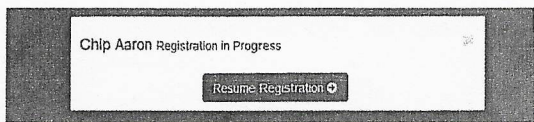


Registration for Returning (Current) Students

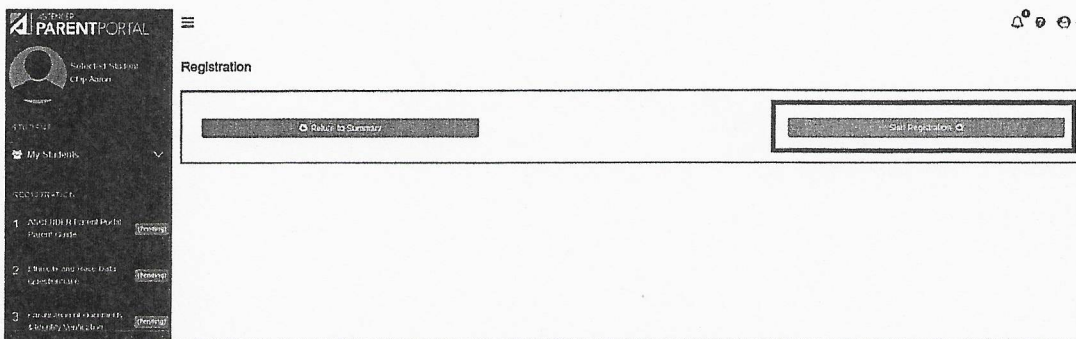
ASCENDER ParentPortal > Summary > Registration

Campuses typically require enrolled returning students to re-register each year for the upcoming school year and to complete forms that are required annually. Registration typically occurs during a range of dates according to district requirements. During those dates, you can access Registration from the student's Summary page.

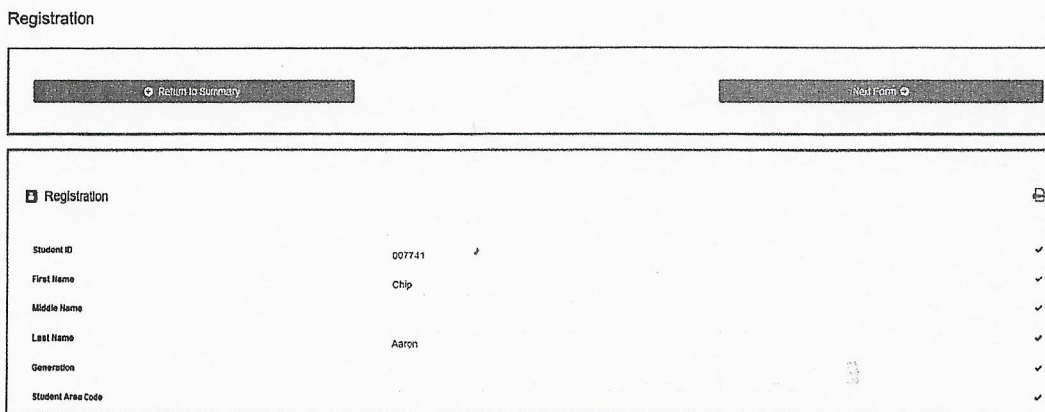
If you are returning to finish a registration you began at an earlier time, you will see a prompt to **"Resume Registration"**:



- Click **Start Registration**.



- The first form in the list opens on the right side of the page.



Two types of forms may be present:

- **View only or download:** View the form and acknowledge that you have viewed the form. There is no data to enter.
 For a static form, click **Download Attached Document** to open, save, and/or print the form.
 For a standard form, the form automatically opens on the right side of the page. By clicking **Next Form**, you are confirming that you viewed the form.
- **Review and update:** Review existing data. Add or update data as needed.

For contact forms, all of the student's contacts are listed at the top of the form. Click the contact name to update information for that contact.

