

## **BOARD OF EDUCATION REORGANIZATION MEETING (Tuesday, July 2, 2019)**

Generated by Victoria Handy on Wednesday, July 3, 2019

### **Members present**

Diana Kolhoff, Jordana Sobey, Brian DeSesa, Alex Kriegsman, Susan Schaefer, Chris Tice, Yorgos Tsibiridis

### **Meeting called to order at 6:30 PM**

#### **1. MEETING OPENING**

Action: 1.1 Call the Meeting to order and Roll Call

Motion to call the Reorganization Meeting to order at 6:30 PM.

Motion by Diana Kolhoff, second by Jordana Sobey.

Final Resolution: Motion Carried

Aye: Diana Kolhoff, Jordana Sobey, Brian DeSesa, Alex Kriegsman, Susan Schaefer, Chris Tice

#### **2. PLEDGE OF ALLEGIANCE**

Presentation: 2.1 Pledge of Allegiance

#### **3. ADMINISTRATION OF OATH**

Presentation: 3.1 District Clerk

Diana Kolhoff, Board President, administered the oath of office to Victoria Handy, District Clerk.

Presentation: 3.2 Superintendent of Schools

Victoria Handy, District Clerk, administered the oath of office to Catherine Barber-Graves, Superintendent.

Presentation: 3.3 New School Board Members

Victoria Handy, District Clerk, administered the oath of office to re-elected board member Chris Tice and newly elected board member Yorgos Tsibiridis.

Board Member Brian DeSesa was sworn in on May 21, 2019.

Action: 3.4 Convene into Executive Session

Motion to convene into proposed executive session for the purpose of discussing contract negotiations with the School Attorney at 6:38 PM.

Motion by Diana Kolhoff, second by Brian DeSesa.

Final Resolution: Motion Carried

Aye: Diana Kolhoff, Jordana Sobey, Brian DeSesa, Alex Kriegsman, Susan Schaefer, Chris Tice, Yorgos Tsibiridis

Action: 3.5 Adjourn from Executive Session

Motion to adjourn from Executive Session at 7:05 PM

Motion by Jordana Sobey, second by Susan Schaefer.

Final Resolution: Motion Carried

Aye: Diana Kolhoff, Jordana Sobey, Brian DeSesa, Alex Kriegsman, Susan Schaefer, Chris Tice, Yorgos Tsibiridis

#### **4. ELECTION OF OFFICERS**

Action: 4.1 Board President

Victoria Handy, District Clerk, asked for nominations for Board President.

Diana Kolhoff nominated Jordana Sobey for Board President for the 2019-2020 school year.

Susan Schaefer seconded the nomination for Jordana Sobey for Board President for the 2019-2020 school year.

The District Clerk asked if there were any other nominations for Board President and no other nominations were presented.

The board members voted 7-0 in favor of Jordana Sobey for Board President for the 2019-2020 school year.

Action: 4.2 Board Vice President

Jordana Sobey, Board President, asked for nominations for Board Vice President.

Diana Kolhoff nominated Alex Kriegsman for Board Vice President for the 2019-2020 school year.

Jordana Sobey seconded the nomination for Alex Kriegsman for Board Vice President for the 2019-2020 school year.

The District Clerk asked if there were any other nominations for Board Vice President and no other nominations were presented.

The board members voted 6-0 in favor of Alex Kriegsman for Board Vice President for the 2019-2020 school year. Chris Tice abstained from voting.

## 5. PUBLIC INPUT I

### Information: 5.1 Guidelines for Public Input

Michael Daly spoke about Diversity & Inclusion in the Sag Harbor School District.

Emily Witz spoke about Diversity & Inclusion in the Sag Harbor School District.

Thomas McErlean spoke about the school board election in May 2019.

Drew Harvey spoke about the Memorial Outdoor Fitness Equipment.

## 6. SUPERINTENDENT'S REPORT

### Information: 6.1 Diversity and Inclusion Committee Update

Joan Dudley and Rebecca Burnside updated the board on the Diversity & Inclusion Committee. They also stated there was a screening of Miss Representation at John Jermain Memorial Library on May 19, 2019 and there will be more screenings coming up. The subject of Diversity and Inclusion will be a topic again at the Superintendent's Conference Day in November and will be included in the professional development for all faculty and staff.

### Information: 6.2 Superintendent Board Goals for the 2019-2020 school year

Katy Graves, Superintendent, reviewed board goals and goal setting with the board.

### Information: 6.3 Review Board Committees for the 2019-2020 school year

Jordana Sobey, Board President, spoke about the board committees and the deadline for applying to volunteer on a Board of Education committee is September 9, 2019.

### Information: 6.4 Potential Progress for Installation of Memorial Outdoor Fitness Equipment

The board members and superintendent discussed the installation of the Memorial Outdoor Fitness Equipment and following motion was made:

Be it Resolved that the Board of Education authorizes the district to move forward with exploring the next steps of the installation of the Memorial Outdoor Fitness equipment with costs to the district not to exceed \$12,500.  
Motion by Jordana Sobey, second by Brian DeSesa.

Final Resolution: Motion Carried

Aye: Diana Kolhoff, Jordana Sobey, Brian DeSesa, Alex Kriegsman, Susan Schaefer, Yorgos Tsibiridis

Abstained: Chris Tice

## 7. APPOINTMENT OF OFFICERS

### Action: 7.1 \*Consent agenda items for appointment of officers

#### Action: 7.2 District Clerk

Be it Resolved that the Board of Education appoints Victoria Handy as the District Clerk from July 1, 2019 through June 30, 2020.

#### Action: 7.3 Substitute District Clerk

Be it Resolved that the Board of Education appoints Jeanne DiSanti as the Substitute District Clerk from July 1, 2019 through June 30, 2020 to act in the absence of the District Clerk at the rate of \$100 per Board meeting.

#### Action: 7.4 District Treasurer

Be it Resolved that the Board of Education appoints Christine Schnell as the District Treasurer from July 1, 2019 through June 30, 2020.

#### Action: 7.5 Deputy District Treasurer

Be it Resolved that the Board of Education appoints Jeanne DiSanti as the Deputy District Treasurer from July 1, 2019 through June 30, 2020, to sign checks when the District Treasurer is unavailable, at the annual stipend of \$650.

Motion to approve all items of the Consent Agenda - Appointment of Officers as presented in numbers 7.1 - 7.5.

Motion by Brian DeSesa, second by Diana Kolhoff.

Final Resolution: Motion Carried

Aye: Diana Kolhoff, Jordana Sobey, Brian DeSesa, Alex Kriegsman, Susan Schaefer, Chris Tice, Yorgos Tsibiridis

## 8. APPOINTMENTS OF HEALTH AND SAFETY OF STUDENTS AND STAFF

### Action: 8.1 \*Consent agenda items for appointment of health and safety of students and staff

#### Action: 8.2 Gail Schonfeld, MD as a Chief School Physician

Be it Resolved that the Board of Education appoints Gail Schonfeld, M.D. of East End Pediatrics, P.C. as Chief School Physician effective July 1, 2019 through June 30, 2020. In accordance with the Chief School Physician



agreement on file in the District Office, the fee schedule includes \$25 for an athletic examination, \$25 for a working papers examination, and \$25 for a school health examination. Attendance at a football game \$125 and for attendance at other events, when requested, the rate is \$125 per hour. Other additional services, when requested, are at a \$75 hourly rate.

