

MILTON-UNION EXEMPTED VILLAGE SCHOOLS

School Board Meeting

Online via Zoom

(To access the link, visit the Milton-Union Schools website, <http://www.muschools.com/>.

Click on June 22nd Board of Education Meeting Link)

Unofficial

The Regular Meeting of the Milton-Union Exempted Village Board of Education was called to order by President Doug Thompson on June 22, 2020 6:30 p.m.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2020-095: Virtual Board Member Participation and Amending Certain Board Policies

A motion was presented by Mr. Dehus and seconded by Mrs. Ginn Parsons for the necessary Board of Education action to conduct virtual meetings due to the State of Emergency declared through Executive Order 2020-01-D. (See attached.)

Vote: Yays: Mrs. Brumbaugh, Mr. Dehus, Mrs. Ginn Parsons, Mrs. Stasiak, Mr. Thompson

Nays: None

MOTION PASSED

ROLL CALL

Present: Mrs. Brumbaugh, Mr. Dehus, Mrs. Ginn Parsons, Mrs. Stasiak, Mr. Thompson

Others Present: Dr. Brad Ritchey, Superintendent, Mrs. Kay Altenburger, Treasurer, Mr. Dan Baisden, Operations Manager

SUPERINTENDENT REPORT

Dr. Ritchey reported on the following items:

- Various plans have been developed by schools for resuming classes in the fall. The final version of Re-set & Re-start Ohio have not yet been released. It is scheduled to be released June 30, 2020. The Milton-Union administrative team has developed three options:
 - Regular start with extra precautions
 - Two hybrid models
 - Remote options – working with the Miami Co. ESC

Mrs. Stasiak asked if parents had been surveyed. Dr. Ritchey responded that a survey was placed on social media sites. Approximately 20-25% of respondents prefer online education, which is a typical percentage for schools the size of Milton-Union.

Mr. Thompson asked about ODE's preference. Dr. Ritchey stated sports and opening school are going in two different directions. A normal start is preferable but safety is a concern. Environmental modifications may be needed. Once the Re-start guide is released, a plan should be in place by mid-July.

- HB 164 was signed by Gov. DeWine last week. There are several items contained in the bill. It provides relief for teacher evaluations during the transition to the new teacher evaluation system.
- HB 164 also provides a one-year moratorium on the third-grade reading guarantee.
- In-person graduation is set for June 26th. Practice will be held on Thursday morning. Six-foot social distancing will be observed. There will be no hand-shaking.
- Tickets will be passed out to students at practice.
- A parade will follow the graduation ceremony.

Mrs. Brumbaugh thanked everyone for making this happen for the students.

TREASURER'S REPORT

2020-096: Approval of Board of Education Minutes:

A motion was presented by Mrs. Stasiak and seconded by Mr. Dehus to approve the May 18, 2020 Regular Meeting Minutes.

Vote: Yays: Mr. Dehus, Mrs. Ginn Parsons, Mrs. Stasiak, Mrs. Brumbaugh, Mr. Thompson

Nays: None

MOTION PASSED

June 22, 2020

2020-097: Approval of May Financial Report

A motion was presented by Mrs. Brumbaugh and seconded by Mr. Dehus to approve the May Financial Report.

Vote: Yays: Mrs. Ginn Parsons, Mrs. Stasiak, Mrs. Brumbaugh, Mr. Dehus, Mr. Thompson
Nays: None

MOTION PASSED

2020-098: Resolution

Pursuant to Section 5705.41 of the Ohio Revised Code, a motion was presented by Mr. Dehus and seconded by Mrs. Ginn Parsons to approve a then-and-now certificate in the amount of \$7,500.00 to Borgman Athletics. It is hereby certified that both at the time of the making of this order and at the date of the execution of this certificate the amount required to pay this order has been appropriated for the purpose of this order and is in the treasury or in the process of collection to the credit of the fund, free from any previous encumbrance.

