

Required Vendor Registration

The Township of Old Bridge Director of Finance has notified the Township's vendors of the following.

On June 29, 2004, Governor James E. McGreevey signed a law expanding the State Contractor Business Registration Program to include local government contracts. This piece of legislation (Law C57, Laws of 2004, S1778) deals with the Business Registration Certificate (Form-BRC 08-01) issued by the New Jersey Department of Treasury/Division of Revenue. Please visit New Jersey Department of Treasury/Division of Revenue at http://www.state.nj.us/dca/lgs/lpcl/busregis/reg_&_proof.doc for more information.

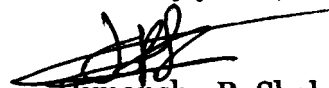
As of **September 1, 2004**, the Township of Old Bridge must have proof of a business organization's registration with the Department of Treasury before a purchase order/voucher can be issued. A business organization is defined as an individual, partnership, association, joint stock company, trust, corporation or other legal business entity or successor thereof. **There are no exceptions for any vendors, including out-of state vendors**, and as indicated by the law, failure to include a copy of the certificate in any bid, RFP, or quote submitted will be deemed a fatal, non-curable defect.

We are requesting that vendors send a copy of their registration certificate to the Township of Old Bridge Purchasing/Finance Department as soon as possible in order to facilitate the transition and comply with the new legislation. Should you have any questions concerning Business Registration Certification you may visit the New Jersey Department of Treasury/Division of Revenue at <http://www.nj.gov/treasury/revenue/busregcert.htm> or you may contact them at (609) 292-1730.

Copies of certificates should be faxed to (732) 607-4825 or (732) 607-4829.

We look forward to your assistance and cooperation with this endeavor.

Sincerely yours,



Himanshu R. Shah
Director of Finance