



CERTIFICATION REFERENCE GUIDE

Division of Certification
100 Airport Road, 3rd Floor
Frankfort KY 40601
Telephone: (502) 564-4606
Toll Free: (888) 598-7667
FAX: (502) 564-7092



Preface

Pursuant to KRS 161.028, the Education Professional Standards Board has the authority and responsibility to establish standards and requirements for obtaining and maintaining a teacher/administrator certificate. Because the agency and its predecessors have had this charge for several decades, many changes in certification have occurred as a consequence of myriad statutory and regulatory revisions. Each change has added complexity to the system in that a given cohort may continue to practice the profession based on certification guidelines in effect at the time of certification issuance, while individuals making application for certification the first time or for renewal must meet currently approved guidelines.

The purpose of the *Certification Reference Guide* is **only** to provide direction and assistance to consultants working in the Division of Certification and to local school district human resources personnel in making staffing decisions regarding certified personnel. **Users of the document are cautioned that the *Guide* is for reference only and that although it is comprehensive in scope, statutes and regulations prevail should there be omissions and/or inaccuracies. Professional staff in the Division of Certification continue to be available to consult with colleagues and/or local school district representatives regarding certification issues. This document was originally published in December 2003, and is updated on a *biennial* basis by the Division of Certification.**

_____ 1/05 _____ Revised	_____ Revised
_____ 1/07 _____ Revised	_____ Revised
_____ 1/09 _____ Revised	_____ Revised
_____ 1/11 _____ Revised	_____ Revised
_____ Revised	_____ Revised

FOREWORD

Please note that the *Guide* is formatted in “question/response” fashion in order to allow for quick reference and ease of use. For example, if you are in need of knowing what current Statements, Certificates, or Approvals are valid for teaching regular education in one or more configurations of the middle school grades, you will find the information beginning on page 11 of the *Guide*. If you have a question about staffing special education teaching positions in one or more configurations of the elementary school grades, you will find current certification information beginning on page 33. Certification codes also are listed to allow you to check certification descriptions for accuracy.

Please remember that superintendents, human resource managers, and principals all have rights to check the teaching permissions by logging on to the Kentucky Educator Certification Inquiry (KECI) at www.kyepsb.net.

The Statement of Eligibility (SOE) listed under each category in the *Guide* **IS NOT** a valid classroom teaching certificate. Persons holding SOEs must be enrolled in the Kentucky Teacher Internship Program (KTIP) and be issued the Provisional Certificate to accept a regular teaching assignment.

TABLE OF CONTENTS

I. Regular Education.....	1-28
II. Special Education.....	29-44
III. Leadership/Administration.....	45-70
IV. Professional School Positions/Support Personnel.....	71-74

REGULAR
EDUCATION

BIRTH TO PRIMARY

For purposes related to the use of this guide, any configuration/organization that includes grades newborn (birth) up to participation in the primary school program is considered “birth to primary.”

WHAT STATEMENTS/CERTIFICATES/APPROVALS ARE VALID FOR TEACHING IN ONE OR MORE CONFIGURATIONS OF GRADES:

Birth to Primary?

CODE

- Statement of Eligibility (SOE)- Interdisciplinary Early Childhood Education (IECE) KIES
- Provisional Internship Certificate for IECE KIEI
- Professional IECE Certificate KIE
- Approval for Preschool (APP) Exemption Letter (16 KAR 2:040 Section 5) - Persons with a valid certificate in another area and the APP are certified. If a person has the APP only, he/she is a “classified” employee.
- Probationary IECE Certificate (16 KAR 2:140) KIER
- Adjunct IECE - Part-time only / **Must be employed in a local district.** AJKI
- Limited Certificate - Jefferson County only / Memorandum of Understanding (MOU) agreement / Teachers from Barbados; 1-year issuance only / Renewal for up to 3 years / **Must have employment.** KIEL
- Conditional Certification - 1-year only / **Must have taken all required tests and failed at least one / NO Kentucky Teacher Internship Program (KTIP) allowed.** COIE
- Temporary Certificate for IECE – Six Month Certificate is issued to out-of-state applicants who have not satisfied Kentucky assessments. **NO KTIP** TEIE
- Emergency Certification (16 KAR 2:120) **NO KTIP** XKIE

Reissuance (one time) is only under very limited circumstances as of July 1, 2011 (Reference 16 KAR 2:120) (EDITED JANUARY 2011)

ELEMENTARY GRADES

For purposes related to the use of this guide, any configuration/organization that includes grades primary through eight (P-8) is considered “elementary grades.”

WHAT STATEMENTS/CERTIFICATES/APPROVALS ARE VALID FOR TEACHING ASSIGNMENTS IN ONE OR MORE CONFIGURATIONS OF THE:

Elementary Grades?

CODE

- SOE Elementary (P-5) KELS
- Provisional Internship Elementary (P-5) KELI
- Professional Elementary Certificate (P-5) - Can teach P-6 in self-contained classrooms or in school configurations in which grade 6 is housed with grade 5 in the same building (16 KAR 2:010); Can teach self-contained OR departmentalized; Can teach art, music, and physical education (PE). KEL
- Elementary Certificate (K-4) - Can teach grades 5 or 6 self-contained OR departmentalized as long as grade 5 and/or grade 6 is/are located in the same building *as one of the grades in the base certificate*; Can teach art, music, and PE **(EDITED JANUARY 2005)** PEES
PEEF
PKE
PKEF
SEEF
Endorsement EEG (K-4)
SKE
SKEF
- Elementary Certificate (1-8) – Can teach kindergarten via “Crosswalk Document”; Can teach kindergarten with approval letter/approval for primary school teaching (APS) or approval for teaching kindergarten (AKG); Can teach art, music, and PE. PEB/SEM
PEBF/SEMF
PEBS
SEMS
- Elementary Endorsement (1-8) – Can teach kindergarten via “Crosswalk Document”; Can teach kindergarten with approval letter/APS or AKG; Can teach art, music, and PE. ELE_ _ (Must hold valid base.)
- IECE Birth to Primary (16 KAR 2:140) – Can teach only kindergarten with restrictions, *e.g., not a combination of grades K and 1.* **(EDITED JANUARY 2007)** KIE, KIEI, KIE
- Professional Middle School (5-9) – Can teach in his/her content area(s) in grades 5, 6, 7, 8 *and* 9; Can teach reading only. **(EDITED JANUARY 2007)** KMD plus G codes
KG50, KG20
KG30, KG71

- Middle School (5-8) – Can teach self-contained or in his/her content area(s) in grades 5, 6, 7, and 8; Can teach combined grades 4/5 IF housed in same building; Can teach self-contained grades 5-8; Can teach reading only in all grades; Can teach selected high school courses / See “Reference List” (page 19)
(**EDITED JANUARY 2005 and 2007**)
PMB, PMBF, PMBS
SMM, SMMF
G20, M20
G30, M30
G50, M50
G71, M71
- PACE - Jefferson County; Elementary P-5; 1-year only / Rank IV
PATE
- Limited Certificate - Jefferson County only / MOU agreement / Teachers from Barbados; 1-year issuance only / Renewal for up to 3 years / **Must have employment.**
K __ L
- Limited Certificate – Kentucky Department of Education (KDE) only, *Foreign Language* / English as a Second Language (ESL)
(**EDITED JANUARY 2007**)
K __ L
- Adjunct - Part-time only / **Must be employed by a district.**
AJEL
- Temporary Provisional Certificate – Up to 3 years/ **Must be enrolled in an approved program at a Kentucky college/university AND have concurrent employment in a local district.**
(**EDITED JANUARY 2007 and 2009**)
TPEL
TP__ (for specialty areas)
T7__ (for specialty areas)
- Conditional Certification - 1-year only / **Must have taken all required tests and failed at least one AND have concurrent employment / NO KTIP ALLOWED.**
COEL
- Temporary Certificate for Elementary, grades P-5 – Six Month Certificate issued to out-of-state applicants who have not satisfied Kentucky assessments. **NO KTIP**
TEEL
- Veterans of the Armed Service
HB76 and regular codes
- Emergency Certificate (16 KAR 2:120)
NO KTIP
Reissuance (one time) is only under very limited circumstances as of July 1, 2011 (Reference 16 KAR 2:120) (EDITED JANUARY 2011)
XEL

RESTRICTED BASE CERTIFICATES

- Theatre (P-12) - Can teach only Theatre in grades P-12. KTHS, KTHI, KTH
- Dance (P-12) - Can teach only dance in grades P-12. KDAS, KDAI, KDA
- Computer Information Systems (P-12) – Can teach only computer information systems in grades P-12. KISS, KISI, KIS
- English as a Second Language (ESL) (P-12) – Can teach only ESL in grades P-12. KESS, KESI, KES

SPECIALIZED CERTIFICATES

(Can teach the specialization area grades P-12;
Can have a Statement of Eligibility / Provisional
Internship / Professional Certificate)

CODE

- Art KARS, KARI, KAR
- Foreign Language
(**EDITED JANUARY 2009**)
KSPS, KSPI, KSP
KFRS, KFRI, KFR
KGRS, KGRI, KGR
KRUS, KRUI, KRU
KLTS, KLTI, KLT
KJAS, KJAI, KJA
KABS, KABI, KAB
KCNS, KCNI, KCN
- Health KHES, KHEI, KHE
- Physical Education KPES, KPEI, KPE
- Music (Integrated) KMUS, KMUI, KMU
- Music (Vocal) KMVS, KMVI, KMOV
- Music (Instrumental) KMIS, KMII, KMI
- Librarian (School Media Librarian) KMLS, KMLI, KML
- Librarian (School Media Librarian)
One-Year Recruitment Plan
(Reference: 16 KAR 2:130) KMLR

