



MOUNT BAKER SCHOOL DISTRICT VOLUNTEER APPLICATION

We welcome all volunteers at Mount Baker School District and look forward to working with you to guarantee student success.

If you plan to volunteer for a field trip or help in a classroom:

1. Complete the attached Volunteer Application Packet:
 - Complete sections C and D on the *WSP Request for Criminal History* (this is required for all volunteers), page 1.
 - Complete all sections of the *Application*, page 2.
 - Read and sign/date the *Assumption of Risk*, page 3.
 - Read and sign/date the *Drug-Free Schools and Use of Tobacco Policies*, pages 4-6.
2. Submit your completed application *in-person* to the school or the district office *at least a week in advance of the activity*. You will need to bring your photo I.D.

If you have completed an application in the past, please check with Angie Bass at (360) 617-4602 to see if it is still current, as they are only good for two years.

Thank you!

Mount Baker School District

WASHINGTON STATE PATROL



Identification and Criminal History Section
PO Box 42633, Olympia WA 98504-2633

REQUEST FOR CRIMINAL HISTORY INFORMATION
CHILD/ADULT ABUSE INFORMATION ACT
RCW 43.43.830 THROUGH 43.43.845

(Not for Release)

Section A: REQUESTING AGENCY/ADDRESS (Mount Baker School District) and Section B: PURPOSE (Check appropriate box for Educational School District, Non-Profit, Profit Business, or Adoptive Parent).

Section C: APPLICANT OF INQUIRY (Form for providing name, date of birth, sex, race, and social security number).

Section D: WASHINGTON STATE PATROL IDENTIFICATION & CRIMINAL HISTORY SECTION (Form for agency and applicant information, including signature and thumb print).



VOLUNTEER APPLICATION

GENERAL INFORMATION

Name: _____ Home Phone: _____
 Address: _____ Cell Phone: _____
 _____ Date of Birth: _____
 Email Address: _____
 Have you been known by another name? Yes No Former Name(s): _____
 In what area are you interested in volunteering? _____

Do you have children in the Mount Baker School District? Yes No If yes, please list below.

Student Name	School	Grade/Teacher
_____	_____	_____
_____	_____	_____
_____	_____	_____

EMPLOYER INFORMATION

Current Employer: _____ Address: _____
 Occupation: _____ Phone Number: _____

REFERENCES

Non family members whom we may contact:

Name: _____	Name: _____
Address: _____	Address: _____
Phone Number: _____	Phone Number: _____
Relationship: _____	Relationship: _____

In case of any emergency notify:

Name: _____	Phone Number: _____
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APPLICANT DISCLOSURE FORM PURSUANT TO CHAPTER 486, LAWS OF 1987

1. Have you ever been convicted of any crimes against persons? Yes No
 If yes, please explain: _____

2. Have you ever been found in any dependency action, domestic relations proceeding or disciplinary board final decision to have sexually abused or exploited any minor or to have physically abused any minor? Yes No
 If yes, please explain: _____

I certify under penalty of perjury according to the laws of the state of Washington that the forgoing is true and correct.

_____ Date _____
Signature of Applicant



VOLUNTEER ASSUMPTION OF RISK

As a private citizen, not an employee of the Mount Baker School District, I hereby acknowledge that I have read, understood and agreed to the following:

1. I acknowledge that the volunteering may entail known and unanticipated risks which could result in physical or emotional injury, paralysis or death, as well as damage to my property, or to third parties.
2. I certify that I have no medical or physical conditions which could interfere with my safety in this activity, or else I am willing to assume and bear the costs of all risks that may be created, directly or indirectly, by any such condition.
3. I acknowledge the District will make every attempt to insure my safety while participating in this volunteer project, but there are certain inherent risks involved that may be unavoidable resulting in bodily injury or property damage to me or others.
4. I further acknowledge the District does not provide any accidental medical insurance coverage or volunteer workers compensation coverage for the activity and that I assume all risks of injury or damage to my person or property. I agree to hold and save harmless the Mount Baker School District, its School Board and Employees, and assigns for any claims, suits or damages, (including but not limited to defense and indemnification) which might result from my participating in the above-described event.
5. I understand the Mount Baker School District makes no promises, guarantees, representations or warranties as to the safe condition, functionality or operability of any tools or equipment that I may use during this project.
6. I understand that the Mount Baker School District is not responsible for loss or damage to any equipment owned by me or others which I use during this project.
7. I understand that this is a volunteer activity and I will not make any wage or benefit claim against Mount Baker School District in connection with my voluntary participation in this activity.

Signature

Date

Signature of Parent or Guardian if volunteer is a minor (Under 18)

Date

MOUNT BAKER POLICY 5201 **DRUG-FREE SCHOOLS, COMMUNITY, AND WORKPLACE**

The board has an obligation to staff, students, and citizens to take reasonable steps to assure safety in the workplace and to provide safety and high quality performance for the students who the staff serve.

For purposes of this policy, “workplace” is defined to mean the site for the performance of work done, which includes work done in connection with a federal grant. The “workplace” includes any district building or any district property; any district-owned vehicle or any other district-approved vehicle used to transport students to and from school or school activities; and off district property during any school-sponsored or school-approved activity, event or function, such as a field trip or athletic event, where students are under the jurisdiction of the district which could also include work on a federal grant.

Prohibited Behavior

To help maintain a drug-free school, community, and workplace, the following behaviors will not be tolerated:

- A. Reporting to work or the workplace under the influence of alcohol, illegal and/or controlled substances, including marijuana (cannabis) and anabolic steroids.
- B. Using, possessing, transmitting alcohol, illegal and/or controlled substances, including marijuana (cannabis) and anabolic steroids, in any amount, in any manner, and at any time in the workplace.
- C. Any staff member convicted of a crime attributable to the use, possession, or sale of illegal and/or controlled substances, including marijuana (cannabis) and anabolic steroids, will be subject to disciplinary action, including termination.
- D. Using district property or the staff member's position within the district to make or traffic alcohol, illegal and/or controlled substances, including marijuana (cannabis) and anabolic steroids.
- E. Using, possessing or transmitting illegal and/or controlled substances, including marijuana (cannabis) and anabolic steroids.

Notification Requirements

Any staff member who is taking prescribed or over-the-counter medications will be responsible for consulting the prescribing physician and/or pharmacist to ascertain whether the medication may interfere with the safe performance of his/her job. If the use of a medication could compromise the safety of the staff member, other staff members, students or the public, it is the staff member's responsibility to use appropriate personnel procedures (e.g., use leave, request change of duty, or notify his/her supervisor of potential side effects) to avoid unsafe workplace practices. If a staff member notifies his/her supervisor that the use of medication could compromise the safe performance of his/her job, the supervisor, in conjunction with the district office, then will determine whether the staff member can remain at work and whether any work restrictions will be necessary.

As a condition of employment, each employee will notify his or her supervisor of a conviction under any criminal drug statute violation occurring in the workplace. Such notification will be provided no later than 5 days after such conviction. The district will inform the federal granting agency within 10 days of such conviction, regardless of the source of the information.

Disciplinary Action

Each employee will be notified of the district's policy and procedures regarding employee drug activity at work. Any staff member who violates any aspect of this policy may be subject to disciplinary action, which may include termination. As a condition of eligibility for reinstatement, an employee may be required to satisfactorily complete a drug rehabilitation or treatment program approved by the district, at the employee's expense. Nothing in this policy will be construed to guarantee reinstatement of any employee who violates this policy, nor does the school district incur any financial obligation for treatment or rehabilitation ordered as a condition of eligibility for reinstatement.

The district may notify law enforcement agencies regarding a staff member's violation of this policy at the district's discretion or take other actions as the district deems appropriate.

