

BOARD OF EDUCATION - BUDGET WORKSHOP AND BUSINESS MEETING (Monday, March 30, 2020)

Generated by Victoria Handy on Friday, April 3, 2020

Members present

Diana Kolhoff, Jordana Sobey, Brian DeSesa, Alex Kriegsman, Susan Schaefer, Chris Tice, Yorgos Tsibiridis

Meeting called to order at 6:30 PM**1. BUDGET WORKSHOP 6:30 PM**

Information, Presentation: 1.1 Proposed Budget Review

Laurie Baum, School Business Administrator, reviewed the following sections of the 2020-2021 Budget:

- Administration-BOE, Central Office, Legal, Audit & Public Information
- Employee Benefits
- Debt Service & Transfers to other Funds
- Revenues
- Reserves
- Tax Levy Impact
- Updated Budget Draft

2. BUSINESS MEETING

Action: 2.1 Call the Meeting to order and Roll Call

Motion to call the Business Meeting to order at 7:15 PM.

Motion by Chris Tice, second by Brian DeSesa.

Final Resolution: Motion Carried

Aye: Diana Kolhoff, Jordana Sobey, Brian DeSesa, Alex Kriegsman, Susan Schaefer, Chris Tice, Yorgos Tsibiridis

3. PLEDGE OF ALLEGIANCE

Presentation: 3.1 Pledge of Allegiance

4. PUBIC INPUT

Information: 4.1 Guidelines for Public Input

5. SUPERINTENDENT'S REPORT

Presentation: 5.1 Update on Coronavirus impact on the Sag Harbor UFSD

Jeff Nichols, Interim Superintendent, spoke on remote learning activities for students, students who need computers while home, and food for students while school is closed.

The Board Members asked questions regarding the remote learning opportunities.

Matt Malone, Elementary School Principal, weighed in on how they are rolling out the learning to the students at the Elementary School.

6. EXECUTIVE SESSION

Action: 6.1 Convene into Proposed Executive Session

Motion to convene into proposed executive session at 7:50 PM for the purpose of discussing the employment of a particular person.

Motion by Chris Tice, second by Brian DeSesa.

Final Resolution: Motion Carried

Aye: Diana Kolhoff, Jordana Sobey, Brian DeSesa, Susan Schaefer, Chris Tice, Yorgos Tsibiridis

Opposed: Alex Kriegsman

Action: 6.2 Adjourn from Executive Session

Motion to adjourn from Executive Session at 8:17 PM.

Motion by Brian DeSesa, second by Jordana Sobey.

Final Resolution: Motion Carried

Aye: Diana Kolhoff, Jordana Sobey, Brian DeSesa, Alex Kriegsman, Susan Schaefer, Chris Tice, Yorgos Tsibiridis

7. CONSENT AGENDA

Action (Consent): 7.1 Consent agenda items

Resolution: Motion to approve all items of the Consent Agenda as presented.

Motion to approve all items of the Consent Agenda as presented.

Motion by Brian DeSesa, second by Diana Kolhoff.

Final Resolution: Motion Carried

Aye: Diana Kolhoff, Jordana Sobey, Brian DeSesa, Alex Kriegsman, Susan Schaefer, Chris Tice, Yorgos Tsibiridis

Action (Consent), Minutes: 7.2 Approve Minutes - March 15, 2020

Resolution: Be it Resolved that the Board of Education approves the minutes from the March 15, 2020 Special Meeting.

Motion to approve all items of the Consent Agenda as presented.

Motion by Brian DeSesa, second by Diana Kolhoff.

Final Resolution: Motion Carried

Aye: Diana Kolhoff, Jordana Sobey, Brian DeSesa, Alex Kriegsman, Susan Schaefer, Chris Tice, Yorgos Tsibiridis

Action (Consent): 7.3 Amend board resolution 9.6 dated December 16, 2019 appoint Rascheda Wallace, Assistant to School Business Administrator

Resolution: Be it Resolved that the Board of Education amends board resolution 9.6 dated December 16, 2019 appoint Rascheda Wallace as an Assistant to the School Business Administrator effective January 21, 2020 at the annual salary of \$119,000 pro-rated from the date of hire in the 2019-2020 school year and approves the revised terms and conditions of employment. Ms. Wallace shall receive a probationary appointment in the Assistant to the School Business Administrator tenure area for the period January 21, 2020 through January 20, 2024.

Motion to approve all items of the Consent Agenda as presented.

Motion by Brian DeSesa, second by Diana Kolhoff.

