Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES <u>APPLICATION TO INSPECT STUDENT RECORDS</u>

To: Records Management Officer Jefferson-Lewis BOCES 20104 NYS Route 3 Watertown New York 13601

vv ater	town, New Tork 15001		
I hereby apply to inspect the following student's records:(Name of Student) I hereby apply to inspect the following records:			
I am the:	 () Natural Parent () Legal Guardian () Individual acting as parent or guardian in the absence of student's parent or guardian () Student over 18 years of age 		
Signature		Date	
Representing		Address	<u> </u>
	FOR B	OCES USE ONLY	
Approved:			
Denied:			
	() Requested record cannot be found		
	() Requested record has() Requested record no	as been destroyed ot maintained by school	
Signature	Title	<u> </u>	Date
NOTICE:	You have a right to request correction of the content of the school records examined if you believe such records to be inaccurate, misleading or otherwise in violation of the privacy or other rights of the student by making a request on a prescribed form directed to the above referenced		
	I hereby request a correction.		
	Signature	Date	