Cross Reference:

MB Policy 3423	Parental Administration of Marijuana for Medical Purposes
MB Policy 4215	Use of Tobacco, Nicotine Products, and Delivery Devices
MB Policy 5203	Staff Assistance Program
MB Policy 5280	Separation from Employment

Legal References:

RCW 69.50.435	Violations committed in or on certain public places or facilities — Additional penalty — Defenses — Construction — Definitions
21 U.S.C. § 812	Controlled Substance Act
20 U.S.C §§ 7101-7118	Safe and Drug-Free Schools and Communities Act [as amended by Title IV – 21st Century Schools]
41 U.S.C. §§ 8103	Drug Free Workplace Act Requirements for Federal Grant Recipients

Management Resources:

- Policy & Legal News*, July 2019
- Policy & Legal News*, February 2013 — Policy Revisions
- Policy News*, December 2011 — Changes in WSSDA's Policy Reference Manual
- Policy News*, February 1999 — Bus drivers still tested for marijuana

Adoption Date: 08.13.09
Classification: Essential
Mount Baker School District
Revised: 06.10.10; 06.27.13; 02.10.22

I hereby acknowledge that I have read and understand the preceding statements:

Signature: _____ **Date:** _____

MOUNT BAKER POLICY 4215
USE OF TOBACCO AND NICOTINE PRODUCTS AND DELIVERY DEVICES

The board of directors recognizes that to protect students from exposure to the addictive substance of nicotine, employees and officers of the school district, and all members of the community, have an obligation as role models to refrain from use of tobacco products and delivery devices on school property at all times. Tobacco products and delivery devices include, but are not limited to, cigarettes, cigars, snuff, smoking tobacco, smokeless tobacco, nicotine, electronic smoking/vapor devices and vapor products, non-prescribed inhalers, nicotine delivery-devices or chemicals that are not FDA-approved to help people quit using tobacco, devices that produce the same flavor or physical effect of nicotine substances and any other smoking equipment, device, material or innovation.

Any use of such products and delivery devices by staff, students, visitors and community members will be prohibited on all school district property, including all district buildings, grounds and district-owned vehicles, and within five hundred feet of schools. Possession by, or distribution to any person under twenty-one years of age is prohibited.

The use of Federal Drug Administration (FDA) approved nicotine replacement therapy in the form of a nicotine patch, gum or lozenge is permitted. However, students and employees must follow applicable policies regarding use of medication at school.

Notices advising students, district employees and community members of this policy will be posted in appropriate locations in all district buildings and at other district facilities as determined by the superintendent and will be included in the employee and student handbooks. Employees and students are subject to discipline for violations of this policy, and school district employees are responsible for the enforcement of the policy.

Cross Reference:

MB Policy 3200	Rights and Responsibilities
MB Policy 3241	Student Discipline
MB Policy 3416	Medication at School
MB Policy 5201	Drug-Free Schools, Community And Workplace
MB Policy 5280	Separation from Employment

Legal References:

RCW 28A.210.310	Prohibition on use of tobacco products on school property
Chapter 70.155	Tobacco – Access to Minors
RCW	
RCW 28A.210.260	Public and private schools — Administration of medication — Conditions.
RCW 28A.210.270	Public and private schools-Administration of Medication-Immunity from liability-Discontinuance, procedure.

Management Resources:

- Policy & Legal News*, October 2019
- Policy & Legal News*, July 2016
- Policy & Legal News*, February 2014 — Use of Tobacco and Nicotine Substances policy updated to address vapor devices
- Policy News*, December 2010 — Addressing the Use of “Electronic” Cigarettes
- Policy News*, October 2010 — Electronic Cigarettes

Adoption Date: 01.13.11

Mount Baker School District

Classification: Essential

Revised: 08.08.13; 03.13.14; 08.16; 02.10.22

I hereby acknowledge that I have read and understand the preceding statements:

Signature: _____ **Date:** _____