Action: 8.3 David C. Lado, MD and Antony W. Perry, MD as an Associate School Physicians

Be it Resolved that the Board of Education appoints David C. Lado, MD and Antony W. Perry, MD, FAAP of East End Pediatrics, P.C. and Jennifer Favre, M.D., M.P.H., F.A.A.P. as Associate School Physicians and effective July 1, 2019 through June 30, 2020. In accordance with the Associate School Physician's Agreement on file in the District Office, the fee schedule includes \$25 for an athletic examination, \$25 for a working papers examination, and \$25 for a school health examination. Attendance at a football game \$125 and for attendance at other events, when requested, the rate is \$125 per hour. Other additional services, when requested, are at a \$75 hourly rate.

Action: 8.4 St. Charles Hospital, ThinkSmart Concussion Management Program, Physicians

Be it Resolved that the Board of Education appoints Hayley Queller, MD, Jennifer Gray, DO, Jennifer Semel, MD, Anuja Korlipara, MD, Mark Harary, MD, Luga Podesta, MD, Danielle DeGiorgio, DO, and Kalliopi Kapsalis Nestor, MD at St Charles Hospital of ThinkSmart Concussion Management Program to be listed as the school physicians in their Athletic Concussion Management Program in accordance with the Policy # 7518 – Athletic Concussion Management Program effective July 1, 2019 through June 30, 2020.

Action: 8.5 District's Dignity Act for All Students Coordinators

Be it Resolved that the Board of Education appoints Michael Guinan and Robelis Reynoso as the District's Dignity Act for All Students Coordinators for the 2019-2020 school year.

Action: 8.6 District's Sexual Harassment and Title IX Officers

Be it Resolved that the Board of Education appoints Robelis Reynoso and Jeff Nichols as the District's Sexual Harassment and Title IX Officers for the 2019-2020 school year.

Motion to approve all items of the Consent Agenda as presented in agenda item numbers 8.1 - 8.6.

Motion by Brian DeSesa, second by Diana Kolhoff.

Final Resolution: Motion Carried

Aye: Diana Kolhoff, Jordana Sobey, Brian DeSesa, Alex Kriegsmann, Susan Schaefer, Chris Tice

Abstain: Yorgos Tsibiridis

## 9. SPECIAL EDUCATION ACTIONS

Action: 9.1 \*Consent agenda items for Special Education actions

Action: 9.2 Appoint the Committee on Preschool Special Education Members

Be it Resolved that the Board of Education appoints the following members to the Committee on Preschool Special Education for the 2019-2020 school year:

1. Carleen Meer Director of Pupil Personnel Services/Chairperson
2. Lauri Lavinio Chairperson for Committee on Preschool Special Education/ School Psychologist
3. Deborah Dooley Speech Teacher (optional)
4. Kristy Lee Hansen Speech Teacher (optional)
5. Fausto Hinojosa Translator (optional)

Action: 9.3 Appoint the Committee on Special Education

Be it Resolved that the Board of Education appoints the following as members of the Committee on Special Education for the 2019-2020 school year.

1. Carleen Meers Director of Pupil Personnel Services/Chairperson of CSE
2. Lauri Lavinio Chairperson of CSE/School Psychologist
3. Christina Little Chairperson of CSE/School Psychologist
4. Lindsay Reilly School Social Worker (optional)
5. Deborah Dooley Speech Teacher (optional)
6. Melissa Isaacson Speech Teacher (optional)
7. Julia Midlam Speech and Language Teacher (optional)
8. Kristy Lee Hansen Speech Teacher (optional)
9. Fausto Hinojosa Translator (optional)

Action: 9.4 Appoint Parent Members to the Committee on Preschool Special Education and the Committee on Special Education

Be it Resolved that the Board of Education appoints the following Parent Members to the Committee on Preschool Education and the Committee on Special Education for the 2019/2020 school year:

1. Cynthia McKelvey
2. Jodi Allardice
3. William McCoy
4. Kristen Dehler
5. Jessica Tuthill

Action: 9.5 Accept Special Education Committee Recommendations

Be it Resolved that the Board of Education accepts the Committee on Special Education and the Committee on Preschool Special Education recommendations for the remaining 2018/2019 Reevaluation /Annual Review meetings.

Action: 9.6 Approve Consulting That Makes a Difference special education service contract

Be it Resolved that the Board of Education approves the special education service contract between Consulting That Makes a Difference and the Sag Harbor Union Free School District to provide educational services effective July 1, 2019, through June 30, 2020. The compensation shall be in accordance with the compensation schedule on file in the District Office and the Pupil Personnel Services Office.

Action: 9.7 Approve Eastport South Manor special education service contract

Be it Resolved that the Board of Education approves the special education service contract between Eastport South Manor Central School District and the Sag Harbor Union Free School District to provide instructional services, educational services, and related services as set forth in each student's IEP effective July 1, 2019, through June 30, 2020. The compensation shall be in accordance with the compensation schedule on file in the District Office and the Pupil Personnel Services Office.

Action: 9.8 Approve Family Service League special education service contract

Be it Resolved that the Board of Education approves the special education service contract between Family Service League, Inc. and the Sag Harbor Union Free School District to provide educational services effective July 1, 2019, through June 30, 2020. The compensation shall be in accordance with the compensation schedule on file in the District Office and the Pupil Personnel Services Office.

Motion to approve all items of the Consent Agenda - Appointment of Officers as presented in agenda item numbers 9.1 - 9.8.

Motion by Brian DeSesa, second by Diana Kolhoff.

Final Resolution: Motion Carried

Aye: Diana Kolhoff, Jordana Sobey, Brian DeSesa, Alex Kriegsman, Susan Schaefer, Chris Tice, Yorgos Tsibiridis

## 10. CONSENT AGENDA - BUSINESS ITEMS

Action: 10.1 \*Consent agenda items for Business Items

Action, Minutes: 10.2 Approval of Minutes

Be it Resolved that the Board of Education approves the minutes from the June 17, 2019 Board of Education Business Meeting.

