



WHAT TO EXPECT: CCSD REVISED RETURN TO SCHOOL PLAN, JULY 27, 2020
ALL DATES AND PLANS SUBJECT TO CHANGE BASED ON HEALTH CONCERNS OR EXECUTIVE ORDERS

FIRST DAY OF SCHOOL

1. Teachers and support staff will report to their assigned buildings on August 3, 2020. Please contact your direct supervisor for specific questions.
2. The first day of school for ALL students will be September 9, 2020. CCSD will operate on a hybrid model. Families will have the option to choose another instructional model for their child by completing the application for their student to participate in the full-time Virtual Academy option.

MODEL 1- HYBRID MODEL: In person + Distance

3. The hybrid model will be scheduled for the entirety of the first semester of school and will be re-evaluated on specific dates based on the increase/decrease of the 14-day window of new daily positive COVID cases and the spread for Chattahoochee County and surrounding areas. Families are not required to apply for the Hybrid Model.
4. A hybrid model means that students will be assigned one day per week to attend in person. This allows the schools to operate with only 25% of the student population each day. The hybrid model is the only feasible way to promote social distancing for a return to the building. Transportation will be provided to students on their assigned day to attend.
5. Students will be assigned a specific day to attend school. Families will be grouped to ensure that siblings attend on the same days. The start and end time for each school will remain, and students will attend full-days on their assigned day. Each homeroom teacher will communicate the assigned day to families and students during the On-Line Orientation scheduled for August 31-September 4.

6. When not attending the building on the assigned day, each grade level and content will have assigned days and times for Distance Instruction. All specific information will be available on each teacher's webpage located on the school site www.chattco.org (Go to Schools, Menu, Teacher Pages).

REVIEW DATES FOR HYBRID MODEL

7. The Hybrid Model will be in place for the first semester. A consecutive decrease in the 14-day period of daily new positive cases will prompt a review for additional days being added to the In-Person instructional days of the Hybrid Model.

8. Hybrid Model review dates to increase In Person Assigned Days:

Hybrid Model Phases	Implementation/ Review Date based on available data
Phase 1: 1 day in person instruction	September 9, 2020
Phase II: 2 day in person instruction	October 9, 2020
Phase III: 3 days in person instruction	November 6, 2020
Phase IV: 4 days in person instruction	December 4, 2020
Traditional School	January 4, 2021 (to return on January 5, 2021)

The Review date will be the scheduled date to analyze the increase/decrease in the new daily positive cases for the county and region. The criteria used to determine if the in person amount of time changes will be based on recommendations from state health agencies and the capacity of the school system to meet health and safety recommendations that may be required under any Executive Orders issued. All information provided is subject to change to ensure that all required health orders are followed.

FULLTIME VIRTUAL ACADEMY MODEL

7. The application for the Full-time Virtual Academy model will be *extended until August 5, 2020*. Families selecting this option agree for their child to remain in the Virtual Academy a minimum of one semester (December 18, 2020). Families will have the option to request that a student continue second semester in the Virtual Academy Option. Students are allowed to register for any available course each semester that aligns with their individual graduation plan.

8. The Virtual Academy Option will utilize a 3rd party technology platform for instructional purposes. CCSD will assign certified facilitators as a point of contact for students enrolled in the Virtual Academy Option. These facilitators will assist with questions, navigating the program, responding to needs, and supporting the students for successful completion of the assigned modules. Direct teaching will occur through the technology platform.

9. The Virtual Academy will be a school-parent-student agreement that will require regular engagement by the student and enrollment for one semester. An agreement must be signed which indicates the student will participate for at least one semester. Students participating in The Virtual Academy will receive a license agreement through a technological platform for online instruction. Students remain a student at their assigned school and are allowed to participate in extracurricular events even when selecting the Virtual Academy option.

10. Per the information in the Virtual Learning Letter found at www.chattco.org under the Distance Learning Tab, Virtual Academy attendance requirements will be met by student completion of all items assigned. There is no requirement for a student to log-in at a specified time in the Virtual Academy; however, the student must demonstrate self-motivation and discipline to complete the assigned modules and utilize the teacher virtual facilitator for questions. The module records the number of log-in times and provides data indicating the percent complete from the modules and lessons. A passing grade of 70 is still required for course credit. Incomplete modules will result in the platform issuing a "0" for the material not completed. Typically, a student may need to spend one hour per day on each course assigned to stay on track with the program.

11. All applications submitted for the full time Virtual Academy option are being processed. There is no class maximum for the virtual option; therefore, all applicants will be accepted into the Virtual Academy option. Parent notification which will include the contact information for the assigned teacher facilitator will be provided to parents **after**

the close of the application period on *August 5, 2020*. The Virtual Learning application can be found at www.chattco.org under Menu at the Distance Learning Tab (Virtual Learning Letter)

12. Orientation for students enrolled in the full time Virtual Academy Model will occur on-line on September 1, 2020.

SPECIAL SERVICES

13. Specialized services will be made available as required by law for each child's individual plan regardless of the model selected (Hybrid model or Virtual Academy model). Please direct specific questions to the appropriate building level Assistant Principal.