Vote: Yays: Mrs. Stasiak, Mrs. Brumbaugh, Mr. Dehus, Mrs. Ginn Parsons, Mr. Thompson
Nays: None

MOTION PASSED

OTHER SPECIAL REPORTS

MUEA

None

OAPSE

None

AGENDA CONFIRMATION

Additions and Deletions to Agenda

None

2020-099: Approval of the Agenda

A motion was presented by Mrs. Stasiak and seconded by Mrs. Ginn Parsons to approve agenda.

Vote: Yays: Mrs. Brumbaugh, Mr. Dehus, Mrs. Ginn Parsons, Mrs. Stasiak, Mr. Thompson
Nays: None

MOTION PASSED

OLD BUSINESS

NEW BUSINESS

2020-100: Student Fees

A motion was presented by Mr. Dehus and seconded by Mr. Brumbaugh for approval of student fees for 2020-2021 academic year. (See attached.)

- a. Elementary School
- b. Middle School
- c. High School

Dr. Ritchey stated there is no change in student fee amounts from last year.

Vote: Yays: Mr. Dehus, Mrs. Ginn Parsons, Mrs. Stasiak, Mrs. Brumbaugh, Mr. Thompson
Nays: None

MOTION PASSED

2020-101: Lunch Prices

A motion was presented by Mrs. Stasiak and seconded by Mr. Dehus for approval of the following meal prices for the 2020-2021 school year.

- a. Breakfast
All Students - \$1.30 full pay/\$.30 reduced pay or free (if qualify)
- b. Lunch
K-8 - \$2.45 full pay/\$.40 reduced pay or free (if qualify)
9-12 - \$2.65 full pay/\$.40 reduced pay or free (if qualify)

Vote: Yays: Mrs. Ginn Parsons, Mrs. Stasiak, Mrs. Brumbaugh, Mr. Dehus, Mr. Thompson

Nays: None

MOTION PASSED

2020-102: Appropriations

A motion was presented by Mr. Dehus and seconded by Mrs. Brumbaugh that the attached appropriation transfers within funds be approved as well as increases/decreases in total appropriations as presented. (See attached.)

Vote: Yays: Mrs. Stasiak, Mrs. Brumbaugh, Mr. Dehus, Mrs. Ginn Parsons, Mr. Thompson

Nays: None

MOTION PASSED

2020-103: Temporary Appropriations

A motion was presented by Mrs. Ginn Thompson and seconded by Mrs. Stasiak for the adoption of Temporary Appropriations for Fiscal Year 2021 in compliance with O.R.C. 5705.38.

Vote: Yays: Mrs. Brumbaugh, Mr. Dehus, Mrs. Ginn Parsons, Mrs. Stasiak, Mr. Thompson

Nays: None

MOTION PASSED

2020-104: Transfers

A motion was presented by Mr. Dehus and seconded by Mrs. Brumbaugh for approval of the following.

1. Transfer \$92,350 from the PI Fund (003) to the Maintenance Fund (034) in FY2021.
2. Transfer \$275 from OHSA A Tournament Fund (022-9950) to Athletics Fund (300).

Vote: Yays: Mr. Dehus, Mrs. Ginn Parsons, Mrs. Stasiak, Mrs. Brumbaugh, Mr. Thompson

Nays: None

MOTION PASSED

2020-105: Fund Account

A motion was presented by Mrs. Stasiak and seconded by Mrs. Ginn Parsons that the following accounts be authorized and operational for the school year 2020-2021.

- Elementary and Secondary School Emergency Relief (ESSER) Fund (507)

Vote: Yays: Mrs. Ginn Parsons, Mrs. Stasiak, Mrs. Brumbaugh, Mr. Dehus, Mr. Thompson

Nays: None

MOTION PASSED

2020-106: Student Activity Budgets

A motion was presented by Mr. Dehus and seconded by Mrs. Stasiak that the following Fund 200 Student Activity Accounts be authorized and be operational for the school year 2020-2021, and further, approve the related Purpose Statements and Annual Budgets for the Fiscal Year 2020-2021.