Action: 10.3 Appoint Election Inspectors and Registrars

Be it Resolved by the Board of Education of the Sag Harbor Union Free School District appoints the following election personnel for the 2019-2020 school year, to be paid at an hourly rate of \$18 as Chief Inspector Officer, \$15.50 as Board of Elections Certified Technician, or to be paid at an hourly rate of \$13 as Registrars:

1. Judith Lattanzio, Chief Inspector Officer
2. Pamela Ryan, Board of Elections Certified Technician
3. Ronald Ryan, Board of Elections Certified Technicians
4. Emilie Bennett, Registrar
5. Bethany Deyermond, Registrar
6. Carolyn Moon, Registrar
7. Diane Schiavoni, Registrar
8. Jean Cowen, Registrar
9. Timothy Crowley, Registrar
10. Rita Skerys, Registrar
11. Jill Kelsey, Registrar
12. Matt Burns, Registrar
13. Ann Lieber, Registrar
14. Patricia Burns, Registrar
15. Marianne Terrigno, Registrar



Be it further Resolved that the Board of Education authorizes the District Clerk, at her discretion, to make any changes to the appointments as deemed necessary.

**Action: 10.4 Approve John Jermain Memorial Library request for Special District Meeting**

Be it Resolved that the Board of Education of the Sag Harbor Union Free School District to approve the recommendation from the Superintendent of Schools, that pursuant to the request for a Special District Meeting from the John Jermain Memorial Library to be conducted on behalf of the library on September 26, 2019; the vote is to be conducted at the John Jermain Memorial Library. Accordingly, the Sag Harbor Union Free School District Clerk is authorized to "Notice" the Special District Meeting by way of the requisite publication within the District's designated newspapers; said publications to take place within 4 of the 7 weeks prior to the vote with the initial publication being at least 45 days before the vote.

**Action: 10.5 Accept Extra Classroom Treasurer's Report for April 2019**

Be it Resolved that the Board of Education accepts the Financial report for Extra Classroom for April 2019.

**Action: 10.6 Authorize Issuance of Tax Anticipation Notes for 2019-2020**

**TAX ANTICIPATION NOTE RESOLUTION OF SAG HARBOR UNION FREE SCHOOL DISTRICT, NEW YORK, ADOPTED JULY 2, 2019, AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$16,000,000 TAX ANTICIPATION NOTES IN ANTICIPATION OF THE RECEIPT OF TAXES TO BE LEVIED FOR THE FISCAL YEAR ENDING JUNE 30, 2020**

**RESOLVED BY THE BOARD OF EDUCATION OF SAG HARBOR UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF SUFFOLK, NEW YORK, AS FOLLOWS:**

Section 1. Tax Anticipation Notes (herein called "Notes") of Sag Harbor Union Free School District, in the County of Suffolk, New York (herein called "District"), in the principal amount of not to exceed \$16,000,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter -a of the Consolidated Laws of the State of New York (herein called "Law").

Section 2. The following additional matters are hereby determined and declared:

(a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2019 and ending June 30, 2020, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.

(b) The Notes shall mature within the period of one year from the date of their issuance.

(c) The Notes are not issued in renewal of other notes.

(d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute tax certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 5. The Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District; and shall have the corporate seal of the District impressed or imprinted thereon, which corporate seal may be attested by the manual signature of the District Clerk.

Section 6. This resolution shall take effect immediately.

**Action: 10.7 Accept District Treasurer's Report for April 2019.**

Be it Resolved that the Board of Education accepts the District Treasurer's Report for April 2019.

**Action: 10.8 Appoint Bond Counsel**

Be it Resolved that the Board of Education of the Sag Harbor Union Free School District appoints the law firm of Hawkins, Delafield & Wood, LLP as the tax and bond counsel for the 2019-2020 school year in accordance with the letter of engagement filed in the Business Office effective July 1, 2019 through June 30, 2020.

**Action: 10.9 Approve Official Bank Depositories**

Be it Resolved that the Board of Education of the Sag Harbor Union Free School District approves the following banks as depositories for the 2019-2020 school year:

Name of Bank and Maximum Amount per account

1. Bridgehampton National Bank - Principal Bank \$40,000,000

2. JP Morgan Chase Bank \$40,000,000

3. The Bank of New York Mellon Escrow Agent for refinanced bonds



**Action: 10.10 Designate Official Newspapers**

Be it Resolved by the Board of Education of the Sag Harbor Union Free School District designates "The Sag Harbor Express" and "The Southampton Press" as the official newspapers of the District effective July 1, 2019 - June 30, 2020.

**Action: 10.11 Approve Board of Education Members and Employees Mileage Reimbursement**

Be it Resolved that the Board of Education of the Sag Harbor Union Free School District approves the reimbursement of Board of Education Members and Employees of the District for mileage at the mileage rate established by the Internal Revenue Service regulations for the 2019-2020 school year.

**Action: 10.12 Approve Deposit in Workers' Compensation Reserve Fund**

Be it Resolved, that the Board of Education, pursuant to Section 6-j of the General Municipal Law, approves a deposit of up to and not exceeding \$259,990 into the Sag Harbor UFSD Workers' Compensation Reserve Fund from 2018-2019 year end budget surplus.

**Action: 10.13 Approve State Education Department's Athletic Placement Process**

Whereas, the Board of Education of the Sag Harbor Union Free School District acknowledges Section 135.4(c) (7) (ii) (a) (4) of the Regulations of the Commissioner of Education which provides for a board of education to permit pupils in grades no lower than seventh grade to compete on interscholastic athletic teams organized for senior high school pupils, or senior high school pupils to compete on interscholastic athletic teams organized for pupils in the seventh and eighth grades; and,  
Whereas, these pupils are to be allowed to compete at levels that are appropriate to their physical maturity, physical fitness, and sport skills in relationship to other pupils in accordance with the standards established by the Commissioner of Education; and,  
Whereas, the State Education Department issues the competition standards for these pupils to complete under a program called the Athletic Placement Process;  
Therefore, be it Resolved that the Sag Harbor Union Free School District Board of Education shall permit pupils to compete after successfully completing the Athletic Placement Process for the requested sport and level.

**Action: 10.14 Appoint Asbestos Compliance Designee**

Be it Resolved that the Board of Education of the Sag Harbor Union Free School District appoints Paul Wilken as Asbestos Compliance Officers from July 1, 2019 - June 30, 2020, who has been duly trained and licensed by the State of New York to perform the duties of this office.

**Action: 10.15 Adopt District-Wide Safety Plan**

Be it Resolved by the Board of Education of the Sag Harbor Union Free School District adopts the 2019-2020 District-Wide Safety Plan as required by Project SAVE (Students Against Violence in Education).

**Action: 10.16 Approve Capital Markets Advisors, LLC Financial Advisory Services Agreement**

Be it Resolved that the Board of Education of the Sag Harbor Union Free School District approves the financial services agreement with Capital Market Advisors, LLC for the following fees effective July 1, 2019 through June 30, 2020:

1. For new money bond issues \$10,750
2. For note issues requiring an Official Statement: \$4,625
3. For note issues not requiring an Official Statement: \$2,800

Client will pay normal issuance costs such as printing, postage, photocopying, Bond Counsel, rating agency fees and other associated expenses. In connection with Client's Continuing Disclosure Obligation, Client will pay Advisor \$2,600 annually for preparing and filing Client's Annual Update Report, audit and all required Material Event Notices.

