

Covid Guidelines

July 28th, 2020

Arrival to School

- Bus entrance and main entrance doors will be propped open to reduce touchpoint
- Hand sanitizer stations located at both entrances
- Doors will still open at 7:20 (8:05 collaboration days)
- 6th graders report to auxiliary gym
 - o Sit on floor and in bleachers
 - o Social distancing is recommended, or a mask is to be worn.
- 7th graders report to main gym
 - o Sit on floor
 - o Social distancing is recommended, or a mask is to be worn.
- 8th graders report to main gym
 - o Sit in big bleachers
 - o Social distancing is recommended, or a mask is to be worn.
- Students can eat breakfast in the morning
 - o Only students eating are allowed in cafeteria
- 7:40 bell rings and students will be released by team or 6th grade teacher
- Students should report directly to the classroom
 - o Staff will encourage students to leave the hallway and enter their first period class

Classroom

- All students should have an assigned seat beginning on day one
- Students will remain in the assigned seat until an extended break in the school schedule
- Desks/tables and students should be spaced at the greatest distance the classroom and desks/tables will provide
- While sitting individually students with appropriate spacing, students do not need to wear masks
- Masks are to be worn when working with partners (where distancing is not achievable) or in small groups
- Masks are to be worn when a staff member is working with an individual student or group of students, where distancing is not achievable.
- School supplies should not be shared within the classroom. Students should use their own supplies or sanitize between student usage
 - o Following class, all supplies being used for next class will be sanitized if used in previous class

Class Dismissal

- Stagger dismissal for each passing period and end of school day
 - o 7th and 8th grade:
 - At sound of bell- yellow team and blue team release
 - 1 minute after bell- orange team and green team release

- 2 minutes after bell- red/purple team release
- Students in 7th/8th grade going to a core classroom will directly enter the classroom. Students going to a related arts classroom will remain outside the door along the wall until the class is completely dismissed. Students are to wear a mask during this time.
 - 6th grade:
 - At time of rotation: language arts teachers release students in groups. Students will walk along right-hand side of hallway and line up at their math classroom next to an assigned locker bank. Once all language arts teachers have released, math teachers will release students directly to their language arts classroom. Once these students have entered their classroom, the students in the hallway can enter their math classroom Students are to wear a mask during this time.
 - Will release students to the cafeteria by teacher. To start the year, teachers will walk their students to the cafeteria. Teachers will stagger release their students based on numerical classroom number. Students are to wear a mask during this time.
 - Will release students to their 6th period rotation by teacher. Teachers will stagger release their students based on numerical classroom number. Students are to wear a mask during this time.

Cafeteria

- Students will select their assigned seat in the cafeteria on the first day of school. Will remain in this seat for remainder of the nine weeks.
- Students will be dismissed by individual table.
 - Do not dismiss a table until the previous table of students has made their way through the serving line.
- Cafeteria staff will serve all food.
- Condiments and plastic ware are pre-packaged.
- No cash back on any purchases.
 - Remaining balance from purchase will be applied to students/staff lunch accounts to be used for a future meal purchase.
- Students will be able to go outside for Knight Pass reward once that begins.

Dismissal from School

- Stagger dismissal from Academic Lab class.
- No after school concession stands.
- Staff need to encourage students to go to the bus area or car line.
- Students riding the bus will be divided into two waves of students in the afternoon
 - Students riding the first half of buses in the afternoon will go directly outside and wait for their bus while social distancing.
 - Students riding the second half of buses in the afternoon will go directly to the auxiliary gymnasium and wait for students outside to leave prior to going outside.
 - In case of inclement weather- students who ride first half of buses will report to the main gymnasium.

- Students being picked up by their parent will need to wait outside along the sidewalk while social distancing
- Students are to wear their mask while waiting for buses or car if social distance is not possible.

Clubs, Athletics, Events, After School Events

- No club meetings until the week of August 24th
 - o Gives us a chance to get into school and see how guidelines are working and determine need/ability to have club meetings.
- Family events typically taking place during the day will not be scheduled.
 - o Honors breakfast.
- Events typically taking place after school will not be scheduled.
 - o Drama, winter showcase, dances, etc.
- Athletics will still be taking place
 - o Are under a different set of guidelines then normal school operations.

Healthy Environment

- Reduce touch points:
 - o All classroom doors should be propped open.
 - Doors should still be locked.
 - Do not prop open doors with trash cans, chairs, etc.
 - Do not put door stop between door hinge and door frame
 - o Students will not be assigned a locker to start the school year
 - Students are encouraged to clean out bookbag on a regular basis
 - Students with athletic bag should place those in athletic locker in the morning.
 - o Drinking fountains will be disabled other than the bottle filler.
- Sanitize:
 - o Sanitizing stations will be at both entrances each morning.
 - o Classroom teacher will have sanitizer ready for students when they enter the classroom
 - o Custodians will sanitize classrooms during prep period or lunch period.
 - o Classroom supplies being shared amongst students should be sanitized between uses.
- Reduce outside health risks
 - o Front doors will remain locked during the school day.
 - o Parents needing to come into the building will need to set an appointment ahead of time.
 - o No visitors during the day to deliver food to staff members.
 - o No guest speakers.
 - o No field trips.