National Honor Society	Bulldog Pride	Class of 2021	MS NJ Honor Society	MS Power of Pen
HS Student Council	STEM	Class of 2022	MS Student Council	MS Geography Club
HS Yearbook	FFA	Class of 2023	MS Yearbook	MS Math Counts
Varsity M	Quiz Team	Class of 2024	MS Science Olympiad	

Vote: Yays: Mrs. Stasiak, Mrs. Brumbaugh, Mr. Dehus, Mrs. Ginn Parsons, Mr. Thompson

Nays: None

MOTION PASSED

2020-107: Student Athletic Accounts

A motion was presented by Mrs. Brumbaugh and seconded by Mr. Dehus that the following Fund 300 Student Athletic Accounts be authorized and operational for the school year 2020-2021, and further, approve the related Purpose Statements and Annual Budgets for the Fiscal Year 2020-2021.

HIGH SCHOOL

Baseball	Tennis – Boys
Basketball - Boys	Tennis – Girls
Basketball – Girls	Track
Soccer – Boys	Volleyball
Soccer - Girls	Bob Schul Invitational
Football	Bulldog Track Classic
Wrestling	Miami County Invitational
Softball	Bulldog Wrestling Invitational
Cheerleading - Basketball	Golf
Cheerleading - Football	Athletic Director
Cross Country	

MIDDLE SCHOOL

Basketball – Boys	Track
Basketball – Girls	Wrestling
Football	Volleyball
Cheerleading – Basketball	Harold Green Invitational
Cheerleading – Football	Athletic Director
Junior Bulldog	

Vote: Yays: Mrs. Brumbaugh, Mr. Dehus, Mrs. Ginn Parsons, Mrs. Stasiak, Mr. Thompson

Nays: None

MOTION PASSED

2020-108: Alternative Make-Up of Calamity Days

A motion was presented by Mrs. Brumbaugh and seconded by Mrs. Stasiak for the approval of the following resolution.

MILTON-UNION EXEMPTED VILLAGE SCHOOL DISTRICT RESOLUTION ADOPTING A CALAMITY DAY ALTERNATIVE MAKE-UP PLAN

WHEREAS, the Milton-Union Schools Board of Education desires that students have learning opportunities even when schools are closed for any of the reasons specified in section 3313.482 of the Ohio Revised Code; and

WHEREAS, section 3313.482 authorizes a board of education to adopt a resolution by August 1 of each year to provide on-line learning opportunities for students in lieu of attendance on such days of closure;

June 22, 2020

NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED that the Milton-Union Schools Board of Education hereby approves the following plan.

PLAN FOR ALTERNATIVE MAKE-UP OF CALAMITY DAYS

Pursuant to Ohio Revised Code section 3313.482, the Board of Education of Milton-Union Schools hereby authorizes the following plan to allow students of the district to access and complete classroom lessons in order to fulfill up to a maximum of the number of hours that are the equivalent of three school days because of the closing of schools for any of the reasons specified in section 3313.482.

- 1) This plan is adopted, pursuant to approval of the Board of Education, prior to August 1.
- 2) This plan includes the written consent of the teachers' employee representative as designated under division (B) of section 4117.04. Such consent is on file in the official file of the board of education and is hereby incorporated into this plan as if specifically rewritten.
- 3) Not later than November 1 of the 2020-2021 school year, each classroom teacher shall develop a sufficient number of lessons for each course taught by that teacher with such lessons requiring, in the judgment of the teacher, an amount of time equal to or greater than the number of hours that are the equivalent of three school days in such teacher's class.
- 4) The teacher shall designate the order in which the lessons are to be posted on the district's web portal or website.
- 5) Teachers will update or replace such lessons as necessary throughout the school year based on the instructional progress of students.
- 6) As soon as practicable after an announced school closure authorized under section 3313.482, the appropriate administrator may direct staff to make the designated lessons available on the district's portal or site. Each lesson shall be posted for each course that was scheduled to meet on the day of the school closing.
- 7) Each student enrolled in a course for which a lesson is posted shall be granted a two-week period from the date of posting to complete the lesson. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided.
- 8) Students without access to a computer shall be permitted to complete the posted lessons at school after the reopening of school. Students utilizing this option will be granted two weeks from the date of reopening to complete such lessons. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided. The district will provide access to district computers before, during, or after the school day (provided that the equipment is available and accessible at those times) or may provide a substantially similar paper lesson in order for students to complete the assignments.

