

COVID-19 Preparedness and Response Plan

(Executive Order 2020-142 District Preparedness Plan Template)

Revised 7:00AM
07/28/20

Name of District: Deckerville Community Schools

Address of District: 2633 Black River St., Deckerville, MI 48427

District Code Number: 76090

Web Address of the District: <https://www.deckerville.k12.mi.us/>

Name of Intermediate School District: Sanilac

Name of Authorizing Body (if applicable):

Preparedness Plan Introduction

Governor Whitmer's [Executive Order 2020-142](#) "provides a structure to support all schools in Michigan as they plan for a return of pre-K-12 education in the fall. Under the order, school districts must adopt a COVID-19 Preparedness and Response Plan laying out how they will cope with the disease across the various phases of the [Michigan Safe Start Plan](#). In turn, the accompanying Michigan Return to School Roadmap offers a guide to the types of safety protocols appropriate during each phase. There's no one-size-fits-all solution: What works in Lansing may not work in Sault Sainte Marie. Districts will retain the flexibility to tailor their instruction to their particular needs and to the disease conditions present in their regions." (EO-2020-142)

Each district (public, public school academy (PSA), nonpublic, and intermediate school district (ISD) that educates pre-K-12 students) shall submit a single completed Assurance Document and Preparedness Plan to its Board in time for approval by August 15 or seven days before the first day of school, whichever comes first. This template, when completed, serves as a single Assurance Document and Preparedness Plan.

The Preparedness Plan will be collected by the Intermediate School District for public school districts, the authorizing body for public school academies, or the chief/designated school administrator for nonpublic schools for transmission to the State Superintendent of Public Instruction and State Treasurer by August 17, 2020. Additionally, this Preparedness Plan must be posted on the district's, PSA's, or nonpublic school's public website home page no later than August 17, 2020. A single application should be filed by the district rather than multiple applications for individual schools within a district.

Preparedness Plan Assurances

The District agrees to meet all of the following requirements of Executive Order 2020-142

- ✓ The District assures that when it provides in-person instruction to its students without disabilities, the district must also provide in-person instruction to its students with disabilities, consistent with their individualized education programs (IEPs).
- ✓ The District assures that when schools are closed to in-person instruction, districts must strive in good faith and to the extent practicable, based upon available resources, technology, training, and curriculum, as well as the circumstances presented by COVID-19, to provide equal access to any alternative modes of instruction to students with disabilities from birth through age 26. This assurance includes the provision of auxiliary services under section 1296 of the Revised School Code, MCL 380.1296.
- ✓ The District assures that while any state of emergency or disaster related to the COVID-19 pandemic continues, it shall comply with guidance from the United States Department of Education, including its Office of Civil Rights and Office of Special Education and Rehabilitative Services, and the Michigan Department of Education concerning the delivery of alternative modes of instruction to students with disabilities in light of the impact of COVID-19.
- ✓ The District assures that it shall, to the extent practicable and necessary, make individualized determinations whether and to what extent compensatory services may be needed for students with disabilities in light of the school closures during the 2019–2020 school year.
- ✓ The District assures that during **Phase 1, 2, or 3** of the *Michigan Safe Start Plan* it will close its buildings to anyone except: (a) District employees or contractors necessary to conduct minimum basic school operations consistent with a Preparedness Plan, including those employers or contractors necessary to facilitate alternative modes of instruction, such as distributing materials and equipment or performing other necessary in-person functions. (b) Food-service workers preparing food for distribution to students or their families. (c) Licensed child-care providers and the families that they serve, if providers follow all emergency protocols identified by the state.
- ✓ The District assures that during **Phase 1, 2, or 3** of the *Michigan Safe Start Plan* it will suspend athletics, after-school activities, inter-school activities, and busing.
- ✓ The District assures that during **Phase 1, 2, or 3** of the *Michigan Safe Start Plan* it will provide for the continued pay of school employees while redeploying staff to provide meaningful work in the context of the Preparedness Plan, subject to any applicable requirements of a collective bargaining agreement.
- ✓ The District assures that in **Phases 1, 2, or 3** of the *Michigan Safe Start Plan* it will provide for the continuation of food distribution to eligible students.
- ✓ The District assures that during **Phase 4** of the *Michigan Safe Start Plan* it will prohibit indoor assemblies that bring together students from more than one classroom.
- ✓ The District assures cooperation with the local public health department if a confirmed case of COVID-19 is identified, and agrees to collect the contact information for any close contacts of the affected individual from two days before he or she showed symptoms to the time when he or she was last present in school.

