

Tuxedo Board of Education-Organizational Meeting

Tuesday, July 7, 2020

Tuxedo Union Free School District
Board of Education
Google Meet Video Conference
7:00pm

Generated by Kristine DiFrancesco on Wednesday, July 8, 2020

Members present

Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

Meeting called to order at 7:28 PM

1. Meeting Opening

Procedural: 1.1 Call to Order

Procedural: 1.2 Pledge of Allegiance

Procedural: 1.3 Roll Call and Quorum Check

2. Nominations & Oath of Office

Action: 2.1 Board of Education, President

There were two nominations for Board of Education President, Dorothy Ziegelbauer and Dan Castricone. Dorothy Ziegelbauer took her oath.

Motion to appoint Dorothy Ziegelbauer as President of the Tuxedo Board of Education for the 2020-2021 School year.

Motion by Meg Vaught, second by Kimberly Breiland.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Kimberly Breiland, Joe Rickard

No: Michael Arone, Daniel Castricone, Lucy Cerezo Scully

Action: 2.2 Board of Education, Vice President

There were two nominations for Vice President, Meg Vaught and Dan Castricone.

Meg Vaught took her oath.

Motion to appoint Meg Vaught as Vice President of the Tuxedo Board of Education for the 2020-2021 School year.

Motion by Kimberly Breiland, second by Dorothy Ziegelbauer.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Kimberly Breiland, Joe Rickard

No: Michael Arone, Daniel Castricone, Lucy Cerezo Scully

3. Appointments

Action: 3.1 Designation of Legislative Liaison to NYSSBA

Joe Rickard volunteered to be the Legislative Liaison for NYSSBA.

Motion to appoint Joe Rickard as Legislative Liaison to the NYS School Boards Association for the 2020/21 school year.

Motion by Dorothy Ziegelbauer, second by Meg Vaught.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

Action: 3.2 Designation of the Legislative Liaison to OCSBA

Meg Vaught volunteered to be the legislative liaison to OCSBA.

Motion to appoint Mary Vaught as Legislative Liaison to OCSBA for the 2020/21 school year.

Motion by Dorothy Ziegelbauer, second by Kimberly Breiland.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

Action: 3.3 Approval of Officers and Personnel for the 2020-21 School Year

Motion to approve officers and personnel for the 2020-21 school year as presented.

TREASURER	Kevin Ziemba
ASSISTANT TREASURER	TBD
DISTRICT CLERK	Kristine DiFrancesco
TAX COLLECTOR	Lynda Mitrione
PHYSICIANS	TBD
ATTORNEY	Shaw, Perelson, May & Lambert LLP
EXTERNAL AUDITOR	TBD
INSURANCE CONSULTANT	NY School Insurance Reciprocal
ATTENDANCE OFFICER	Matthew Takeuchi
RECORDS MANAGEMENT OFFICER	Kevin Ziemba
TITLE IX OFFICERS	Nicole Scariano & Paul Brown
TITLE VI OFFICER	Nicole Scariano
SECTION 504 COORDINATOR	Nicole Scariano
CPSE/CSE CHAIRPERSON	Nicole Scariano
DIGNITY COORDINATORS GGM	Paul Brown and Stephanie Mancini
DIGNITY COORDINATORS HS	Christine Oliva & Nicole Scariano
HOMELESS LIAISON	Christine Oliva
DEPT. OF SOCIAL SERVICES CONTACT	Christine Oliva
RECORDS ACCESS OFFICER	Kristine DiFrancesco
RESIDENCY OFFICER	Kevin Ziemba
RECORDS ACCESS APPEAL OFFICER	Kevin Ziemba
CLAIMS AUDITOR	Bernice Feest

Motion by Dorothy Ziegelbauer, second by Meg Vaught.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

Action: 3.4 Approval of Designations

Motion for approval of designations as presented.

BANKS FOR ALL OFFICIAL DEPOSITS	J.P. Morgan Chase, Connect One Bank, NY-CLASS, New York Liquid Asset Fund (Any commercial bank in NY State for Certificates of Deposit)
OFFICIAL NEWSPAPERS	Times Herald Record & Photo News
REGULAR MONTHLY BOE MEETINGS	3 rd Thursday of each month at 7:00 PM, subject to change by the Board of Education

Motion by Dorothy Ziegelbauer, second by Kimberly Breiland.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

Action: 3.5 Approval of Authorization

Approval of the following authorizations for the 2020-21 School year.