ENDORSEMENTS (Must hold a base or restricted base certificate)

- English as a Second Language (P-12) – Can teach ESL only. KE36
- Gifted Education (P-12) - Can teach gifted education only. KE37
- Reading and Writing (P-12) - Can teach reading and writing only. KE39
- *Reading (P-12) – Can teach only reading in grades P-12. (EDITED JANUARY 2011)* KRE, KREI
- *Literacy Specialist (P-12) – Can teach only reading/writing in grades P-12. (EDITED JANUARY 2011)* KLS, KLSI
- Endorsement for Instructional Computer Technology (P-12) - Can teach instructional computer technology only. KCT
- *Endorsement for American Sign Language (P-12) - Can teach ASL only. (EDITED JANUARY 2011)* KAS, KASI
- Approval for Teaching Computer Science (Grades 5-12 only) ACS
- Approval for Teaching Intro to Computer Applications by Proficiency Examination AICA
- Reading Specialist (K-4) EE39
- Endorsement for Teaching ESL (1-8) E36
- Endorsement for Elementary School Media Librarian (K-8) E73
- Endorsement for Elementary School Art E80
- Endorsement for Elementary School Music E83
- Endorsement for Elementary School Physical Education E88
- Endorsement for Teaching Health Education (K-8) E89

- Approval Music (K-12) T83
- Approval for Teaching Gifted Education (1-8) AGE
- Approval for Teaching Gifted Education (K-4) AGK
- Approval for Teaching Gifted Education (7-12) AGS
- Endorsement as a Resource Teacher of Gifted Education (K-12) T37
- Endorsement as a Teacher For Gifted Education (K-4) EC37
- Two-Year Probationary Certificate for Gifted Education (K-12) - Assignment to a full-time, self-contained gifted education class is restricted to the level of the base certificate. GPR
- *Two-Year Probationary Certificate for English as a Second Language (P-12) – Can teach only ESL in grades P-12. (EDITED JANUARY 2011)* KE36R

<p><u>ANY VALID CERTIFICATE</u> (Not a Statement of Eligibility)</p>

- *Athletic Director (EDITED JANUARY 2007)*
- Instructional Television Coordinator
- School Health Coordinator
- Teacher in Alternative Classroom/School
- Instructional Technology Director
- JTPA (Job Training Partnership Act) Teacher
- Home/Hospital Teacher
- Migrant Advocate
- Family Resource Center Director
- Federal Grant Coordinator (at school level only)
- *Technology Resource Teacher (EDITED JANUARY 2007)*

MIDDLE SCHOOL GRADES

For purposes related to the use of this guide, any configuration/organization that includes grades five through nine (5-9) is considered “middle grades.”

WHAT STATEMENTS/CERTIFICATES/APPROVALS ARE VALID FOR TEACHING ASSIGNMENTS IN ONE OR MORE CONFIGURATIONS OF THE:

Middle School Grades?

CODE

- SOE Middle School (5-9)
(**EDITED JANUARY 2009**)

KMDS
KG2S, KG3S, KG5S, KG7S
- Internship Middle School (5-9) – Can teach in his/her content area(s) in grades 5, 6, 7, 8, and 9.
(**EDITED JANUARY 2009**)

KMDI
KG2I, KG3I, KG5I, KG7I
- Professional Middle School (5-9) – Can teach in his/her content area(s) in grades 5, 6, 7, 8, and 9; Reading all grades.

KMD plus G codes
KG50, KG20, KG30, KG71
- Middle School (5-8) – Can teach in his/her content area(s) in grades 5, 6, 7, and 8; Can teach grades 4 and 5 combined if housed in the same building (**edited Jan. 2005**); Can teach self-contained 5-8; Can teach “selected” high school courses / See “Reference List” (page 20); Reading all grades.
(**EDITED JANUARY 2007**)

PMB, PMBS
PMBF
SMM, SMMF
SSM
SSMF
- Jr. High Certificate (5-9) – Teaching assignments same as middle school 5-8 / PMB.

SJM PJB
SJMf PJBF
- Middle School Endorsement – Teaching assignments same as middle school 5-8 / PMB.

(OLD CODES)
M20, M30
M50, M71
- Middle School Extensions to valid secondary and/or elementary base or restricted base certificates.

(NEW CODES)
MS20, MS50
MS30, MS71
- Temporary Certificate - Six Month Certificate - issued to out-of-state applicants who have not satisfied Kentucky assessments. **NO KTIP**

TE20, TE30, TE50, TE71
- Elementary Certificate (1-8) – Can teach any subject in grades K-8 according to “Crosswalk Document”; Can teach art, music, and/or PE.

PEB/SEM
PEBF/SEMF
- Elementary Endorsement (1-8) – Can teach any subject in grades K-8 according to “Crosswalk Document”; Can teach art, music, and/or PE.

ELE, EEG

- High School (9-12) – Can teach as low as grade 6 in area if grade 6 is in same building with grade 7. PSG, PSGF
SSG, SSGF
- High School (7-12) – Can teach area/major/minor in grades 7, 8, and 9; Can teach grade 6 (area/major/minor) if grade 6 is housed in the same building.
(KAR 20:070) PHB, PHBF
SHM, SHMF
- Probationary Middle School Certificate (16 KAR 2:170) (Grades 5-9) - **Must have offer of employment AND be enrolled in an approved middle school preparation program for content area(s) for which certification is sought AND successfully have completed at least 12 semester hours of content course work in each content area for which certification is sought.** M20R, M30R
M50R, M71R
- High School (8-12) – Can teach major in grades 8 or 9. K _ _
- Elementary Certificate (P-5) – Can teach grade 5 or reading only at any grade level; Can teach P-6 in self-contained classrooms or in school configuration in which grade 6 is housed with grade 5 in the same building. KEL
- Elementary (K-4)- Can teach reading only at any grade level; Can teach grades 5 or 6 self-contained or departmentalized as long as grade 5 and/or 6 is/are located in the same building as one of the grades in the base certificate, i.e., K, 1, 2, 3, or 4.
(EDITED JANUARY 2005 and 2007) PEES
PEEF/SEEF
Endorsements (EEG)
- *Exceptional Work Experience*
Must have job offer to submit experience for review by EPSB.
(EDITED JANUARY 2007) W _ _
- Local School District Training Program – Jefferson County only; 1-year only/Rank IV PATE, PATM, PATH
- Limited Certificate - Jefferson County only / MOU agreement / Teachers from Barbados; 1-year issuance only / Renewal for up to 3 years; **Must have employment.** K _ _ L

- Limited Certificate – KDE only,
Foreign Language / ESL
(EDITED JANUARY 2007) K __ _ L
- College Faculty Certification – Minimum of
master’s / 5 years of full-time teaching experience
or equivalent (i.e., 90 semester hours) at college
level in academic subject for which certification
is sought; Currently limited to secondary *except*
for K-12 certificate areas.
(EDITED JANUARY 2007) H194 and regular codes
C__ _
- Adjunct - **Part-time only / Must be employed
by a district.** AJ __ _
- Veterans of the Armed Services (Regular Codes With HB 76)
- Temporary Provisional Certification – Valid up to
3 years / **Must be enrolled in an approved
program at a Kentucky college/university AND
have concurrent employment in a local school
district.**
(EDITED JANUARY 2007 and 2009) TP __ _
T7 __ _
- Conditional Certification - One year only / **Must
have taken all required tests and failed at least
one / NO KTIP ALLOWED.** CO __ _
- Emergency Certificate (16 KAR 2:120)
NO KTIP
**Reissuance (one time) is only under very limited
circumstances as of July 1, 2011 (Reference 16
KAR 2:120) (EDITED JANUARY 2011)** X M __ _

RESTRICTED BASE CERTIFICATE

- Psychology (8-12) - Can teach only psychology in
grades 8-12. KPYS, KPVI
KPY
- Sociology (8-12) - Can teach only sociology in
grades 8-12. KSOS, KSOI
KSO
- Journalism (8-12) - Can teach only journalism in
grades 8-12. KJOS, KJOI
KJO
- Speech/Media Communication (8-12)- Can teach
only speech/media communications in grades
8-12. KSMS, KSMI
KSM

- Theatre (P-12) - Can teach only theatre/drama in grades P-12. KTHS, KTHI
KTH
- Dance (P-12) - Can teach only dance in grades P-12. KDAS, KDAI
KDA
- Computer Information Systems (P-12)
Can teach only computer information systems in grades P-12. KISS, KISI
KIS
- English as a Second Language (P-12)
Can teach only ESL in grades P-12. KESS, KESI
KES

SPECIALIZED CERTIFICATES

(Can teach specialization area in grades P-12; Can be a Statement of Eligibility / Provisional Internship / Professional Certificate)