Preparedness Plan

Every district must develop and adopt a COVID-19 Preparedness and Response Plan (“Preparedness Plan”) that is informed by [Michigan’s 2020-21 Return to School Roadmap](#) (“Return to School Roadmap”) from the COVID-19 Task Force on Education and Return to School Advisory Council.

In accordance with Executive Order 2020-142 a plan must include all the following parts:

- A.** The policies and procedures that the District will follow when the region in which the district is located is in **Phase 1, 2, or 3** of the *Michigan Safe Start Plan*.
1. Describe how the district will offer alternative modes of instruction other than in-person instruction and a summary of materials each student and the student's parents or guardians will need to meaningfully access the alternative modes of instruction included in the Preparedness Plan. If the Preparedness Plan relies on electronic instruction, the Preparedness Plan must consider how the district will aid students who lack access to computers or to the internet. This is also in the Continuity of Learning and COVID-19 Response Plan submitted in April. You may want to update and link to this plan in your response below.

The district will provide two options from which families may choose when in remote learning: Google Classroom or printed learning packets, if connectivity is an issue at home.

Families who select printed learning packets will be provided with two weeks' worth of materials. At the start of week three, packets of completed work will be returned for assessment by teachers, and the next two weeks of materials will then be provided. This predictable pattern will continue until Deckerville School District is placed into Phase 4.

Families who have elected to learn from home during Phase 4 or 5 have the option to complete course work with Deckerville Virtual Academy (My Virtual Academy). During Phase 1, 2, or 3, Deckerville Virtual Academy students, upon completion of a semester, may elect to join Google Classroom or complete printed learning packets.

Special Education services will continue to be provided based on Federal guidelines.

District teachers will use the Remind app to communicate with families in addition to regular emails sent through Skyward to family and student email accounts. Teacher student communication will occur through Google Classroom and Deckerville Google student emails.

The district is prepared to provide students with a Google compatible device. The device and remote internet access will be used to complete educational requirements.

- B.** The policies and procedures that the District will follow when the region in which the District is located is in **Phase 4** of the Michigan Safe Start Plan. Those policies and procedures must, at a minimum, include:

1. **Face coverings** (p. 22)
 - a. Please describe how the district will implement **requirements** for facial coverings that at a minimum require the wearing of face coverings, except during meals and unless face coverings cannot be medically tolerated, for:
 - i) All staff and all students in grades preK-12 when on a school bus.
 - ii) All staff and all students in grades preK-12 when in indoor hallways and common areas.
 - iii) All staff when in classrooms.
 - iv) All students in grades 6 and up when in classrooms.
 - v) All students in grades kindergarten through grade 5 unless students remain with their classes throughout the school day and do not come into close contact with students in another class.

- All staff are required to wear masks.
- All students are required to wear face masks during transportation.
- All 6-12 students are required to wear face masks.
- Pre-K-5 students in self-contained classrooms will not be required to wear face masks.
- All students will be required to wear face masks during transitions.

- If a student or staff member doesn't have a mask, they will be available in the school office.

2. Hygiene

Please describe how you will implement the **requirements** for hygiene protocols from the *Return to School Roadmap* (p. 22-23).

Portable hand sanitizing stations will be placed throughout the school building. Hand sanitizer, such as Lemon Blossom Hand Sanitizer will be placed in sanitizing stations as well as in all rooms and buses. Disinfecting wipes, such as Flex Disinfecting Wipes will be placed in rooms to disinfect three times daily. Rooms will be supplied with paper towels, soap and tissues that will be checked daily and be replaced as needed. Hand sanitizer and wipes will be checked daily and replaced as needed. Universal handwashing techniques will be posted throughout the school building, in rooms, and on buses. Handwashing techniques will be taught and reinforced. Every 2-3 hours teachers and students will wash hands with soap and water. After eating in the classroom, students and staff will wash hands using Universal handwashing techniques. Staff and students will be educated on how to sneeze or cough into elbows or cover with a tissue (after which hands will be washed immediately). Garbage bags will be placed in each room to dispose of used tissues, wipes and paper towels. Sharing of supplies and person supplies (such as pencils and manipulatives will be limited. Students' items will be separated and placed in containers or lockers. Classroom materials will be limited to small groups, or to individual student use.

3. Cleaning

Please describe how you will implement the cleaning **requirements** for cleaning protocols from the *Return to School Roadmap* (p. 27).