**Action: 10.17 Approve Cullen & Danowski, LLP as External Auditors**

Be it Resolved that the Board of Education of the Sag Harbor Union Free School District approves the appointment of Cullen & Danowski, LLP as the District's external auditors for the period of July 1, 2019-June 30, 2020 as per Proposal # 2017-101 for a total fee in the amount of \$33,500.

**Action: 10.18 Approve EMT Government Accounting Services**

Be it Resolved that the Board of Education of the Sag Harbor Union Free School District approves the proposal for professional accounting services performed by EMT Government Accounting Services in relation to the 2019-2020 fiscal year and perform associated financial accounting services at the rate of \$100 per hour.

**Action: 10.19 Approve Bridgehampton Union Free School District for Summer Extended School Year (ESY) program and Summer Extended School Year Bus Monitor Transportation Contracts**

Be it Resolved that the Board of Education of the Sag Harbor Union Free School District approves the 2019-2020 Summer Extended School Year (ESY) Program and Summer Extended Year Bus Monitor transportation contracts with the Bridgehampton Union Free School District for the purpose of transporting Bridgehampton Union Free



School District students to Bridgehampton Union Free School District in the amount of \$7,991.30 for the Summer ESY Transportation Contract and \$2,454.42 for the Summer ESY Transportation Bus Monitor Contract for the effective dates of July 1, 2019 through August 9, 2019 for a total amount of \$10,445.72 for both contracts. Signatures from Bridgehampton Union Free School District are awaiting their Board meeting date of June 27, 2019. Said executed documents to follow.

Action: 10.20 Approve Southampton Union Free School District Intermunicipal Agreement for transportation fleet mechanic services

Be it Resolved by the Board of Education of the Sag Harbor Union Free School District to approve an Intermunicipal Agreement for transportation fleet mechanic services with the Southampton Union Free School District for an annual fee of \$38,712. for the 2019-2020 school year with no increase from 2018-2019. The term of this agreement is effective July 1, 2019 and terminates on June 30, 2020.

Action: 10.21 Approve Southampton Union Free School District inter-municipal agreement for transportation fleet fuel services

Be it Resolved by the Board of Education of the Sag Harbor Union Free School District to approve an inter-municipal agreement for transportation fleet fuel services with the Southampton Union Free School District. A \$.15 per gallon surcharge shall be added to the invoice price of each gallon of fuel purchased, which is the same amount as charged in 2018-2019. The term of this agreement is effective July 1, 2019 and terminates on June 30, 2020.

Action: 10.22 Approve Wainscott Common School District Transportation Contract for Home to School Transportation Services

Be it Resolved that the Board of Education of the Sag Harbor Union Free School District entered into an intermunicipal agreement for transportation services with the Wainscott Common School District for a term effective July 1, 2016 through June 30, 2021; and, further, an annual separate Transportation Contract for each respective service, dates of service, and related cost must be submitted to the New York State Education Department. Therefore, be it further Resolved that this Board approves the Transportation Contract for Home to School transportation with the Wainscott Common School District in the amount of \$242,880. for the period of service to begin on September 1, 2019 and to end June 30, 2020.

Action: 10.23 Approve Wainscott Common School District Contract for Summer Home to School Transportation Services

Be it Resolved that the Board of Education of the Sag Harbor Union Free School District entered into an intermunicipal agreement for transportation services with the Wainscott Common School District for a term effective July 1, 2016 through June 30, 2021; and, further, an annual separate Transportation Contract for each respective service, dates of service and related cost must be submitted to the New York State Education Department. Therefore, be it further Resolved that this Board approves the Transportation Contract for Summer Home to School transportation with the Wainscott Common School District in the amount of \$7,780. for the period of service to begin on July 1, 2019 and to end August 30, 2019.

Action: 10.24 Approve Wainscott Common School District Educational Contract

Be it Resolved by the Board of Education of the Sag Harbor Union Free School District to approve the Education Services Contract between the Sag Harbor Union Free School District and Wainscott Common School District for grades Pre-K and Grades 4 through 6 for the 2019-2020 school year. The compensation shall be in accordance with the compensation schedule on file in the District Office.

Action: 10.25 Approve Wainscott Common School District Transportation Contract for Field Trip & Athletics Transportation Services

Be it Resolved that the Board of Education of the Sag Harbor Union Free School District entered into an intermunicipal agreement for transportation services with the Wainscott Common School District for a term effective July 1, 2016 through June 30, 2021; and, further, an annual separate Transportation Contract for each respective service, dates of service and related cost must be submitted to the New York State Education Department. Therefore, be it further Resolved that this Board approves the Transportation Contract for Field Trip & Athletics transportation with the Wainscott Common School District in the amount of \$10,560. for the period of service to begin on September 1, 2019 and to end June 30, 2020.

Action: 10.26 Accept donation from the Donald Reutershan Educational Trust Fund

Be it Resolved that the Board of Education accepts the donation from the Donald Reutershan Educational Trust Fund in the amount of \$21,426.99 for the 2019 summer workshop instructor's salaries and benefits associated with the 2019 Pierson Summer Art Workshops funded by Donald Reutershan Educational Trust Fund.

Motion to approve all items of the Consent Agenda - Appointment of Officers as presented in agenda item numbers 10.1 -10.26.

Motion by Brian DeSesa, second by Chris Tice.



Final Resolution: Motion Carried

Aye: Diana Kolhoff, Jordana Sobey, Brian DeSesa, Alex Kriegsman, Chris Tice, Yorgos Tsibiridis

Abstain: Susan Schaefer

## 11. CONSENT AGENDA - AUTHORIZATION

Action: 11.1 \*Consent agenda items for Authorization

Action: 11.2 Designate Superintendent and School Business Administrator to certify payrolls

Be it Resolved that the Board of Education of the Sag Harbor Union Free School District designates the Superintendent of Schools and the School Business Administrator as the certifying officers for District payrolls for the 2019-2020 school year.

Action: 11.3 Authorize Superintendent, School Business Administrator, and District Treasurer to invest district monies

Be it Resolved by the Board of Education of the Sag Harbor Union Free School District to authorize the Superintendent, School Business Administrator and District Treasurer to invest District monies for the 2019-2020 school year as per District Policy and the guidelines set forth by the New York State Comptroller's Office.

Action: 11.4 Designate Superintendent to approve conference attendance requests

Be it Resolved by the Board of Education of the Sag Harbor Union Free School District to designate the Superintendent of Schools to approve conference attendance requests within the budgeted amount for school district employees and Board of Education members for the 2019-2020 school year.

Action: 11.5 Authorize Southampton and East Hampton Town Tax Receivers and Supervisors to invest District tax monies

Be it Resolved that the Board of Education of the Sag Harbor Union Free School District that whereas the Suffolk County Tax Act, General Municipal Law S11 and Education Law 1604A and A1723A permits school district tax monies to be deposited into interest-bearing account when authorized by the local board of education; that it authorizes the Southampton and East Hampton Town Tax Receivers and Town Supervisors to invest Sag Harbor Union Free School District tax monies into interest-bearing accounts until such funds are payable with accrued interest to the Sag Harbor Union Free School District for the 2019-2020 school year.