- Art KARS, KARI, KAR
- Foreign Language
(**EDITED JANUARY 2009**) KSPS, KSPI, KSP
KFRS, KFRI, KFR
KGRS, KGRI, KGR
KRUS, KRUI, KRU
KLTS, KLTI, KLT
KJAS, KJAI, KJA
KABS, KABI, KAB
KCNS, KCNI, KCN
- Health KHES, KHEI, KHE
- Physical Education KPES, KPEI, KPE
- Music (Integrated) KMUS, KMUI, KMU
- Music (Vocal) KMVS, KMVI, KMV
- Music (Instrumental) KMIS, KMII, KMI
- Librarian (School Media Librarian) KMLS, KMLI, KML
- Librarian (School Media Librarian)
One-Year Recruitment Plan
(Reference 16 KAR 2:130) KMLR

ENDORSEMENTS (Must hold a base or restricted base certificate)

- Computer Science (8-12) - Can teach only computer science in grades 8-12. KE72
- English as a Second Language (P-12)
Can teach only ESL in grades P-12. KE36
- Gifted Education (P-12) - Can teach only gifted education in grades P-12. KE37
- Driver Education (8-12) - Can teach only driver education in grades 8-12. KE84
- Reading and Writing (P-12) - Can teach only reading/writing in grades P-12. KE39
- *Reading (P-12) – Can teach only reading in grades P-12. (EDITED JANUARY 2011)* KRE, KREI
- *Literacy Specialist (P-12) – Can teach only reading/writing in grades P-12. (EDITED JANUARY 2011)* KLS, KLSI
- Instructional Computer Technology (P-12) Can teach only instructional computer technology in grades P-12. KCT
- *Endorsement for American Sign Language (P-12) - Can teach ASL only. (EDITED JANUARY 2011)* KAS, KASI
- Approval for Teaching Computer Science (Grades 5-12 only) ACS
- Approval for Teaching Intro to Computer Applications by Proficiency Examination AICA
- Endorsement for Teaching ESL (1-8) E36
- Endorsement for Elementary School Media (K-8) E73
- Endorsement for Elementary School Art E80
- Endorsement for Elementary School Music E83

- Endorsement for Elementary School Physical Education E88
- Endorsement for Teaching Health Education (K-8) E89
- Endorsement for Teaching ESL (7-12) S36
- Endorsement for Reading Specialist (7-12) S39
- Approval Music (K-12) T83
- Approval Social Studies (5-9)
(EDITED JANUARY 2007) D20
- Approval Science (5-9)
(EDITED JANUARY 2007) D50
- Approval for Teaching Gifted Education (1-8) AGE
- Approval for Teaching Gifted Education (7-12) AGS
- Endorsement as a Resource Teacher of Gifted Education (K-12) T37
- Two-Year Probationary Certificate for Gifted Education (K-12) - Assignment to a full-time, self-contained gifted education class is restricted to the level of the base certificate. GPR
- *Two-Year Probationary Certificate for English as a Second Language (P-12) – Can teach only ESL in grades P-12. (EDITED JANUARY 2011)* KE36R

APPROVALS FOR MIDDLE SCHOOL

- Approval for Middle Grade School Media Librarian (5-6) ALM
- Approval for Teaching Humanities in the Middle Grades (5-6) AM19
- Approval for Teaching Social Studies in the Middle Grades (5-6) AM20
- Approval for Teaching English in the Middle Grades (5-6) AM30
- Approval for Teaching Speech in the Middle Grades (5-6) AM33

- Approval for Teaching ESL in the Middle Grades (5-6) AM36
- Approval for Teaching Reading Specialist in the Middle Grades (5-6) AM39
- Approval for Teaching Latin in the Middle Grades (5-6) AM41
- Approval for Teaching French in the Middle Grades (5-6) AM42
- Approval for Teaching Spanish in the Middle Grades (5-6) AM43
- Approval for Teaching German in the Middle Grades (5-6) AM44
- Approval for Teaching Russian in the Middle Grades (5-6) AM45
- Approval for Teaching Science in the the Middle Grades (5-6) AM50
- Approval for Teaching Business Education in the Middle Grades (5-6) AM60
- Approval for Teaching Mathematics in the Middle Grades (5-6) AM71
- Approval for Teaching Computer Science in the Middle Grades (5-6) AM72
- Approval for Teaching Art in the Middle Grades (5-6) AM80
- Approval for Teaching Music in the Middle Grades (5-6) AM83
- Approval for Teaching Physical Education in the Middle Grades (5-6) AM88
- Approval for Teaching Health in the Middle Grades (5-6) AM89
- Approval for the Middle Grade Reading Specialist (5-6) ARM

ANY VALID CERTIFICATE
(Not a Statement of Eligibility)

- *Athletic Director* **(EDITED JANUARY 2007)**
- Instructional Television Coordinator
- School Health Coordinator
- Teacher in Alternative Classroom/School
- Instructional Technology Director
- JTPA (Job Training Partnership Act) Teacher
- Home/Hospital Teacher
- Migrant Advocate
- Family Resource Center Director
- Federal Grant Coordinator (at school level)
- *Technology Resource Teacher* **(EDITED JANUARY 2007)**

REFERENCE LIST

HIGH SCHOOL ASSIGNMENTS APPROVED FOR TEACHERS HOLDING CERTIFICATION FOR TEACHING IN MIDDLE GRADES 5-8 (5-9 CERTIFIED TEACHERS CAN BE ASSIGNED THESE COURSES ENROLLING GRADE 9 STUDENTS ONLY)

Middle Grade Certification	Kentucky Program of Studies Course and Number
G50 Middle Grade Teaching Field: Science M50 Endorsement for Teaching Science, Grades 5-8	Intro. Chemistry/Physics 2530 Earth Science 2561 Integrated Science 253
G30 Middle Grade Teaching Field: English and Communications M30 Endorsement for Teaching English and Communications, Grades 5-8	English I 2301 Oral Communications 2331 Reading 2310
G20 Middle Grade Teaching Field: Social Studies M20 Endorsement for Teaching Social Studies, Grades 5-8	Humanities 2219 U.S. History 2243 Law and Justice 2245 Western Civilization 2246/World Civilization (EDITED JAN. 2005) Global Issues 2217
G71 Middle Grade Teaching Field: Mathematics M71 Endorsement for Teaching Mathematics, Grades 5-8	Pre-Algebra 2718 Algebra 2710 Fundamental Mathematics 2705 Essential Mathematics 2741 Informal Geometry 2734 Consumer Math 2717/2617/ 5617 Business Math 2747/2647/5647 Accelerated Algebra I 2722 Applied Math 2742
G42 Middle Grade Teaching Field: French M42 Endorsement for Teaching French, Grades 5-8	French I 2421 French II 2422 French Sequential Programs 2426
G43 Middle Grade Teaching Field: Spanish M43 Endorsement for Teaching Spanish, Grades 5-8	Spanish I 2431 Spanish II 2432 Spanish Sequential Programs 2436
G44 Middle Grade Teaching Field: German M44 Endorsement for Teaching German, Grades 5-8	German I 2441 German II 2442 German Sequential Programs 2446
G41 Middle Grade Teaching Field: Latin M41 Endorsement for Teaching Latin, Grades 5-8	Latin I 2411 Latin II 2412 Latin Sequential Programs 2416
G45 Middle Grade Teaching Field: Russian M45 Endorsement for Teaching Russian, Grades 5-8	Russian I 2451 Russian II 2452 Russian Sequential Programs 2456

HIGH SCHOOL GRADES

For purposes related to the use of this guide, any configuration/organization that includes grades six through twelve (6-12) is considered “high school grades.”

WHAT STATEMENTS/CERTIFICATES/APPROVALS ARE VALID FOR TEACHING IN ONE OR MORE CONFIGURATIONS OF THE:

High School Grades?

CODE

- SOE Secondary School K __ S
- Internship Secondary School (8-12) – Can teach in his/her area of specialization: English, mathematics, social studies, chemistry, physics, biology, or earth science. K __ I
- Secondary School Certificate (8-12) – Can teach in his/her area of specialization: English, mathematics, social studies, chemistry, physics, biology, or earth science. K __
- High School Certificate (9-12) – Can teach in area of concentration, major or minor; Can teach as low as grade 6 if in same building with grade 7. PSG, PSGF
SSG, SSGF
- High School Certificate (7-12) – Can teach area/major/minor in grades 7-12; Can teach grade 6 area/major/minor if grade 6 is housed in the same building (KAR 20:070). PHB, PHBF
SHM, SHMF
- Temporary Certificate - Six Month Certificate issued to out-of-state applicants who have not satisfied Kentucky assessments. **NO KTIP** TE __
- Internship Middle School (5-9) – Can teach in his/her content area(s) at high school grade level 9 only. KMDI
- Middle School (5-9) – Can teach in his/her content area(s) at high school grade level 9 only; Can teach reading only grades P-12. *KG71 can teach Algebra 1 only to grades 10 and 11.* (EDITED JANUARY 2011) KMD plus G codes
KG20, KG30, KG50, KG71
- Middle School (5-8) – Can teach “selected” courses at the high school level / See “Reference List” (page 19); Can teach reading only grades P-12. (EDITED JANUARY 2007) PMB, PMBF, PMBS
SMM, SMMF
SSM, SSMF