- Frequently touched surfaces will be wiped down with EPA-approved disinfectant every four hours.
- Libraries, computer labs, art rooms and classrooms will be cleaned with disinfectant after every change in class. This includes wiping down desks and other flat surfaces.
- Outdoor playground equipment will be subject to routine cleaning and disinfecting.
- Safe storage and ventilation practices will be adhered to for all disinfectants.
- Staff members will wear face masks and other personal protection equipment such as gloves while cleaning and disinfecting.

4. Athletics

Please describe how you will implement the **requirements** for athletics protocols from the *Return to School Roadmap* (p. 27).

Deckerville Community Schools will comply with all guidance published by Michigan High School Athletic Association (MHSAA) and the National Federation of State High School Associations (NFHS). Students, coaches and staff must use proper hand hygiene techniques before and after every practice, event, or other gathering. Hand sanitizer will be supplied at all facilities.

Every participant must confirm that they are healthy and without any symptoms prior to every practice or event.

If a participant becomes ill with symptoms of COVID-19, they will be placed in a quarantine area, designated by Deckerville School, until they can be picked up.

All equipment must be disinfected daily.

Inter-school competition may be held provided facial covering and proper social distancing are used.

If school transportation is used, facial coverings are to be used by passengers and the driver.

Busses will be cleaned and disinfected daily.

Spectators are allowed provided that facial coverings are used and six feet of social distancing can be maintained.

Each participant must use their own clearly marked water bottle for individual use. There will be no sharing of this type of equipment.

Handshakes, fist bumps and other unnecessary contact must not occur.

Indoor weight rooms and shared equipment are suspended at this time.

5. Screening

Please describe how you will implement the **requirements** for screening protocols from the *Return to School Roadmap* (p. 24).

Deckerville Community Schools will be cooperating with Sanilac County Health Department to implement protocols for screening of students and staff.

Deckerville Community Schools will identify and designate a quarantine area as well as a staff person to care for students who become ill at school.

Students who become ill with symptoms of COVID-19 will be placed in an identified quarantine area with a surgical mask in place until they can be picked up. The identified school staff caring for these children should wear a surgical mask, with the exception of students with special needs, requiring aerosolized procedures in which an N95 mask is required.

Symptomatic students sent home from school will be kept home until they have tested negative or have completely recovered according to the CDC guidelines (72 hours without symptoms or medications).

Staff will be conducting self-examinations, including temperature check, prior to coming to work. If they exhibit any respiratory or gastrointestinal symptoms or have a temperature of 100.4 or greater, they will stay home.

Families will be encouraged to check their child's temperature at home every morning using oral, tympanic, or temporal scanners; students with a temperature of 100.4 or greater will stay home and should consider coronavirus testing if symptoms of COVID-19 are present.

Families will be encouraged to monitor their children for symptoms of COVID-19. The presence of any symptoms, including cough or shortness of breath, should prompt the family to keep the student home for school and to follow up with a primary care provider.

6. Testing

Please describe how you will implement the **requirements** for testing protocols from the *Return to School Roadmap* (p. 25).

Deckerville Community School will work in conjunction with the Sanilac County Health Department to

be sure that proper implementation of protocol for screening of students and staff have been followed.

7. Busing and Student Transportation

Please describe how you will implement the **requirements** for busing and student transportation protocols from the *Return to School Roadmap* (p. 28).

The use of hand sanitizer is required upon entering the bus. Hand sanitizer will be provided. If medically feasible, the bus driver, staff, and all students in grades preK-12 must wear facial coverings while on the bus. There may be cases where this is not possible. Decisions about these situations will be made on a case by case basis.

Busses will be cleaned and disinfected daily. Children must not be present when a bus is being cleaned.

Frequently touched areas in the vehicle (e.g., drivers' cockpit, hard seats, arm rests, door handles, seat belt, light and air controls, and grab handles) must be cleaned prior to routes.

Weather permitting, windows should be left open to help reduce the spread of the virus by increasing air circulation.

If a student becomes sick during the day, they are not allowed to board the bus and use group transportation to return home. Deckerville Schools will implement a plan for getting the student safely home.

If a driver becomes sick, they must follow protocol outlined for sick staff and may not return to drive students until they are cleared.

C. Describe the policies and procedures that the district will follow when the region in which the district is located is in Phase 5 of the Michigan Safe Start Plan.

If Region 4 is in Phase 5 of the Michigan Safe Start Plan all of the same safety protocols outlined above for Phase 4 will remain in effect with the exception of the following: Facial coverings will become optional and no longer will be required in all Deckerville Community School facilities and transportation vehicles, however, it will still be strongly recommended that they be used.

