

**WES START DATE: WEDNESDAY, AUGUST 12, 2020**

**This is a short day. Dismissal is at 12:40**

**Bus Transportation: District**

- All buses will be sanitized on a daily basis.
- Students will have their temperature checked before they are able to enter the bus. This will be done with a touchless thermometer.
- Face masks must be worn while riding the school bus.
- Hand sanitizing stations will be located on buses and used upon entering.
- Several windows should be slightly opened for ventilation when possible.
- The district highly recommends that parents transport students to and from school.

**Bus Riders: WES**

- **Arrival:** When students exit the bus, their temperature will be checked and documented on a chart.
- There will be two staff personnel, as students exit the bus, one will take the temperature the other will document the temperature.
- One bus will be released at time to minimize the traffic entering the school. Students will go directly to the classroom.
- Students who have a fever of 100 degrees will be isolated from the general population and parents will be called. Students will be required to wear a mask in the isolation zone.
- The district highly recommends that parents transport students

to and from school.

- Students will not be allowed back to school until after the fever is gone for 24 hours. It is at the parent's discretion that the child be tested for COVID-19.

### **Dismissal:**

- Buses will be released one bus at a time in the afternoon, each bus will be called on the Intercom to lower the amount of students in the hall.

- Mr. Woodard's bus schedule will be as follows: an in-town route and an out-of-town route - in order to reduce the number of students at one time.

- Buses will be released at 12:40 on Wednesdays.

### **Car Riders: District**

- Students will have their temperature checked at their vehicle. This will be done with a touchless thermometer. If a student has a fever they will not be allowed to stay at the school.
- The district highly recommends that parents transport students to and from school.

### **Car Riders: WES**

- Students will have their temperature checked at their vehicle. This will be done with a touchless thermometer. If a student has a fever of 100 or more, they will not be allowed to stay at the school.

- There will be two staff personnel, as students exit the car, one will take the temperature the other will document the temperature.

- Car riders cannot be released from the car until a staff personnel

opens the car for the student(s) to check their temperature. After the temperature is taken for the student(s) the parent can then depart the car rider line.

- Car riders will be released at 2:45; on Wednesday they will be released at 12:40.

### **Visitors: District**

- Visitors will only be allowed in the office area or the designated room by the principal. (Parent/Teacher conferences will be recommended on phone, Zoom, FaceTime, etc.)

- It is requested that parents/guardians do not come to the school unless it is an emergency. Please call the school to handle most situations.

- Parents/guardians will not be allowed into the school building on the first day of school.

### **Visitor: WES**

- Parent conferences will be done through School Status on the phone, google meet, or through the zoom app.

- Visitors must fill out a COVID-19 verification form each time you enter the school building, all visitor's temperature will be checked at the door, if you have a temperature you will not be permitted in the building. If you enter all temperatures will be recorded on the COVID-19 verification form.

- Visitors must stay behind the counter.

- It is highly recommended that all visitors wear face masks.

### **Classrooms: District**

- Cleaned daily between classes and electrostatically sprayed each day.

- Hand sanitizers will be provided and used in every classroom.
- Items will not be shared among students. (Pencils, paper, etc.)
- Students will be spaced out as far as possible in classrooms.
- Students may bring their own water bottle to fill at water filling stations.

### **Classroom: WES**

- Classrooms with bathrooms and sinks will be provided soap in addition to hand sanitizer.
- Each child will be assigned their own device (Chrome book or tablet).
- Each child will have their basket/cubby area for their belongings such as workbooks and papers.
- Each child will have their own supply box with a lid that will go to each room with them.
- Every class will use Google classroom to prepare students for online distance learning.

### **Librarian: WES**

- The library books need to be held for three days before being placed back on the shelf.
- All equipment will be sanitized in between classes.

### **Physical Education WES:**

- Physical education will be outside weather permitting; otherwise social distancing activities will be provided in the gym for inclement weather.
- Students will not share equipment inside the gymnasium.

### **Music WES:**

· Unfortunately, we will not be able to have class programs this year. Students in music will basically have activities that relate to music through art, so the class will be music/art appreciation.

### **Computer WES:**

· When students attend computer class, students will be spaced apart - computer equipment will be sanitized between each class. Each student will be assigned a computer for the year.