- Middle School Endorsement – Can teach “selected” courses at the high school level / See “Reference List” (page 20); Can teach reading only grades P-12.
(EDITED JANUARY 2007)
 - Middle School Extensions to valid secondary and/or elementary base or restricted base certificates.
 - Jr. High Certificate (5-9) – Teaching assignments same as middle school 5-8 / PMB.
 - Temporary Certificate - Six Month Certificate issued to out-of-state applicants who have not satisfied Kentucky assessments. **NO KTIP**
(EDITED JANUARY 2007)
 - Elementary Certificate (P-5) – Can teach reading only grades P-12.
 - Elementary Certificate (K-4) – Can teach reading only grades P-12.
 - Elementary Certificate (1-8) – Can teach reading only grades P-12.
 - Elementary Endorsement (1-8) – Can teach reading only grades P-12.
 - Temporary Certificate - Six Month Certificate issued to out-of-state applicants who have not satisfied Kentucky assessments. **NO KTIP**
(EDITED JANUARY 2007)
 - Exceptional Work Experience
Must have job offer to submit experience for review by EPSB.
(EDITED JANUARY 2007)
 - Local District Training Program - Jefferson County only, 1-year only / Rank IV
- (OLD CODES)**
M20, M30
M50, M71
- (NEW CODES)**
MS20, MS50
MS30, MS71
- SJM PJB
SJMF PJBF
- TE20, TE30, TE50, TE71
(These codes good for Grades 5-9 ONLY.)
- KEL
- PEES
PEEF
Endorsement EEF/EEG
- PEB/SEM
PEBF/SEMF
- ELE
EEG (K-4)
- TEEL
(This code good for Reading ONLY)
- W _ _ _
- PATM, PATH

- Limited Certificate - Jefferson County only / MOU agreement / Teachers from Barbados, 1-year issuance only / Renewal for up to three years;
Must have employment K __ L
- Limited Certificate – KDE only, *Foreign Language / ESL*
(EDITED JANUARY 2007) K __ L
- College Faculty Certification – Minimum of master’s / 5 years of full-time teaching experience or equivalent (i.e., 90 semester hours) at college level in academic subject for which certification is sought; Limited to secondary *except for K-12 certificate areas.*
(EDITED JANUARY 2007) H194 and regular codes
C __
- Adjunct - Part-time only; **Must be employed by a district.** AJ __
- Veterans of the Armed Services (Regular Codes with HB76)
- Temporary Provisional Certification - Up to 3 years / **Must be enrolled in an approved program at a Kentucky college/university AND have concurrent employment in a local school district.**
(EDITED JANUARY 2007 and 2009) TP __
T7 __
- Conditional Certificate - One year only / **Must have taken all required tests and failed at least one / NO KTIP ALLOWED.** CO __
- Emergency Certificate (16 KAR 2:120)
NO KTIP
Reissuance (one time) is only under very limited circumstances as of July 1, 2011 (Reference 16 KAR 2:120) (EDITED JANUARY 2011) X __

RESTRICTED BASE CERTIFICATE

- Psychology (8-12) - Can teach only psychology in grades 8-12. KPYS, KPYI
KPY
- Sociology (8-12) - Can teach only sociology in grades 8-12. KSOS, KSOI
KSO

- Journalism (8-12) - Can teach only journalism in grades 8-12. KJOS, KJOI
KJO
- Speech/Media Communication (8-12) – Can teach only speech/media communications in grades 8-12. KSMS, KSMI
KSM
- Theatre (P-12) - Can teach only theatre/drama in grades P-12. KTHS, KTHI
KTH
- Dance (P-12) - Can teach only dance in grades P-12. KDAS, KDAI
KDA
- Computer Information Systems (P-12) – Can teach only computer information systems grades P-12. KISS, KISI
KIS
- English as a Second Language (P-12) – Can teach only ESL in grades P-12. KESS, KESI
KES

SPECIALIZED CERTIFICATES

(Can teach the specialization area in grades P-12; Can be a Statement of Eligibility/Provisional Internship/Professional Certificate)

- Art KARS, KARI, KAR
- Foreign Language
(**EDITED JANUARY 2009**) KSPS, KSPI, KSP
KFRS, KFRI, KFR
KGRS, KGRI, KGR
KRUS, KRUI, KRU
KLTS, KLTI, KLT
KJAS, KJAI, KJA
KABS, KABI, KAB
KCNS, KCNI, KCN
- Health KHES, KHEI, KHE
- Physical Education KPES, KPEI, KPE
- Music (Integrated) KMUS, KMUI, KMU
- Music (Vocal) KMVS, KMVI, KMV
- Music (Instrumental) KMIS, KMII, KMI
- Librarian (School Media Librarian) KMLS, KMLI, KML

- Librarian (School Media Librarian) KMLR
One-Year Recruitment Plan
(Reference: 16 KAR 2:130)

<p>ENDORSEMENTS (Must hold a base or restricted base certificate)</p>
--

- Computer Science (8-12) - Can teach only computer science in grades 8-12. KE72
- English as a Second Language (P-12) – Can teach only ESL in grades P-12. KE36
- Gifted Education (P-12) - Can teach only gifted education in grades P-12. KE37
- Driver Education (8-12) - Can teach only driver education in grades 8-12. KE84
- Reading and Writing (P-12) - Can teach only reading/writing in grades P-12. KE39
- *Reading (P-12) – Can teach only reading in grades P-12. (EDITED JANUARY 2011)* KRE, KREI
- *Literacy Specialist (P-12) – Can teach only reading/writing in grades P-12. (EDITED JANUARY 2011)* KLS, KLSI
- Instructional Computer Technology (P-12) - Can teach only instructional computer technology in grades P-12) KCT
- *Endorsement for American Sign Language (P-12) - Can teach ASL only. (EDITED JANUARY 2011)* KAS, KASI
- Approval for Teaching Computer Science (Grades 5-12 only) ACS
- Approval for Teaching Intro to Computer Applications by Proficiency Examination AICA
- Endorsement for Teaching ESL (7-12) S36
- Endorsement for Secondary Reading S38

- Endorsement for Reading Specialist (7-12) S39
- Approval Music (K-12) T83
- Approval Social Studies (5-9)
(**EDITED JANUARY 2007**) D20
- Approval Science (5-9)
(**EDITED JANUARY 2007**) D50
- Approval for Teaching Gifted Education (7-12) AGS
- Endorsement as a Resource Teacher of Gifted
Education (K-12) T37
- Two-Year Probationary Certificate for Gifted
Education (K-12) - Assignment to a full-time, self-
contained gifted education class is restricted to the
level of the base certificate. GPR
- *Two-Year Probationary Certificate for English as a
Second Language (P-12) – Can teach only ESL in
grades P-12. (**EDITED JANUARY 2011**)* KE36R

<p><u>ANY VALID CERTIFICATE</u> (Not a Statement of Eligibility)</p>
--

- *Athletic Director* (**EDITED JANUARY 2007**)
- Instructional Television Coordinator
- School Health Coordinator
- Teacher in Alternative Classroom/School
- Instructional Technology Director
- JTPA (Job Training Partnership Act) Teacher
- Home/Hospital Teacher
- Migrant Advocate
- Family Resource Center Director
- Federal Grant Coordinator (at school Level only)
- *Technology Resource Teacher* (**EDITED JANUARY 2007**)

SPECIAL
EDUCATION

BIRTH TO PRIMARY

For purposes related to the use of this guide, any configuration/organization that includes grades newborn (birth) up to participation in the primary school program is considered “birth to primary.”

WHAT STATEMENTS/CERTIFICATES/APPROVALS ARE VALID FOR SPECIAL EDUCATION TEACHING IN ONE OR MORE CONFIGURATIONS OF GRADES:

Birth to Primary?

CODE

- SOE IECE KIES
 - Provisional Internship Certificate for IECE KIEI
 - Professional IECE Certificate KIE
 - APP Exemption Letter
(16 KAR 2:040 Section 5) - Persons with a valid certificate in another area and the APP are certified. If a person has the APP only, they are “classified” employees.
 - Probationary IECE Certificate (16 KAR 2:140) KIER
 - Adjunct IECE - Part-time only; **Must be employed in a local district.** AJKI
 - Conditional Certification - 1-year only / **Must have taken all required tests and failed at least one / NO KTIP ALLOWED.** COIE
 - Emergency Certification (16 KAR 2:120) **NO KTIP** XKIE
- Reissuance (one time) is only under very limited circumstances as of July 1, 2011 (Reference 16 KAR 2:120) (EDITED JANUARY 2011)**
- Exceptional Children LBD (P-12) – Can teach birth to primary LBD only. KLBS, KLBI, KLB
 - Probationary LBD (K-12) LBDR
 - Probationary LBD (7-12) LBSR
 - Temporary Certificate (LBD) – Six Month Certificate issued to out-of-state applicants who have not satisfied Kentucky assessments. **NO KTIP** TELB
 - Exceptional Children: Moderate/Severe (P-12) - Can teach birth to primary moderate/ severe only. KMSS, KMSI, KMS

