

H-BC Student and Parent Chromebook Agreement

For Students in Grades 9-12

This policy requires a payment for students in grades 9-12. Payment can be made through pay school, cash, or check.

Device – Hills-Beaver Creek Schools has created a plan to help students have equal access to technology in and outside of the classroom. Over the past several years students have received a school provided Google Drive account that allows them to create papers, presentations, spreadsheets, databases and surveys. It also provides students and staff with an email account for better communication. Additionally, the school has increased the number of devices in the school district. As we move into this next phase in enhancing student learning, the school is providing Chromebook computers to ninth through twelfth grade students. Having increased access to technology in and outside of the classroom can amplify the power of these tools for education.

Responsible Use

The school issued Chromebook is the property of the Hills-Beaver Creek School District which is loaning the device to the student for learning purposes only. Students are to follow the district's Technology Use Policy at all times whether at school or not. To view this policy, please go to the high school website under "student handbook". Students are not to loan the Chromebook issued to them to any other person including family members. Violation of the acceptable use agreement may result in disciplinary action. When Chromebook is used on a network outside of the H-BC School network, the Internet firewalls and filters are not in place. Below is a list of guidelines within the terms of acceptable use:

- abide by school policies and behavior standards
- use the Internet for school or classroom purposes only
- abide by all copyright laws and acknowledge sources used at all times
- accurately represent yourself, but don't give out personal information to unknown sources
- respect the system security
- email from this device is not private. The school retains the right to check documents and history created by this device if deemed necessary
- abide by the school's Internet use agreement

Taking care of the Chromebook

- Bring the Chromebook fully charged to school each day
- Report any damage to the device right away to Mr. Harnack
- Don't have food or beverages near the device
- Don't leave the device in extreme elements (cold, heat...)
- Chromebook Management Software may not be removed from the device.
- Carry the device in the provided case and or safely in a backpack. Be careful not to put heavy books on the Chromebook or other heavy items that could crack the screen.

Repairs, Replacements, & Fees

Students shall not attempt to repair a school issued device on their own. If a device needs repair, it must be taken to Mr. Harnack as soon as possible. Damage caused by misuse or negligence or lost Chromebook will be the **sole responsibility** of the student and his/her parents.

Students will be required to participate in the District Protection Plan Agreement in order to take a Chromebook home throughout the school year. The cost of the plan is **\$35.00**. Students that qualify for free/reduces lunch pay a **\$15.00** fee. This is a flat rate and not prorated based on length of use. No refunds will be given, if a student begins the year with a school Chromebook and returns it later in the year to use a personal device. **THIS FEE IS NON-REFUNDABLE**

Details of the agreement are:

- The district will provide coverage for one Chromebook repair or replacement due to accidental damage per year. Subsequent damage will be the responsibility of the student. Problems that occur due to manufacturer defects will not count towards these repairs. The district reserves the right to have parent/guardians pay additional fees for students who have multiple incidences of damages.
- The replacement plan does not provide coverage for the loss of the Chromebook or damages caused by intentional misuse or abuse. The student/family is responsible for all costs to repair or replace for misuse or abuse. The \$35 fee will count towards the replacement costs.
- In an instance where damage occurs, said damage is covered by the agreement, but later that same Chromebook is lost or damaged beyond repair, the student/guardians are responsible for the full cost of the prorated value of the lost/damaged Chromebook.
- Families unable to pay the \$35.00 for the protection plan agreement may contact school officials to request a hardship waiver.
- Cases are not covered under the agreement. A school-issued case that is lost or damaged beyond repair must be replaced at full cost to the student.

Fees:

- \$35.00 Protection Plan fee for each year of use**, which covers one accidental damage. Free and reduced lunch participant will pay a \$15 fee. *Students will not be liable for manufacturer malfunctions (the district technology department will determine if this is the case.) **NON-REFUNDABLE FEE**
- **Maximum out of pocket per family is \$70.00** for the protection plan. Damage to computers may exceed this amount.

Chromebook Agreement

Expectations for use

The ability to use a school purchased Chromebook is an educational opportunity and responsibility. It allows for access to resources wherever wireless Internet is located. Use of the device during the school year is provided so students can have access to these tools anytime. School issued Chromebooks shall be used for educational purposes only.

Ownership

The Chromebook and power supply are the property of the Hills-Beaver Creek School District. Please use with care, since Chromebooks may be checked out to other students after your time with it is complete. Students may not alter the physical appearance of the device by adding stickers, markings, or other items that may be difficult to remove. Students must use the provided sleeve to help prevent breakage.

Timeline

Students are allowed to use the Chromebook during the school year only. The device may need to be turned in for updates, etc. over holidays, if necessary. All students using a school-issued Chromebook will need to return it in good condition at the end of the school year. There is no guarantee that a particular device will be reissued to the same student the following fall.

Repair/Replacement

Report problems with the Chromebook to the office or technology support staff. Maintenance will be done as necessary. Damage caused by misuse or negligence or lost Chromebook will be the **sole responsibility** of the student and his/her parents.

Consequences of Inappropriate Use

The use of any district technology is a privilege and not a right. Students are expected to use their device in accordance with policies and procedures and District Acceptable Use Policy and any applicable laws. Failure to use this device in an appropriate manner will result in the following consequences, as determined by staff and administration of Hills-Beaver Creek Schools: Cancellation of student use or access, loss of computer privileges, loss of the ability to take the device out of the school building, repayment for damages, restitution, parent conference, suspension from school, expulsion from school, civil or criminal liability under applicable laws, and other disciplinary action