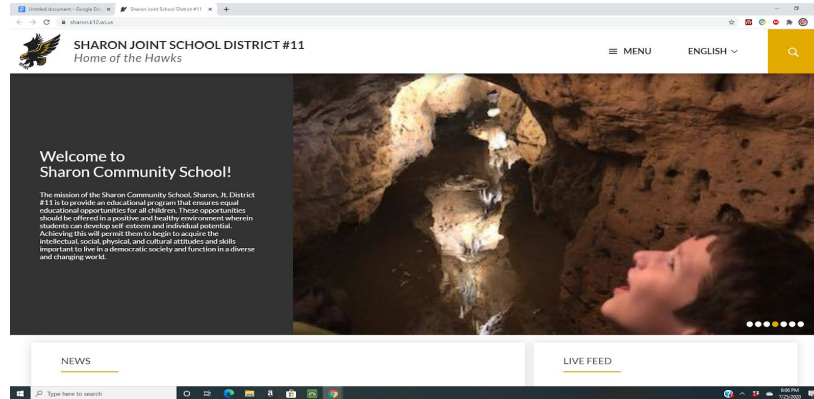
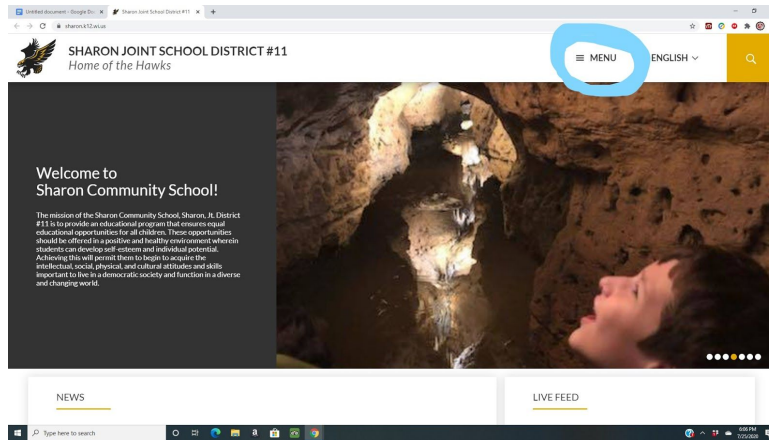


Parent/Guardian Guide for Online Registration

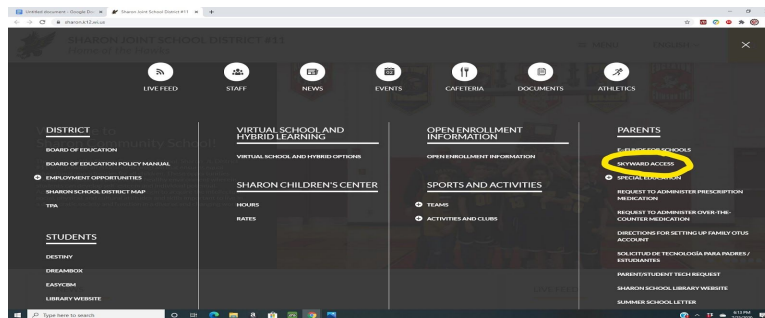
Step 1) Go to Sharon Community School Website <https://www.sharon.k12.wi.us/>



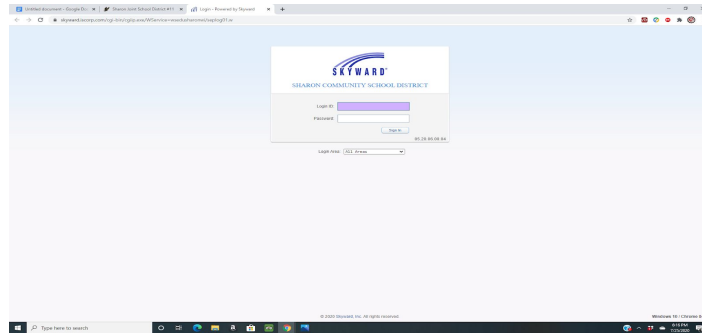
Step 2) Select Menu (On the upper right corner of the website)



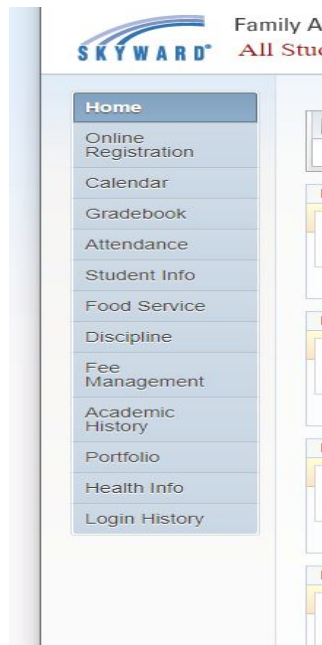
Step 3) Select Skyward Access (Under the Parent Section)



Step 4) Log into Skyward/Family Access (if you need your login information contact the office via phone 262-736-4477 or email Ashley Buchanan at ashbuc@sharon.k12.wi.us)



Step 5) Select Online Registration (Select online registration on the left side menu option)



Step 6) Please complete ALL of the steps of registration. (If you have any questions while filling out registration, please contact Ashley Buchanan via phone 262-736-4477 ext 204 or email at ashbuc@sharon.k12.wi.us)



*Once you have completed the online registration (make sure to SUBMIT the online registration) you will receive an email confirmation of the completed registration.

* School fees have been added to efunds. Please pay for school fees and any past due fees at the time of registration. If you need help setting up your efunds account you can contact Ashley Buchanan or Renee Wilson (renwil@sharon.k12.wi.us) via phone or email.

* Medication Administration Forms for Over the Counter and Prescription Medication, Dental Forms, Physical Forms and Eye Health Forms are available on the school website. (Go to the Document Section of the Website, then select Parent Resources) (**Medication Administration forms are only good for one school year, any medication that is to be administered at school will need a medication sheet filled out by the parent for over the counter medication or by a doctor if it is a prescribed medication before the school can accept the medication and administer ANY medication to a student**)