- Probationary for Moderate/Severely Disabled LMSR
 - Temporary Certificate (MSD) – Six Month Certificate issued to out-of-state applicants who have not satisfied Kentucky assessments. **NO KTIP** TEMS
 - Exceptional Children: Communication Disorders (P-12) - Can teach birth to primary communication disorders only. KCDS, KCDI, KCD
 - Emergency Special Education **NO KTIP** XLB, XMS
XVI, XHI
- Reissuance (one time) is only under very limited circumstances as of July 1, 2011 (Reference 16 KAR 2:120) (EDITED JANUARY 2011)**
- Exceptional Children: Communication Disorders Speech/Language Pathology Assistant (SCPA) (P-12) - Can teach birth to primary communication disorders only. KSLS, KSLI, KSLA
 - Temporary Certificate (Communication Disorders) - Six Month Certificate issued to out-of-state applicants who have not satisfied Kentucky assessments. **NO KTIP** TECD
 - Exceptional Children: Hearing Impaired (P-12) - Can teach birth to primary hearing impaired only. KHIS, KHII, KHS
 - Temporary Certificate (Hearing Impaired) - Six Month Certificate issued to out-of-state applicants who have not satisfied Kentucky assessments. **NO KTIP** TEHI
 - Exceptional Children: Hearing Impaired with Sign Proficiency (P-12) - Can teach birth to primary hearing impaired with sign proficiency only. KHSS, KHSI, KHS
 - Temporary Certificate (Hearing Impaired/Sign) - Six Month Certificate issued to out-of-state applicants who have not satisfied Kentucky assessments. **NO KTIP** TEHS
 - Exceptional Children: Visually Impaired (P-12) - Can teach birth to primary visually impaired only. KVIS, KVII, KVI

- Temporary Certificate (Visually Impaired) - Six Month Certificate issued to out-of-state applicants who have not satisfied Kentucky assessments. **NO KTIP** TEVI

- Learning and Behavior Disorders – Can teach birth to primary learning and behavior disorders only. PLS, PLSF
PLD, PLDF
MLD, MLDF
MLS, MLSF
B-03, B-04, B-06
B-07, B-16 C-03
C-04, C06, C-07
E-03, E-04, E-06
E-07, G-16, J-04
J-06, M-16, S-06
S-07, T-03, T-04
T-06, T-07

- Moderate/Severe – Trainable Mentally Handicapped – Can teach birth to primary moderate/severely handicapped only. PTH, PTHF,
MTH, MTHF
 - Major Trainable / Educable B-12

 - Minor Trainable / Educable C-12

 - Endorsement Trainable E-12, T-12
S-12, AM-12

 - Severely / Profoundly E-23, PSF, PSFF
T-23, S23

- Communication Disorders - Can teach birth to primary communication disorders only. PSD, PSDF,
MSD, MSDF
B-10, PSB
 - Endorsement Speech/Hearing (K-12) T-10

- Hearing Impaired – Can teach birth to primary hearing impaired only. PHI, PHIF
MHI, MHIF
 - Major Deaf Education B-02

 - Minor Deaf Education C-02

 - Major Hard of Hearing B-05

--Minor Hard of Hearing	C-05
--Endorsement Deaf	E02, S-02 T-02, AM-02
--Endorsement Hard of Hearing	E-05, S-05 T-05
--Endorsement Hearing Impaired	E-15, S15
• Visual Impairment – Can teach birth to primary visual impairment <u>only</u> .	
--Major/Minor Special Education Blind	B-01, C-01
--Major/Minor Partially Seeing	B-13, C-13
--Endorsement Blind	E-01, S-01 T-01
--Endorsement Partially Seeing	E-13, S-13 T-13
--Endorsement Visually Impaired	E-14, S-14 AM-14
• Waiver Request for Teacher Assignment (Reference: 16 KAR 4:020, Section 4) (Not available for communication disorders) (EDITED JANUARY 2007)	XW_ _

ELEMENTARY GRADES

For purposes related to the use of this guide, any configuration/organization that includes grades primary through eight (P-8) is considered “elementary grades.”

WHAT STATEMENTS/CERTIFICATE/APPROVALS ARE VALID FOR SPECIAL EDUCATION TEACHING IN ONE OR MORE CONFIGURATIONS OF THE:

Elementary Grades?

CODES

- Exceptional Children: LBD (P-12) KLBS, KLBI, KLB
- Exceptional Children: Moderate/Severe (P-12) KMSS, KMSI, KMS
- Exceptional Children: Communication Disorders (P-12) KCDS, KCDI, KCD
- Exceptional Children: Communication Disorders Speech/Language Pathology Assistant (SLPA) (P-12) KSLS, KSLI, KSLA
- Exceptional Children: Hearing Impaired (P-12) KHIS, KHII, KHI
- Exceptional Children: Hearing Impaired With Sign Proficiency (P-12) KHSS, KHSI, KHS
- Exceptional Children: Visually Impaired (P-12) KVIS, KVII, KVI
- Probationary Certificate for Teacher of Exceptional Children - Can issue for LBDR moderate/severe, hearing impaired, visually impaired; Cannot issue for communication disorders; Issued for 1-year only. (16 KAR 2:160) LBDR, LMSR HIMR, VIER LBSR, VISR
- Adjunct - Part-time only / **Must be employed by a district.** AJ __
- Temporary Provisional Certificate – Up to 3 years / **Must be enrolled in an approved program at a Kentucky college/university AND have concurrent employment in a local district/Diocese.** (EDITED JANUARY 2007) TP __
- Conditional Certification - 1-year only / **Must have taken all required tests and failed at least one / NO KTIP ALLOWED.** CO -__
- Temporary Certificate - Six Month Certificate issued to out-of-state applicants who have not satisfied Kentucky assessments. **NO KTIP** TE __

- Emergency Special Education
(NO KTIP)
Reissuance (one time) is only under very limited circumstances as of July 1, 2011 (Reference 16 KAR 2:120) (EDITED JANUARY 2011)
 - Veterans of the Armed Services (Regular Codes with HB76 _ _)
 - Learning and Behavior Disorders
 - PLS, PLSF
 - PLD, PLDF
 - MLD, MLF
 - MLF, MLSF
 - B-16, G-16, M-16
 - B-03, B-04, B-06
 - B-07, J-04, J-06
 - T-03, T-04, T-06
 - T-07, E-03, E-04
 - E-06, E-07, C-03
 - C-04, C-06, C-07,
 - S-06, S-07

- Moderate/Severe
 - Trainable Mentally Handicapped PTH, PTHF
MTH, MTHF
 - Major Trainable/Educable B-12
 - Minor Trainable/Educable C-12
 - Endorsement Trainable E-12, T-12
S-12, AM-12
 - Moderate/Severely Handicapped
(severe/profound) E-23, PSF, PSFF, T-23, S23

- Communication Disorders
 - PSD, PSDF
 - MSD, MSDF
 - B-10, PSB
 - Endorsement Speech / Hearing (K-12) T-10

- Hearing Impaired
 - PHI, PHIF
 - MHI, MHIF
 - Major Deaf Education B-02

--Minor Deaf Education	C-02
--Major Hard of Hearing	B-05
--Minor Hard of Hearing	C-05
--Endorsement Deaf	E-02, S-02 T-02, AM-02
--Endorsement Hard of Hearing	E-05, S-05 T-05
--Endorsement Hearing Impaired	E-15, S-15
• Visual Impairment	
--Major / Minor Special Education Blind	B-01, C-01
--Major / Minor Partially Seeing	B-13, C-13
--Endorsement Blind	E-01, S-01 T-01
--Endorsement Partially Seeing	E-13, S-13 T-13
--Endorsement Visually Impaired	E-14, S-14 AM-14
• Waiver Request for Teacher Assignment (Reference: 16 KAR 4:020, Section 4) (<u>Not</u> available for communication disorders) (EDITED JANUARY 2007)	XW_ _

MIDDLE SCHOOL GRADES

For purposes related to the use of this guide, any configuration/organization that includes grades five through nine (5-9) is considered “middle school grades.”

HIGH SCHOOL GRADES

For purposes related to the use of this guide, any configuration/organization that includes grades six through twelve (6-12) is considered “high school grades.”

WHAT STATEMENTS/CERTIFICATES/APPROVALS ARE VALID FOR SPECIAL EDUCATION TEACHING IN ONE OR MORE CONFIGURATIONS OF THE:

Middle School Grades/High School Grades?

CODE

- Exceptional Children: LBD (P-12) KLBS, KLBI, KLB
- Exceptional Children: Moderate/Severe (P-12) KMSS, KMSI, KMS
- Exceptional Children: Communication Disorders (P-12) KCDS, KCDI, KCD
- Exceptional Children: Communication Disorders - Speech/Language Pathology Assistant (SLPA) (P-12) KSLS, KSLI, KSLA
- Exceptional Children: Hearing Impaired (P-12) KHIS, KHII, KHI
- Exceptional Children: Hearing Impaired with Sign Proficiency (P-12) KHSS, KHSI, KHS
- Exceptional Children: Visually Impaired (P-12) KVIS, KVII, KVI
- Probationary Certificate for Teachers of Exceptional Children – Can issue for LBD, moderate/severe, hearing impaired, visually impaired; Cannot issue for communication disorders; Issued for 1-year only. (16 KAR 2:160) LBDR, LMSR
HIMR, VIER
LBSR, VISR
- Exceptional Work Experience W _ _
Must have job offer to submit experience for review by EPSB.
(EDITED JANUARY 2007)
- College Faculty Certification – Minimum of master’s / 5 years of full-time teaching experience or equivalent (i.e., 90 semester hours) at college level in academic subject for which certification is sought; Limited to secondary *except for K-12 certification areas*. H194 and regular codes
C _ _
(EDITED JANUARY 2007)
- Adjunct - Part-time only / **Must be employed by a district.** AJ _ _
- Veterans of the Armed Services (Regular Codes With HB76)