Action: 11.6 Authorize Superintendent to approve budget transfers

Be it Resolved that the Board of Education of the Sag Harbor Union Free School District authorizes the Superintendent of Schools to effect budget transfers of \$10,000 and under within the provisions of S170.2 of the Commissioner's Regulations and within the provisions and guidelines set forth by the Board of Education for the 2019-2020 school year. The District Treasurer will send a report listing and explaining all transfers to the Board of Education on a regular basis.

Action: 11.7 Designate District Treasurer to sign all district and payroll checks

Be it Resolved by the Board of Education of the Sag Harbor Union Free School District to designate the District Treasurer as the primary signee of all district and payroll checks for the 2019-2020 school year; and, Further be it Resolved that the Deputy District Treasurer be designated as the secondary signee of district and payroll checks in the absence of the District Treasurer, with the additional understanding that any disbursements issued during the District Treasurer's absence will be reviewed upon the District Treasurer's return by the District Treasurer and/or the District's Internal Claims Auditor.

Action: 11.8 Designate Purchasing Agent and Deputy Purchasing Agent

Be it Resolved by the Board of Education of the Sag Harbor Union Free School District designates Dr. Philip Kenter, School Business Administrator, as the Purchasing Agent effective July 1, 2019 through June 30, 2020 as part of his regular salary and appoints Catherine Barber-Graves, Superintendent of School, as the Deputy Purchasing Agent effective July 2-1, 2019 - effective date of retirement, not to exceed June 30, 2020.

Motion to approve all items of the Consent Agenda - Appointment of Officers as presented in numbers 11.1-11.8.

Motion by Brian DeSesa, second by Chris Tice.

Final Resolution: Motion Carried

Aye: Diana Kolhoff, Jordana Sobey, Brian DeSesa, Alex Kriegsman, Susan Schaefer, Chris Tice, Yorgos Tsibiridis

## 12. CONSENT AGENDA - BONDING OF PERSONNEL

Action: 12.1 \*Consent agenda items for Bonding of Personnel

Action: 12.2 Bonding of School Business Administrator



Be it Resolved that the Board of Education of the Sag Harbor Union Free School District authorizes the additional bonding of the School Business Administrator in the amount of \$1,000,000 for the 2019-2020 school year.

Action: 12.3 Bonding of the Assistant to the School Business Administrator

Be it Resolved that the Board of Education of the Sag Harbor Union Free School District authorizes the additional bonding of the Assistant to the School Business Administrator in the amount of \$1,000,000 for the 2019-2020 school year.

Action: 12.4 Bonding of the District Treasurer

Be it Resolved that the Board of Education of the Sag Harbor Union Free School District authorizes the additional bonding of the District Treasurer in the amount of \$1,000,000 for the 2019-2020 school year.

Action: 12.5 Bonding of the Deputy District Treasurer

Be it Resolved that the Board of Education of the Sag Harbor Union Free School District authorizes the additional bonding of the Deputy District Treasurer in the amount of \$1,000,000 for the 2019-2020 school year.

Action: 12.6 Bonding of the District Clerk

Be it Resolved that the Board of Education of the Sag Harbor Union Free School District authorizes the additional bonding of the District Clerk in the amount of \$200,000 for the 2019-2020 school year.

Action: 12.7 Bonding of the District Internal Claims Auditor

Be it Resolved that the Board of Education of the Sag Harbor Union Free School District authorizes the additional bonding of the District Internal Claims Auditor in the amount of \$100,000 for the 2019-2020 school year.

Motion to approve all items of the Consent Agenda - Appointment of Officers as presented in numbers 12.1 - 12.7.

Motion by Diana Kolhoff, second by Brian DeSesa.

Final Resolution: Motion Carried

Aye: Diana Kolhoff, Jordana Sobey, Brian DeSesa, Alex Kriegsman, Susan Schaefer, Chris Tice, Yorgos Tsibiridis

### 13. BOARD OF EDUCATION ACTIONS AND POLICIES

Action: 13.1 Re-adopt all Policies, Administrative Regulations, Code of Ethics and Code of Conduct in effect during the previous year

Be it Resolved by the Board of Education of the Sag Harbor Union Free School District to re-adopt all Policies, Administrative Regulations, Code of Ethics and Code of Conduct in effect during the previous year for the 2019-2020 school year.

Motion by Diana Kolhoff, second by Brian DeSesa.

Final Resolution: Motion Carried

Aye: Diana Kolhoff, Jordana Sobey, Brian DeSesa, Alex Kriegsman, Susan Schaefer, Chris Tice, Yorgos Tsibiridis

Action: 13.2 Approve second reading of revised Policy 6110 - Code of Ethics for All District Personnel

Be it Resolved that the Board of Education approves the second reading of the revised Policy 6110 - Code of Ethics for All District Personnel.

Motion by Diana Kolhoff, second by Brian DeSesa.

Final Resolution: Motion Carried

Aye: Diana Kolhoff, Jordana Sobey, Brian DeSesa, Alex Kriegsman, Susan Schaefer, Chris Tice, Yorgos Tsibiridis

Action: 13.3 Approve second reading of revised Policy 7132 - Non-Resident Students

Be it Resolved that the Board of Education approves the second reading of the revised Policy 7132 - Non-Resident Students.

Motion by Diana Kolhoff, second by Brian DeSesa.

Final Resolution: Motion Carried

Aye: Diana Kolhoff, Jordana Sobey, Brian DeSesa, Alex Kriegsman, Susan Schaefer, Chris Tice, Yorgos Tsibiridis

### 14. PERSONNEL ACTIONS

Action: 14.1 \*Consent agenda items for Personnel Actions

Action: 14.2 Accept Debra Ann Zuccherro, Special Education Teacher, letter of resignation  
Be it Resolved that the Board of Education accepts Debra Ann Zuccherro, Special Education Teacher, letter of resignation effective June 26, 2019.

Action: 14.3 Accept Eileen Caulfield, Summer Math Enrichment, letter of resignation  
Be it Resolved that the Board of Education accepts the resignation from Eileen Caulfield as Summer Math Enrichment teacher, effective July 3, 2019.

Action: 14.4 Accept Lauren Felser, Network and Systems Specialist I, letter of resignation  
Be it Resolved that the Board of Education accepts Lauren Felser, Network and Systems Specialist I, letter of resignation effective August 1, 2019.

Action: 14.5 Appoint Robin Florence as Extra Curricular Treasurer  
Be it Resolved that the Board of Education appoints Robin Florence as the Extra Curricular Treasurer effective July 1, 2019 through June 30, 2020. The stipend amount is \$2678.95.

Action: 14.6 Appoints Jeanne DiSanti as Athletic Room Manager  
Be it Resolved that the Board of Education appoints Jeanne DiSanti as the Athletic Room Manager effective July 1, 2019 through June 30, 2020. The stipend amount is \$1,421.00.

