

Westside Elementary's COVID Plan of Action 2020-2021

Arrival

Promptly at 7:15, bus riders will unload buses and students will enter the building through the front main double doors. They will be greeted by at least 6-8 Westside employees who will check temperatures. If the student does have a temperature, he or she will be quietly escorted to the nurse's office where the nurse will immediately begin assessing the student and make appropriate phone calls to parents/guardians. An isolation room will be in place inside the nurse's office and the student will not leave the area until an adult has arrived to pick the child up from school. According to MCSS policy, a temperature is 100.4 or above and this will be followed thoroughly. Parents will also be encouraged to check temps before their children leave home in the mornings.

Students who are fever free will either go to their classroom, the gym, or the cafeteria. The goal here is to keep cohorts, or classroom families, away from other families. This is possible because I have at least eleven classroom teachers who are willing to arrive at work by 7:15am to take their students to the classroom. The remaining classrooms will be divided up between the cafeteria and the gym. This division of students will allow us to keep families separate from other families.

I will also encourage drop offs to begin at 7:30am and each student will be greeted at his or her vehicle by a Westside employee and temps will be checked before student(s) exit the vehicle. This will take some time but patience and willingness to cooperate sets our parents apart from others. Should a child have a temp, he or she will not exit the vehicle.

Westside's cafeteria staff will deliver breakfast to each classroom by 7:45 am. Students will eat breakfast in the classroom.

Teachers will take their student(s) to the bathroom one class at a time and if the classroom has a bathroom in that room, the students will utilize that restroom. This procedure will be followed throughout the school day.

School Day

The goal at Westside is to keep our day as normal as possible; however, classroom families will not mingle with other families. Lunch will be served either in the classroom or families will rotate one week in the cafeteria and the next week in the classroom. I have several teachers willing to eat in their classroom and this will optimize this goal. Students will go through the lunchline one room at a time.

Recess will also look different with families being assigned an area to play on the playground. Westside has three areas on the hill and these areas which will be roped off. Teachers will rotate the areas daily or weekly, whichever works best for that particular grade level.

While walking the hallways, students and teachers will stay to the far right in case another student or family is met while in the hall. Our hallways allow the space for us to stay to the far right and still pass without breaking the 3' goal.

Students will eat snacks in their classrooms this year as well. Students may still buy snacks at school or bring snacks from home. If they buy snacks at school, it will be bought at a time separate from other class families.

Classrooms will be cleaned daily after 3pm and the library, computer, and PE equipment will be cleaned/wiped down after each class exits the room. Cleanliness is a HUGE responsibility and this year we take that responsibility even more seriously. Water fountains will not be used at all. Water refilling stations will be used per teacher discretion. Within the first day of school, ALL students will be shown the proper handwashing techniques.

Dismissal

Pick-ups will begin promptly at 2:40pm with students in grades 1-5 sitting 3' apart in the pickup hallway. Kindergarten pickups will exit out their back doors to come to pickups. This can be done due to the location of the Kindergarten classrooms and the number of Kindergarten students being picked up far exceeds the other grades. We will also have siblings sitting together so that when the family is called, they can quickly exit the hallway and proceed to the vehicle.

Bus riders will be separated into either the cafeteria or gym. I will have 4 buses in the gym and 4 in the cafeteria. We will load buses one at a time to eliminate as much contact with the students on different buses. While in the gym or cafeteria, students will be separated as much as possible but space does allow for optimal spacing.

RTI/SPED Services

Students in need of RTI services and SPED services will be picked up by the teacher or assistant and temps will be checked before exiting the classroom. RTI and SPED tables/doorknobs will be wiped down immediately after students in each group exit the room. Again, our goal is to continue on with a day as normal as possible and delivering these services to our students is imperative, especially since we have been out of school since March.

Visitors

ALL visitors will enter through the front doors and will be required to wear a mask if entering the building past the double doors. Westside personnel will check temperatures for visitors requesting entrance; however, at this time visitors will not be allowed to enter until permission from the Director of Schools is granted to all schools. This is not an attempt to punish anyone but is an effort to keep students

and faculty/staff safe. We look forward to the day when visitors can reenter the building!!

Confidentiality

Teachers and staff are held to a high standard of professionalism and this year that standard is even higher. We will conduct ourselves in a manner that is a reflection of how we feel for our students and school pride.

Conclusion

We will make every attempt to protect our students and faculty/staff this school year. We will follow district protocol and guidelines completely. Westside is a school centered on our students and every decision made will be centered around them. I feel confident in our staff and while no plan is completely foolproof, Westside will go above and beyond to promote healthy habits to keep our tribe safe.