- Temporary Provisional Certification – Up to 3 years / **Must be enrolled in an approved program at a Kentucky college/university AND have concurrent employment in a local school district.**
(EDITED JANUARY 2007) TP__
- Conditional Certification -1-year only / **Must have taken all required tests and failed at least one / NO KTIP ALLOWED.** CO __
- Temporary Certificate - Six Month Certificate - issued to out-of-state applicants who have not satisfied Kentucky assessments. **NO KTIP** TE __
- Emergency Certification (16 KAR 2: 120) **NO KTIP**
Reissuance (one time) is only under very limited circumstances as of July 1, 2011 (Reference 16 KAR 2:120) (EDITED JANUARY 2011) X __
- Learning and Behavior Disorders
PLS, PLSF
PLD, PLDF
MLD, MLDF
MLF, MLSF
B-16, G-16
M 16, B-03
B-04, B-06, B-07
J-04, J-06
T-03, T-04, T-06
T-07, E-03, E-04
E-06, E-07, C-03
C-04, C-06, C-07
S-06, S-07
- Moderate/Severe
 - Trainable Mentally Handicapped PTH, PTHF
MTH, MTHF
 - Major Trainable/Educable B-12
 - Minor Trainable/Educable C-12
 - Endorsement Trainable E-12, T-12
S-12, AM-12
 - Moderate/Severe Handicapped E-23, PSF, PSFF, T-23, S23

- Communication Disorders
 - PSD, PSDF
MSD, MSDF
B-10, PSB
 - Endorsement Speech/Hearing K-12 T-10
- Hearing Impaired
 - PHI, PHIF
MHI, MHIF
 - Major Deaf Education B-02
 - Minor Deaf Education C-02
 - Major Hard of Hearing B-05
 - Minor Hard of Hearing C-05
 - Endorsement Deaf E-02, S-02
T-02, AM-02
 - Endorsement Hard of Hearing E-05, S-05
T-05
 - Endorsement Hearing Impaired E-15, S-15
- Visual Impairment
 - Major/Minor Special Education Blind B-01, C-01
 - Major/Minor Partially Seeing B-13, C-13
 - Endorsement Blind E-01, S-01
T-01
 - Endorsement Partially Seeing E-13, S-13
T-13
 - Endorsement Visually Impaired E-14, S-14
AM-14
- Waiver Request for Teacher Assignment
(Reference: 16 KAR 4:020, Section 4)
(Not available for communication disorders)
(EDITED JANUARY 2007) XW_ _

LEADERSHIP/ADMINISTRATION

WHAT STATEMENTS/CERTIFICATES/APPROVALS ARE VALID FOR SERVING IN THE FOLLOWING ADMINISTRATIVE POSITIONS:

**Superintendent / Assistant Superintendent /
Deputy Superintendent / Associate Superintendent
(All Grades)?**

CODE

- | | |
|---|------|
| • Professional Certificate for Instructional Leadership – School Superintendent | KST |
| • Professional Certificate for Instructional Leadership – School Superintendent | ILST |
| • Endorsement for School Superintendent | FSS |
| • Provisional Certificate in Administration/ Supervision | PA |
| • Provisional Certificate for Superintendency | PST |
| • Standard Certificate in Administration and Supervision | SA |
| • Standard Certificate for School Leaders | SLD |
| • Standard Certificate for Superintendency | SST |
| • Temporary Provisional Certificate - Up to 2 years / <u>Must</u> be enrolled in an approved program at a Kentucky college/university <u>AND</u> have concurrent employment in a local school district. | TPST |

BIRTH TO PRIMARY

For purposes related to the use of this guide, any configuration/organization that includes grades newborn (birth) up to participation in the primary school program is considered “birth to primary.”

WHAT STATEMENTS/CERTIFICATES/APPROVALS ARE VALID FOR SERVING PRINCIPAL/ASSOCIATE PRINCIPAL/ASSISTANT PRINCIPAL IN ONE OR MORE CONFIGURATIONS OF GRADES:

Birth to Primary?

CODE

- | | |
|--|--------------------------|
| • Professional Certificate for Instructional Leadership - Principal, All Grades, Level I | KP1, KP1I
KP1S |
| • Professional Certificate for Instructional Leadership – Principal, All Grades, Level II | KP2, KP2I
KP2S |
| • Professional Certificate for Instructional Leadership – Early Elementary School Principal, Grades K-4, Level I / II | ILE1, ILE2
1EPS, 2EPS |
| • Endorsement for Elementary Principal, Grades K-8 | FEP, FEPS
FEPZ |
| • Provisional Certificate for Principalship, Elementary School 1-8 | PPE, SPE |
| • Provisional Certificate for Principalship, Grades 1-12 | PPT, SPT |
| • Provisional Certificate in Administration / Supervision | PA |
| • Standard Certificate in Administration / Supervision | SA |
| • Standard Certificate for School Leaders | SLD |
| • Temporary Provisional Certification - Up to 2 years / <u>Must</u> be enrolled in an approved program at a Kentucky college/university <u>AND</u> have concurrent employment in a local school district. | TPPI |
| • Test Waiver for In-State Principals (TC-36-I) - 1-year waiver for individual who has completed principal preparation program, but lacks test(s) only. If an in-state principal or full-time principal applicant requests certification after the deadline for taking the written assessments, a temporary certificate may be issued for a period up to one year. The waiver can be issued only if there are three or less candidates for the position. | |

- Test Waiver for Out-of-State Principals (TC-36-O) - 1-year waiver for individual who has completed principal preparation program, but lacks test(s) only. If an out-of-state principal or full-time principal applicant requests certification after the deadline for taking the written assessments, a temporary certificate may be issued for a period up to one year. The applicant must provide a copy of the comparable out-of-state certificate.

ELEMENTARY GRADES

For purposes related to the use of this guide, any configuration/organization that includes grades primary through eight (P-8) is considered “elementary grades.”

WHAT STATEMENTS/CERTIFICATES/APPROVALS ARE VALID FOR SERVING AS PRINCIPAL/ASSOCIATE PRINCIPAL/ASSISTANT PRINCIPAL IN ONE OR MORE CONFIGURATIONS OF THE:

<u>Elementary Grades?</u>	<u>CODE</u>
<ul style="list-style-type: none"> • Professional Certificate for Instructional Leadership - Principal, All Grades, Level I 	<p>KP1, KP1I KP1S</p>
<ul style="list-style-type: none"> • Professional Certificate for Instructional Leadership – Principal, All Grades, Level II 	<p>KP2, KP2I KP2S</p>
<ul style="list-style-type: none"> • Professional Certificate for Instructional Leadership – Early Elementary School Principal, Grades K-4, Level I / II 	<p>ILE1, ILE2 1EPS, 2EPS</p>
<ul style="list-style-type: none"> • Endorsement for Elementary Principal, Grades K-8 	<p>FEP, FEPS FEPZ</p>
<ul style="list-style-type: none"> • Provisional Certificate for Principalship, Elementary School 1-8 	<p>PPE, SPE</p>
<ul style="list-style-type: none"> • Provisional Certificate for Principalship, Grades 1-12 	<p>PPT, SPT</p>
<ul style="list-style-type: none"> • Junior High Principal 5-9 Endorsement (NOTE: Can only serve as elementary principal in a school configured with at least one of the following grades: 5th, 6th, 7th, 8th.) 	<p>FJP</p>
<ul style="list-style-type: none"> • Endorsement for Junior High Principal, Grades 5-8 (NOTE: Can only serve as elementary principal in a school configured with at least one of the following grades: 5th, 6th, 7th, 8th) 	<p>FJPZ</p>
<ul style="list-style-type: none"> • Endorsement for Secondary School Principal, Grades 7-12 (NOTE: Can only serve as elementary principal in a school configured with at least one of the following grades: 7th, 8th.) 	<p>FSP FSPZ</p>
<ul style="list-style-type: none"> • Professional Certificate for Instructional Leadership – Middle Grade School Principal Grades 5-8, Level I / II (NOTE: Can only serve as elementary principal in a school configured with at least one of the following grades: 5th, 6th, 7th, 8th.) 	<p>ILM1 ILM2 1MPS, 2MPS</p>

- Provisional Certificate for Principalship Secondary School, Grades 7-12 (**NOTE: Can only serve as elementary principal in a school configured with at least one of the following grades: 7th, 8th.**) PPS, SPS
- Provisional Certificate in Administration / Supervision PA
- Standard Certificate in Administration / Supervision SA
- Standard Certificate for School Leaders SLD
- Temporary Provisional Certification - Up to 2 years / **Must be enrolled in an approved program at a Kentucky college/university AND have concurrent employment in a local school district.** TPPI

Test Waiver for In-State Principals (TC-36-I) - 1-year waiver for individual who has completed principal preparation program, but lacks test(s) only. If an in-state principal or full-time principal applicant requests certification after the deadline for taking the written assessments, a temporary certificate may be issued for a period up to one year. The waiver can be issued only if there are three or less candidates for the position.

Test Waiver for Out-of-State Principals (TC-36-O) - 1-year waiver for individual who has completed principal preparation program, but lacks test(s) only. If an out-of-state principal or full-time principal applicant requests certification after the deadline for taking the written assessments, a temporary certificate may be issued for a period up to one year. The applicant must provide a copy of the comparable out-of-state certificate.

MIDDLE SCHOOL GRADES

For purposes related to the use of this guide, any configuration/organization that includes grades five through nine (5-9) is considered “middle school grades.”

WHAT STATEMENTS/CERTIFICATES/APPROVALS ARE VALID FOR SERVING AS PRINCIPAL/ASSOCIATE PRINCIPAL/ASSISTANT PRINCIPAL IN ONE OR MORE CONFIGURATIONS OF THE:

Middle Grades?

