <i>isolate</i> for at least 10 days from the first day symptoms appeared AND 24 hours fever-free without fever-reducing medications and with improvement of symptoms. OR 2) The individual can return to school if tested negative AND with a note from the provider stating they believe the patient to have an alternate diagnosis and it's appropriate for the patient to return to school.	1) May proceed with attending school as long as individual has no exposure to a positive case. OR 2) A known close contact (within 6 feet of a confirmed case for more than 15 minutes) must complete a 14-day <i>quarantine</i> , even if test results are negative for COVID-19.
Tested and Positive	Must remain home in <i>isolation</i> for at least 10 days from the date symptoms began AND individual is 24-hours fever free, symptoms have improved. (CDC does not recommend test-based strategy except in certain circumstances, including provider's advice and test availability.)	<i>Isolate</i> at home for 10 days from the day the test was taken. (CDC does not recommend test-based strategy except in certain circumstances, including provider's advice and test availability.) <i>*If the individual develops symptoms, then isolation time starts on day 1 of symptoms (see symptomatic tests positive.)</i>
Close Contact (within 6 feet for more than 15 minutes of someone with confirmed COVID-19)	N/A If an individual becomes symptomatic, refer to the symptomatic scenarios. The individual must <i>quarantine</i> for 14 days after contact with the COVID-19 Positive person even if the student has an alternate diagnosis for symptoms.	<i>Quarantine</i> for 14 days before returning to school. Must remain symptom-free. If individual develops symptoms, then refer to the symptomatic scenarios.

Note: QUARANTINE keeps someone who was in close contact with someone who has COVID-19 away from others.

ISOLATION keeps someone who is sick or tested positive for COVID-19 without symptoms away from others, even in their own home.

Updated: 7/29/20

WCS Guiding Authorities Resource Links

Indiana State Department of Health (ISDH) **Public Videos:** Covid-19

https://isdh.pividal.tv/category/COVID-19/158229702?utm_content=&utm_medium=email&utm_name=&utm_source=govdelivery&utm_term=

Indiana State Department of Health (ISDH) **Public FAQ & Resources**

<https://www.coronavirus.in.gov/2400.htm>

Additional Resources:

- Preparation for a COVID-19 Student/Staff: K-12 Schools (updated 7/22/20)
https://www.coronavirus.in.gov/files/Positive%20Student%20or%20Staff%20PreK%20through%2012th%20Grade_7.22.20.pdf
- Close Contact Tracking Sheet (updated 7/24/20)
<https://www.coronavirus.in.gov/files/Close%20Contact%20tracking%20tool.7.24.xlsx>
- COVID-19 Screening Decision Tree (updated 7/06/20)
https://www.coronavirus.in.gov/files/20_School%20Screening%20symptoms%20flyer_7-6-20.pdf
- Back-to-school handouts, social media graphics and videos (updated 7/22/20)
<https://www.dropbox.com/sh/fwci7pxxms10512/AAAC4Tq4ys7z-hprcy2QQKLYa?dl=0>
- Guidance for when a student, faculty or staff member can return to school (updated 7/21/20)
https://www.coronavirus.in.gov/files/20_Student%20Guidance%20for%20Return%20to%20School%207-20-20.pdf
- Parent COVID-19 Daily Screening Tool (updated 7/21/20)
https://www.coronavirus.in.gov/files/20_School%20Parenting%20Screening%207-20-20.pdf
- Novel Coronavirus (COVID-19) Guidance for Schools (IDOE)
<https://www.doe.in.gov/covid-19>
- Schools and Childcare Programs: Plan, Prepare, and Respond (CDC)
<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/index.html>