1. Indicate which highly recommended protocols from the *Return to School Roadmap* the district will include in its Preparedness Plan when the region in which the district is located is in **Phase 5** of the *Michigan Safe Start Plan*.

- Supplies to support healthy hygiene behaviors (including soap, hand sanitizer for safe use by staff and students, paper towels, tissues, and signs reinforcing proper handwashing techniques will be provided.
- All teachers, paraprofessionals, administrators and support staff will teach and reinforce handwashing.
- Staff and students will be encouraged to use hand sanitizer when entering and exiting classrooms and common areas.
- Students personal items will be kept separate in lockers, cubbies or assigned areas to the maximum extent possible.
- Students and staff will be encouraged to frequently wash their hands.
- Students will be encouraged to wash their hands or use hand sanitizer after changing any classroom; teachers will be required to wash their hands or use sanitizer every time a new group of students enters their classroom.
- A designated area will be assigned as a quarantined area for children/employees who become ill at school.
- Students who become ill with symptoms of COVID-19 will stay in an assigned quarantine area, until they can be picked up. Staff caring for these students will wear a mask and gloves.

- Symptomatic students sent home from school will be required to follow CDC and Sanilac County Health Department recommendations for returning to school.
- Strict records, including date and time, will be kept of non-school employees or other visitors entering and exiting Deckerville Community School facilities.
- Local health officials, staff and students will be notified of any possible case of COVID-19 while maintaining confidentiality and other applicable federal and state privacy laws.
- Deckerville Community School employees with a confirmed case of COVID-19 will only be allowed to return to work after they are no longer infectious based on the CDC recommendations, the Sanilac County Health Department guidelines or as described above.
- Staff serving meals will use barrier protection including gloves, face shields/masks.
- All staff and students will wash hands before and after every meal.
- All gatherings, including those outdoors will comply with current and future executive orders that set caps on congregations of people.
- Any field trips will comply with transportation guidelines and include mandatory facial covering.
- Frequently touched surfaces including lights, doors, and bathrooms will undergo cleaning frequently with an EPA approved disinfectant.
- Computer labs and other hands-on classrooms will undergo cleaning after every class session with an EPA approved disinfectant.
- Student desks/tables will be cleaned with an EPA approved disinfectant between every class session.
- Playground and gym equipment will be cleaned before every use with an EPA approved disinfectant.
- Cleaning and disinfectant products will be stored securely away from students.
- Hand Sanitizer will be used by each passenger and the driver on the bus before entering the bus.
- Transportation vehicles will be cleaned and disinfected before and after each route.
- If a student becomes ill during the day they will not be allowed transport on school group transportation.
- If a transportation driver becomes sick during the day, sick staff protocols outlined previously in the plan will be followed.
- For medically vulnerable students all current plans (IEP's, Health Plans, IFSP's and 504 Plans) will be reviewed and updated as needed to decrease the risk for exposure to COVID-19.

2. Indicate which highly recommended protocols from the *Return to School Roadmap* the district will not include in its Preparedness Plan when the region in which the district is located is in **Phase 5** of the *Michigan Safe Start Plan*.

- Facial coverings worn by staff except for meals.
- Facial coverings worn in hallways and common areas by preK-12 students in the building except for during meals.

D. After considering all the protocols that are highly recommended in the *Return to School Roadmap*, please indicate if a school plans to exclude protocols that are highly recommended for any of the categories above in **Phase 4**.

Yes.

Final Steps for Submission

Each district shall submit a single completed Assurance Document and Preparedness Plan to its Board of Education (in the case of a PSA, the Academy Board of Directors; in the case of a nonpublic school, the chief or designated school administrator) in time for

approval by August 15 or seven days before the first day of school, whichever comes first.

Date of Approval by the District Board of Education, PSA Board of Directors, or nonpublic school chief/designated school administrator: Approved July 27th, 2020.

Link to the Board Meeting Minutes or Signature of Board President, or signature of nonpublic school chief/designated school administrator:

Link to the approved Plan posted on the District/PSA/nonpublic school website:

The Preparedness Plan will be collected by the Intermediate School District for public school districts, the authorizing body for public school academies, or the chief/designated school administrator for nonpublic schools for transmission to the State Superintendent of Public Instruction and State Treasurer by August 17, 2020. Additionally, this Preparedness Plan must be posted on the district's, PSA's, or nonpublic school's public website home page no later than August 17, 2020.

Name of District/PSA/Nonpublic Leader Submitting Plan: Deckerville Community Schools

Date Received by the ISD/Authorizing Body/Chief or designated School Administrator:

Date Submitted to State Superintendent and State Treasurer: