



# **STUDENT/PARENT HANDBOOK**

## OVERVIEW

In response to COVID-19, SR3 is taking the steps necessary to service our virtual learners for the 20-21 school year. The purpose of this handbook is intended to help families make informed decisions regarding their student's SR3 virtual learning experience.

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## TECHNOLOGY

SR3 will provide, if needed, a chromebook to any SR3 virtual learner. Prior to receiving the device, parents and students will need to read the distinct technology use agreement, sign it, and pay the technology insurance fee. In order to be a successful virtual learner, students must have access to stable internet service.

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### Profile of a Successful Online Learner

*There are several characteristics and practices necessary for students to be successful online learners. Working on forming these habits will help students find success in their courses.*

#### **I am good with time management**

Students need to be able to manage their time. This includes creating and following a daily study schedule that ensure assignments are completed on time.

#### **I am self-motivated**

Without the presence of a face-to-face teacher, students need to have the discipline to log in, complete assignments within deadlines and communicate with teachers regularly.

#### **I have the ability to advocate for myself**

Students must be able to communicate that they need assistance with technology or concepts within the course/ classroom

#### **I have good communication skills**

In an online setting, communication is key. Students need to be able to communicate with both teachers and classmates in a professional manner.

#### **I am proficient with technology**

In order to be successful in an online setting, students need basic technology skills and a willingness to learn new ones.

#### **I have quality study habits**

It will be important for students to form their own study habits and routines to stay up with their coursework. Students must be proactive and not procrastinate on due dates in order to receive help from teachers before deadlines.

Source: Minnesota Online High School, Minnesota Department of Education, <https://careerwise.minnstate.edu/education/successonline.html>

*“The Stanford Research Institute examined the accessibility of online learning for students, especially those who were at risk of failure. Their report cautions that students who have failed face-to-face classes may have challenges that will affect their success in an online course as well. Many students do not realize that they will have to be even more accountable for their time, performance and productivity in an online class.”*

Source: [https://www.slcs.us/departments/administration\\_building/cita/docs/Profile\\_of\\_a\\_Successful\\_Student.pdf](https://www.slcs.us/departments/administration_building/cita/docs/Profile_of_a_Successful_Student.pdf)

## K-5 VIRTUAL CURRICULUM + INSTRUCTION

**Curriculum** at the K-5 level is built from the source of Missouri Grade-Level Expectations. **ALL SR3 K-5 curriculum is developed by SR3 teachers.** Pacing guides (timeframes for teaching) will be followed so that virtual and in-person learners are mastering the same objectives throughout each semester. Virtual learners will have access to the same supplemental resources in-person learners have (i.e. Edmentum (Exact Path, Study Island), Renaissance, Really Great Reading, etc.)

**Instruction** will include combinations of one-on-one virtual meetings with students and SR3 teachers, group/class meetings, live lessons, pre-recorded videos of teachers, and supplemental assignments through SR3 purchased resources. While virtually learning, **elementary students** should plan to spend the equivalent time as a regular school day learning. **Grading practices** will follow the same format as the in-person learning which is standards-based grading (3,2,1 mastery levels) at the K-5 levels. In addition, it is possible that K-5 virtual learners will be taught by teachers from other district buildings and/or be in classes with students who attend other buildings.

## 6-12 VIRTUAL CURRICULUM + INSTRUCTION

**Curriculum** for 6-12 virtual learners will be supplied through a research based online academy, Edgenuity® Courseware. For a complete list of Missouri aligned courses through Edgenuity®, please see page 6.

**Instruction** for secondary students will be independent learning through online Edgenuity® courses that SR3 teachers oversee. Students will enroll in eight courses each semester. They should plan to spend the same amount of time as they would in an in-person class to complete these courses. **Grading practices** will follow the same format as the in-person learning: traditional grading (A, B, C, D, F) for secondary students. Please note that not all classes offered in person will be available through the virtual platform.

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## K-12 SPECIAL EDUCATION

The SR3 **Special Education** Director will oversee IEP teams who will work to determine the most essential services for each virtual learner. Accommodations and modifications will be provided as indicated by a student's IEP or Section 504 Plan. Small group special education services will still be utilized using masks (6-12) and social distancing (K-5).

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## SEMESTER COMMITMENT

K-12 students are allowed to declare virtual learner status once during each semester to avoid numerous transitions between virtual and in-person learning. This requirement allows consistency for our learners.

Secondary (6-12) students are committed to virtual learning courses for the semester. Even in the event that their learning status would change to in-person, the students would simply return to school and complete the online courses under supervision. The Edgenuity® Courseware courses must be completed in their entirety (semester length) in order for the student to receive credit.