Final Resolution: Motion Carried

Aye: Diana Kolhoff, Jordana Sobey, Brian DeSesa, Alex Kriegsman, Susan Schaefer, Chris Tice, Yorgos Tsibiridis

Action (Consent): 7.4 Amend board resolution 9.7 dated February 10, 2020 to appoint Douglas Alnwick as Technology Education Teacher
 Resolution: Be it Resolved that the Board of Education amends board resolution 9.7 dated February 10, 2020 to appoint Douglas Alnwick as the Technology Education Teacher at Step 10 Column I at an annual salary of \$101,566 prorated in the amount of \$50,783 in accordance with the Teachers Association of Sag Harbor contract 2017-2022, effective February 1, 2020 through June 30, 2020. Mr. Alnwick holds a permanent certification in Industrial Arts, control number 240277881.

Motion to approve all items of the Consent Agenda as presented.

Motion by Brian DeSesa, second by Diana Kolhoff.

Final Resolution: Motion Carried

Aye: Diana Kolhoff, Jordana Sobey, Brian DeSesa, Alex Kriegsman, Susan Schaefer, Chris Tice, Yorgos Tsibiridis

Action (Consent): 7.5 Approve Appropriation from the Insurance Reserve
 Resolution: WHEREAS, the Board of Education of the Sag Harbor Union Free School District established the Sag Harbor Insurance Reserve Fund on September 30, 2013 pursuant to General Municipal Law Section 6-n; and WHEREAS, the Board of Education wishes to appropriate \$5,000.00 from the Sag Harbor Insurance Reserve Fund to cover an uninsured loss to the District's personal property for which the Sag Harbor Insurance Reserve Fund was established; and NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby appropriates \$5,000.00 from the Sag Harbor Insurance Reserve Fund to cover an uninsured loss to the District's personal property.

Motion to approve all items of the Consent Agenda as presented.

Motion by Brian DeSesa, second by Diana Kolhoff.

Final Resolution: Motion Carried

Aye: Diana Kolhoff, Jordana Sobey, Brian DeSesa, Alex Kriegsman, Susan Schaefer, Chris Tice, Yorgos Tsibiridis

Action (Consent): 7.6 Approve Claim's Auditor's Report for February 2020
 Resolution: Be it Resolved that the Board of Education of the Sag Harbor Union Free School District approves the Claims Auditor's Report for February 2020.

Motion to approve all items of the Consent Agenda as presented.

Motion by Brian DeSesa, second by Diana Kolhoff.

Final Resolution: Motion Carried

Aye: Diana Kolhoff, Jordana Sobey, Brian DeSesa, Alex Kriegsman, Susan Schaefer, Chris Tice, Yorgos Tsibiridis

Action (Consent): 7.7 Establish regular tuition rates for non-resident students for the 2020-2021 school year
 Resolution: Be it resolved that the Board of Education of the Sag Harbor Union Free School District establishes the following regular tuition rates for non-resident students attending the Sag Harbor Union Free School District in the 2020-2021 school year: Students in Pre-Kindergarten: \$7,599 Students in Kindergarten – Grade 6: \$19,759. Students in Grades 7-12: \$25,684. Special Education Students in Kindergarten – Grade 6 \$53,848 plus the cost of related services and a 1:1 Aide Special Education Students in Grades 7-12 \$61,904 plus the actual cost of a 1:1 Aide and related services. This represents a 2.5% increase over the 2019-2020 tuition rates. Be it further resolved that "offsite" students (BOCES full-time, residential placements, etc.) will be billed at a tuition rate equal to the actual cost associated with the placement and that half-day occupational education students attending BOCES will be billed the regular tuition rate; and, Be it further resolved that the Board of Education reserves the right to limit non-resident enrollment at any time.

Motion to approve all items of the Consent Agenda as presented.

Motion by Brian DeSesa, second by Diana Kolhoff.

Final Resolution: Motion Carried

Aye: Diana Kolhoff, Jordana Sobey, Brian DeSesa, Alex Kriegsman, Susan Schaefer, Chris Tice, Yorgos Tsibiridis

Action (Consent): 7.8 Approve promotional appointment for Paul Wilken
 Resolution: Be it Resolved that the Board of Education appoints Paul Wilken from Assistant Plant Facilities Administrator to Director of Facilities III promotional as per Suffolk County Civil Service at an annual salary of \$131,304 prorated in the amount of \$33,332, effective March 31, 2020 in accordance with the 2016-2020 Administrators' Association of Sag Harbor contract. In accordance with Civil Service Law, Mr. Wilken shall serve a 26-week probationary term beginning March 31, 2020 with an expiration date of September 29, 2020.