CODE

- | | |
|--|----------------------------|
| • Professional Certificate for Instructional Leadership - Principal, All Grades, Level I | KP1, KP1I
KP1S |
| • Professional Certificate for Instructional Leadership – Principal, All Grades, Level II | KP2, KP2I
KP2S |
| • Professional Certificate for Instructional-Leadership – Middle Grades School Principal, Grades 5-8, Level I / II | ILM1
ILM2
1MPS, 2MPS |
| • Junior High Principal 5-9 Endorsement | FJP |
| • Endorsement for Junior High Principal, Grades 5-8 | FJPZ |
| • Endorsement for Elementary School Principal, Grades K-8 | FEP, FEPS
FEPZ |
| • Provisional Certificate for Principalship, Elementary School 1-8 | PPE, SPE |
| • Provisional Certificate for Principalship, Grades 1-12 | PPT, SPT |
| • Endorsement for Secondary Principal, Grades 7-12 (NOTE: Can only serve as middle school principal in a school configured with at least one of the following grades: 7th, 8th.) | FSP
FSPZ |
| • Provisional Certificate for Principalship Secondary School, Grades 7-12 (NOTE: Can only serve as middle school principal in a school configured with at least one of the following grades: 7th, 8th.) | PPS, SPS |
| • Provisional Certificate in Administration / Supervision | PA |
| • Standard Certificate in Administration / Supervision | SA |

- Standard Certificate for School Leaders SLD
- Temporary Provisional Certification - Up to 2 years / **Must be enrolled in an approved program at a Kentucky college/university AND have concurrent employment in a local school district.** TPPI
- Test Waiver for In-State Principals (TC-36-I) - 1-year waiver for individual who has completed principal preparation program, but lacks test(s) only. If an in-state principal or full-time principal applicant requests certification after the deadline for taking the written assessments, a temporary certificate may be issued for a period up to one year. The waiver can be issued only if there are three or less candidates for the position.
- Test Waiver for Out-of-State Principals (TC-36-O) - 1-year waiver for individual who has completed principal preparation program, but lacks test(s) only. If an out-of-state principal or full-time principal applicant requests certification after the deadline for taking the written assessments, a temporary certificate may be issued for a period up to one year. The applicant must provide a copy of the comparable out-of-state certificate.

HIGH SCHOOL GRADES

For purposes related to the use of this guide, any configuration/organization that includes grades six through twelve (6-12) is considered “high school grades.”

WHAT STATEMENTS/CERTIFICATES/APPROVALS ARE VALID FOR SERVING AS PRINCIPAL/ASSOCIATE PRINCIPAL/ASSISTANT PRINCIPAL IN ONE OR MORE CONFIGURATIONS OF THE:

<u>High School Grades?</u>	<u>CODE</u>
<ul style="list-style-type: none"> • Professional Certificate for Instructional Leadership - Principal, All Grades, Level I 	<p>KP1, KP1I KP1S</p>
<ul style="list-style-type: none"> • Professional Certificate for Instructional Leadership – Principal, All Grades, Level II 	<p>KP2, KP2I KP2S</p>
<ul style="list-style-type: none"> • Professional Certificate for Instructional-Leadership – Secondary School Principal, Grades 9-12, Level I / II 	<p>ILS1, ILS2 1SPS, 2SPS</p>
<ul style="list-style-type: none"> • Endorsement for Secondary School Principal, Grades 7-12 	<p>FSP, FSPZ</p>
<ul style="list-style-type: none"> • Provisional Certificate for Principalship, Secondary School 7-12 	<p>PPS, SPS</p>
<ul style="list-style-type: none"> • Professional Certificate for Instructional Leadership – Middle Grade School Principal, Grades 5-8, Level I / II (NOTE: Can only serve as a high school principal in a school configured with at least one of the following grades: 5th, 6th, 7th, 8th.) 	<p>ILM1 ILM2 1MPS, 2MPS</p>
<ul style="list-style-type: none"> • Junior High Principal 5-9 Endorsement (NOTE: Can only serve in a school configured with at least one of the following grades: 5th, 6th, 7th, 8th, 9th.) 	<p>FJP</p>
<ul style="list-style-type: none"> • Endorsement for Junior High Principal, Grades 5-8 (NOTE: Can only serve as a high school principal in a school configured with at least one of the following grades: 5th, 6th, 7th, 8th.) 	<p>FJPZ</p>
<ul style="list-style-type: none"> • Endorsement for Elementary School Principal K-8 (NOTE: Can only serve as a high school principal in a school configured with at least one of the following grades: 5th, 6th, 7th, 8th.) 	<p>FEP, FEPS FEPZ</p>

- Provisional Certificate for Principalship, Elementary School 1-8 (**NOTE: Can only serve as a high school principal in a school configured with at least one of the following grades: 5th, 6th, 7th, 8th.**) PPE, SPE
- Provisional Certificate for Principalship, Grades 1-12 PPT, SPT
- Provisional Certificate in Administration / Supervision PA
- Standard Certificate in Administration / Supervision SA
- Standard Certificate for School Leaders SLD
- Temporary Provisional Certification - Up to 2 years / **Must be enrolled in an approved program at a Kentucky college/university AND have concurrent employment in a local school district.** TPPI
- Test Waiver for In-State Principals (TC-36-I) - 1-year waiver for individual who has completed principal preparation program, but lacks test(s) only. If an in-state principal or full-time principal applicant requests certification after the deadline for taking the written assessments, a temporary certificate may be issued for a period up to one year. The waiver can be issued only if there are three or less candidates for the position.
- Test Waiver for Out-of-State Principals (TC-36-O) - 1-year waiver for individual who has completed principal preparation program, but lacks test(s) only. If an out-of-state principal or full-time principal applicant requests certification after the deadline for taking the written assessments, a temporary certificate may be issued for a period up to one year. The applicant must provide a copy of the comparable out-of state certificate.

Supervisor of Instruction (All Grades)?

CODE

- Professional Certificate for Instructional Leadership – Supervisor of Instruction, Level I KLV1
- Professional Certificate for Instructional Leadership – Supervisor of Instruction, Level II KLV2
- Professional Certificate for Instructional Leadership – Supervisor of Instruction, Grades K-12, Level I ILV1
- Professional Certificate for Instructional Leadership – Supervisor of Instruction, Grades K-12, Level II ILV2
- Endorsement for Supervisor of Instruction, Elementary, Secondary, 12–Grade FVT
- Endorsement for Supervisor of Instruction, Elementary, Secondary, 12–Grade FVTZ
- Provisional Certificate for Supervisor Elementary School, Grades 1-8 PVE, SVE
- Provisional Certificate for Supervisor Secondary School, Grades 7-12 PVS, SVS
- Provisional Certificate for Supervisor, Grades 1-12 PVT, SVT
- Provisional Certificate in Administration / Supervision PA
- Professional Certificate in Administration / Supervision PAS
- Standards Certificate in Administration / Supervision SA
- Standard Certificate for School Leaders SLD
- Temporary Provisional Certificate - Up to 2 years / **Must be enrolled in an approved program at a Kentucky college/university AND have concurrent employment in a local school district.** TPSV

<u>Director of Pupil Personnel (DPP) (All Grades)?</u>	<u>CODE</u>
• Professional Certificate For Director of Pupil Personnel, Level I	KDP1
• Professional Certificate For Director of Pupil Personnel, Level II	KDP2
• Professional Certificate for Administrator of Pupil Personnel Services	PAPP
• Provisional Certificate for DPP	PDP
• Endorsement for DPP	FDT
• Standard Certificate for DPP	SDP
• Approval for DPP	T14
• One-Year Probationary Certificate for DPP (submit TC-40) - If a qualified applicant for DPP is not available, superintendent may request a 1-year probationary certificate. The individual must have a valid Kentucky classroom teaching certificate, a master's degree, or equivalent, 3 years' successful teaching experience, and admission to the preparation program for the professional certificate for DPP.	KDP
• Provisional Certificate in Administration / Supervision	PA
• Professional Certificate in Administration / Supervision	PAS
• Standard Certificate in Administration / Supervision	SA
• Standard Certificate for School Leaders	SLD
• Temporary Provisional Certificate – Up to 2 years / <u>Must be enrolled in an approved program at a Kentucky college/university AND have concurrent employment in a local school district.</u>	TPDI

<u>Director of Special Education (DOSE) (All Grades)?</u>	<u>CODE</u>
• Professional Certificate For Director of Special Education, Level I	KDS1
• Professional Certificate For Director of Special Education, Level II	KDS2
• Professional Certificate for DOSE	PDS
• Provisional Certificate for DOSE	PDP
• Endorsement for Special Education: Director of Special Education	T09 T09Z
• Endorsement for Special Education: Supervisor of Special Education	T11
• Approval for DOSE	ADSE
• Two-Year Certificate for DOSE (submit TC-28) - If a qualified applicant for DOSE is not available, superintendent may request a professional certificate for DOSE for a 2-year period. The individual <u>must</u> have a valid Kentucky certificate for teachers of exceptional children or school psychology; Rank II certification; 3 years' experience as a school psychologist; and admission to the preparation program for the professional certificate for DOSE.	KDS
• Provisional Certificate in Administration / Supervision	PA
• Professional Certificate in Administration / Supervision	PAS
• Standard Certificate in Administration and Supervision	SA
• Standard Certificate for School Leaders	SLD
• Temporary Provisional Certificate – Up to 2 years / <u>Must be enrolled in an approved program at a Kentucky college/university <u>AND</u> have concurrent employment in a local school district.</u>	TPDS

ELEMENTARY GUIDANCE COUNSELOR?