Action: 14.7 Appoint Scott Fisher as Website Maintenance  
Be it Resolved that the Board of Education appoints Scott Fisher as Website Maintenance Technician effective July 1, 2019 through June 30, 2020. The stipend amount is \$3,567.

Action: 14.8 Appoint Vickie Lawrence as the Substitute Caller for 2019-2020  
Be it Resolved that the Board of Education appoints Vickie Lawrence as the Substitute Caller effective July 1, 2019 through June 30, 2020. The stipend amount is \$5954.02.

Action: 14.9 Appoint Keira Poitras as School Nurse  
Be it Resolved that the Board of Education appoints Keira Poitras as School Nurse at the Sag Harbor Learning Center effective July 3, 2019 at an annual salary of \$65,000 in accordance to the Teachers Association of Sag Harbor 2017-2022 contract. Ms. Poitras holds a New York State Registered Professional Nurse certificate number 0582411.

Action: 14.10 Appoint Deanna Locascio as a Music Teacher  
Be it Resolved that the Board of Education appoints Deanna Locascio to the Music Teacher position in the Elementary tenure track at Step 3 Column D at an annual salary of \$67,729 in accordance with the Teachers Association of Sag Harbor 2017-2022 contract. Ms. Locascio shall serve a four-year probationary term beginning September 3, 2019, with an expiration date of September 2, 2023. Ms. Locascio holds a professional certification in Music, control number 1204701181. In order to be granted tenure a classroom teacher or building principal she shall have received composite or overall annual professional performance review ratings pursuant to Education Law § 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years and if a classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time.

Action: 14.11 Appoint Vincent DeFino as Substitute Custodian Worker  
Be it Resolved that the Board of Education approves the following appointment in accordance with applicable provisions of the Education, Civil Service, or Collective bargaining agreement:

**Vincent DeFino**

Position	Substitute Custodian
Building	District Wide
Salary	\$21.00 Per Hour
Effective Date	July 3, 2019
Reason	To Enhance the substitute List

Action: 14.12 Approve Michelle Vallejo, School Bus Monitor, Terms and Conditions of Employment  
Be it Resolved that the Board of Education appoints Michelle Vallejo as School Bus Monitor, effective July 3, 2019 through June 30, 2022 and approves the terms and conditions of employment.

Action: 14.13 Appoint Summer Enrichment Teachers  
Be it Resolved that the Board of Education approves the following appointment in accordance with applicable provisions of Education, Civil Service Law, or collective bargaining agreements as per the 2017-2022 TASH contract:

		2019-2020	Bldg	2018-2019	Dates
--	--	-----------	------	-----------	-------



		Stipend		Stipend	
Summer Math Enrichment* (Tuesdays and Thursdays)	Deborah Armusewicz	\$87.03 hourly	MS	\$86.00 hourly	7/3/19 - 8/15/19

Legend:

HS = High School

\*New position or name

MS = Middle School

ES = Elementary School

Action: 14.14 Appoint CAS Coordinator and Extended Essay Coordinator for 2019 calendar year

Be it Resolved that the Board of Education approves the following Pierson High School International Baccalaureate (IB) positions to be appointed for the 2019 year. All salaries/stipends are as per the 2017-2022 TASH contract.

Position	Name	2019 Stipend	Bldg	2018 Stipend	% increase
Creativity, Action, Service Coordinator	Shannon Judge	\$2039	HS	\$2000	1.2
Creativity, Action, Service Coordinator	Elizabeth Cataletto	\$2039	HS	\$2000	1.2
Extended Essay Coordinator	Sean Kelly	\$4127	HS	\$4078	1.2

**Legend:**

HS = High School

MS = Middle School

ES = Elementary School

Action: 14.15 Appoint 2019 Summer Art Workshop Instructors

Be it Resolved the Board of Education appointments the following instructors in the Pierson 2019 Summer Art Workshops are funded by Donald Reutershan Educational Trust in accordance with applicable provisions of Education, Civil Service Law, or collective bargaining agreement. The projected cost of salaries is approximately \$19,904.31 and the employer-side FICA is approximately \$1,522.68. (see attached chart of breakdown)

**1. Peter Solow**

**High School Drawing Intensive Workshop**

**July 29 - August 2** from 9:00 AM - 12:00 PM

Five 3-hour sessions @ \$87.03 per hour = Compensation for Supervision \$1305.45

**2. Peter Solow**

**Aerial Photography/Filmmaking /Digital Printmaking**

**July 15 - 19, July 22 - 26** from 9:00 AM - 12:00 PM

Ten 3-hour sessions @ \$87.03 per hour = Compensation for Supervision \$2610.90

**3. Meg Mandell**

**Elementary School Art Making Workshop**

**August 6 - 10, August 19 - 23**

Session A from 9:00 AM - 10:30 AM and Session B from 10:45 AM - 12:15 PM

Twenty 1.5 hour sessions @ \$225 per session = Compensation for Instruction \$4500.00

**4. Peter Solow**

**Middle School Art Making Workshop**

**July 29 - August 2** from 9:00 AM - 12:00 PM

Five 3 hour sessions @ \$87.03 per hour = Compensation for Supervision \$1305.45

**5. Peter Solow**

**High School Fashion Workshop**

**August 5 - August 9, August 12 - August 16** from 9:00 AM - 12:00 PM

Ten 3 Hour Session @ \$87.03 per hour = Compensation for Supervision \$2610.90

**6. Peter Solow**

**High School Fine Art Press- Digital Printmaking in the Twenty First Century**

**July 8 - 12, July 16, 17, 22, 23, August 26, 27, 28** from 1:00 - 4:00 PM

Twelve 3 Hour Sessions @ 87.03 per hour = Compensation for supervision \$3,133.08

**7. Meg Mandell**

**Stop Motion Animation**

**August 19 - 23** from 9:00 AM - 1:00 PM

Five 4 Hour Sessions @ \$87.03 per hour = Compensation for Supervision \$1740.60

**8. Meg Mandell**

**Elementary School Fashion Workshops**

**July 23, 30, August 7, 14, 21** from 5:00 PM - 7:00 PM

Five 2 Hour Sessions @ \$87.03 per hour = Compensation for Supervision \$ 870.30

9. **Peter Solow**

**2D Design Workshop**

**August 26, 27, 28** from 9:00 AM – 12:00 PM

Three -3 Hour Sessions @ \$87.03 per hour = Compensation for Supervision \$783.27

10. **Meg Mandell**

**Figure Drawing Workshop**

**July 25, August 1, 8, 15, 22, 29** from 5:00 PM – 7:00 PM

Six 2-Hour Workshops @ \$87.03 per hour = Compensation for Supervision \$1,044.36

Action: 14.16 Appoint Fall and Winter Coaches

Be it Resolved that the Board of Education appoints the fall and winter coaches in accordance with applicable provisions of Education, Civil Service Law or collective bargaining agreements as per the 2017-2022 T.A.S.H. contract.