## STATE ASSESSMENT PROGRAM

All Missouri students, whether in-person learners or virtual learners, are required to participate in the Missouri Assessment Program testing during the 20-21 school year. These state assessments are designed to measure a student's progress toward mastery of the Missouri Grade-Level or Course-Level Expectations. *ALL SR3 students will complete state assessments in-person at their home school- logistics for this will be available closer to the testing windows.*

**MAP:** All students in 3rd through 8th will take the MAP test in communication arts and math. Students in 5th and 8th grades will also take the MAP test in science.

**EOC:** End-of-Course assessments are taken when a student has received instruction on the course-level expectations for an assessment. The state of Missouri requires EOC tests in the subject areas of Algebra I, Biology, English II and Government. SR3 requires EOC tests in additional subject areas.

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## ACADEMIC DISHONESTY

Academic dishonesty will be handled the same way for both in-person and virtual learning. It includes any type of cheating that occurs in relation to an academic exercise or assessment. It may include plagiarism, fabrication of information or citations, cheating, falsification of work or excuses for work, disrupting or destroying another person's work, failure to contribute to a team project, or other misconduct related to academic work.

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## A+ PROGRAM

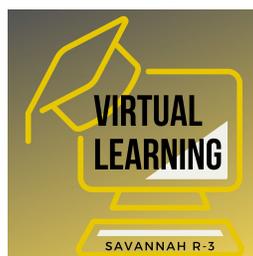
Students who are enrolled in the A+ program and take virtual courses will have their attendance recorded as 95%, thereby allowing them to meet the A+ program attendance requirements. Students enrolled in face-to-face coursework will have attendance recorded based on actual seat time. Regardless of whether a student is enrolled in virtual or face-to face coursework, all A+ program expectations apply.

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## EXTRACURRICULAR ACTIVITIES

Any SR3 student who wishes to represent his/her school in interscholastic sports or activities must meet in-person attendance requirements set forth by SR3 defining eligibility requirements. Please contact the athletic director for more information: [cdreyer@savannah3.com](mailto:cdreyer@savannah3.com) or 816-324-3128.

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# Commitment for Virtual Learner Support

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*I accept the responsibility of virtual learning.*

*I agree to the following statements because they will best support the virtual learning experience.*

**Parents and students should be aware that the demands of virtual learning are more than meets the eye. Virtual learning requires the student to be extremely responsible and organized. Younger children, especially, will likely need family support logging-in, some supervision while online and potential troubleshooting support.**

- I will create a quiet, private learning environment for EACH virtual learner at home.
- I will outline a daily schedule for EACH virtual learner to follow. I understand there will be scheduled time commitments that my student must meet to fulfill learning (i.e. group discussion, individual meetings, etc.)
- I will develop a plan for how to handle technical issues with EACH virtual learner.
- I will reinforce that virtual learning courses will become part EACH student's educational record.
- I will oversee the progress EACH virtual learner is making toward his/her goals as dictated by the virtual course's teacher.
- I will be familiar with EACH virtual learner's courses, the expectations for each course, and the learning objectives for those courses.
- I will remain in regular communication with EACH virtual learner's teacher.
- I will hold my child accountable for his/her online behavior.
- I will make sure my student completes any virtual learning exercise (assignment, discussion, assessment, etc.) free from other influences or distractions. (See Academic Dishonesty on p. 4)

***By signing this agreement, I understand that I am responsible for the statements above.***

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Student Signature

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Date

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Parent Signature

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Date



The following Edgenuity Courseware courses will be offered by SR3:

**Middle School Courses**

English Language Arts (6)  
Literacy & Comprehension I (6)  
English Language Arts (7)  
Literacy & Comprehension II (7)  
English Language Arts (8)  
Introduction to Communications & Speech (8)

Mathematics (6)  
Mathematics (7)  
Mathematics (8)

Science (6)  
Science (7)  
Science (8)

World History (6)  
World Geography(7)  
U.S. History (8)

Lifetime Fitness  
Online Learning & Digital Citizenship  
Strategies for Academic Success

**High School Courses**

English Language Arts (9)  
English Language Arts (10)  
English Language Arts (11)  
English Language Arts (12)

Pre-Algebra  
Algebra I  
Geometry  
Algebra II  
Precalculus  
Financial Algebra  
Trigonometry  
Statistics

Biology  
Chemistry  
Environmental Science  
Physics  
Physical Science

Human Geography  
Survey of U.S. History  
U.S. History II  
World History II  
Modern World History  
U.S. Government

AP English Language & Composition  
AP U.S. Government & Politics  
AP U.S. History

Art History I  
Healthy Living  
Introduction to Art  
Introduction to Computer Science  
Lifetime Fitness  
Online Learning & Digital Citizenship  
Personal Finance  
Psychology

