

TITLE: SCHOOL-BASED MENTAL HEALTH COORDINATOR

JOB GOAL: The SBMH Coordinator provides a critical link between our multi-level system of support and our community-based mental health service providers. The overall goal of this position is to improve the quality and effectiveness of our SBMH system in delivering mental health services to students throughout the district, and to improve the collaborative relationships between the student's families, teachers and school personnel, and community providers.

PERFORMANCE RESPONSIBILITIES:

Essential Functions

1. Serve as the contact person between the school district and community-based mental health services providers to coordinate universal prevention services throughout the district.
2. Handle referrals for school-based mental health services and process these referrals with the service providers.
3. Facilitate universal mental health screenings throughout the school district and coordinate the logistics of these screenings with the building principals.
4. Coordinate progress monitoring for students receiving services, analyze data, and deliver recommendations for improvement.
5. Provide students, families, community members, and school personnel with specific training and professional development around mental health related topics.
6. Partner with community-based mental health providers to maximize support services for students. Collaborate to continually improve system.
7. Work with various entities to seek additional grant funding sources and submit expenses related to the grant.
10. Attend professional development opportunities related to mental health, trauma-informed schools, child abuse prevention, mental wellness for staff and other relevant trainings. Utilize these PD opportunities to prepare resources and/or training opportunities for school staff and/or parents.
11. Deliver life-skills training and social support in a small group format targeting students needing tier 2 supports. In doing so, the Coping and Support Training (CAST) program will be provided to 8th-12th grade students through a referral process.
12. Attend applicable student problem-solving meetings as an active mental health support team member.
13. Assist school-based mental health teams and district leaders with threat assessments and suicide assessments when applicable.
14. Provide direct services to individual students, if schedule allows.