Position	Name	Bldg	18-19 Stipend	19-20 Stipend	% increase
Middle School Girls' Tennis	Frank Atkinson-Barnes	MS	\$4,393	\$4,446	1.2
JV Golf	Daniel White	HS	\$6,151	\$6,225	1.2
JV Boys' Soccer	Marc Schimmer	HS	\$6,151	\$6,225	1.2
JV Girls' Volleyball	Kristin Andrejack	HS	\$6,151	\$6,225	1.2
Middle School Field Hockey	Samantha James	MS	\$4,393	\$4,446	1.2
Middle School Cross Country Co-Ed	Brittany McCabe	MS	\$4,393	\$4,446	1.2
Middle School Cross Country Co-Ed	Keegan Blaney	MS	\$4,393	\$4,446	1.2
Middle School Boys' Soccer	James Stewart	MS	\$4,393	\$4,446	1.2
Middle School Boys' Soccer	Kevin O'Halloran	MS	\$4,393	\$4,446	1.2
JV Field Hockey	Heidi Wilson	HS	\$6,151	\$6,225	1.2
Varsity Field Hockey	Nina Hemby	HS	\$8,013	\$8,109	1.2
JV Girls' Soccer	Kevin Roode	HS	\$6,151	\$6,225	1.2
Varsity Field Hockey Volunteer Assistant	Kim Spolarich	HS	0	0	0
JV Girls' Basketball	Heidi Wilson	HS	\$7,404	\$7,492	1.2
JV Boys' Basketball	Kevin O'Halloran	HS	\$7,404	\$7,492	1.2
Middle School Girls' Volleyball	Kristin Andrejack	MS	\$4,393	\$4,446	1.2
Middle School Girls' Volleyball	Amy Gleason	MS	\$4,393	\$4,446	1.2
Middle School Boys' Basketball	Michelle Cottrell	MS	\$4,393	\$4,446	1.2
Middle School Girls' Basketball	Michelle Cottrell	MS	\$4,393	\$4,446	1.2

Motion to approve all items of the Consent Agenda as presented in numbers 14.1 - 14.16.

Motion by Brian DeSesa, second by Chris Tice.

Final Resolution: Motion Carried

Aye: Diana Kolhoff, Jordana Sobey, Brian DeSesa, Alex Kriegsman, Susan Schaefer, Chris Tice, Yorgos Tsibiridis

15. ACTION ITEMS

Action: 15.1 Appoint Beth Crosby Kriegsman as School Nurse

Be it Resolved that the Board of Education appoints Beth Crosby Kriegsman as School Nurse at the Elementary School effective July 3, 2019 at an annual salary of \$65,000 in accordance to the Teachers Association of Sag Harbor 2017-2022 contract. Ms. Kriegsman holds a New York State Registered Nurse certificate number 0083660.

Motion by Brian DeSesa, second by Chris Tice.

Final Resolution: Motion Carried

Aye: Diana Kolhoff, Jordana Sobey, Brian DeSesa, Susan Schaefer, Chris Tice, Yorgos Tsibiridis

Abstain: Alex Kriegsman

Action: 15.2 Appoint Internal Auditor

Be it Resolved that the Board of Education of the Sag Harbor Union Free School District appoints the firm of Nawrocki Smith as its internal auditors for the school year 2019-2020. This is based on the recommendation of the Audit Committee, who issued a Request for Proposal and conducted extensive interviews with respondents. The proposal authorizes reappointing the same firm for up to four additional subsequent years. The duties of the internal auditing firm is to perform an initial risk assessment, followed by further additional analyses of specific areas as suggested by the Audit Committee and/or requested by the Board of Education.



Motion by Chris Tice, second by Susan Schaefer.

Final Resolution: Motion Carried

Aye: Diana Kolhoff, Jordana Sobey, Brian DeSesa, Alex Kriegsman, Susan Schaefer, Chris Tice, Yorgos Tsibiridis

Action: 15.3 Approve authorization to sign Health and Welfare Contracts

Be it Resolved by the Board of Education of the Sag Harbor Union Free School District authorizes the President of the Board of Education and the District Clerk to sign the health and welfare contracts with Amagansett Union Free School District, Southampton Union Free School District, Wainscott Common School District, Riverhead Central School District, Bridgehampton Union Free School District, Springs Union Free School District, Tuckahoe Common School District, Montauk Union Free School District, East Hampton Union Free School District, Hampton Bays Union Free School District and Our Sons and Daughters, as they are received for the 2019-2020 school year.

Motion by Susan Schaefer, second by Brian DeSesa.

Final Resolution: Motion Carried

Aye: Diana Kolhoff, Jordana Sobey, Brian DeSesa, Alex Kriegsman, Susan Schaefer, Chris Tice, Yorgos Tsibiridis

Action: 15.5 Adopt District Board of Education Calendar

Be it Resolved by the Board of Education of the Sag Harbor Union Free School District to adopt the 2019-2020 Board of Education meeting school calendar as presented.

Motion by Diana Kolhoff, second by Brian DeSesa.

Final Resolution: Motion Carried

Aye: Diana Kolhoff, Jordana Sobey, Brian DeSesa, Alex Kriegsman, Susan Schaefer, Chris Tice, Yorgos Tsibiridis

Action: 15.6 New Agenda Item - Authorize superintendent to make provisional appointments

WHEREAS, the Board of Education of the Sag Harbor Union Free School District has the legal authority to contract with and employ teachers, and other necessary staff,

WHEREAS, the Board recognizes, from time to time, it may be prudent to appoint a teacher or other staff member provisionally before it has an opportunity to meet and make a decision on the proposed employee; and, therefore,

BE IT RESOLVED that the Board of Education hereby authorizes the Superintendent of Schools to provisionally appoint well-qualified teachers and staff until it has the opportunity to meet and make a decision on a proposed employee, provided the Board makes a final decision on the provisional appointment within thirty (30) days. The Board's failure to act within thirty (30) days will make the provisional appointment "null and void".

Motion by Chris Tice, second by Brian DeSesa.

Final Resolution: Motion Carried

Aye: Diana Kolhoff, Jordana Sobey, Brian DeSesa, Alex Kriegsman, Susan Schaefer, Chris Tice, Yorgos Tsibiridis

## 16. ITEMS FOR DISCUSSION

Information: 16.1 Superintendent Search Update

Jordan Sobey, Board President, gave an update on the school superintendent search.

## 17. UNFINISHED BUSINESS

Information: 17.1 Board of Education Self Evaluation

Board of Education's self evaluation will be added as part of the board retreat, and they will invite Susan Lamontagne back for that meeting for her input. Jordana requested the rest of the board members to submit their evaluations if they have not done so already. The board discussed who will monitor the board retreat.

Discussion: 17.2 Communications Model

Diana Kolhoff suggested a workshop with the community on this model. A survey was conducted on this topic in the Spring of 2014.

