

# Virtual School Enrollment Form

## Oologah Upper Elementary

## Oologah Lower Elementary

Parents: Please fill out the form below if you plan to enroll your child in virtual school for either semester of the 2020-2021 school year. Enrollment in virtual school will not be considered complete until this form and any additional information requested by the principal is turned in. **This form must be completed for each individual student you plan to enroll. Please return this form to [kendra.adkins@oologah.k12.ok.us](mailto:kendra.adkins@oologah.k12.ok.us) for UE students and [crysti.york@oologah.k12.ok.us](mailto:crysti.york@oologah.k12.ok.us) for LE students. You may also drop it off at the Central Office.**

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Student Name: \_\_\_\_\_

Grade in 2020-2021: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Parent Name: \_\_\_\_\_

Parent Phone Number: \_\_\_\_\_

Parent Email: \_\_\_\_\_

Is your child a current student at OTPS?

- Yes
- No

If yes, who was their teacher last year?

\_\_\_\_\_

Has your child ever attended any type of virtual program before? If your answer is "yes", please specify where they attended.

- Yes, my child attended virtual school at \_\_\_\_\_.
- No, my child has never attended virtual school of any kind.

Do you have access to reliable internet?

- Yes
- No

Which internet provider do you use at home?

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Is your child currently on an IEP?

- Yes
- No

Is your child currently on a 504 plan?

- Yes
- No

Which semester(s) are you interested in virtual school? Virtual school is a one-semester commitment, at the minimum. If you begin a semester in virtual school, you won't be able to move to the traditional classroom until the beginning of the following semester. (Mark all that apply)

- Fall 2020
- Spring 2021

Why are you interested in enrolling in virtual classes?

- Physical health concerns (including COVID-19)
- Mental health concerns
- Interest in a home-based program
- Poor attendance/grades
- Low motivation for school
- Better fit for the family
- Other:

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**Please initial next to the following statements indicating that you understand and accept the terms of virtual school at OUE and/or OLE.**

\_\_\_\_\_ I understand that by enrolling my child in virtual school at OUE or OLE, I am committing to one semester of virtual enrollment and that my child may not return to the traditional classroom until the beginning of the following semester.

\_\_\_\_\_ I understand that my child will be working independently at home and that assistance from an OTPS teacher is provided as needed and by appointment.

\_\_\_\_\_ I understand that my student is guaranteed two interactions with a certified teacher per month. Additional appointments may be scheduled in advance and at the discretion of the teacher.

\_\_\_\_\_ I understand that my student is expected to complete work online using various platforms including, but not limited to, Google Classroom, Pearson Realize, Exact Path, and Study Island.

\_\_\_\_\_ I understand that my child's attendance will be tracked using online log-ins, completed assignments, and communication with the teacher. If there is an attendance issue with my student, I will be contacted by his/her teacher and I am expected to remedy this issue immediately.

\_\_\_\_\_ I understand that it is my responsibility to stay in contact with my child's teacher regarding any academic issues, technology problems, physical or mental health situations or other concerns. Any contacts I make with my child's teacher will be returned within 24 hours.

\_\_\_\_\_ I understand that my child will be issued a school-owned device to use during virtual school. It is my responsibility to ensure the safety of this device. I have the opportunity to pay a \$20 technology fee to help cover the cost of repairs or replacement. If I choose not to pay the fee, the cost of repair or replacement is 100% my responsibility.

\_\_\_\_\_ I understand that if I wish my child to participate in any school functions or activities, it is my responsibility to provide transportation. The school district will not provide transportation for any virtual student.

\_\_\_\_\_ I understand that special education services for virtual students will be provided virtually as well. If I wish for my student to receive their special education services on campus, I must make an appointment and no transportation will be provided for these services.

**Please list any other concerns or questions you may have regarding enrollment in virtual school at OUE and/or OLE:**

**Your student's enrollment in virtual school at OUE/OLE is not considered complete until you receive a confirmation email from the site principal or counselor. You can expect this email to come no later one week after receipt of all required documentation and enrollment forms.**