

Hillsdale Preparatory School
160 W. Mechanic Rd., Hillsdale, MI 49242
Board of Directors Meeting
Hillsdale Prep Art Room
July 28, 2020 5:00 PM
Meeting Agenda

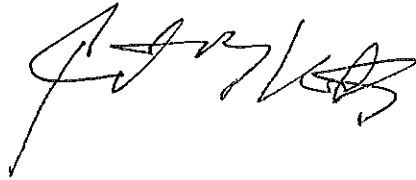
1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Public Comment
5. Consent Agenda
6. Reorganizational Matters:
 - a. Elect Officers
 - b. Designate Regular Meeting Dates
 - c. Appoint Repository of Funds
 - d. Appoint School Attorney
 - e. Reaffirm Non-Discrimination Policy
 - f. Authorize Administration to Handle Records
 - g. Appoint the Chief Administrative Officer
 - h. Appoint the Freedom of Information Officer
7. Approve the COVID-19 Preparedness and Response Plan
8. Approve the 2020-21 School Handbook
9. New Business and Administrative Reports/Updates
10. GVSU Update
11. Other Matters
12. Adjournment

Hillsdale Preparatory School
160 W. Mechanic Rd., Hillsdale, MI 49242
Board of Directors Meeting
Hillsdale Prep Art Room
June 23, 2020 5:00 PM
Meeting Minutes

1. **Call to Order:** 5:14pm
2. **Roll Call:** Willson, Conduct, Blood, Vear
 - a. Also Present: Melody Henthorne, Annie Fowler, Bill Barker(virtually)
3. **Approval of Agenda:** Motion to approve, Vear, 2nd Conduct-Carried
4. **Public Comment:** None
5. **Consent Agenda:** Motion to approve, Conduct, 2nd Blood- Carried
 - a. Approval of Financial Statements
 - b. Approval of Bills
 - c. Approval of the Board Minutes from the May 26 Meeting
6. **Discuss the 2020-21 ISD Budget:** The Board asked for Mrs. Fowler to pass along appreciation to Hillsdale ISD for sharing their budget and they had no comment about the proposed budget.
7. **Discuss the possibility of reducing to a 5 person Board:** Blood made a motion to reduce to a 5 person Board, 2nd Conduct – Carried
8. **Approve the Amended 2019-20 Fiscal Year Budget:** Conduct made a motion to approve the 19-20 amended budget, 2nd Vear- Carried
9. **Budget Hearing for the 2020-21 Fiscal Year Budget:**
 - a. Vear made a motion to close the board meeting, 2nd Conduct – The meeting was closed at 5:31pm
 - b. Conduct made a motion to open the Budget Hearing at 5:32pm, 2nd Vear –The Board discussed the 20-21 budget.
 - c. Conduct made a motion to close the budget hearing at 5:46pm, 2nd Blood-Budget Hearing Closed.
 - d. Conduct made a motion to open the board meeting at 5:47pm, 2nd Blood- The meeting is open.
10. **Adoption of the 2020-2021 Fiscal Year Budget:** Vear made a motion to approve the 20-21 Fiscal Year Budget, 2nd Conduct – Carried.
11. **Approve the Resolution to borrow money in the fall :** Vear made a motion to approve the resolution to borrow \$55,000 in the fall of the 20-21 school year, 2nd Conduct-Carried
12. **Approve the new Contract with CHBW:** Vear made a motion to approve the contract with CHBW, 2nd Blood - Carried
13. **Approve the 2020-21 Calendar:** Conduct made a motion to approve the 20-21 school year calendar, 2nd Vear – Carried
14. **New Business and Administrative Reports/Updates:**
 - a. Mrs. Fowler discussed planning that was taking place for the fall. She is on a committee with 4 teachers that is figuring out what school looks like next year. A parent survey was sent out to get feedback from families. She is working with the committee and GVSU so ensure that we have a plan in place in case we have

to provide distance learning next year. Overall parents responded well to distance learning. Towards the end of the school year there were some parent concerns. She has had great conversations with the concerned parents and will use that feedback to help make a better plan for next year. Due to budget cuts there will be some staff layoffs. Offering specials is going to be really hard with the current budget restraints. Vear made a motion to cut the arts due to budget constraints, 2nd Conduct-Carried. All efforts will be made to save these programs if funding becomes available.

15. **GVSU Update:** Bill is really pleased with the budget for the fall. He thanked Dr. Willson for his time on the Board and everything he has done for HPS. He informed Dr. Conduct she will receive her oath of office at the next meeting.
16. **Other Matters:** The remaining Board members need to start looking for a replacement for Dr. Willson.
17. **Adjournment:** Motion to adjourn Blood, 2nd Conduct- Meeting adjourned at 6:16pm

A handwritten signature in black ink, appearing to be "J. J. Vear", written in a cursive style.