CODE

- *Provisional Certificate for School Guidance Counselor, All Grades*
(EDITED JANUARY 2007) KGCP

- *Standard Certificate for School Guidance Counselor, All Grades*
(EDITED JANUARY 2007) KGCST

- Provisional/Standard Certificate for Guidance Counselor, Elementary Grades K-8 PCE, SCE

- Provisional/Standard Certificate for Guidance Counselor, Secondary Grades 5-12 **(NOTE: Can only serve in elementary school IF configuration includes grades 5, 6, 7, or 8.)** PCS, SCS

- Endorsement for Elementary School Guidance Counselor Provisional Certificate E58, E58Z

- Standard Certificate for Elementary School Guidance Counselor Grades 1-8 SGE, SGEZ

- Standard Certificate for Guidance Counselor, Grades 1-12 SG, SGZ

- Endorsement for Guidance Counselor, Grades 1-12 Provisional Certificate T58

- Approved for Middle Grades Guidance Counselor (5-6) **(NOTE: Can only serve in elementary school IF configuration includes Grades 5 or 6.)** AGM

- Junior High School Guidance Counselor, Provisional Certificate **(NOTE: Can only serve in elementary school IF configuration includes grades 5, 6, 7, or 8.)** J58Z

- Standard Certificate for Secondary School Guidance Counselor Grades 7-12 **(NOTE: Can only serve in elementary school IF configuration includes grades 7 or 8.)** SGS, SGSZ

- Endorsement for Secondary School Guidance Counselor Provisional Certificate (**NOTE: Can only serve in elementary school IF configuration includes grades 7 or 8.**) S58, S58Z
- Temporary Provisional Certification - Up to 2 years / **Must be enrolled in an approved program at a Kentucky college/university AND have concurrent employment in a local school district.** TPGC, TPGA
(EDITED JANUARY 2007)

MIDDLE SCHOOL GUIDANCE COUNSELOR?

CODE

- *Provisional Certificate for School Guidance Counselor, All Grades*
(EDITED JANUARY 2007) KGCP
- *Standard Certificate for School Guidance Counselor, All Grades*
(EDITED JANUARY 2007) KGCST
- Provisional/Standard Certificate for Guidance Counselor, Elementary Grades K-8 PCE, SCE
- Provisional/Standard Certificate for Guidance Counselor, Secondary Grades 5-12 PCS, SCS
- Endorsement for Elementary School Guidance Counselor, Provisional Certificate E58, E58Z
- Standard Certificate for Elementary School Guidance Counselor, Grades 1-8 SGE, SGEZ
- Standard Certificate for Guidance Counselor, Grades 1-12 SG, SGZ
- Endorsement for Guidance Counselor, Grades 1-12, Provisional Certificate T58
- Approved for Middle Grades Guidance Counselor (5-6) **(NOTE: Can only serve in middle school IF configuration includes grades 5 or 6.)** AGM
- Junior High School Guidance Counselor, Provisional Certificate J58Z
- Standard Certificate for Secondary School Guidance Counselor, Grades 7-12 **(NOTE: Can only serve in middle school IF configuration includes grades 7 or 8.)** SGS, SGSZ
- Endorsement for Secondary School Guidance Counselor, Provisional Certificate **(NOTE: Can only serve in middle school IF configuration includes grades 7 or 8.)** S58, S58Z

- Temporary Provisional Certification - Up to 2 years / **Must be enrolled in an approved program at a Kentucky college/university AND have concurrent employment in a local school district.**
(EDITED JANUARY 2007)

TPGC, *TPGA*

HIGH SCHOOL GUIDANCE COUNSELOR?

CODE

- *Provisional Certificate for School Guidance Counselor, All Grades*
(EDITED JANUARY 2007) KGCP
- *Standard Certificate for School Guidance Counselor, All Grades*
(EDITED JANUARY 2007) KGCST
- Provisional/Standard Certificate for Guidance Counselor, Secondary Grades 5-12 PSC, SCS
- Standard Certificate for Secondary School Guidance Counselor, Grades 7-12 SGS, SGSZ
- Endorsement for Secondary School Guidance Counselor, Provisional Certificate S58, S58Z
- Standard Certificate for Guidance Counselor, Grades 1-12 SG, SGZ
- Endorsement for Guidance Counselor, Grades 1-12, Provisional Certificate T58
- Approved for Middle Grades Guidance Counselor (5-6) **(NOTE: Can only serve in high school IF configuration includes grades 5 or 6.)** AGM
- Junior High Guidance Counselor Provisional Certificate **(NOTE: Can serve in high school IF configuration includes grades 5, 6, 7, 8, or 9.)** J58Z
- Provisional/Standard Certificate for Guidance Counselor, Elementary Grades K-8 **(NOTE: Can serve in high school IF configuration includes grades 5, 6, 7, or 8.)** PCE, SCE
- Standard Certificate for Elementary School Counselor, Grades 1-8 **(NOTE: Can serve in high school IF configuration includes grades 5, 6, 7, or 8.)** SGE, SGEZ

- Endorsement for Elementary School Guidance Counselor, Provisional Certificate (**NOTE: Can serve in high school IF configuration includes grades 5, 6, 7, 8.**)

E58, E58Z

- Temporary Provisional Certification - Up to 2 years / **Must be enrolled in an approved program at a Kentucky college/university AND have concurrent employment in a local school district.**
(EDITED JANUARY 2007)

TPGC, *TPGA*

**PROFESSIONAL SCHOOL
POSITIONS/SUPPORT PERSONNEL**

Professional School Positions/Support Personnel?

Code

- School Business Administrator - IF the position titled as such requires certification, can qualify based on one of the following certificates: School Superintendent; bachelors or advanced degree in business; or valid certification for school business administrator issued prior to September 1, 1994. **(NOTE: Also could coordinate/administer the business functions in a local school district as a portion of the duties assigned to the position of superintendent, assistant superintendent, director of district wide services, or to a “classified” employee.)**

--Approval for Finance Officer
 - Director of Districtwide Services - If the position titled as such requires certification, can qualify based on one of the following certificates: school superintendent; supervisor of instruction; school business administrator; or school principal. **(NOTE: Also could coordinate one or more districtwide services as a “classified” employee.)**
 - Director of Federally Supported Programs – Can qualify based on one of the following certificates: school superintendent; supervisor of instruction; or school principal.
 - Consultant (Reference: 16 KAR 4:010, Section 5)
 - Athletic Director (school-level)
(EDITED JANUARY 2005)
 - Reading Program Consultant - Can qualify based on certification as a reading specialist.
 - Gifted Education Coordinator – **Must have a master’s degree or fifth-year program; a certificate endorsement for teacher of gifted education; and three years of teaching experience.**
 - Special Education Work Study Program Coordinator - **Must have certification as a teacher of exceptional children.**
- PBA
- T-16
- L _ _
- Any Valid Certificate

- Professional Development Coordinator - **Must have certification as a principal or supervisor of instruction.**
- Instructional Coordinator - **Must have certification for supervisor of instruction or school principal at the appropriate level.**
- Curriculum Resource Teacher/Curriculum or Reading Coach/Best Practices Coach/Curriculum Specialist/Student Achievement Coach/Advocate (or other similar position) – **Must have certification as a Supervisor Of Instruction or Approval as Consultant for the appropriate area (EDITED JANUARY 2005)**
- School Health Coordinator – **Must have certification for classroom teaching or certification for school nurse.**
- Remedial Mathematics - A teacher with a valid K-4 elementary certificate can teach remedial mathematics in grades 5-8.
- Family Resource Center Director - If the position titled as such requires certification, can qualify on the basis of any valid teaching certificate issued by the EPSB.
- Dean of Students - **Must have certification as school principal; Not a Statement of Eligibility.**
- Testing Coordinator - **Must have certification as a psychometrist, supervisor of instruction, or guidance counselor, or endorsement/approval to administer individual intellectual assessments.**
- District Assessment Coordinator - **Must have certification as superintendent, supervisor of instruction, or school principal.**
- Highly-skilled Educator (Approval as such by the KDE based on statutes/regulations.)
- School Psychologist ASP, PSP, SSP
- School Social Worker PSW, SWW, SWC
SWR, SWP, KSW

- School Nurse - Also could serve in the position of school nurse as a “classified” employee.
(EDITED JANUARY 2007) ASN, PSN
SNA, SNP, SNPV
- Certificate for Educational Diagnostician CED
- Certificate for School Psychometrist CSP, T59
- Endorsement for Individual Intellectual Assessment certification) IIA_ _ (Must hold guidance
- Junior Instructor, Junior Reserve Officers Training Corps MSJ
- Senior Instructor, Junior Reserve Officers Training Corps MSS
- ~~Endorsement for School Nutrition (P-12)~~ ~~KNU~~
(EDITED JANUARY 2011)
- Endorsement for School Safety (P-12) KSA
- *Endorsement for Environmental Education (P-12)* KEV
(EDITED JANUARY 2007)
- *Endorsement for Elementary Mathematics Specialist (P-5)* KEM
(EDITED JANUARY 2011)