Vote: Yays: Mr. Dehus, Mrs. Ginn Parsons, Mrs. Stasiak, Mrs. Brumbaugh, Mr. Thompson

Nays: None

MOTION PASSED

2020-109: FY21 Public Library Budget

A motion was presented by Mrs. Ginn Parsons and seconded by Mrs. Brumbaugh for the adoption of the Milton-Union Public Library Budget for 2021.

Vote: Yays: Mrs. Ginn Parsons, Mrs. Stasiak, Mrs. Brumbaugh, Mr. Dehus, Mr. Thompson

Nays: None

MOTION PASSED

June 22, 2020

2020-110: Bus Bids

A Motion was presented by Mr. Dehus and seconded by Mrs. Brumbaugh for the following resolution regarding bus bids.

Whereas the Milton-Union Board of Education wishes to advertise and receive bids for the purchase of a school bus.

Therefore, be it resolved the Milton-Union Board of Education wishes to participate and authorize the Southwestern Ohio Educational Purchasing Council to advertise and receive bids on said Board's behalf as per the specifications submitted for the cooperative purchase of a school bus.

Vote: Yays: Mrs. Stasiak, Mrs. Brumbaugh, Mr. Dehus, Mrs. Ginn Parsons, Mr. Thompson

Nays: None

MOTYION PASSED

2020-111: Waibel Proposal

A motion was presented by Mr. Dehus and seconded by Mrs. Brumbaugh to accept the proposal to update the Building Automation System to a Niagara 4 Platform, not to exceed \$30,000.

Vote: Yays: Mrs. Brumbaugh, Mr. Dehus, Mrs. Ginn Parsons, Mrs. Stasiak, Mr. Thompson

Nays: None

MOTION PASSED

2020-112: Resolution

A motion was presented by Mr. Dehus and seconded by Mrs. Brumbaugh for the following resolution.

RESOLUTION DETERMINING TO PROCEED TO LEVY A TAX IN
EXCESS OF THE TEN-MILL LIMITATION

WHEREAS, a majority of electors of the Milton-Union Exempted Village School District, County of Miami, Ohio (the "School District"), approved a tax levy for permanent improvements at a rate not exceeding three and nine-tenths (3.9) mills for each one dollar of valuation for a period of five (5) years at an election held on November 3, 2015; and

WHEREAS, pursuant to the provisions of Section 5705.21 of the Ohio Revised Code, this board has determined the necessity to levy a renewal tax in excess of such ten-mill limitation for the purpose of permanent improvements at a rate not exceeding three and nine-tenths (3.9) mills for each one dollar (\$1.00) of valuation for a period of five (5) years.

BE IT RESOLVED by the Board of Education of the School District, two-thirds of all the members elected thereto concurring:

SECTION 1. That the board of education hereby determines to proceed with the levy and the question of the adoption of said tax shall be submitted to the electors of the entire territory of the School District at the election to be held on November 3, 2020, and if said tax is approved by a majority of said electors such tax levy shall first be placed upon the 2021 tax list and duplicate, for first collection in calendar year 2022.

SECTION 2. That the form of the ballot to be used at said election shall be substantially as follows:

PROPOSED TAX LEVY (RENEWAL)

MILTON-UNION EXEMPTED VILLAGE SCHOOL DISTRICT

A majority affirmative vote is
necessary for passage

A renewal of a tax for the benefit of the Milton-Union Exempted Village School District **FOR THE PURPOSE OF PERMANENT IMPROVEMENTS**, at a rate not exceeding three and nine-tenths (3.9) mills for each one dollar (\$1.00) of valuation, which amounts to thirty-nine cents (\$0.39) for each one hundred dollars (\$100.00) of valuation, for five (5) years, commencing in 2021, first due in calendar year 2022.