14. A case manager will be assigned for students eligible for special services. The case manager will communicate directly with parents.

15. Any medical condition preventing a student from using a face covering or adhering to any other requirement in the Health Crisis plan for safely returning to school must be documented to include a specific accommodation plan for the student.

NEW STUDENT REGISTRATION

14. To reduce the need for in person enrollment, on-line class registration and on-line student enrollment procedures will be available at www.chattco.org under the Enrollment Tab at the school page.

15. Parents are encouraged to notify the school's registrar immediately for students enrolling in the Fall semester.

FACILITIES

15. Preventive, sanitation measures are in place to include: use of cleaning/disinfecting protocols for custodial staff who are under contract and monitored by a national cleaning service. Additional information is available at www.chattco.org under the COVID tab.

16. Because frequent hand washing will be encouraged and expected, hand sanitizer will be included as a required school supply. Additionally, the system has installed hand washing stations throughout all facilities to provide access to dispensing machines to increase frequency of hand washing as a preventive measure.

17. Water fountains that are designed to fill up water bottles will be available so that drinking from water fountains can be discouraged. Students will be encouraged to bring water bottles from home.

PREVENTATIVE HEALTH MEASURES

18. All faculty and staff will be required to utilize face coverings of their preference while inside in a group setting will be in place. A face covering will be made available to those without one. Please contact the direct supervisor for required accommodations.

19. All students will be required to utilize a school appropriate face covering when on a school bus and when inside in a group setting to promote healthy practices. A face covering may be made available to those without one. Please contact your child's building administrator for ADA accommodations.

20. Health screening checks to include temperature checks will be in place at the school building. Any student exhibiting concerns will be sent to the Care Connect Medical Clinic located in each school building.

21. Specially scheduled appointments may be made for families whose child may need to access the classroom and building prior to the first day of school. Parents are to contact the building level administrator to make this emergency request.

22. Schools will limit visitors and access will only be provided in extenuating circumstances and confined to specific areas of the building. Screening measures will be utilized as a preventive measure in the isolated instance that a visitor accesses the building.

23. In the event that a student's behavior during in person instruction compromises the health and safety of the student/faculty population, parents will be contacted and a review of the student code of conduct will occur.

SOCIAL DISTANCING MEASURES

23. Classrooms will be arranged to increase space between students with desks facing the same direction with no personal furniture in classrooms. Because only 25% of the class roster will be present at any given time, social distancing will be in place.

24. Meal times, class changes, and dismissal times will be staggered to prevent large gatherings.

TRANSPORTATION

25. As feasible, fresh air or recycled air will be used on the school bus. Students will be required to wear face coverings at all times while on the bus.

26. Loading and unloading of buses will occur in a systematic manner with students assigned to seats. Load back to front and unload front to back.

27. Due to the hybrid model, the buses will typically run at 25% capacity as students will only require transportation on their assigned in-person school day.

20. In the event that a student jeopardizes the health and safety of others while on the bus, the student code of conduct and disciplinary procedures will be reviewed and administered.

21. Bus routes and times will be posted on the www.chattco.org site under Transportation. In the event that a parent determines that the student will be transported by home, please contact the Transportation Department.

TECHNOLOGY

27. Technology has been placed in the community with Wi-Fi extenders in all school system building parking lots. Additional Wi-Fi extenders will be installed across the county to ease connectivity concerns.

28. Parents are encouraged to contact the school principal in writing in the event that a student requires assistance with accessing technological devices.

SCHOOL FOODS

28. School foods will provide in person meals to students on the assigned day for the hybrid model. Four days of meals will be available for students, and a schedule will be made available for distribution of these meals. Staff will encourage students to participate in the take home meal option.

29. Students will be allowed to utilize a meal ordering system for take home meals. This includes those students who would like to purchase meals.

29. Students who are participating in the Virtual Academy option will be assigned a day for meal pick up. An ordering system will be made available to indicate interest in participation.

30. K-8 students remain eligible for no cost breakfast and lunch for the school year 2020-2021.

STUDENT HEALTH

30. All students and employees are expected to stay home if they have any illness or symptoms of illnesses to include any low-grade fever. It is expected that any person who has tested positive for a contagious illness or anyone who has had close contact with an infected person will remain home as directed by CDC guidelines.

31. In the event that the school is made aware of a positive case of an infectious disease, parents will be notified through a standard letter. The school and the contracted custodial service will initiate the deep cleaning protocol.

32. Please be aware that the in person school plan for the 2020-2021 school year is subject to change. In the event that an extended school closure becomes necessary, various plans are available to provide for students' health, social-emotional and instructional needs.