### **Character Education WES:**

· Students will practice social distancing and the room will be sanitized in between classes.

### **Cafeteria: District**

- Hand sanitizers will be provided in the cafeteria.
- Breakfast: Students will get their meal and take to their homeroom or 1st period class, while others may be socially distanced inside the cafeteria setting.
- Lunch: Students will social-distance in line to get food and follow the schedule/plans that their principal has put into place. Some students may sit in the cafeteria while socially distancing, while others may pick up their lunch and take back to their designated room. Some students may have lunches delivered to their classroom.
- Workers will wear masks and gloves while preparing and serving food to staff and students.

### **Cafeteria: WES**

· **Breakfast:**

- 1<sup>st</sup> through 6<sup>th</sup> grade will get their breakfast delivered to their homeroom.

- Pre-K and Kindergarten will eat breakfast in the cafeteria, where their seating will be spaced out. Students will not go through the line. They will have boxed or bagged food that will be brought to the table.

### **Lunch:**

- Pre-k through 2<sup>nd</sup> will eat in the cafeteria. Students will not go through the line. They will have boxed or bagged food that will be brought to the table. Student seating will be spaced out.

- 3<sup>rd</sup> through 6<sup>th</sup> will eat in their rooms.

- Outdoor eating areas will be optional - weather permitted.

- All lunches on Wednesday will be bagged lunches and delivered to the room - due to early dismissal at 12:40.

### **Restrooms: District**

- Students must wash or sanitize hands before leaving the restroom.
- Sanitizers will be in place at restrooms.
- Bathrooms will be cleaned 2 times each day or more if needed.
- Electrostatically sprayed each day.

### **Miscellaneous District:**

- Hand sanitizer dispensers will be at all building entryways and various points throughout the hallways.
- Recess will be limited to small numbers throughout the day. Students will also stop by the restroom after coming off the playground for handwashing.

- CCSD will notify parents/guardians of all students and employees who were within 6 feet for an extended period of time of someone who tested positive for COVID-19. All areas that an individual who tested positive for COVID-19 has been for extended periods will be electrostatically sprayed.
- If there is an outbreak of cases of COVID-19 at one time, then we may choose to close the school site for extensive cleaning. If this happens, then we will transfer to distance learning for the time school is closed.
- Students who have a fever at school will be isolated from the general population and will be required to wear a mask. Parents/guardians will be called to pick up their child. Students will not be allowed back to school until after the fever is gone for 24 hours. It is at the parent's discretion that the child be tested for COVID-19.
- It is extremely important that parents/guardians provide their child's school with a current working phone number in case of an emergency. Please notify the school if there is a change to your phone number.

### **Restrooms & Water Filling Stations: WES**

- Students will not be allowed to drink from water fountains. WES will have water filling stations for students to fill water bottles.
- The school is purchasing water bottles that students can write their name on, once the water bottle is lost, the parents will have to provide a replacement.
- If you have a classroom with a restroom, students will have to use this restroom. The teacher will spray Lysol after each use; there will be at least one-minute wait time between the students' use of restrooms.
- Hand soap will be available in all restrooms.
- Bathrooms will be cleaned two times each day or more if needed.
- Restrooms for 1<sup>st</sup> and 2<sup>nd</sup> near recess exit.
- Restrooms for 3<sup>rd</sup> and 4<sup>th</sup> by the cafeteria.

- Restrooms for 5<sup>th</sup> and 6<sup>th</sup> in the upper hallway.
- After recess, use assigned restrooms to wash hands.

### **Recess: WES**

- After recess, use assigned restrooms to wash hands.
- Playground equipment will be sanitized.

### **General: District**

- All areas that an individual, who tested positive for COVID 19 will be sprayed electrostatically.
- No Field Trips
- Hand sanitizer dispensers will be at all building entryways and various points throughout the hallways.

### **General: WES**

- Red and blue dots have been placed on the floors in the hallway and on the sidewalk; these dots are in place to guide students to stay 6 feet apart when walking in the hall and outside.

### **Choctaw County School District App**

- Parents are recommended to download the CCSD app. This is a free app that can be found by searching CHOCTAW COUNTY SCHOOL DISTRICT in the app store. The district, as well as individual schools, will be posting important information and daily activities through this app.