Motion to approve all items of the Consent Agenda as presented.

Motion by Brian DeSesa, second by Diana Kolhoff.

Final Resolution: Motion Carried

Aye: Diana Kolhoff, Jordana Sobey, Brian DeSesa, Alex Kriegsman, Susan Schaefer, Chris Tice, Yorgos Tsibiridis

Action (Consent): 7.9 Approve the permanent appointment for Vincent Chiuchiolo as Network Communication Specialist OC
 Resolution: Be it Resolved that the Sag Harbor Board of Education approves the permanent appointment of Vincent Chiuchiolo as a Network Communication Specialist OC, effective March 31, 2020 at his current salary. In accordance with Civil Service Law, Mr. Chiuchiolo shall serve a 26-week probationary term beginning March 31, 2020 with an expiration date of September 29, 2020.

Motion to approve all items of the Consent Agenda as presented.

Motion by Brian DeSesa, second by Diana Kolhoff.

Final Resolution: Motion Carried

Aye: Diana Kolhoff, Jordana Sobey, Brian DeSesa, Alex Kriegsman, Susan Schaefer, Chris Tice, Yorgos Tsibiridis

8. ACTION ITEMS

Action: 8.1 Authorize Participation in the 2020-2021 Eastern Suffolk BOCES Joint Municipal Cooperative Bidding Program
 WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and
 WHEREAS, the Sag Harbor Union Free School District, an educational/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative

Bidding Program (hereinafter the "Program") in the areas mentioned above; and

WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES' standard bid packet and the general conditions relating to said Program; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in *Newsday*, which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

Motion by Diana Kolhoff, second by Susan Schaefer.

Final Resolution: Motion Carried

Aye: Diana Kolhoff, Jordana Sobey, Brian DeSesa, Susan Schaefer, Yorgos Tsibiridis

Abstain: Chris Tice

Not Present at Vote: Alex Kriegsman

Action: 8.2 Approve agreement to provide emergency child care services to children of first responders and medical service providers

Be it Resolved that the Board of Education approves the agreement between SCOPE and Sag Harbor Union Free School District whereby in accordance with the Executive Order 202.4 SCOPE agrees to provide emergency child care services to children of Sag Harbor Union Free School District's first responders and medical service providers, effective March 23, 2020 through such end date as required by law, in accordance with the agreement filed in the Business Office.

Motion by Diana Kolhoff, second by Brian DeSesa.

Final Resolution: Motion Carried

Aye: Diana Kolhoff, Jordana Sobey, Brian DeSesa, Alex Kriegsman, Susan Schaefer, Chris Tice, Yorgos Tsibiridis

9. ITEMS FOR DISCUSSION - None

10. UNFINISHED BUSINESS - None

11. POTENTIAL ITEMS NOT SCHEDULED - None

12. PROPOSED EXECUTIVE SESSION

Action: 12.1 Convene into Proposed Executive Session

Motion to convene into proposed executive session for the purpose of discussing the employment of a particular person (superintendent search) and to discuss potential litigation at 8:30 PM.

Motion by Diana Kolhoff, second by Brian DeSesa.

Final Resolution: Motion Carried

Aye: Diana Kolhoff, Jordana Sobey, Brian DeSesa, Alex Kriegsman, Susan Schaefer, Chris Tice, Yorgos Tsibiridis

Action: 12.2 Adjourn from Executive Session

Motion to adjourn meeting at 10:01 PM.

Motion by Brian DeSesa, second by Diana Kolhoff.

Final Resolution: Motion Carried

Aye: Diana Kolhoff, Jordana Sobey, Brian DeSesa, Alex Kriegsman, Susan Schaefer, Chris Tice, Yorgos Tsibiridis

13. ADJOURNMENT

Action: 13.1 Adjourn Meeting

Motion to adjourn meeting at 10:02 PM.

Motion by Diana Kolhoff, second by Chris Tice.

Final Resolution: Motion Carried

Aye: Diana Kolhoff, Jordana Sobey, Brian DeSesa, Alex Kriegsman, Susan Schaefer, Chris Tice, Yorgos Tsibiridis

AFFIRMATION: I, Victoria Handy, District Clerk of the Sag Harbor Union Free School District, do hereby affirm that the minutes of this meeting are true and accurate statements of the proceedings.

Dated: April 3, 2020



Victoria Handy, District Clerk