	FOR THE TAX LEVY
	AGAINST THE TAX LEVY

SECTION 3. That the treasurer of this board of education be and is hereby directed to certify a copy of this resolution to the board of elections, not later than four o'clock (4:00) p.m. ninety (90) days before the date of said election and to notify said board of elections to cause notice of the election on the question of levying said tax to be given as required by law.

SECTION 4. That it is found and determined that all formal actions of this board of education concerning and relating to the adoption of this resolution were adopted in an open meeting of this board of education; and that all deliberations of this board of education and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Vote: Yays: Mr. Dehus, Mrs. Ginn Parsons, Mrs. Stasiak, Mrs. Brumbaugh, Mr. Thompson
Nays: None
MOTION PASSED

2020-113: Property, Fleet & Liability Insurance Coverage

A motion presented by Mrs. Ginn Parsons and seconded by Mrs. Stasiak to award a 1-year contract to Liberty Mutual Insurance for coverage of school property, liability, bus fleet and other BOE owned vehicles at the rate of \$45,453, effective July 1, 2020.

Vote: Yays: Mrs. Ginn Parsons, Mrs. Stasiak, Mrs. Brumbaugh, Mr. Dehus, Mr. Thompson
Nays: None
MOTION PASSED

2020-114: Donation

A motion was presented by Mrs. Stasiak and seconded by Mrs. Ginn Parsons for accepting the following donations.
- \$1,000.00 from an anonymous donor for the Charles Tomlin Scholarship

Vote: Yays: Mrs. Stasiak, Mrs. Brumbaugh, Mr. Dehus, Mrs. Ginn Parsons
Abstain: Mr. Thompson
Nays: None
MOTION PASSED

June 22, 2020

2020-115: G2G Addendum Agreement

A motion was presented by Mr. Dehus and seconded by Mrs. Ginn Parsons for approval of the addendum agreement with G2G to decrease the cost of school security services for the 2019-2020 school year due to mandated school closure as a result of the COVID-19 pandemic.

Vote: Yays: Mrs. Brumbaugh, Mr. Dehus, Mrs. Ginn Parsons, Mrs. Stasiak, Mr. Thompson
Nays: None

MOTION PASSED

2020-116: Consent Calendar

A motion was presented by Mrs. Stasiak and seconded by Mrs. Brumbaugh for all matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Calendar. The Superintendent and administrative staff recommend approval of all Consent Calendar agenda items.

Certificated

1. Accept the following certificated resignation.
 - a. Nancy Hill - Sub Teacher
Effective - June 1, 2020
 - b. Linda Whitten - Teacher
Effective - June 19, 2020
2. Employ the following certificated personnel as stipends reimbursed by Wright State University for the Fall 2019 term for Hosting and Mentoring Student Teacher Candidates.
 - a. Amber Kopp - \$50.00
 - b. Jennie Walters - \$150.00
 - c. Katie Roose - \$50.00
 - d. Karen Yount - \$150.00
 - e. Steve Moore - \$150.00

Classified

3. Employ the following classified personnel for the 2020-2021 school year.
 - a. Jennifer Wheelock - Clinic Aide
Effective - August 24, 2020
Days - 189
Salary - As per Salary Schedule

Supplemental

4. Employ the following personnel on supplemental contracts for 2020-2021 School Year.

POSITION	PERSONNEL	STIPEND	STEP
HS Guid. Add. Days (Not to exceed 23)	Abigail Kurtz	Per Diem	N/A
HS Guid. Add. Days (Not to exceed 23)	Benjamin Moore	Per Diem	N/A
5. Employ the following personnel as groundskeeper, May 2020 through September 2020, with hours not to exceed 29 hours per week in all jobs.
 - a. Kyle Roy - \$10.35/hr.

Vote: Yaya: Mr. Dehus, Mrs. Ginn Parsons, Mrs. Stasiak, Mrs. Brumbaugh, Mr. Thompson
Nays: None

MOTION PASSED

OTHER AUTHORIZATIONS, RESOLUTIONS, ETC.