CERTIFICATION OF PAYROLL	Chief School Administrator
PURCHASING AGENT	Business Administrator (Superintendent in absence of Business Administrator)
ATTENDANCE AT CONFERENCES	Chief School Administrator
GENERAL PETTY CASH FUND	High School \$100 (Matthew Takeuchi) Transportation \$100 (JoAnn Martin)
SIGNATURE ON ALL DISTRICT CHECKS	Treasurer (School Business Administrator in absence of Treasurer)
BUDGET TRANSFERS	Superintendent
GRANTS IN AID	Superintendent

Motion by Dorothy Ziegelbauer, second by Meg Vaught.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

Action: 3.6 Existing Policies & Past Practices

Motion to revive existing board policies and past practices for the Tuxedo UFSD, for the 2020-21 school year.

Motion by Meg Vaught, second by Kimberly Breiland.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

Action: 3.7 Invest Monies at Prevailing Rate

Motion for approval for Business Administrator/Superintendent to invest monies at the best prevailing rate.

Motion by Meg Vaught, second by Kimberly Breiland.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

Action: 3.8 Bonding for the 2020-21 School Year

Approval for Bonding of the District Clerk, District Treasurer, Tax Collector, Internal Claims Auditor and Treasurer of Activities Fund.

Motion by Kimberly Breiland, second by Lucy Cerezo Scully.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

Action: 3.9 Designation of the Audit Review Committee

It is recommended that the Tuxedo Board of Education appoint Joe Rickard and Dorothy Ziegelbauer as the Audit Review Committee to assess the findings of the external audit.

Motion by Kimberly Breiland, second by Meg Vaught.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

Action: 3.10 Designation of the Budget Review Committee

It is recommended that the Tuxedo Board of Education appoint Joe Rickard and Mary Vaught as the Budget Review Committee for the development of the 2020-2021 budget.

Motion by Kimberly Breiland, second by Meg Vaught.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

3.11 Committee Liaisons

Tuxedo 2025- Mary Vaught, Dorothy Ziegelbauer

Finance Committee- TBD

Policy Committee- Kimberly Breiland

Safety Committee- Dan Castricone

Operations Committee- Mike Arone

Curriculum Committee- Mary Vaught

4. Adjournment of Organizational Meeting and Convene into Regular Session

Action, Procedural: 4.1 Adjourn Organizational Meeting and Convene to Regular Session

Motion to adjourn the Organizational Meeting and Convene into Regular Session.

Motion by Meg Vaught, second by Michael Arone.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

5. Meeting Opening

Action, Procedural: 5.1 Approve Agenda

A board member asked to add Public Comment to the agenda.

Motion to approve the agenda and add public comment.

Motion by Daniel Castricone, second by Michael Arone.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

6. Consent Agenda

Action, Minutes: 6.2 Meeting Minutes 6-18-20

A board member asked if the emergency bus lease was applied for. Mr. Bohlke said it was in progress.

Motion to Approve Minutes from the 6-18-20 meeting.

Motion by Meg Vaught, second by Kimberly Breiland.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

Action: 6.3 Special Education Plan

Motion to accept the Special Education Plan for the 2020-2021 school year.

Motion by Meg Vaught, second by Kimberly Breiland.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

Action: 6.4 Resignation

Motion to approve resignation as presented.

NAME	POSITION	EFFECTIVE DATE
Sharon Fox	Library Media Specialist	8/31/20

Motion by Lucy Cerezo Scully, second by Kimberly Breiland.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

Action: 6.5 Child Care Leave

Motion to approve child care leave through the end of the first semester for Anissa Kurian.

Motion by Dorothy Ziegelbauer, second by Lucy Cerezo Scully.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

Action: 6.6 Superintendent Evaluation Tool

Motion to approve the NYSSBA Superintendent's Evaluation Tool for the 2020-2021 school year.

Motion by Meg Vaught, second by Joe Rickard.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

Action: 6.7 Obsolete Equipment

Motion to declare the electronics equipment as obsolete and dispose of it in accordance with district regulations.

Motion by Michael Arone, second by Kimberly Breiland.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

7. Items for Discussion

Action, Discussion: 7.1 2020-21 BOE Calendar

Motion to approve Board of Education work session meetings for the 2020-21 school year on the first Tuesday of each month.

Motion by Meg Vaught, second by Kimberly Breiland.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

8. Public Comment

Information, Procedural: 8.1 Guidelines for Public Comment

Board member, Mike Arone, asked to go on public record stating the President and the Vice President are not allowed to make decisions on their own without consulting the BOE.

A board member didn't receive an invitation to the graduation. Mr. Bohlke will have Mr. Takeuchi re-send via email.

9. Adjournment

Action: 9.1 Adjourn Meeting

Motion to adjourn the meeting.

Motion by Dorothy Ziegelbauer, second by Kimberly Breiland.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'K. DiFrancesco', written in a cursive style.

Kristine DiFrancesco
District Clerk