## 18. POTENTIAL ITEMS NOT SCHEDULED

Action: 18.1 New Agenda Item

Chris Tice asked for an update on the Sag Harbor Learning Center. Katy Graves said the Sag Harbor Learning Center is on schedule. Only a few delays on some minor items. Chris Tice asked if there will be a ribbon cutting ceremony and the response was that it is yet to be determined. Susan Schaefer asked if the field in the back is

maintained solely by the Bridge Club and Paul Wilkens, Directory of Facilities replied that the Sag Harbor School's staff does the outside edges and the Bridge does the field area.  
Jeff Nichols was asked if Pierson will be hosting the SAT tests in August and Mr. Nichols stated that we should have final word soon.

## 19. PUBLIC INPUT II

### Information: 19.1 Guidelines for Public Input

Diana Kolhoff thanked Jordana Sobey and Alex Kriegsman for taking on the rolls of President and Vice President and believes the district and board are moving in the right direction.

## 20. PROPOSED EXECUTIVE SESSION

### Action: 20.1 Convene into Proposed Executive Session

Motion to convene into proposed executive session for the purpose of discussing the employment of particular employees at 9:16 PM.

Motion by Chris Tice, second by Diana Kolhoff.

Final Resolution: Motion Carried

Aye: Diana Kolhoff, Jordana Sobey, Brian DeSesa, Alex Kriegsman, Susan Schaefer, Chris Tice, Yorgos Tsibiridis

### Action: 20.2 Adjourn from Executive Session

Motion to adjourn from executive session at 10:19 PM

Motion by Susan Schaefer, second by Brian DeSesa.

Final Resolution: Motion Carried

Aye: Diana Kolhoff, Jordana Sobey, Brian DeSesa, Alex Kriegsman, Susan Schaefer, Chris Tice, Yorgos Tsibiridis

### Action: 15.4 Appoint Mary Adamczyk as Website Maintenance

Be it Resolved that the Board of Education appoints Mary Adamczyk as Website Maintenance Technician effective July 1, 2019 through June 30, 2020. The stipend amount is \$2548.

Motion by Chris Tice, second by Diana Kolhoff.

Final Resolution: Motion Carried

Aye: Diana Kolhoff, Jordana Sobey, Brian DeSesa, Alex Kriegsman, Susan Schaefer, Chris Tice, Yorgos Tsibiridis

### Action: 15.6 Approves the School Monitors' salary increases

Be it Resolved that the Board of Education approves following \$1 per hour increases for the School Monitors for the 2019-2020 school year:

<b>Name</b>	<b>2018-2019 Salary</b>	<b>2019-2020 Salary</b>	<b>Increase</b>
Peggy Stafford	\$22.50/Hr	\$23.50/Hr	\$1.00/Hr
Patricia Burns	\$15.03/Hr	\$16.03/Hr	\$1.00/Hr
Lorraine Salamone	\$15.03/Hr	\$16.03/Hr	\$1.00/Hr
Cathy Carlozzi	\$19.77/Hr	\$20.77/Hr	\$1.00/Hr

Motion by Brian DeSesa, second by Chris Tice.

Final Resolution: Motion Carried

Aye: Diana Kolhoff, Jordana Sobey, Brian DeSesa, Alex Kriegsman, Susan Schaefer, Chris Tice, Yorgos Tsibiridis

### Action: 15.7 Approve employees with Terms and Conditions (MOA) salary increases

Be it Resolved that the Board of Education approves the MOA's approval of \$1 per hour increase for hourly employees with "terms and conditions of employment agreements" and 2.8% increase in salary for employees with "terms and conditions of employment agreements" with exception of the District Clerk for whom her



increase will be on her Terms and Conditions of Employment agreement on the next board meeting. Following are salary increases over the 2019-2020 school year:

<b>Name</b>	<b>Title</b>	<b>2018-2019 Salary</b>	<b>2019-2020 Salary</b>	<b>Increase</b>
Laurie Baum	Assistant to the School Business Administrator	\$116,000.00	\$119,248.00	2.8%
Christine Schnell	District Treasurer	\$85,963.00	\$88,370.00	2.8%
Victoria Handy	District Clerk	\$59,696.00	To be reflected in MOA	August 12, 2019
Mary Adamczyk	Secretary to the Superintendent	\$67,407.00	\$69,294.00	2.8%
Theodore Klahr	Network and Systems Specialist I	\$51,250.00	\$52,685.00	2.8%
Vincent Chiuchiolo	Network and Systems Specialist II	\$85,000.00	\$87,380.00	2.8%
John Carey	Network and Systems Technician	\$40,000.00	\$41,120.00	2.8%
Laurie Renner	School Cook Manager	\$25.00/Hr	\$26.00/Hr	\$1.00/Hr
Jennifer Brandt	School Cook Manager	\$26.19/Hr	\$27.19/Hr	\$1.00/Hr
Lori A. Sidor	Food Service Worker I	\$17.00/Hr	\$18.00/Hr	\$1.00/Hr
Stephen McLaughlin	School Security Guard (SRO)	\$28.04/Hr	\$29.04/Hr	\$1.00/Hr
John Ali	School Security Guard	\$28.74/Hr	\$29.74/Hr	\$1.00/Hr
Joseph Licata	School Security Guard	\$28.74/Hr	\$29.74/Hr	\$1.00/Hr
Arthur Springer	School Security Guard	\$25.00/Hr	\$26.00/Hr	\$1.00/Hr
Maude Stevens	Head School Bus Driver	\$66,304.00	\$68,161.00	2.8%

Taylor Hommen	School Bus Monitor	\$19.53/Hr	\$20.53/Hr	\$1.00/Hr
Chavenwan Kwabmuang	School Bus Monitor	\$19.00/Hr	\$20.00/Hr	\$1.00/Hr
Jessica Arbia	School Bus Monitor	\$19.00/Hr	\$20.00/Hr	\$1.00/Hr
Ericka Vaquero	School Bus Monitor	\$19.53/Hr	\$20.53/Hr	\$1.00/Hr

Motion by Brian DeSesa, second by Diana Kolhoff.

Final Resolution: Motion Carried

Aye: Diana Kolhoff, Jordana Sobey, Brian DeSesa, Alex Kriegsman, Susan Schaefer, Chris Tice, Yorgos Tsibiridis

## 21. ADJOURNMENT

Action: 21.1 Adjourn Meeting

Motion to adjourn the reorganizational meeting at 10:23 PM

Motion by Susan Schaefer, second by Chris Tice.

Final Resolution: Motion Carried

Aye: Diana Kolhoff, Jordana Sobey, Brian DeSesa, Alex Kriegsman, Susan Schaefer, Chris Tice, Yorgos Tsibiridis

**AFFIRMATION:** I, Victoria Handy, District Clerk of the Sag Harbor Union Free School District, do hereby affirm that the minutes of this meeting are true and accurate statements of the proceedings.

Dated: July 3, 2019



Victoria Handy, District Clerk