2020-117: Handbooks

A motion was presented by Mrs. Stasiak and seconded by Mrs. Ginn Parsons for adoption of the following handbooks for usage throughout the Milton-Union Exempted Village School System effective with the 2020-2021 school year.

- District Student/Parent Handbook - ES Student Handbook
- Faculty Handbook - Athletic Handbook
- Classified Handbook

Vote: Yays: Mrs. Ginn Parsons, Mrs. Stasiak, Mrs. Brumbaugh, Mr. Dehus, Mr. Thompson

Nays: None

MOTION PASSED

2020-118: Diplomas

A motion presented by Mrs. Brumbaugh and seconded by Mrs. Stasiak to grant diplomas to those members of the Milton-Union High School Class of 2020 meeting State of Ohio and Milton-Union Board of Education requirements.

- a. Joshua Gillette

Vote: Yays: Mrs. Stasiak, Mrs. Brumbaugh, Mr. Dehus, Mrs. Ginn Parsons, Mr. Thompson,

Nays: None

MOTION PASSED

2020-119: Policies

A motion was presented by Mr. Dehus and seconded by Mrs. Stasiak for adoption of the following listed Board Policy for usage throughout the Milton-Union Exempted Village School System.

Policy
4120.08

EMPLOYMENT OF PERSONNEL FOR
CO-CURRICULARS/EXTRA CURRICULARS ACTIVITIES

Classified

Vote: Yays: Mrs. Brumbaugh, Mr. Dehus, Mrs. Ginn Parsons, Mrs. Stasiak, Mr. Thompson

Nays: None

MOTION PASSED

COMMITTEE REPORTS

Legislative & Student Achievement

None

Policy Update

None

Building & Transportation

Mr. Baisden stated that Waibel has reported the district is operating the facilities at 0.54 per square foot which is amazing.

He is in the early phases of looking into ionization lights and filters to help prevent the spread of COVID-19 in the building.

MVCTC

None

Milton-Union Education Foundation

Mr. Dehus reported that the golf outing has been canceled.

Allison Freisthler and Nathan Brumbaugh were selected as scholarship recipients.

June 22, 2020

Audit/Finance Committee

None

Facility Complex Committee

Kyle Roy has been involved with improvements for the space used by MURA. There is a new sign for the pee wee football field. Donors are helping fix the press box. Thank you to Kyle and the donors.

INFORMATION & DISCUSSION ITEMS

Dr. Ritchey explained that groups, not under the umbrella of MURA, are using Lowry Fields without notifying the school and submitting a certificate of insurance. Mr. Thompson stated each group should present a certificate of insurance and proper paperwork. Mr. Baisden commented that a governing body needs to make sure rules related to COVID-19 are being followed.

Dr. Ritchey stated that the current DP&L offer for the easement on Davis Rd is \$20,000. If a pole needs to be moved, DP&L will pay \$20,000 for it to be moved. Mrs. Brumbaugh stated she would like the total cost of all pole relocation to be paid by DP&L. Mr. Dehus and Mr. Thompson verbalized they would like a higher monetary offer for the easement.

Mr. Thompson stated the senior awards ceremony went well. Mrs. Brumbaugh stated the school needs to notify community members who received an award.

BOARD ANNOUNCEMENTS (Meetings)

Regular Board Meeting

Monday July 20, 2020

6:30 p.m.

Board Conference Room

2020-120: EXECUTIVE SESSION

A motion was presented by Mr. Dehus and seconded by Mrs. Brumbaugh to enter into executive session for the purpose of employment and discipline of public employees.

Vote: Yays: Mr. Dehus, Mrs. Ginn Parsons, Mrs. Stasiak, Mrs. Brumbaugh, Mr. Thompson

Nays: None

MOTION PASSED

Entering into Executive Session at 8:08 p.m.

Exiting Executive Session at 9:28 p.m.

2020-121: ADJOURNMENT

A motion was presented by Mr. Dehus and seconded by Mrs. Brumbaugh to adjourn the meeting.

President Thompson declared the meeting adjourned at 9:30 p.m.