Click **Add User** to add a new contact.

Registration

Previous Form Next Form

Contacts

ADD CONTACT ADD CONTACT

Contact: First Name	Carissa	✓
Contact: Middle Name		✓
Contact: Last Name	Nevel	✓

☐ Click Next Form.

The next form in the list is displayed on the right.

PARENTPORTAL

Registration

Previous Form Next Form

Student Health Information Sheet

Notify the nurse/health assistant of your child's campus or any changes with your child's health status during the school year.

All information obtained for this purpose will remain confidential. One form per student enrolled is required.

Ascender ISD

STUDENT HEALTH INFORMATION SHEET

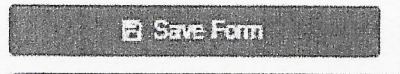
Campus Name: Ascender High
 Name of Enrollee: Aaron, Clark Grade: 12 Gender: M
 Date of Birth: 10/23/2002 Student Age: 17 Student ID: 027741

HEALTH HISTORY: Select the for any conditions that apply to your child and have been diagnosed by a physician.

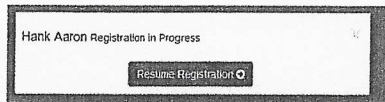
CONDITION	RESPONSE	DATE	COMMENTS
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☐ Continue reviewing forms and clicking **Next Form** until you have reviewed and updated all forms.

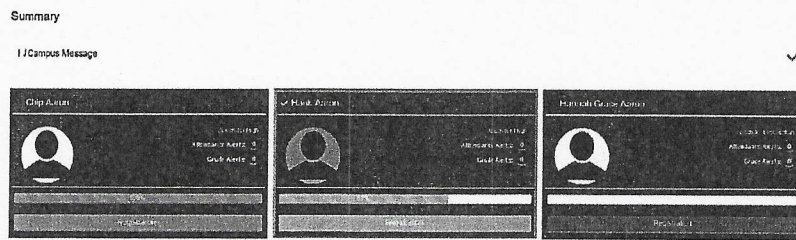
- If you are not ready to complete a form, click **Save Form** to save any data entered so far.



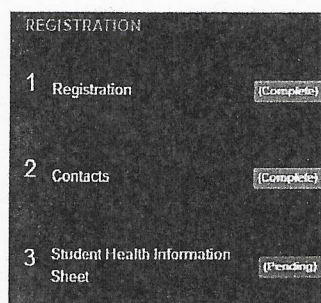
- If you leave ParentPortal before finishing registration updates, a **Resume Registration** button will be displayed allowing you to continue where you left off



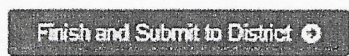
The parent will see the progress of each student's registration as seen below:



- The list on the left side of the page displays **Pending** or **Complete**, indicating the status of the form.



When you have viewed and entered all required data on all required forms, the **Finish and Submit to District** button is displayed at the bottom of the page.



☐ Click **Finish and Submit to District**.

[Return to Summary](#)

You have completed online registration for Annette Horne

[Print Confirmation](#)

Please click 'Print Confirmation' to print a confirmation of your completion or select a new student from the drop down in the sidebar or above.

Click Print Confirmation.

A page opens in a new window which lists the dates on which each form was completed.

Print Confirmation

Please click 'Print Confirmation' to print a confirmation of your completion or select a new student from the drop down in the sidebar or above.

Student Name :	Annette Horne	Print
Student ID :	262627	
Campus :	105 School	
Date/Time Printed :	07/22/2019 09:12:57 PM	
Forms Completed :		
• Registration	Completed On : 07/22/2019 09:09:21 PM	
• Contacts	Completed On : 07/22/2019 09:10:41 PM	
• Student Health Information Sheet	Completed On : 07/22/2019 09:11:22 PM	

Print this page for your records, then click **Close Window**.

Edit Data:

To update data you already entered, return to the form, type over existing data, and submit the form again.